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**CARROLLTON**  
**T E X A S**

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# One-Year Plan of Action

## *Program Year 2010*

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Carrollton is Designated #15 - "America's Best Places to Live"  
*2008 Great American Towns competition*  
*-America's Best Small Cities category by Money Magazine*



The City of Carrollton's NOTICE *program (Neighborhood-Oriented Targeted Infrastructure and Code Enforcement)* was awarded third place in the *Neighborhoods USA 2007 Best Neighborhood Program of the Year Award* under the category of physical revitalization/beautification.

Prepared By:

City of Carrollton, Community Services Division, 1945 East Jackson Road, Carrollton, Texas 75006



# CARROLLTON

## TEXAS

### City Council

Ronald F. Branson, Mayor  
Jeff Andonian, Place 1  
John Mahalik, Place 2  
Pat Malone, Place 3

Mathew Marchant, Place 4  
Kevin Falconer, Place 5  
Terry Simons, Place 6  
Lisa Sutter, Place 7

### Neighborhood Advisory Commission

Christina Kitchens, Seat 1  
Jan Stephens, Seat 2  
Vice Chair, Horace Blake, Seat 3  
Chair, Alan Overholt, Seat 4  
Laura Philips, Seat 5

Debi Whitley, Seat 6  
Sanjay Pillai, Seat 7  
Melvin Chadwick, Seat 8  
George Barnes, Seat 9

August 2010

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# SF 424

The SF 424 is part of the CPMP Annual Action Plan. SF 424 form fields are included in this document. Grantee information is linked from the 1CPMP.xls document of the CPMP tool.

## SF 424

Complete the fillable fields (blue cells) in the table below. The other items are pre-filled with values from the Grantee Information Worksheet.

08/01/2010	B-09-MC-48-0037	<b>Type of Submission</b>	
Date Received by state	State Identifier	<b>Application</b>	<b>Pre-application</b>
Date Received by HUD	Federal Identifier	<input type="checkbox"/> Construction	<input type="checkbox"/> Construction
		<input checked="" type="checkbox"/> Non Construction	<input type="checkbox"/> Non Construction
<b>Applicant Information</b>			
<b>Jurisdiction</b>		<b>UOG Code</b>	
City of Carrollton		<b>Organizational DUNS:</b> #071378145	
1945 E. Jackson Rd		<b>Organizational Unit:</b> Municipal Government	
Carrollton	TX	<b>Department:</b> Environmental Services	
75006	<b>Country:</b> USA	<b>Division:</b> Community Services	
<b>Employer Identification Number (EIN):</b>		Dallas, Denton & Collin	
756000478		<b>Program Year Start Date:</b> 10/2010	
<b>Applicant Type:</b>		<b>Specify Other Type if necessary:</b>	
Municipal		Specify other Type	
<b>Program Funding</b>		<b>U.S. Department of Housing and Urban Development</b>	
Catalogue of Federal Domestic Assistance Numbers; Descriptive Title of Applicant Project(s); Areas Affected by Project(s) (cities, Counties, localities etc.); Estimated Funding			
<b>Community Development Block Grant</b>		14.218 Entitlement Grant	
Grant Planning and Administration; Reconstruction of Streets & Sidewalks – <b>Park Place</b> ; Minor Home Repair Program; Enhanced Code Enforcement		City of Carrollton, Dallas, Denton & Collin Counties, State of Texas	
CDBG Entitlement: <b>\$877,202</b>		Describe	
\$0		0	
0		0	
Program Income: <b>\$42,567.62</b>		0	
Total Grant: <b>\$919,769.62</b>			
<b>Home Investment Partnerships Program</b>		14.239 HOME	
HOME Project Titles		Description of Areas Affected by HOME Project(s)	
\$HOME Grant Amount	\$Additional HUD Grant(s) Leveraged	Describe	
\$Additional Federal Funds Leveraged		\$Additional State Funds Leveraged	

\$Locally Leveraged Funds	\$Grantee Funds Leveraged
\$Anticipated Program Income	Other (Describe)
Total Funds Leveraged for HOME-based Project(s)	

<b>Housing Opportunities for People with AIDS</b>		14.241 HOPWA
HOPWA Project Titles		Description of Areas Affected by HOPWA Project(s)
\$HOPWA Grant Amount	\$Additional HUD Grant(s) Leveraged	Describe
\$Additional Federal Funds Leveraged		\$Additional State Funds Leveraged
\$Locally Leveraged Funds	\$Grantee Funds Leveraged	
\$Anticipated Program Income	Other (Describe)	
Total Funds Leveraged for HOPWA-based Project(s)		

<b>Emergency Shelter Grants Program</b>		14.231 ESG
ESG Project Titles		Description of Areas Affected by ESG Project(s)
\$ESG Grant Amount	\$Additional HUD Grant(s) Leveraged	Describe
\$Additional Federal Funds Leveraged		\$Additional State Funds Leveraged
\$Locally Leveraged Funds	\$Grantee Funds Leveraged	
\$Anticipated Program Income	Other (Describe)	
Total Funds Leveraged for ESG-based Project(s)		

Congressional Districts of: 3 <sup>rd</sup> , 26 <sup>th</sup> & 32 <sup>nd</sup>		Is application subject to review by state Executive Order 12372 Process?	
Applicant Districts	Project Districts	<input type="checkbox"/> Yes	This application was made available to the state EO 12372 process for review on DATE
Is the applicant delinquent on any federal debt? If "Yes" please include an additional document explaining the situation.		<input checked="" type="checkbox"/> No	Program is not covered by EO 12372
<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	<input type="checkbox"/> N/A	Program has not been selected by the state for review

Person to be contacted regarding this application		
Scott	Hudson	
Director, Environmental Svc.	(972) 466-3058	(972) 466-3175
scott.hudson@cityofcarrollton.com	http://www.cityofcarrollton.com	
Signature of Authorized Representative		Date Signed
Leonard Martin, City Manager		July 20, 2010

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## CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

**Affirmatively Further Fair Housing** - The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

**Anti-displacement and Relocation Plan** - It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential anti-displacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

**Drug Free Workplace** - It will or will continue to provide a drug-free workplace by:

1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
2. Establishing an ongoing drug-free awareness program to inform employees about
  - a) The dangers of drug abuse in the workplace;
  - b) The grantee's policy of maintaining a drug-free workplace;
  - c) Any available drug counseling, rehabilitation, and employee assistance programs; and
  - d) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
3. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph 1;
4. Notifying the employee in the statement required by paragraph 1 that, as a condition of employment under the grant, the employee will -
  - a. Abide by the terms of the statement; and
  - b. Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
5. Notifying the employee in the statement required by paragraph 1 that, as a condition of employment under the grant, the employee will -  
Notify the agency in writing, within ten calendar days after receiving notice under subparagraph 4(b) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;

- 
6. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph 4(b), with respect to any employee who is so convicted
    - (a) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
    - (a) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
  7. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs 1, 2, 3, 4, 5 and 6.

**Anti-Lobbying** - To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and that all sub-recipients shall certify and disclose accordingly.

**Authority of Jurisdiction** - The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

**Consistency with plan** - The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.

**Section 3** - It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.

\_\_\_\_\_  
Signature/Authorized

July 20, 2010  
Official Date

\_\_\_\_\_  
City Manager  
Title



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## Specific CDBG Certifications

The Entitlement Community certifies that:

**Citizen Participation** -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

**Community Development Plan** -- Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570)

**Following a Plan** -- It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

**Use of Funds** -- It has complied with the following criteria:

1. **Maximum Feasible Priority.** With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available);
2. **Overall Benefit.** The aggregate use of CDBG funds including section 108 guaranteed loans during program year(s) , (a period specified by the grantee consisting of one, two, or three specific consecutive program years), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;
3. **Special Assessments.** It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a

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source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

**Excessive Force --** It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

**Compliance With Anti-discrimination laws --** The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

**Lead-Based Paint --** Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, subparts A, B, J, K and R;

**Compliance with Laws --** It will comply with applicable laws.

\_\_\_\_\_  
Signature/Authorized

July 20, 2010  
Official Date

City Manager  
Position Title

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## Appendix to Certifications

### INSTRUCTIONS CONCERNING LOBBYING AND DRUG-FREE WORKPLACE REQUIREMENTS:

#### A. Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

#### B. Drug-Free Workplace Certification

1. By signing and/or submitting this application or grant agreement, the grantee is providing the certification.
2. The certification is a material representation of fact upon which reliance is placed when the agency awards the grant. If it is later determined that the grantee knowingly rendered a false certification, or otherwise violates the requirements of the Drug-Free Workplace Act, HUD, in addition to any other remedies available to the Federal Government, may take action authorized under the Drug-Free Workplace Act.
3. Workplaces under grants, for grantees other than individuals, need not be identified on the certification. If known, they may be identified in the grant application. If the grantee does not identify the workplaces at the time of application, or upon award, if there is no application, the grantee must keep the identity of the workplace(s) on file in its office and make the information available for Federal inspection. Failure to identify all known workplaces constitutes a violation of the grantee's drug-free workplace requirements.
4. Workplace identifications must include the actual address of buildings (or parts of buildings) or other sites where work under the grant takes place. Categorical descriptions may be used (e.g., all vehicles of a mass transit authority or State highway department while in operation, State employees in each local unemployment office, performers in concert halls or radio stations).
5. If the workplace identified to the agency changes during the performance of the grant, the grantee shall inform the agency of the change(s), if it previously identified the workplaces in question (see paragraph three).

- 
- 
6. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance (Street address, city, county, state, zip code)

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Check \_\_\_ if there are workplaces on file that are not identified here.

The certification with regard to the drug-free workplace is required by 24 CFR part 24, subpart F.

7. Definitions of terms in the Non-procurement Suspension and Debarment common rule and Drug-Free Workplace common rule apply to this certification. Grantees' attention is called, in particular, to the following definitions from these rules:

"Controlled substance" means a controlled substance in Schedules I through V of the Controlled Substances Act (21 U.S.C. 812) and as further defined by regulation (21 CFR 1308.11 through 1308.15);

"Conviction" means a finding of guilt (including a plea of nolo contendere) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the Federal or State criminal drug statutes;

"Criminal drug statute" means a Federal or non-Federal criminal statute involving the manufacture, distribution, dispensing, use, or possession of any controlled substance;

"Employee" means the employee of a grantee directly engaged in the performance of work under a grant, including: (i) All "direct charge" employees; (ii) all "indirect charge" employees unless their impact or involvement is insignificant to the performance of the grant; and (iii) temporary personnel and consultants who are directly engaged in the performance of work under the grant and who are on the grantee's payroll. This definition does not include workers not on the payroll of the grantee (e.g., volunteers, even if used to meet a matching requirement; consultants or independent contractors not on the grantee's payroll; or employees of sub-recipients or subcontractors in covered workplaces).

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## Discharge Policy

U.S. Department of Housing and Urban Development  
Interagency Council on the Homeless

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Required of all State and local government applicants. Submit this certification along with the HUD form SF 424. (You may submit a single certification covering all of your projects.)

I hereby certify that as a condition for any funding received as a result of this competition, our government agrees to develop and implement, to the maximum extent practicable and where appropriate, policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent such discharge from immediately resulting in homelessness for such persons. I understand that this condition for award is intended to emphasize that States and units of general local government are primarily responsible for the care of these individuals, and that McKinney-Vento Act funds are not to be used to assist such persons in place of State and local resources.

\_\_\_\_\_  
Authorized signature of applicant  
*(required only for applicants that are States or  
units of general local government)*

City Manager \_\_\_\_\_  
Position Title

July 20, 2010  
Date

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Second Annual Action Plan includes the [SF 424](#) and Narrative Responses to Action Plan questions that CDBG, HOME, HOPWA, and ESG grantees must respond to each year in order to be compliant with the Consolidated Planning Regulations. The Executive Summary narratives are optional.

## NARRATIVE RESPONSES

### GENERAL

#### Executive Summary

##### Program Year 2010 Action Plan Executive Summary:

The following One-Year Action Plan represents the second year of the City of Carrollton's 2009-2014 Consolidated Plan. It identifies activities to be undertaken in Program Year 2010 to address priority community needs. The Plan outlines and describes the resources available, the projects and activities to be funded and the proposed accomplishments for the 2010 program year.

The City of Carrollton has established the following housing and community development goals, objectives and outcomes to guide the use of funds for 2009-2014 program years.

- The three *Goals* will guide how the City allocates its block grant funding during the next five program years.
- The *Objectives* and *Outcomes* refer to the 2010, One-Year Action Plan. These fall under one of the three five-year goals. The objectives detail what the City intends to accomplish with the identified funding sources to meet housing and community development needs. The outcomes detail how the City will monitor the accomplishments (e.g., in terms of households assisted, facilities rehabilitated, etc).

The City expects to receive \$877,202 in CDBG funding for the 2010-2011 planning year. This funding will be used to partially fulfill the following overall, five-year goals and meet the annual objectives.

**Priority needs.** As captured in the analysis conducted for this Consolidated Plan, the City's housing needs are relatively modest. The City's community development needs, however, are much greater. As noted above, the City's infrastructure needs replacing to prevent substantial repair bills for owners. Low income households in particular would have much difficulty affording the \$10,000 to \$15,000 it would take to pay for infrastructure improvements themselves. If these repairs were not made, infrastructure would continue to decline, leading to lower property values and neighborhood decline. To preserve the housing stock of its low and moderate income neighborhoods, the City has made public infrastructure improvements its top priority. The City will also provide funding to homeowners with rehabilitation needs and, through General Fund allocations, assist its social service organizations with needed operating dollars.

To determine which low and moderate income neighborhoods have the greatest needs, the City has developed a needs identification and ranking system, which it reviews and updates on a regular basis. This system takes into account

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property/housing values, crime, age of housing stock, code violations and other relevant characteristics to determine which neighborhoods have the greatest needs and would benefit the most from community investment.

**Five-Year Goals.** The Goals for the Five-Year Consolidated Plan period are:

**Goal No. 1:** Revitalize and maintain public infrastructure in the City's low and moderate income neighborhoods.

**Goal No. 2:** Preserve and enhance existing housing stock through minor home repair and rehabilitation programs.

**Goal No. 3:** Assist local social service providers targeting low to moderate income residents.

### **One-Year (2010) Action Plan—Objectives and Outcomes**

The following One-Year Objectives and Outcomes demonstrate how the City's specific activities support and achieve the three goals listed above.

**Goal No. 1:** Revitalize and maintain public infrastructure in the City's low and moderate income neighborhoods.

Due to the City's aging neighborhoods and unique circumstances involving soil quality in the Carrollton area, significant public infrastructure repairs are needed throughout the City. Rather than randomly address necessary repairs, the City has elected to systematically implement needed street, alley, sidewalk and water and sewer line repairs one neighborhood at a time until the entire public infrastructure in that area has been repaired or reconstructed. Once repairs have been completed the City ensures that the neighborhoods are well preserved through code enforcement activities.

**Objective 1.1. (SL-3.1, DH-3.1)** Continue to fund the City's NOTICE program with CDBG dollars. Update and revise existing ranking system as needed to determine priority neighborhoods for program. Complete necessary repairs to street, alley, sidewalk and water and sewer line infrastructure until the entire neighborhood is repaired or reconstructed.

- *Outcome 1.1.* Through the NOTICE program, the City will repair and reconstruct all public infrastructure in 2 to 3 low and moderate income neighborhoods over next five years.

**Objective 1.2. (SL-3.2, DH-3.2)** Continue to implement enhanced code enforcement in neighborhoods where NOTICE repairs have been completed.

- *Outcome 1.2.* Utilization of enhanced code enforcement preserves infrastructure repairs and ensures that the improved aesthetic and structural quality of neighborhood will last.

**Objective 1.3. (SL-3.3)** Continue to provide matching grants with general funds to neighborhood groups to upgrade and restore public property in the City through the City's Neighborhood Enhancement Matching Grant Program.

- *Outcome 1.3.* At the discretion of City Council, the City will continue to allocate an average of \$15,000 per year in Neighborhood

Enhancement Matching Grant (NEMGP) funds. This will be matched by the community in sweat equity (volunteer work hours), donated materials and cash labor.

**Goal No. 2:** Preserve and strengthen existing housing stock through minor home repair and rehabilitation programs.

**Objective 2.1. (DH-3.4)** Continue to fund the City's Minor Home Repair program with CDBG funds to assist low to moderate income homeowners complete minor home repairs that they would otherwise been unable to afford.

- *Outcome 2.1.* The City will provide financial assistance to approximately 12 persons each year through its Minor Home Repair program.

**Goal No. 3:** Assist local social service providers targeting low to moderate income residents.

**Objective 3.1. (SL-2.1)** Continue to allocate a portion of the City's General Fund towards grants and donations for Carrollton service providers that target low to moderate income residents.

<b>Outcome/Objective Codes</b>	Availability/Accessibility	Affordability	Sustainability
Decent Housing	DH-1	DH-2	DH-3
Suitable Living Environment	SL-1	SL-2	SL-3
Economic Opportunity	EO-1	EO-2	EO-3

**Evaluation of Past Performance PY 2008:**

Last year's accomplishments include: reconstruction of streets and sidewalks in the Francis Perry Estates neighborhood, successful completion of ten Minor Home Repair projects and a total of 2,726 code enforcement actions in the CDBG target area. The City expended 100 percent of its CDBG funds for activities that principally benefit low and moderate income persons.

**Current Year's (PY 2009) Activities Include:**

✚ Grant Administration and Planning	\$82, 477
✚ Park Place Project (Year II)	\$697,372
✚ Minor Home Repair Program	\$30,000
✚ Enhanced Code Enforcement	\$59,975
✚ Total Funds	<b>\$869, 824</b>

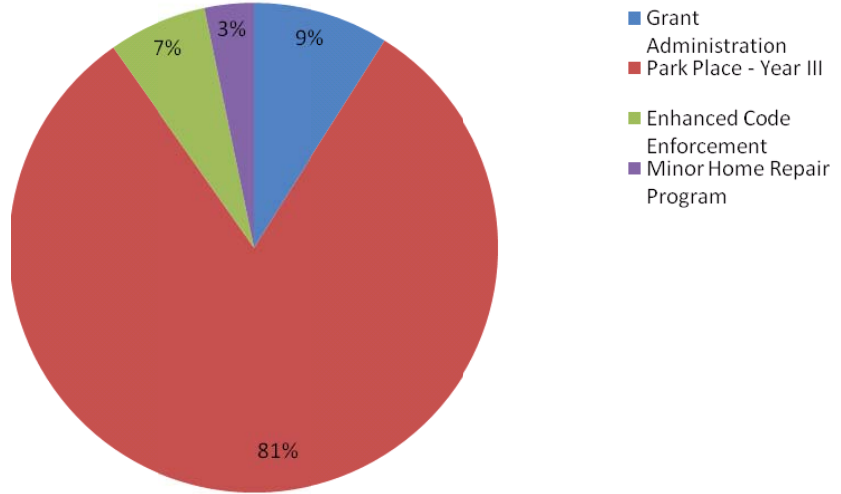


**PY 2010 Proposed Activities Include:**

In Program Year 2010, the City of Carrollton allocated a total of \$919,769.62 in CDBG funds to meet these objectives. The specific allocation of those funds is as follows:

- 9% \$82,525 dedicated to grant administration and planning
- 81% \$747,269.62 dedicated to physical improvements to the infrastructure within Park Place Community (Year III)
- 3% \$30,000 dedicated to the development of the City's Minor Home Repair Program
- 7% \$59,975 for enhanced code enforcement in the CDBG Targeted area.

**Distribution of Funding**



Planned allocation of these funds is as follows:

Description	Allocation	Dedicated to 2000 CDBG Target Area
<b>Grant Administration and Planning ~ 9 %</b>	\$82,525	N/A
<b>N.O.T.I.C.E. Project - Reconstruction of Sidewalks and Streets – Park Place ~ 81%</b> <b>PHASE 1</b> <ul style="list-style-type: none"> <li>• 2200 Block of Nix Rd.</li> <li>• 2200 Block of Crockett Dr.</li> <li>• 2200 Block of Bowie Dr.</li> <li>• 2200 Block of Heartside Pl.</li> </ul> <b>PHASE 2</b> <ul style="list-style-type: none"> <li>• 2200 Block of Sam Houston Blvd.</li> <li>• 2200 Block of Reagan Blvd.</li> <li>• 2200 Block of Crosby Rd.</li> <li>• 2200 Block of Travis Dr.</li> <li>• 2200 Block of Nolan Dr.</li> </ul>	\$747,269.62 (Phase 2)	100%
<b>Minor Home Repair Program ~ 3%</b> Capital funding for materials and specialized labor for implementation of minor home repair program	\$30,000	~ 50%
<b>Enhanced Code Enforcement 7%</b> Funding for one code enforcement officer in the 2000 CDBG Targeted Area	\$59,975	100%
<b>Total</b>	<b>\$919,769.62</b>	

In addition, the City of Carrollton plans to make an estimated \$278,000 available for social service programming in General Fund resources.

To ensure general citizen participation in the PY 2010 One-Year Plan of Action process, the City followed its adopted 2009-2014 Citizen Participation Plan.

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During program year 2010, the Neighborhood Advisory Commission held a public hearing on May 13, 2010 and the City Council held a public hearing on July 6, 2010. After the PY 2010 One-Year Plan of Action was drafted, an advertisement was placed in the ***Carrollton Star-Leader*** summarizing the plan and announcing that the plan was available for public review. Additional information in this regard is provided on page 18 of this document in the section entitled "Citizen Participation."

In PY 2010, proposed CDBG-funded activities include housing activities, grant administration and public infrastructure improvements. This document also identifies other housing and community development actions to be implemented over the coming year. These include the prevention of homelessness, the reduction of lead-based paint hazards, removal of barriers to affordable housing and addressing the needs of special needs populations.

## General Questions

1. Describe the geographic areas of the jurisdiction (including areas of low income families and/or racial/minority concentration) in which assistance will be directed during the next year. Where appropriate, the jurisdiction should estimate the percentage of funds the jurisdiction plans to dedicate to target areas.
2. Describe the basis for allocating investments geographically within the jurisdiction (or within the EMSA for HOPWA) (91.215(a)(1)) during the next year and the rationale for assigning the priorities.
3. Describe actions that will take place during the next year to address obstacles to meeting underserved needs.
4. Identify the federal, state, and local resources expected to be made available to address the needs identified in the plan. Federal resources should include Section 8 funds made available to the jurisdiction, Low-Income Housing Tax Credits, and competitive McKinney-Vento Homeless Assistance Act funds expected to be available to address priority needs and specific objectives identified in the strategic plan.

### Action Plan General Question response:

The City of Carrollton currently encompasses approximately 36.6 square miles and is located in the Dallas metropolitan area. The City lies in northwest Dallas County, southeast Denton County, and southwest Collin County. The City is located approximately 14 miles north of downtown Dallas. Approximately 54.5 percent of the City's population resides in Denton County in 2000.

Carrollton's population is racially and culturally diverse and this diversity is distributed across the community. Smaller minority population concentrations do exist in Carrollton; however, the greatest minority concentrations are located in the Southwest corner of the City.



Lower income families are less varied in distribution and most tend to also be concentrated in the Southwestern quadrant of the community. According to the

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2000 Census, the area west of Josey Lane and south of Trinity Mills comprises the area of greatest concentration of low income families in Carrollton. The area in and around Old Downtown Carrollton has the greatest concentration of both low income families and minority families.

Identifying concentrations of low income families allows the City to better allocate CDBG funding to those areas most in need of reinvestment. The data used to identify these areas was obtained from the 2000 Census and it is graphically represented on the maps included in this section. By overlaying and comparing minority concentrations and low income concentrations, the City can be reasonably assured that CDBG funding is being allocated to areas with the greatest need.

Areas identified as having higher concentrations of low income families and aging infrastructure are targeted annually to receive CDBG funding. Individual project determinations and allocations are based on the Non-Housing Community Development Priorities as established by the City and described on page 2, section VI in the adopted 2009-2014 Comprehensive Plan. To gauge the overall effectiveness of all CDBG-funded projects, the City has developed several key performance measures to identify progress and overall performance.

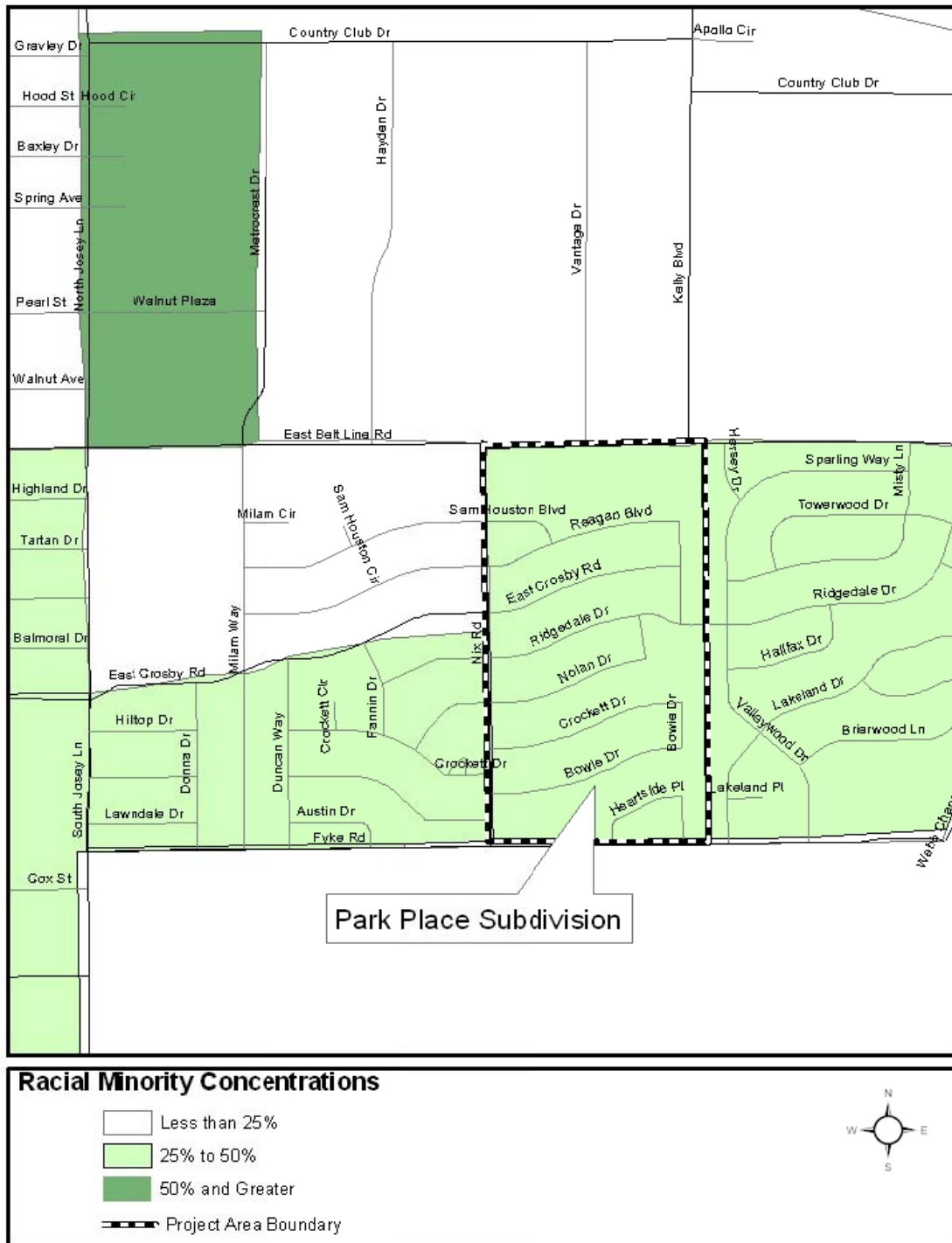
In 2003, the City of Carrollton developed and implemented a program to better focus community resources on areas of the community that are most in need of reinvestment. This program, referred to as the N.O.T.I.C.E. (Neighborhood-Oriented Targeted Infrastructure and Code Enforcement), primarily targets aging neighborhood infrastructure and invests CDBG and other significant funding in income eligible areas. For PY 2010, Park Place (Year III) has been identified as the recipient of N.O.T.I.C.E. funding in the amount of \$747,269.62. A map identifying the location of the Park Place project neighborhood is included at the end of this section.



In addition to targeting aging neighborhoods for CDBG funding through the N.O.T.I.C.E. Program, the City has also implemented a Minor Home Repair Program. The goal of this program is to assist, when possible, income qualified residents with minor exterior home repairs. This program is offered City-wide and in PY 2010 is budgeted at \$30,000 for acquisition of materials and specialized labor.

To better meet the underserved needs of the community, the City will continue to evaluate the efficiency and effectiveness of how program goals are obtained and overall citizen needs are met. Citizen involvement, input and review is highly valued as a process by which the City can further evaluate underserved needs.

**PY 2010 (Year III) CDBG Project Area with Minority Concentration**



## Other Proposed Projects/Activities

Currently, the Community Services Committee (a subcommittee of the Carrollton City Council) is formulating a recommendation to the City Council on the requests identified below. The full City Council will consider all requests and establish a budget for these activities in September 2010.

Organization	Type of Service*	Amount Requested
Bea's Kids	Youth Services & Counseling	\$1,250
CASA of Denton County	Youth Advocacy & Counseling	\$4,900
Children's Advocacy Center for Denton Co	Youth Services & Counseling	\$48,629
Christian Community Action	Family Services	\$10,000
The Family Place	Family Services	\$10,000
Keep Carrollton Beautiful	Community Beautification	\$6,000
Metrocrest Family Medical Clinic	Medical Services	\$10,000
Metrocrest Social Services	Homeless and Crisis Services	\$130,000
Senior Adult Services	Elderly Services and Assistance	\$140,000
Pedi Place	Health Care for Children	\$7,500
Special Care & Career Services	Family Services	\$3,400
Total Requests		\$371,319
*See the Appendix for more specific descriptions of the services and activities offered by each agency.		

### Available Resources

The City of Carrollton will receive \$877,202 in new CDBG Funds on October 1, 2010. In addition, the City will have received \$42,567.62 in PY 2009 program income from the leasing of office space to Metrocrest Social Services, a local non-profit agency at the CDBG-funded Gravley Center, located at 1111 West Belt Line Road, Carrollton, Texas. The total amount to be programmed during PY 2010 is \$919,769.62.

In addition, the City of Carrollton plans to make an estimated \$278,000 available for social service programming in General Fund resources. For a detailed breakdown, please refer to Leveraging of Funds – Social Service Agencies table on Pg. 40.

### Managing the Process

1. Identify the lead agency, entity, and agencies responsible for administering programs covered by the consolidated plan.
2. Identify the significant aspects of the process by which the plan was developed, and the agencies, groups, organizations, and others who participated in the process.
3. Describe actions that will take place during the next year to enhance coordination between public and private housing, health, and social service agencies.

### Action Plan Managing the Process response:

The organizations that participate in the successful implementation of the City's adopted plan are grouped into five broad categories: public agencies, businesses, not-for-profit organizations, churches and schools.

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## **Lead Agency**

Leadership responsibility for the success of this program ultimately rests with the City of Carrollton and more specifically with the Community Services Division. Community Services staff assists in coordinating the efforts of the entities involved, make periodic progress reports to federal, state and local governmental bodies, provide technical assistance to local not-for-profit organizations, and encourage involvement from the business community.

## **Local Agencies Involved**

Involvement of local not-for-profit organizations is also crucial to the success of this plan and, as such, they are invited to participate in its development. Further, the efforts of the following not-for-profit organizations are integral to realizing the ambitious goals outlined in this document: Metrocrest Social Services; Senior Adult Services; Bea's Kids; CASA of Denton County; Children's Advocacy Center for Denton County; The Family Place; Metrocrest family Medical Clinic; Special Care and Career Services; etc. Each agency is invited to participate in the consolidated planning process on an on-going basis.

In an effort to solicit as much citizen input for the process as possible, public notices are made in a number of different mediums at each step of the process. Stories and advertisements in both local newspapers, as well as postings on the City's website, are also regularly developed and printed.

## **Coordination Efforts**

The consolidated planning process allows the City to ensure that a comprehensive, coordinated system is in place with regular meetings and interaction with citizens, public service agencies and organizations, and public and private housing and community developers. In addition, City staff regularly serves on the boards and/or task forces of many area community service and development organizations. This service allows the City to maintain a comprehensive and broad-based community development perspective.

## **Citizen Participation**

1. Provide a summary of the citizen participation process.
2. Provide a summary of citizen comments or views on the plan.
3. Provide a summary of efforts made to broaden public participation in the development of the consolidated plan, including outreach to minorities and non-English speaking persons, as well as persons with disabilities.
4. Provide a written explanation of comments not accepted and the reasons why these comments were not accepted.

\*Please note that Citizen Comments and Responses may be included as additional files within the CPMP Tool.

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## **Action Plan Citizen Participation response:**

### **Citizen Participation Plan**

To ensure general citizen participation in the PY 2010 One-Year Plan of Action process, the City followed its adopted 2009-2014 Citizen Participation Plan. Information on the public hearing was developed and distributed to City Council, Neighborhood Advisory Commission (NAC) and City's website. Notices were also published in the *Carrollton Star-Leader*, the City's weekly newspaper of record.

Citizen participation is highly encouraged during the review period. Public hearing notices are published at least two weeks prior to each public hearing. Citizen participation is welcomed in-person at the public hearing and in writing by mail, email and fax. One public hearing notice is published before the NAC meeting and two public hearing notifications are published before the Council public hearing.

### **Public Comments**

Citizens are encouraged to offer input regarding the City's use of CDBG funds and several opportunities are available for input. Opportunities include public hearings. The Neighborhood Advisory Commission held a public hearing on May 13, 2010 and the City Council held a public hearing on July 6, 2010. The public hearings updated citizens on the status of current CDBG activities and offered the proposed PY 2010 CDBG One-Year Plan of Action for public review. Both public hearings were held in the evening at City Hall, which is centrally located in the community.

### **Advertising**

After the PY 2010 One-Year Plan of Action was drafted, an advertisement was placed in the *Carrollton Star-Leader* summarizing the plan and announcing that the plan was available for public review. All public announcements are posted at City Hall and on the City's website. Language translation services at meetings as well as in general informational sessions are available and provided if requested. Public hearings are held at City facilities which are ADA compliant.

Instructions were also provided on how to submit comments regarding the document. The advertisement also included pertinent information on upcoming public hearings. All comments were addressed before submitting the plan to HUD.

### **Neighborhood Advisory Commission – Public Hearing – May 13, 2010**

On May 13, 2010, the Neighborhood Advisory Commission (NAC) held a public hearing to receive comments on the proposed use of PY 2010 CDBG funds.

The NAC received no written comments on the proposed use of PY 2010 CDBG funds before, during or after the meeting.

On June 10, 2010, the NAC voted 9 to 0 to recommend the approval of the PY 2010 One-Year Plan of Action and CDBG Budget to the City Council.

### **City Council – Public Hearing – July 6, 2010**

On July 6, 2010, the City Council held a public hearing to receive comments on the draft PY 2010 One Year Plan of Action and CDBG Budget.

Prior to the public hearing, the City Council received no written comments on the proposed use of PY 2010 CDBG funds.

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Upon closure of the public hearing, the City Council voted 6 to 0 to adopt the PY 2010 One-Year Plan of Action and CDBG Budget and transmit a final copy to the U.S. Department of Housing and Urban Development.

## **Institutional Structure**

1. Describe actions that will take place during the next year to develop institutional structure.

### **Action Plan Institutional Structure response:**

The City's Community Services Division is the lead agency for the implementation of the community development plan. Internally, the Community Services Division works in collaboration with all City Departments to deliver projects, services and other benefits to eligible neighborhoods and clients. Externally, the Division works with all organizations (primary organizations listed below) so long as the need is well documented and is eligible under HUD regulations.

The Community Services Office is the lead agency for the administration of CDBG funding. To effectively implement the Community Development Plan, funding for the department comes from CDGB funds as well as \$42,567.62 in PY 2009 program income from the leasing of office space to Metrocrest Social Services. In addition, the City Council will make available an estimated \$278,000 in general fund resources to fund agencies that are actively engaged in the provision of social services in Carrollton.

In exchange for the funding, the agencies and organizations work closely with the City in the provision of social services to all citizens in need. The close partnership the City has with each agency grows with each year of collaboration. Staff that is employed as part of the PY 2010 CDBG grant administration and planning activity provide technical, referral and capacity building assistance for the agencies on an ongoing basis.

The list below identifies some of the principle partners for the City's priority funding and service development:

- Bea's Kids
- Casa of Denton County
- Children's Advocacy Center for Denton County
- The Family Place
- Metrocrest Family Medical Clinic
- Metrocrest Social Services
- Senior Adult Services
- Special Care & Career Services

The City meets with all of its partners on an as needed basis to develop organization capacity and programming offerings. Staff also regularly provides technical assistance and professional expertise to further develop institutional structure for all agencies and organizations serving the low-to-moderate income citizens of Carrollton.



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## Monitoring

1. Describe actions that will take place during the next year to monitor its housing and community development projects and ensure long-term compliance with program requirements and comprehensive planning requirements.

### Action Plan Monitoring response:

The City of Carrollton completes an annual analysis of the strategies and objectives as identified in the 2009-2014 Consolidated Plan with actual program accomplishments. Based on that analysis, the City considers amending or making updates to the adopted Consolidated Plan. Programs and projects administered and implemented by the City of Carrollton are monitored on a daily basis. Staff maintains project ledgers on individual projects to ensure that all required procedures have been observed and completed. A year-end report that details expenditures, revenue, beneficiary information and major accomplishments is also required for all programs and projects.

Under the Minor Home Repair Program, staff administers and continuously monitors all projects implemented under the program. Projects requested by residents are evaluated during an on-site evaluation by staff to determine if the project falls within the scope of the program. The City hires contractors to perform the work on the project. Use of specialized contractors ensures that the quality of services maintained at the highest level. Projects are capped at \$5,000 per applicant.

In addition, the Minor Home Repair Program partners strongly with area social service agencies, Senior Adult Services (SAS) and Metrocrest Social Services (MSS). This partnership is a key to identifying and delivering services under this program. Senior Adult Services and Metrocrest Social Services provide referrals and conducts the intake and processing of all applicants. By partnering with these agencies, the City of Carrollton reduces administration burdens but is able to maximize program effectiveness.

In October 2001, the City introduced increased reporting standards and procedures as a condition of all contracts with the City for the provision of public services. To date, these reporting standards have allowed the City to be more strategic in the allocation of public service funding. Future funding from the General Fund for these services will be assessed annually based on the performance of each service provider.

In 2003, the City implemented a strategic business planning process and currently the Community Services Division operates and updates its own strategic business plan. Review and updates to the plan are completed on a semi-annual basis.

## Lead-based Paint

1. Describe the actions that will take place during the next year to evaluate and reduce the number of housing units containing lead-based paint hazards in order to increase the inventory of lead-safe housing available to extremely low-income, low-income, and moderate-income families, and how the plan for the reduction of lead-based hazards is related to the extent of lead poisoning and hazards.

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## Action Plan Lead-based Paint response:

Lead-based paint has been recognized as a major environmental hazard facing children. Lead is the leading cause of non-congenital mental retardation. Elevated blood lead levels in young children can lead to a range of problems from relatively subtle developmental disabilities to severe impairment or even death. Common effects include impaired cognition and functioning, slowed learning abilities and behavioral disorders. Often these manifestations are subtle during early childhood but become more pronounced as children progress through school. Based on reports received by the Texas Department of Health's Childhood Lead Poisoning Prevention Program, 703 children residing in the City of Carrollton received blood lead testing in 2004. Of these 703 Carrollton children, 3, or 0.004%, tested positive for elevated blood lead levels.

Current statistics are no longer City specific and rather focuses on counties. In 2008, 244,879 children in Dallas County and 57,018 children in Denton County were tested for lead.

The use of lead-based paint was banned from residential usage in 1978. However, a majority of the structures constructed prior to the ban are at risk of containing lead-based paint. Lead poisoning is most likely to occur in old, poorly maintained dwellings with deteriorated paint.

Based on a formula provided by HUD, approximately 9,219 of the 14,383 units constructed before 1980 in Carrollton are at risk of having lead-based paint hazards present. The 2000 Census indicates that the City has 514 rental units built before 1980 occupied by households with incomes below poverty level. On March 9, 2010 the City of Carrollton held the "Citizens' Evening at City Hall" in an effort to reach out to communities and build partnerships. Environmental Quality staff presented and distributed materials (in English and Spanish) educating citizens about possible exposure to lead-based paint and prevention methods.

Additionally, the 2000 Census indicates that there are 303 units built before 1980 in Carrollton owned and occupied by households with incomes below poverty level. Because elevated blood lead levels are more commonly found among children living in poverty, the children in these 817 households are considered to be at highest risk. However, there are no significant differences in the incidence of lead-based paint by the income of the household, the value of the home, or the rent. Similarly, there is no significant difference between single-family and multifamily housing units.

The following table illustrates the formula for estimating the number of units at risk of having lead-based paint hazards. The City will provide information to all program applicants regarding the hazards of lead based paint during the coming years and will initiate efforts to identify potential resources for abatement of lead-based paint from the housing stock in Carrollton.

For residents receiving assistance under the City's Minor Home Repair Program where a lead based paint hazard is present, the City complies with federal regulations when levels are greater than *de minimus* standards. To determine if a lead based paint hazard is present, houses built before 1978 are tested for the presence of lead by a certified technician. In the event lead based paint is present, they City will follow HUD guidelines in conjunction with City's program specifications to address the lead issues. All CDBG-funded projects will meet all applicable regulations related to lead-based paint.

<b>Estimated Number of Housing Units at Risk for Lead-Based Paint Hazards in Carrollton</b>			
Year Housing Unit Built	Number of Housing Units	Estimated Percentage at Risk	Estimated Number of Housing Units at Risk
1939 and Earlier	157	90%	141
1940 to 1959	1,429	80%	1,143
1960 to 1979	12,797	62%	7,934
Total Older Housing:	14,383	Total Estimated Housing Units at Risk:	9,219

Note: Estimated Percentage at Risk is taken from HUD "Technical Guidelines for the Evaluation and Control of Lead-Based Paint Hazards in Housing"

Source: U.S. Census Bureau

## HOUSING

### Specific Housing Objectives

\*Please also refer to the Housing Needs Table in the Needs.xls workbook.

1. Describe the priorities and specific objectives the jurisdiction hopes to achieve during the next year.
2. Describe how Federal, State, and local public and private sector resources that are reasonably expected to be available will be used to address identified needs for the period covered by this Action Plan.

#### Action Plan Specific Objectives response:

The City of Carrollton is committed to the on-going goals of supporting the development of safe, decent and affordable housing and improving the quality of life for all residents. Toward this end, the following list of goals, objectives and outcomes were developed in partnership with the community. It is anticipated that as the 2009-2014 Consolidated Plan is implemented the goals and priorities could be modified to reflect the challenges encountered. This is a dynamic plan of action to achieve desired community development goals.

**Goal No. 1:** Revitalize and maintain public infrastructure in the City's low and moderate income neighborhoods.

Due to the City's aging neighborhoods and unique circumstances involving soil quality in the Carrollton area, significant public infrastructure repairs are needed throughout the City. Rather than randomly address necessary repairs, the City has elected to systematically implement needed street, alley, sidewalk and water and sewer line repairs one neighborhood at a time until the entire public infrastructure in that area has been repaired or reconstructed. Once repairs have been completed the City ensures that the neighborhoods are well preserved through code enforcement activities.

**Objective 1.1. (SL-3.1, DH-3.1)** Continue to fund the City's NOTICE program with CDBG dollars. Update and revise existing ranking system as needed to determine priority neighborhoods for program. Complete necessary repairs to

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street, alley, sidewalk and water and sewer line infrastructure until the entire neighborhood is repaired or reconstructed.

- *Outcome 1.1.* Through the NOTICE program, the City will repair and reconstruct all public infrastructure in 2 to 3 low and moderate income neighborhoods over next five years. NOTICE project goals will be realized by leveraging the CDBG funds with General Funds, Bond Funds and Utility Funds.

**Objective 1.2. (SL-3.2, DH-3.2)** Continue to implement enhanced code enforcement in neighborhoods where NOTICE repairs have been completed.

- *Outcome 1.2.* Utilization of enhanced code enforcement preserves infrastructure repairs and ensures that the improved aesthetic and structural quality of neighborhood will last. This activity is solely funded with CDBG funds.

**Objective 1.3. (SL-3.3)** Continue to provide matching grants to neighborhood groups to upgrade and restore public property in the City through the City's Neighborhood Enhancement Matching Grant Program.

- *Outcome 1.3.* At the discretion of City Council, the City will continue to allocate an average of \$15,000 per year in Neighborhood Enhancement Matching Grant (NEMGP) funds. This will be matched by the community in sweat equity (volunteer work hours), donated materials and cash labor.

**Goal No. 2:** Preserve and strengthen existing housing stock through minor home repair and rehabilitation programs.

**Objective 2.1. (DH-3.4)** Continue to fund the City's Minor Home Repair program to assist low to moderate income homeowners complete minor home repairs that they would otherwise been unable to afford.

- *Outcome 2.1.* The City will provide financial assistance to approximately 12 persons each year through its Minor Home Repair program. This program is solely funded with the CDBG funds.

**Goal No. 3:** Assist local social service providers targeting low to moderate income residents.

**Objective 3.1. (SL-2.1)** Continue to allocate a portion of the City's General Fund towards grants and donations for Carrollton service providers that target low to moderate income residents.

## Needs of Public Housing

1. Describe the manner in which the plan of the jurisdiction will help address the needs of public housing and activities it will undertake during the next year to encourage public housing residents to become more involved in management and participate in homeownership.

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2. If the public housing agency is designated as "troubled" by HUD or otherwise is performing poorly, the jurisdiction shall describe the manner in which it will provide financial or other assistance in improving its operations to remove such designation during the next year.

**Action Plan Public Housing Strategy response:**

The City of Carrollton does not administer its own public housing projects or programs. Instead, area housing authorities are allowed to administer vouchers and certificates for properties in Carrollton. Due to confidentiality concerning the relationship between the authorities and their clients and the significant number of agencies operating in the City, it has been very difficult to determine the actual number of vouchers and certificates currently being utilized.

## **BARRIERS TO AFFORDABLE HOUSING**

1. Describe the actions that will take place during the next year to remove barriers to affordable housing.

There are no overt barriers to the development of affordable housing in Carrollton and this was substantiated in the City's *Analysis of Impediments to Fair Housing Choice*. In addition, the City of Carrollton's Comprehensive Plan encourages the construction of numerous housing types and the City has adopted building codes and ordinances that promote affordable housing throughout the City. To date, there is no evidence that zoning regulations, building codes, lot size limitations, development fees, or tax rates have a significant adverse effect on the provision of affordable housing in Carrollton.

In PY 2007, the City of Carrollton, with assistance from J-Quad Planning Group, completed an analysis of any impediments to fair housing in the City. The analysis identified an inadequate supply of affordable housing in the City of Carrollton. The following remedial actions were recommended by the consultant:

"Carrollton should work with local banks, developers and non-profit organizations to expand the stock of affordable housing. Attention should be given to increasing the production of new affordable housing units and assistance toward the purchase and renovation of housing in existing neighborhoods. Greater emphasis should also be placed on capacity building and technical assistance initiatives aimed at expanding non-profit, faith based organizations and private developers' production activities in the City. Alternative resources for housing programs should be sought from Federal Home Loan Bank, Fannie Mae, U.S. Department of Treasury Community Development Funding Institution (CDFI) program, and other state and federal sources.

It is recommended that the City seek resources and explore opportunities to implement a first time homebuyer mortgage assistance program. This would support eligible person in the market in acquiring affordable housing within the community and support those responsible for providing financing and engaged in affordable housing development.

In an effort to expand local resources, we also recommend that the City Planning Staff lead an effort to research and consider one particular policy change, inclusionary zoning, as one alternative means of promoting balanced housing development. Inclusionary zoning has been used in other communities to ensure that some portion of new housing development is affordable. This becomes important as

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higher income individuals move into a neighborhood. As housing prices rise, low to moderate-income residents may be displaced without the use of Inclusionary Zoning which helps to create mixed-income communities. Mixed-income communities broaden access to services and jobs and provide openings through which low-wage earning families can buy homes in appreciating housing markets and, as a result, accumulate wealth.

**Inclusionary Zoning** was also mentioned as a possible remedial action.”

Carrollton has traditionally been a proponent of residential growth and of affordable housing. Impact fees are limited to new development citywide and are reasonable in rate; there are no “slow growth” or “no growth” ordinances in effect; and the current Zoning Ordinance allows for residential construction of single-family homes with a minimum dwelling unit area of 1,200 square feet and multi-family units with a minimum floor area of 600 square feet. Under the Ordinance, a minimum of a 5,000 square foot lot is allowed. This allowance is important especially as the City begins to address the challenge of in-fill housing in older neighborhoods across the community.

Carrollton’s subdivision regulations provide for standard infrastructure and do not vary from area to area unless specified in a Planned Development (PD) or in more restrictive zoning districts. In these cases, more restrictive development standards may apply with regard to setbacks and masonry requirements.

As long as building code requirements are met, most housing types can be built in Carrollton. The Zoning Ordinance allows for single-family, duplex, triplex, quadraplex, townhouse, mobile home, apartment, extended-stay hotels and boarding house development.

## **HOME/ American Dream Down payment Initiative (ADDI)**

1. Describe other forms of investment not described in § 92.205(b).
2. If the participating jurisdiction (PJ) will use HOME or ADDI funds for homebuyers, it must state the guidelines for resale or recapture, as required in § 92.254 of the HOME rule.
3. If the PJ will use HOME funds to refinance existing debt secured by multifamily housing that is that is being rehabilitated with HOME funds, it must state its refinancing guidelines required under § 92.206(b). The guidelines shall describe the conditions under which the PJ will refinance existing debt. At a minimum these guidelines must:
  - a. Demonstrate that rehabilitation is the primary eligible activity and ensure that this requirement is met by establishing a minimum level of rehabilitation per unit or a required ratio between rehabilitation and refinancing.
  - b. Require a review of management practices to demonstrate that disinvestments in the property has not occurred; that the long-term needs of the project can be met; and that the feasibility of serving the targeted population over an extended affordability period can be demonstrated.
  - c. State whether the new investment is being made to maintain current affordable units, create additional affordable units, or both.
  - d. Specify the required period of affordability, whether it is the minimum 15 years or longer.

- e. Specify whether the investment of HOME funds may be jurisdiction-wide or limited to a specific geographic area, such as a neighborhood identified in a neighborhood revitalization strategy under 24 CFR 91.215(e)(2) or a Federally designated Empowerment Zone or Enterprise Community.
  - f. State that HOME funds cannot be used to refinance multifamily loans made or insured by any federal program, including CDBG.
4. If the PJ is going to receive American Dream Down payment Initiative (ADDI) funds, please complete the following narratives:
    - a. Describe the planned use of the ADDI funds.
    - b. Describe the PJ's plan for conducting targeted outreach to residents and tenants of public housing and manufactured housing and to other families assisted by public housing agencies, for the purposes of ensuring that the ADDI funds are used to provide down payment assistance for such residents, tenants, and families.
    - c. Describe the actions to be taken to ensure the suitability of families receiving ADDI funds to undertake and maintain homeownership, such as provision of housing counseling to homebuyers.

**Action Plan HOME/ADDI response:**

The City of Carrollton does not receive HOME or American Dream down Payment Initiative (ADDI) funding through HUD. However, the City recently applied and received HOME funds to administer a First-Time Homebuyer Program through the Texas Department of Housing and Community Affairs (TDHCA) in the amount of \$99,840.

## HOMELESS

### Specific Homeless Prevention Elements

\*Please also refer to the Homeless Needs Table in the Needs.xls workbook.

1. Sources of Funds — Identify the private and public resources that the jurisdiction expects to receive during the next year to address homeless needs and to prevent homelessness. These include the McKinney-Vento Homeless Assistance Act programs, other special federal, state and local and private funds targeted to homeless individuals and families with children, especially the chronically homeless, the HUD formula programs, and any publicly-owned land or property. Please describe, briefly, the jurisdiction's plan for the investment and use of funds directed toward homelessness.
2. Homelessness — In a narrative, describe how the action plan will address the specific objectives of the Strategic Plan and, ultimately, the priority needs identified. Please also identify potential obstacles to completing these action steps.
3. Chronic homelessness—The jurisdiction must describe the specific planned action steps it will take over the next year aimed at eliminating chronic homelessness by 2012. Again, please identify barriers to achieving this.
4. Homelessness Prevention—The jurisdiction must describe its planned action steps over the next year to address the individual and families with children at imminent risk of becoming homeless.

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5. Discharge Coordination Policy—Explain planned activities to implement a cohesive, community-wide Discharge Coordination Policy, and how, in the coming year, the community will move toward such a policy.

**Action Plan Special Needs response:**

According to local shelters and homeless service provider organizations, the City of Carrollton does not have a traditional homeless population. However, efforts toward identifying the exact number and type of homeless in the City have not been reliable.

Local counts have resulted in a wide range of estimations of the homeless population in the Dallas Metro Area. Additionally, these surveys often cannot reach areas that the homeless use as shelter, such as abandoned buildings. The homeless may also move from various shelters and locations as they seek more opportunities, further complicating the estimation of the homeless population.

In an effort to determine the number of “traditional” homeless persons in Carrollton, several Dallas homeless shelters were contacted. All of the shelters contacted cited the initial lack of trust between those that seek shelter and the service providers. Those utilizing the services are often coming from incidents that make them cautious in sharing any information, thus, resulting statistics often cannot be considered reliable.

Metrocrest Social Services (MSS), 1111 West Belt Line Road, is the largest provider of homeless assistance in Carrollton. MSS provides assistance to residents in need in Carrollton, Farmers Branch, Addison and Coppell. In 2008, the agency provided assistance to 15,520 persons in need.

**Needs of the Homeless Population**

In December 2009, the United States Conference of Mayors released the results of a survey on homelessness in the U.S. The number of requests for food assistance increased by an average of 26 percent; this is the largest average increase observed in the survey in the last 18 years. This is indicative of the plight of poor families that have run out of options and are slipping into a condition of homelessness. As per the survey, three main causes of hunger are: unemployment by 92 percent of the cities survey, followed by high housing costs by 60 percent and low wages by 48 percent. Other reasons include: medical or healthcare costs, substance abuse, utility costs, inadequate benefits, mental health problems, transportation costs and lack of food stamps. This survey also indicated that 22 out of 23 cities reported an increase in the number of people requesting food assistance for the first time.

Discussions and consultations with area homeless service providers revealed that the need for a more sophisticated and coordinated effort to address the needs of the homeless population is of paramount concern. The City of Carrollton will continue to meet with area service providers to work toward the realization of this goal. In addition, the needs of this population also include assistance with counseling services, childcare, transitional housing, health care, drug and alcohol detoxification, classes on parenting skills, access to medical facilities and community-based family support centers.

The need to provide transitional shelter facilities for the homeless in Carrollton has been identified as a priority by service providers in the area. However, a general lack of funding has been cited most as preventing agencies from assisting citizens in need of this type of service. The need for supportive services, which include counseling, job skills training, rental and utility payment assistance, clothing, childcare, and job referrals, are services most mentioned as being of need for the homeless population.



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The needs of families threatened with homelessness are consistent in that the majority are of very low income and have high rent or mortgage payments. The frail elderly and general elderly households are most likely to fall under this category and will typically have limited ability to provide for themselves. Disabled persons have difficulty in finding housing that provides accessibility and in most cases; the housing in which they currently reside has limited accessibility.

Single head of households with children are also represented under this category, as are large families, and typically are paying over 50% or more of their household income for rent or a mortgage.

The needs of the homeless population are varied. In addition, their inability to regularly make rent or mortgage payments adds to their dilemma. In many cases, the dwellings they occupy may not be safe or decent or meet their needs or the minimum housing code. The need for support services such as counseling, job referrals, child care, child support, rental and utility payment assistance, job training and improving self-esteem are at the top of the needs list for many in this predicament.

The City of Carrollton will continue to contract with and assist Metrocrest Social Services and other organizations in their endeavor to provide assistance to the homeless and/or near homeless population in Carrollton.

## **Homeless and Special Needs**

### **Current Strategies**

The City of Carrollton's current strategy to prevent chronic homelessness is by strengthening and enhancing prevention-related programs through a partnership with Metrocrest Social Services (MSS), the City's lead homeless prevention provider. MSS has various programs in place which reach out to homeless persons, assess their individual needs, and addresses their emergency shelter and transitional housing needs.

Various Services provided by the Metrocrest Social Services:

- Case Management
  - Through assessment and evaluation of individual needs
  - Monitoring individuals as they move from homelessness to transitional housing to permanent housing
- Prevention
  - Rent/Mortgage assistance
  - Utility assistance
  - Education and training on budgeting and financial management
- Supportive Services
  - Emergency financial assistance
  - Rent/Mortgage assistance
  - Counseling and/or advocacy
  - Medical/Dental/Vision assistance
  - Emergency food assistance
  - Emergency clothing assistance
  - Emergency shelter assistance
  - Employment assistance
  - Transportation assistance
- Education
  - Job counseling

- Tax preparation assistance
- Money management classes
- Summer camp
- Information and referral to various programs

The above mentioned services are provided to the homeless population, population at risk of becoming homeless and those transitioning from homelessness. The City of Carrollton also plans to supplement the work of the various City-funded social service agencies to end chronic homelessness by promoting the preservation and maintenance of existing housing through its Minor Home Repair Program.

## Emergency Shelter Grants (ESG)

1. (States only) Describe the process for awarding grants to State recipients, and a description of how the allocation will be made available to units of local government.

### Action Plan ESG response:

N/A

## COMMUNITY DEVELOPMENT

### Community Development

\*Please also refer to the Community Development Table in the Needs.xls workbook.

1. Identify the jurisdiction's priority non-housing community development needs eligible for assistance by CDBG eligibility category specified in the Community Development Needs Table (formerly Table 2B), public facilities, public improvements, public services and economic development.
2. Identify specific long-term and short-term community development objectives (including economic development activities that create jobs), developed in accordance with the statutory goals described in section 24 CFR 91.1 and the primary objective of the CDBG program to provide decent housing and a suitable living environment and expand economic opportunities, principally for low- and moderate-income persons.

\*Note: Each specific objective developed to address a priority need, must be identified by number and contain proposed accomplishments, the time period (i.e., one, two, three, or more years), and annual program year numeric goals the jurisdiction hopes to achieve in quantitative terms, or in other measurable terms as identified and defined by the jurisdiction.

### Action Plan Community Development response:

The City Council has determined that enhancing infrastructure in older, less affluent areas of the City is the most important community development priority. On an on-going basis, City staff will identify and document eligible public infrastructure projects for inclusion in subsequent annual updates to this plan.

Carrollton's Community Services Office anticipates that a majority of future CDBG funds will be allocated for infrastructure improvements. Further, it is believed that major infrastructure projects increase resident pride and stimulate private neighborhood reinvestment in challenged areas of the community.

### Infrastructure

Infrastructure includes streets, sidewalks, public facilities, water and sewer lines, park improvements, public facilities, etc. The City maintains a pro-active investment program, the Ten Year Capital Improvements Projects Plan, to identify infrastructure

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needs on an on-going basis. Once a project has been identified and analyzed, it is added to a digital database to be addressed when funds become available. As one might expect, identified projects always exceed available resources.

### **Streets**

To date, City staff has identified over \$7.5 million in eligible street reconstruction projects. These projects range from the total reconstruction of complete streets to the replacement of sizeable sections of others.

### **Sidewalks**

To date, City staff has identified over \$150,000 in eligible sidewalk replacement and/or construction projects. These projects range from the total reconstruction of complete segments of existing sidewalks to the construction of new sidewalks in areas that do not have them.

### **Water and Sewer Lines**

To date, City staff has identified over \$670,000 in eligible water line replacement projects. City staff has also identified over \$4.5 million in eligible sewer main projects.

### **Drainage Projects**

To date, the City has identified over \$2.5 million in eligible drainage projects.

### **Community Facilities**

To date, the City identified and funded one CDBG eligible community facility project. The project was the renovation of Old City Hall, reopened as the Gravley Center. Renovation and expansion of the facility has created enhanced office space for social service providers in Carrollton. Currently, this project generates approximately \$42,567.62 a year in program income.

### **Park Improvements**

To date, improvement projects have included new security lighting, walking paths, and sidewalks. City staff has identified over \$500,000 more in eligible projects.

### **Neighborhood Reinvestment**

Neighborhood reinvestment strategies have been developed in communities across the nation. The residents of Carrollton have increasingly embraced neighborhood revitalization initiatives throughout the community. The City has also initiated significant programming to assist in this effort.

The Neighborhood Enhancement Matching Grant Program (NEMGP) is a vital element to the City's efforts to initiate reinvestment in neighborhoods throughout Carrollton. Under the program, funding is made available for improvement projects planned and requested by neighborhood groups. Projects must be located on public property or in the public-right-of-way that benefits all neighborhood residents and the general public. In the past, these projects have included entryway signage, enhanced landscaping, and public park improvements.

A central issue in fostering an expanded effort aimed at neighborhood revitalization rests on the community's ability to enlist community participation in the initiative.

Most of the programs that have been developed to address the aesthetic component of neighborhood reinvestment are reliant on volunteers. To date, the City of Carrollton in conjunction with the Neighborhood Associations has been very successful in recruiting and organizing volunteers for the implementation of projects that enhance neighborhoods.

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## **Neighborhood Oriented Targeted Infrastructure and Code Enforcement (N.O.T.I.C.E.) Program**

In 2003, the City launched a new initiative to better coordinate the delivery of neighborhood infrastructure projects and code enforcement services to the areas of greatest need in the community. As a community development programmatic offering, this City-led initiative, named the N.O.T.I.C.E. Program, represents a major targeted infrastructure reinvestment and neighborhood integrity program for the oldest areas of Carrollton. The N.O.T.I.C.E. Program was awarded third place in the *Neighborhoods USA 2007 Best Neighborhood Program of the Year Award* under the category of physical revitalization/beautification.

In general, the N.O.T.I.C.E. Program targets financial resources for the design and implementation of all necessary Street, sidewalk, and water and sewer line projects in one neighborhood at a time until the entire public infrastructure in that area has been repaired or reconstructed. In addition, the City conducts targeted and strengthened code enforcement efforts in the same neighborhood to foster a greater sense of neighborhood pride and an overall healthier community. To date, the City currently has two neighborhoods participating in the program. In addition, the next 15 neighborhoods have already been identified.

## **Antipoverty Strategy**

1. Describe the actions that will take place during the next year to reduce the number of poverty level families.

### **Action Plan Antipoverty Strategy response:**

Over the next several years, the City will work toward the implementation of the following actions in an attempt to reduce the overall number of persons living in poverty in Carrollton:

- Coordinate local resources to increase educational opportunities for low-income persons in order to improve their ability to earn better wages. For example the City libraries offer basic computer, internet and Microsoft Office classes for adults.
- Improve the linkage between job training programs and local job creation efforts to attract. For example the City library offers classes on job hunting, networking for professionals, career focus groups and job fairs for area residents.
- Promote financial counseling and classes on budgeting and money management. The City library offers classes on financial seminar and Tax preparation assistance for seniors.
- Promote linkages between housing, employment and educational systems and/or facilities. These goals are achieved by the local libraries, various City department programs and through the support of local non-profit agencies.
- Promote programs and training that help families-in-need to become more self-sufficient. These goals are achieved by the local libraries, various City department programs and through the support of local non-profit agencies.

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In addition, the Division of Community Services will provide technical assistance and information to private and public organizations that seek to provide affordable housing and support services to residents of Carrollton.

The City will promote and emphasize the need for greater coordination between all agencies active in Carrollton so as to minimize the duplication of efforts. Cooperative efforts in applying for available funds will be initiated between public and private housing providers so as to maximize the potential for being awarded funds by the State and Federal Government. Efforts to enhance coordination between the public and private sector will ensure that needs are being properly addressed and that resources are being maximized.

## NON-HOMELESS SPECIAL NEEDS HOUSING

### Non-homeless Special Needs (91.220 (c) and (e))

\*Please also refer to the Non-homeless Special Needs Table in the Needs.xls workbook.

1. Describe the priorities and specific objectives the jurisdiction hopes to achieve for the period covered by the Action Plan.
2. Describe how Federal, State, and local public and private sector resources that are reasonably expected to be available will be used to address identified needs for the period covered by this Action Plan.

#### **Action Plan Specific Objectives response:**

Creating and sustaining an environment in which healthy and productive families reside is an integral component of the City's commitment to all Carrollton residents. This environment not only includes the physical attributes, such as sound and quality housing, adequate water and sewer service, and maintained streets, sidewalks and alleys, but also includes the social attributes of neighborhoods free from crime, access to public transportation, and cultural resources. Building viable public and private partnerships is a major component of this effort. Enhancing the quality of life for all citizens will insure that family and youth issues continue to be addressed in a coordinated manner.

To address the need for supportive services, the City funds Metrocrest Social Services (MSS) to assist citizens on the verge of becoming homeless.

The following table shows the number of individuals that received various types of assistance from Metrocrest Social Services for PY 2008:

**Program Year 2008 (Oct 1, 2008 – September 30, 2009)**

Type of Service Provided	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Total
Information and Referral	2,343	924	1,056	974	5,297
Counseling and/or Advocacy	-	-			-
Medical Care and/or Assistance	11	10	26		47
Transportation	121	251	365	315	1,052
Food Assistance	9,122	4,170	4,352	3,784	21,428
Housing Assistance (including rental assistance)	454	157	185	261	1,057
Utilities Assistance	393	204	235	276	1,108
Clothing	721	187	196	123	1,227
Misc. Emergency Financial Assistance	3,329	67	76	88	3,560
Employment Services	1,830	1,125	1,345	1,381	5,681
Other: (please identify type): Holiday Program					-
<b>Total Individuals Assisted</b>	<b>18,324</b>	<b>7,095</b>	<b>7,836</b>	<b>7,202</b>	<b>40,457</b>

**Domestic Violence**

A major contributor to the City's potential homeless population is domestic violence. In addition to consulting with social service providers specializing in domestic violence, contact was also made with the Carrollton Police Department and local advocacy organizations to assess the prevalence of the issue. After an analysis of the data, it has been determined that this issue continues to have a significant impact on families throughout the City.

As of October 2009, the Police Department responded to 282 incidents of domestic violence with 62 emergency protective orders being issued. The crimes range from assault to attempted murder on family members and other partners (known as "Dating Violence").

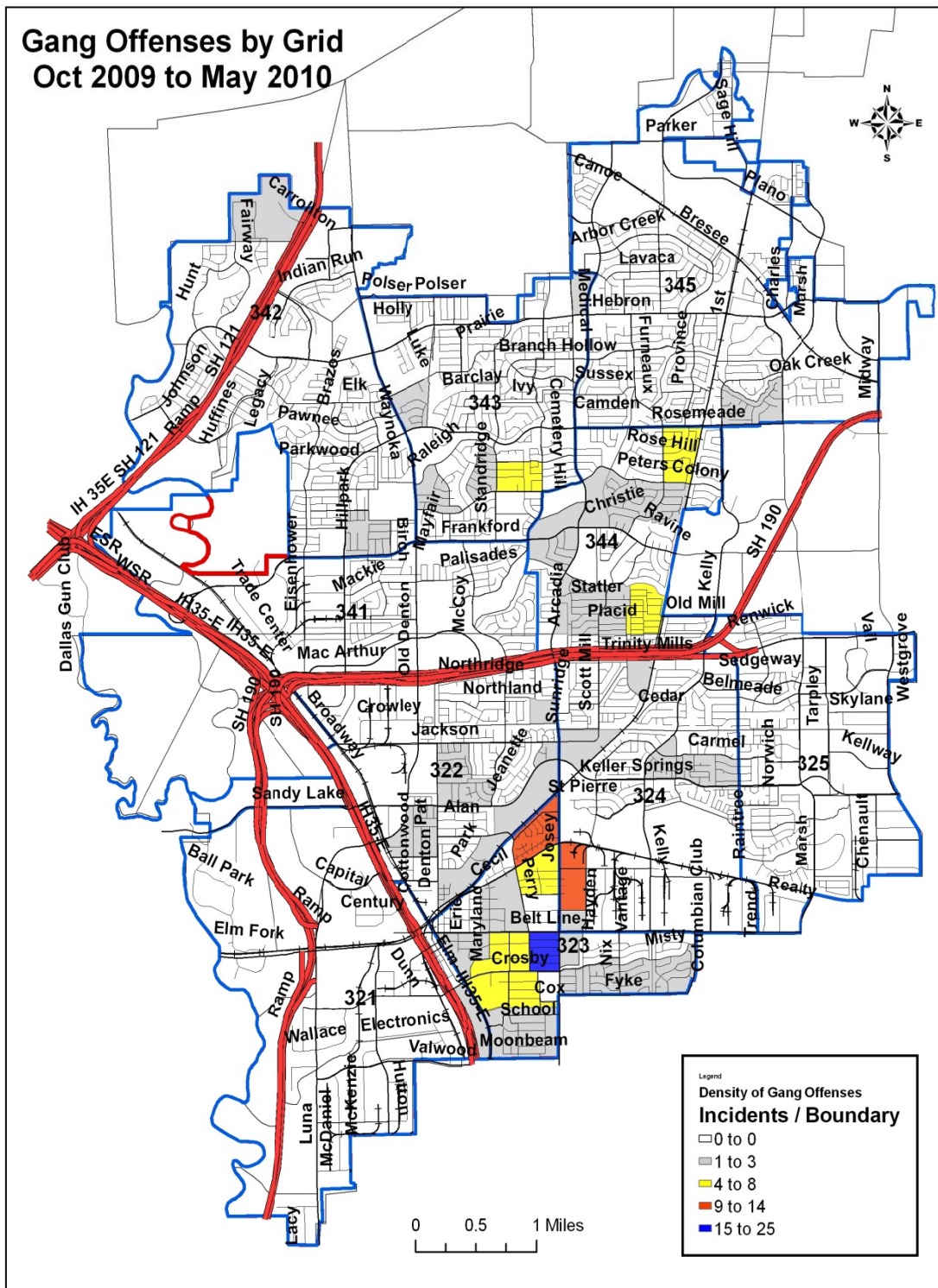
**Gang Violence**

Another "families and youth" issue to be addressed in this section is gang violence. As the number of disenfranchised youth increases, so does the expansion of gang activities. As of October 2009, the Carrollton Police Department recorded 91 offenses of gang activity. These incidents included reports of graffiti, criminal mischief, and weapons related arrests.

Gang related violence is not confined to the oldest neighborhoods of Carrollton. Incidents have also occurred at various points along the Josey Lane corridor, north of the President George Bush Turnpike. The map below shows the level of gang activities for 2009 recorded by the Carrollton Police Department.

The Police Department administers an Operational Support Unit to counteract and control the activities of gangs. Proactive approaches to mentoring and team sports programs have targeted at-risk youth to realize early intervention in this easily impressionable segment of the City's population. The City will continue to identify strategies and resources for this at-risk population.

# Gang Offenses by Grid Oct 2009 to May 2010



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## **Needs of Families and Youth**

### **Domestic Violence**

The needs of victims of domestic violence are varied. Access to services soon after the incident can reduce the effects such as trauma. Generally, there are imminent needs for housing and financial assistance for the victim(s). Assistance with housing, utilities, food, counseling and, in some cases, childcare and transportation are additional major needs. Secondary needs include peer counseling, personal development, perpetrator counseling and parental training. An increased demand for services has forced many agencies to seek additional resources to help this population.

### **Gang Violence**

Many families that have one or more members involved in gang activity may also have significant challenges in other areas. Grappling with the challenges of single-parenthood and/or just trying to meet basic financial obligations can overwhelm parents to the point that they are unable to play an active role in their children's growth and development. As a result, children seeking a sense of belonging may turn to gangs, which may serve to further damage their development. Providing opportunities for parental as well as youth development assists in combating the issues of gang violence.

The primary need associated with disenfranchised youth is to provide constructive opportunities or alternatives. Such opportunities could include work-study programs to provide youth with an opportunity to gain an economic benefit directly linked to the child's continued participation in school. Work-study programs incorporating skills training, business etiquette and personal development help steer these youth toward becoming productive citizens.

Non-profit organizations in Carrollton provide a variety of services for at-risk youth. These organizations can provide after school activities, such as academic tutoring, as an alternative to going home where adults have yet to return home from work. Non-profit organizations also provide parenting classes to encourage and foster strong families that help to decrease the chance that a child may join a gang.

Another activity is the continued and enhanced sponsorship of recreational activities for children of all ages. Recreational activities that incorporate general counseling and personal development training allow the involved youth to grow in a structured environment while participating in an activity in which they have an interest. The Carrollton Parks and Recreation staff regularly reviews programs and activities targeted at local at-risk youth. These programs have three main goals: decrease delinquent behavior, increase personal achievements, and improve the attitudes that youth have about themselves and their future. The Parks and Recreation Department has collaborated with local civic organizations to offer scholarships and summer youth camps.

### **The Elderly**

As healthcare and medical technology has advanced, so has the age of the population. The trend in Carrollton is reflective of the growth in the elderly population across the state and nation. Between 1990 and 2000, Carrollton's population of those 60 years of age or older grew by 82.9% to 8,724 people.

These changes are significant especially as they indicate a rising demand for services by Carrollton's older population. Agencies addressing elderly issues have been active



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in Carrollton for several years, but service demands exceed existing resources. This trend is expected to continue into the future.

The City of Carrollton maintains and currently operates a senior center for activities specifically designed for the elderly population. This centrally located center replaced an older one in December of 2003 and contains recreation rooms, meeting spaces, and a full-service kitchen. Services offered include hot lunches, recreational and cultural activities for personal and social enrichment. The Carrollton Senior Center is staffed and maintained by the Parks and Recreation Department that also operates two all-ages recreational centers.

### **Needs of the Elderly Population**

The City of Carrollton maintains a close working relationship with Senior Adult Services, the major elderly service provider in Carrollton. The relationship is one of on-going assessment and the identification of needs for this segment of the community's population. Thus far, three major needs have been identified. First, the elderly require an adequate transportation system to access needed goods and services. Second, there continues to be a need for affordable housing for this portion of the population. A third major need is addressing the ongoing challenges presented by a diverse composition of the City.

A reliable and efficient transportation system is a vital service needed by the elderly population in Carrollton. In many cases, a transportation system is the only connection an elderly citizen may have with the surrounding community. Transportation is needed for the elderly citizen to make doctors' appointments, get groceries and prescriptions filled, and to travel to and from recreational activities.

The need for affordable housing, both assisted and independent living, for the elderly is also a major concern of the community. The City will work with area not-for-profits to apply for a Section 202 Elderly Housing Grant to provide housing for this population. Additional resources will also be sought to provide assistance for expanded services.

The City has seen a significant growth in the number of foreign-born residents. These residents come from a diverse number of countries, each having its own unique language and culture. This can result in language barriers when a local organization does not have the resources to effectively communicate with the customer, hampering the efforts to respond to their needs.

In addition to the general elderly population, there is also an elderly population with limitations. The U.S. Department of Housing and Urban Development (HUD) categorizes this population as the frail elderly. HUD defines the frail elderly as any person, 62 years of age or older, who cannot independently perform tasks essential for daily living. These tasks include bathing, eating, dressing, grooming, and household management. The exact number of elderly citizens in this situation is unknown, but the 2000 Census reports over 2,200 elderly residents with a disability that can lead to limitations in performing daily functions.

The City estimates that due to the overall growth in this segment of the population, the number of persons in the frail elderly category will continue to increase. Establishing trust and communication with the elderly of Carrollton requires the work of all entities involved in addressing the needs of this population. An ongoing and sincere dialogue with the elderly population will continue to alleviate much of the suspicion and fear of loss of independence experienced by many elderly residents.

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In an effort to increase and diversify funding resources, the City will continue to seek out new and innovative ways to fund needed programs and projects. Efforts will continue to focus on building partnerships with both public and private organizations. In addition, the City's Community Services Division will continue to seek out new resources and provide technical assistance to not-for-profit agencies seeking to assist Carrollton residents that are in need.

Building and strengthening partnerships between public and private entities is and will continue to be a major focus of the City of Carrollton's community development policy. Utilizing churches, businesses, civic organizations, not-for-profits, etc. as resources will increase the effectiveness of this document. Partnerships and the dialogue that develops are naturally conducive to strengthening the community development process.

Finally, it is the goal of the City's Community Services Division to see that every entity receiving funds from the City adopt and implement a plan for self-sufficiency for their clients. Paramount to the dispersal of the funds is that those recipients that are able move toward becoming more self-sufficient citizens of Carrollton. Acting in this manner will ensure that financial resources are utilized in the most efficient manner.

## **Housing Opportunities for People with AIDS (HOPWA)**

\*Please also refer to the HOPWA Table in the Needs.xls workbook.

1. Provide a Brief description of the organization, the area of service, the name of the program contacts, and a broad overview of the range/ type of housing activities to be done during the next year.
2. Report on the actions taken during the year that addressed the special needs of persons who are not homeless but require supportive housing, and assistance for persons who are homeless.
3. Evaluate the progress in meeting its specific objective of providing affordable housing, including a comparison of actual outputs and outcomes to proposed goals and progress made on the other planned actions indicated in the strategic and action plans. The evaluation can address any related program adjustments or future plans.
4. Report on annual HOPWA output goals for the number of households assisted during the year in: (1) short-term rent, mortgage and utility payments to avoid homelessness; (2) rental assistance programs; and (3) in housing facilities, such as community residences and SRO dwellings, where funds are used to develop and/or operate these facilities. Include any assessment of client outcomes for achieving housing stability, reduced risks of homelessness and improved access to care.
5. Report on the use of committed leveraging from other public and private resources that helped to address needs identified in the plan.
6. Provide an analysis of the extent to which HOPWA funds were distributed among different categories of housing needs consistent with the geographic distribution plans identified in its approved Consolidated Plan.

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7. Describe any barriers (including non-regulatory) encountered, actions in response to barriers, and recommendations for program improvement.
  8. Please describe the expected trends facing the community in meeting the needs of persons living with HIV/AIDS and provide additional information regarding the administration of services to people with HIV/AIDS.
  9. Please note any evaluations, studies or other assessments that will be conducted on the local HOPWA program during the next year.

**Action Plan HOPWA response:**

The City of Carrollton does not receive funding under the Housing Opportunities for People with AIDS (HOPWA) program. However, the issue of HIV/AIDS has swept across the nation at an alarming rate. Every major metropolitan area has faced identifying and assessing the needs of this population. The cities of the Dallas/Fort-Worth Metroplex are no exception. According to the Centers for Disease Control and Prevention (CDC), the nationwide infection rate for overall AIDS cases has begun to stabilize. The Texas Department of Health's (TDH) own statistics also shows a developing statewide trend showing a decrease in the overall rate of growth in new cases.

Due to strict policies concerning reporting confidentiality, it is difficult to ascertain the actual population living with HIV or AIDS in Carrollton. The TDH has reported that approximately 104 people in Carrollton are HIV positive and approximately another 113 people are currently living with AIDS.

However, in an effort to discern the needs of persons living with HIV/AIDS in Carrollton, the City has worked with and will continue to work with the Ryan White Planning Council of the Dallas Area and the Ryan White Consortium of North Texas (RWPC/C). An active cooperative and collaborative endeavor between the City and the RWPC/C will provide the best opportunity to assess and address the needs of this population in Carrollton. The RWPC/C serves the Dallas Eligible Metropolitan Area (EMA), a geographic area highly impacted by HIV/AIDS that is eligible to receive Title I CARE Act funds. The Dallas EMA is currently comprised of Collin, Dallas, Denton, Ellis, Henderson, Hunt, Kaufman, and Rockwall counties.

The RWPC/C released a Comprehensive Service Plan for the Dallas area in June 2001. The plan indicated that the infected populations are growing poorer and showing a greater need of basic services such as food, housing, and transportation. The Plan also reports that more people living with HIV are not progressing to AIDS. These people are unable to qualify for disability, but are unable to work, reducing the available income to pay for necessities.

The major needs of this population are in the area of support services. Area agencies and facilities are available to provide supportive housing for this population including nursing homes, assisted living quarters, Section 8 Vouchers and Certificates, privately owned rental units and group housing. However, most of these resources are available in Dallas. The most dramatic impediment for this population is the lack of funds in order to maintain their independence in the community.

Other identified needs are for health care, counseling, physical/mental rehabilitation, coordinated case management and services designed to meet the specific needs of individuals and/or families.

The needs of those living with HIV/AIDS will continue to grow. According to the Centers for Disease Control, medical advances of the 1990's have prolonged the

ability for those living either HIV or AIDS to lead more productive lives, as well as their overall life expectancy has increased. A greater need for more comprehensive programs and support will be created as this portion of the population grows.

### SPECIFIC HOPWA OBJECTIVES

1. Describe how Federal, State, and local public and private sector resources that are reasonably expected to be available will be used to address identified needs for the period covered by the Action Plan.

#### Specific HOPWA Objectives response:

The City of Carrollton does not currently participate in the HOPWA program. However, the City supports ongoing efforts of regional organizations to address the needs of people living with AIDS.

### OTHER NARRATIVE

Include any Action Plan information that was not covered by a narrative in any other section.

### Leveraging of Funds

The following tables highlight a significant amount of leveraging of CDBG resources that is anticipated in PY 2010 (pending Council approval). Efforts in this regard are on-going.

The following Social Service Agencies are funded with the City's general funds. CDBG funding is not used to maximize the City's investment in these agencies.

<b>LEVERAGING OF FUNDS</b>				
<b>Social Service Agencies</b>				
<b>Agency</b>	<b>Projected City Funding</b>	<b>CDBG Funds</b>	<b>2008 Operating Budget*</b>	<b>City's contribution towards Operating Budget</b>
Bea's Kids	\$5,000	\$0	\$345,030	0.02%
Casa	\$2,500	\$0	\$569,988	0.44%
Children's Advocacy Center	\$15,000	\$0	\$694,000	2.16%
Family Place	\$5,000	\$0	\$7,695,329	0.06%
Special Care and Career Svcs.	\$5,000	\$0	\$2,520,156	0.19%
Keep Carrollton Beautiful	\$6,500	\$0	\$36,318	17.89%
Senior Adult Services	\$145,000	\$0	\$810,000	17.90%
Metrocrest Social Services	\$86,000	\$0	\$2,154,805	4.00%
Metrocrest Family Medical Clinic	\$8,000	\$0	\$44,095	18.14%
<b>Total</b>	<b>\$278,000</b>	<b>\$0</b>	<b>\$14,869,721</b>	

\* Includes projected City funding.

LEVERAGING OF FUNDS				
INFRASTRUCTURE IMPROVEMENTS				
Project – Park Place		Total Project Costs	City Funding	CDBG Funding
Phase 1 (Year I & Year II)	Streets	\$1,571,015.00		
	Sidewalks	\$216,950.00		
	Water	\$440,795.00		
	Sewer	\$316,580.00		
Phase 2 (Year III)	Streets	\$1,866,500.00		
New Estimate	Sidewalks	\$325,000.00		
	Water	\$290,000.00		
	Sewer	\$370,000.00		
	Design	\$500,000.00		
CDBG - Year I				\$701,539.00
CDBG - Year II				\$697,372.00
CDBG-R (Year II)				\$212,536.00
CDBG - Year III (proposed)				<b>\$747,269.62</b>
Total (\$)		5,896,840.00	3,538,123.38	2,358,716.62
CDBG Contribution			60.00%	40.00%

## Programs and Projects

The total amount of Community Development Block Grant (CDBG) funding to be programmed during PY 2010 is **\$919,769.62**. Planned allocation of these funds and the accompanying performance measurements are as follows:

### Grant Administration and Planning

**\$82,525**

These funds will pay the salaries and operating expenses for the administration of the CDBG Program

#### *Performance Measurements*

- Successfully Met All Applicable Rules and Regulations
- Successfully Met All Applicable Program Deadlines
- Successfully Secured New CDBG Funding

### Reconstruction of Sidewalks and Streets in Park Place (Year III) **\$747,269.62**

This project will augment the City's existing street and sidewalk reconstruction program in a low to moderate income area of the community.

#### *Performance Measurements*

- Number of Linear Feet of New Streets
- Number of Linear Feet of New Sidewalk
- Amount of Non-Federal Resources Leveraged

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**Minor Home Repair Program****\$30,000**

Capital funding for materials and specialized labor for further implementation of a minor home repair program. Program targets the elderly and disabled as clientele.

*Performance Measurements*

- Number of New Projects Completed
- Number of Income qualified Citizens Assisted
- Amount of Leveraged Resources

**Enhanced Code Enforcement****\$59,975**

Funding for a code enforcement officer to work exclusively in the City's CDBG Targeted Area. Efforts will allow for more proactive code enforcement in aging and blighted areas of the community.

*Performance Measurements*

- Number of New Cases Initiated
- Number of Substandard Properties Brought into Code Compliance
- Number of Repeat Violators

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## Social Service Agency Partners

The following is a listing and brief description of social service providers from which the City Council of Carrollton received requests for **Program Year 2010/Fiscal Year 2011 funding (pending Council approval)**:

### **Bea's Kids**

Contact: Ms. Diana Franzetti – Executive Director  
14673 Midway Rd., Suite 230, Addison, TX 75001  
Phone: 972-417-9061 Fax: 214-550-6115

E-Mail: [Diana.Franzetti@beaskids.org](mailto:Diana.Franzetti@beaskids.org)

Website: [www.beaskids.org](http://www.beaskids.org)

- Bea's Kids is a non-profit 501(c)(3) organization that has been serving underprivileged children and parents since 1990. Services include educational, cultural, recreational and sports programs and activities. The program also provides food, clothing and medical/dental care. Bea's Kids leads a crusade against hunger, illiteracy, domestic strife, parental neglect, drugs, violence, gangs, school dropouts and poverty.

### **CASA of Denton County, Inc.**

Contact: Ms. Sherri Gideon - Executive Director  
614 N. Bell Avenue, Denton, Texas 76209  
Phone: 940-243-2272 Fax: 940-243-1605

E-mail: [sgideon@casadenton.org](mailto:sgideon@casadenton.org)

Website: [www.casadenton.org](http://www.casadenton.org)

- CASA of Denton County, Inc. serves children (ages 0 to 18) who have been removed from their homes by Child Protective Services due to abuse or neglect. Their service area is Denton County and includes children from the portion of Carrollton within Denton County. CASA provides independent, objective guidance in court regarding the children's best interests and is a constant provider of support during that experience.

### **Children's Advocacy Center for Denton County**

Contact: Mr. Dan Leal - Executive Director  
1854 Cain Drive; Lewisville, Texas 75077  
Phone: 972-317-2818 Fax: 972-317-6989

E-Mail: [dan@cacdc.org](mailto:dan@cacdc.org)

Website: [www.cacdc.org](http://www.cacdc.org)

- This is a child-friendly environment for joint child abuse investigations by police and Child Protective Services. Some of the functions include video-taped interviews, comprehensive therapy services, information and referral and facilitation of joint investigations. Multiple professionals are involved in investigations including a Carrollton Police Child Abuse Investigator.

### **The Family Place**

Contact: Ms. Paige Flink – Executive Director  
P.O. Box 7999, Dallas, Texas 75209  
Phone: 214-559-2170 Fax: 214-443-7797

E-Mail: [phflink@familyplace.org](mailto:phflink@familyplace.org)

Website: [www.familyplace.org](http://www.familyplace.org)

- The Family Place provides proactive prevention and intervention, extensive community education, and caring advocacy and assistance for victims of family violence.

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### **Keep Carrollton Beautiful**

Contact: Ms. Cathey Henesey – Chair and Board of Director

Phone: 972-996-6993 (informational line)

E-mail: [cathey@kcbadmin.org](mailto:cathey@kcbadmin.org) Website: [www.keepcarrolltonbeautiful.org](http://www.keepcarrolltonbeautiful.org)

- Keep Carrollton Beautiful is a 501(c)(3) non-profit organization dedicated to beautifying the community and providing programs to enhance the quality of life. Keep Carrollton Beautiful provides education services, litter and waste reduction services, and beautification services.

### **Metrocrest Family Medical Clinic**

Contact: Ms. Jane Hawkins - Executive Director

Plaza 1, Suite 140, One Medical Parkway; Farmers Branch, Texas 75234

Phone: 972-484-6336 Fax: 972-484-0051

E-Mail: [janehawkinsmfmc@sbcglobal.net](mailto:janehawkinsmfmc@sbcglobal.net)

- The Metrocrest Family Medical Clinic helps by treating children and adults for minor medical conditions such as: respiratory tract infections, eye and ear infections and skin rashes. In addition, The Metrocrest Family Medical Clinic provides immunizations and affordable services to uninsured residents in Carrollton, Coppell, Farmers Branch, Addison and northwest Dallas.

### **Metrocrest Social Services**

Contact: Ms. Bunny Summerlin - Executive Director

1111 West Beltline Road, Suite 100; Carrollton, Texas 75006

Phone: 972-446-2100 Fax: 972-446-2102

E-Mail: [bsummerlin@metrocrestsocialservices.org](mailto:bsummerlin@metrocrestsocialservices.org)

Website: [www.metrocrestsocialservices.org](http://www.metrocrestsocialservices.org)

- Metrocrest Social Services provides information, referral and short-term emergency assistance for rent, utilities, food, clothing, medical and other financial needs in time of family crisis. Other services include job assistance, food bank and thrift store. Metrocrest Social Services collaborates and partners with local governments, business and non-profits for mobilization and maximization of resources.

### **Senior Adult Services**

Contact: Mr. Gregory Gerendas - Executive Director

One Medical Pkwy Professional Plaza I, Suite 115

Farmers Branch, TX 75234

Phone: 972-242-4464 Fax: 972-242-0299

E-Mail: [Gregory.Gerendas@senioradultservices.org](mailto:Gregory.Gerendas@senioradultservices.org)

Website: [www.senioradultservices.org](http://www.senioradultservices.org)

- Senior Adult Services provides direct services including: case management, home delivered meals, transportation, home repair, grab bar installation, home safety, Senior Adult News, a monthly newsletter, and emergency financial aid.

### **LaunchAbility (formerly known as Special Care & Career Services)**

Contact: Cathy Packard, Executive Director

4350 Sigma, Suite 100; Farmers Branch, Texas 75244-4416

Phone: 972-991-6777 Fax: 972-991-6361

E-Mail: [cathyp@specialcarecareer.org](mailto:cathyp@specialcarecareer.org)

Website: [www.specialcarecareer.org](http://www.specialcarecareer.org)

- Provides speech, physical, occupational and other therapy to children under age three with developmental delays and disabilities.



**Performance Measurements**  
**Table 3A**  
**Summary of Specific Annual Objectives**

Obj #	Specific Objectives	Sources of Funds	Perform. Indicators	Expected #	Actual #	Outcome/Objective*
<b>Rental Housing Objectives</b>						
DH-3.1	Continue to proactively pursue code enforcement activities in CDBG target Area. Goal of initiating 2,000 new code enforcement cases over the coming year.	CDBG & General Funds	2000 cases	2000 cases		DH-3
SL-3.1	Process and demolish six (6) units of unsafe and sub-standard housing.	General Funds	6	6		SL-3
<b>Owner Housing Objectives</b>						
DH-2.1	Continue to provide significant information and referral for the Dallas County and Denton County First-Time Homebuyers Programs. Goal of assisting 25 new potential first-time homebuyers with information and referral.	CDBG and Dallas and Denton Counties Fund	25	25		DH-2
<b>Homeless Objectives</b>						
DH-3.2	The City plans to continue funding Metrocrest Social Services (MSS) to assist citizens on the verge of becoming homeless. The City will also provide technical assistance to MSS to aid in the identification of additional resources that may be available to address this significant need.	General Funds	15,520 individuals	15,520 individuals		DH-3
<b>Special Needs Objectives</b>						
DH-3.3	Further implement the Minor Home Repair Program. Goal of assisting Twelve (12) additional income qualified homeowners.	CDBG	12 individuals	12 individuals		DH-3
DH-3.5	Preserve and enhance the existing housing stock.	CDBG	12 individuals	12 individuals		DH-3
<b>Community Development Objectives</b>						
DH-2.2	Increase opportunities for first-time homebuyers.	City's HOME program (through TDHCA)	5 applicant	5 applicants		DH-2
DH-3.4	Create opportunities for income qualified homeowners to make home repairs that represent a risk to their health and/or safety.	CDBG	12 individuals	12 individuals		DH-3
DH-3.5	Preserve and enhance the existing housing stock.	CDBG	12 individuals	12 individuals		DH-3

DH-2.3	Promote a diverse housing stock that is affordable for all income segments of the population.	N/A				DH-2
GP 1.1 (Grant Planning)	The Community Services Office is the lead agency for the administration of CDBG funding.  Staff that are employed as part of the PY 2010 CDBG grant administration and planning activity provide technical, referral and capacity building assistance to the social service agencies on an ongoing basis	CDBG	Two positions are filled and employees are working to implement the City's adopted consolidated plan.	Two positions are filled and employees are working to implement the City's adopted consolidated plan.		GP (Grant Planning)
<b>Infrastructure Objectives</b>						
DH-3.6	Carrollton's Community Services Office anticipates that a majority of future CDBG funds will be allocated for infrastructure improvements. Infrastructure includes streets, sidewalks, public facilities, water and sewer lines, park improvements, public facilities, etc.  For PY 2010, a multi-year streets and sidewalks reconstruction project, Park Place Neighborhood has been identified as the recipient of N.O.T.I.C.E. funding.	CDBG, City, Bond Funds, Utility Fund	13,069 linear feet of streets  26,000 linear feet of sidewalks  11,920 linear feet of sanitary sewer  6,850 linear feet of water lines  17,000 SY of asphalt pavement  6,000 SY replacement of existing asphalt and base	13,069 linear feet of streets  26,000 linear feet of sidewalks  11,920 linear feet of sanitary sewer  6,850 linear feet of water lines		DH-3
<b>Public Facilities Objectives</b>						
	No action anticipated during PY 2010					
<b>Public Services Objectives</b>						
	During the 2010 program year, the City of Carrollton plans to undertake additional activities to address local social service objectives and strategies.  All of the agencies identified predominantly serve persons of low-to-moderate income.  The type of services provided are: credit/homeownership counseling, youth services & counseling, youth advocacy and council, family services, family services & council, youth substance abuse counseling, community beautification, medical	General Funds	18,332 individuals	18,332 individuals		DH-3

	services, homeless & crisis services and elderly services & assistance.					
<b>GP 1.1 (Grant Planning)</b>	The Community Services Office is the lead agency in for the administration of CDBG funding.  Staff that are employed as part of the PY 2010 CDBG grant administration and planning activity provide technical, referral and capacity building assistance to the social service agencies on an ongoing basis.	CDBG	Two positions are filled and employees are working to implement the City's adopted consolidated plan	Two positions are filled and employees are working to implement the City's adopted consolidated plan		GP (Grant Planning)
	<b>Economic Development Objectives</b>					
	No action anticipated during PY 210					
	<b>Other Objectives</b>					

**\*Outcome/Objective Codes**

<b>Outcome/Objective Codes</b>	<b>Availability/Accessibility</b>	<b>Affordability</b>	<b>Sustainability</b>
Decent Housing	DH-1	DH-2	DH-3
Suitable Living Environment	SL-1	SL-2	SL-3
Economic Opportunity	EO-1	EO-2	EO-3

**Table 3B  
Annual Housing Completion Goals**

	Annual Number Expected Units To Be Completed	Resources used during the period			
		CDBG	HOME	ESG	HOPWA
<b>ANNUAL AFFORDABLE HOUSING GOALS (SEC. 215)</b>					
Homeless households	-----	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Non-homeless households	-----	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Special needs households	-----	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>ANNUAL AFFORDABLE RENTAL HOUSING GOALS (SEC. 215)</b>					
Acquisition of existing units	-----	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Production of new units	-----	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Rehabilitation of existing units	-----	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rental Assistance	-----	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
<b>Total Sec. 215 Affordable Rental</b>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>ANNUAL AFFORDABLE OWNER HOUSING GOALS (SEC. 215)</b>					
Acquisition of existing units	0	<input type="checkbox"/>	<input type="checkbox"/>		
Production of new units	0	<input type="checkbox"/>	<input type="checkbox"/>		
Rehabilitation of existing units	12 (Minor Home Repair projects)	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Homebuyer Assistance	5	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
<b>Total Sec. 215 Affordable Owner</b>	<b>17</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>ANNUAL AFFORDABLE HOUSING GOALS (SEC. 215)</b>					
Acquisition of existing units	-----	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Production of new units	-----	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Rehabilitation of existing units	-----	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Homebuyer Assistance	-----	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
<b>Total Sec. 215 Affordable Housing</b>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>ANNUAL HOUSING GOALS</b>					
Annual Rental Housing Goal	-----	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Annual Owner Housing Goal	17	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Total Annual Housing Goal</b>	<b>17</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Table 3C**  
**Consolidated Plan Listing of Projects**

**Jurisdiction's Name** City of Carrollton, Texas

**Priority Need**  
Planning/Administration, and Other

**Project Title**  
Grant Administration and Planning

**Description**  
The Community Services Office is the lead agency in for the administration of CDBG funding. Staff that is employed as part of the PY 2010 CDBG grant administration and planning activity provide technical, referral and capacity building assistance to the social service agencies on an ongoing basis. Activities include but are not limited to implementation, coordination, monitoring and evaluation of CDBG eligible activities.

Activity funds two staff positions, including salaries and operating funds. All three positions are filled and employees are working to implement the City's adopted consolidated plan.

**Objective category:**       Suitable Living Environment       Decent Housing  
    Economic Opportunity

**Outcome category:**       Availability/Accessibility       Affordability  
    Sustainability

**Location/Target Area**  
N/A

Objective Number GP 1.1	Project ID HUD #24
HUD Matrix Code 21A	CDBG Citation 570.206
Type of Recipient Grantee	CDBG National Objective N/A
Start Date 10/01/2010	Completion Date 09/30/2011
Performance Indicator 2 employees	Annual Units 2 employees
Local ID Activity# 100850299	Units Upon Completion N/A

<b>Funding Sources:</b>	
CDBG	<input checked="" type="checkbox"/>
ESG	
HOME	
HOPWA	
Total Formula	\$82,525
Prior Year Funds	\$0
Assisted Housing	\$0
PHA	\$0
Other Funding	\$0
<b>Total</b>	<b>\$82,525</b>

The primary purpose of the project is to help:       the Homeless       Persons with HIV/AIDS  
    Persons with Disabilities       Public Housing Needs

**Table 3C  
Consolidated Plan Listing of Projects**

**Jurisdiction's Name** City of Carrollton, Texas

**Priority Need**  
Infrastructure

**Project Title**  
Park Place Year III – N.O.T.I.C.E. (Neighborhood Oriented Targeted Infrastructure and Code Enforcement)

**Description**  
Reconstruction of streets, sidewalks, water and sewer lines on the following streets:  
**PHASE 1**  

- 2200 Block of Nix Rd.
- 2200 Block of Crockett Dr.
- 2200 Block of Bowie Dr.
- 2200 Block of Heartside Pl.

**PHASE 2**  

- 2200 Block of Sam Houston Blvd.
- 2200 Block of Reagan Blvd.
- 2200 Block of Crosby Rd.
- 2200 Block of Travis Dr.
- 2200 Block of Nolan Dr.

**Objective category:**     Suitable Living Environment     Decent Housing  
     Economic Opportunity

**Outcome category:**     Availability/Accessibility     Affordability  
     Sustainability

**Location/Target Area**  
**Census Tract 137.15, Block Group 1**

Objective Number DH-3.7	Project ID HUD #25
HUD Matrix Code 03K	CDBG Citation
Type of Recipient Grantee	CDBG National Objective LMA
Start Date 10/01/2010	Completion Date 09/30/2011
Performance Indicator  01 People	Annual Units  2080 People, Census Tract 137.15, Block Group 1
Local ID <b>Activity#</b>	Units Upon Completion 13,069 LF of streets 26,000 LF of sidewalks 11,920 LF of sanitary sewer 6,850 LF of water lines

<b>Funding Sources:</b>	
CDBG	<input checked="" type="checkbox"/>
ESG	
HOME	
HOPWA	
Total Formula	\$747,269.62
Prior Year Funds	\$0
Assisted Housing	\$0
PHA	\$0
Other Funding	\$0
<b>Total</b>	<b>\$747,269.62</b>

The primary purpose of the project is to help:     The Homeless     Persons with HIV/AIDS  
     Persons with Disabilities     Public Housing Need

**Table 3C  
Consolidated Plan Listing of Projects**

**Jurisdiction's Name** City of Carrollton, Texas

**Priority Need**

Housing

**Project Title**

Minor Home Repair

**Description**

The goal of the Minor Home Repair program is to assist income-qualified residents that are in need of minor home maintenance assistance. This program is offered City-wide and in PY 2010 is budgeted at \$30,000 for acquisition of materials and specialized labor.

**Objective category:**       Suitable Living Environment       Decent Housing  
 Economic Opportunity

**Outcome category:**       Availability/Accessibility       Affordability  
 Sustainability

**Location/Target Area**

Community Wide

Objective Number DH-3.3	Project ID HUD #26
HUD Matrix Code 14A	CDBG Citation 570.202
Type of Recipient Grantee	CDBG National Objective LMH
Start Date 10/01/2010	Completion Date 09/30/2011
Performance Indicator Housing Units	Annual Units 12 Units
Local ID Activity#103720299	Units Upon Completion 12 Units

<b>Funding Sources:</b>	
CDBG	<input checked="" type="checkbox"/>
ESG	
HOME	
HOPWA	
Total Formula	\$30,000
Prior Year Funds	\$0
Assisted Housing	\$0
PHA	\$0
Other Funding	\$0
<b>Total</b>	<b>\$30,000</b>

The primary purpose of the project is to help:

- The Homeless       Persons with HIV/AIDS  
 Persons with Disabilities       Public Housing Need

**Table 3C  
Consolidated Plan Listing of Projects**

**Jurisdiction's Name** City of Carrollton, Texas

**Priority Need**  
Owner Occupied Housing

**Project Title**  
Enhanced Code Enforcement

**Description**  
The goal of the Enhanced Code Enforcement Officer will be to work exclusively in the City's 2000 CDBG Target Area. Efforts will allow for more proactive code enforcement in aging and blighted areas of the community.

**Objective category:**       Suitable Living Environment       Decent Housing  
 Economic Opportunity

**Outcome category:**       Availability/Accessibility       Affordability  
 Sustainability

**Location/Target Area**  
Community Wide

Objective Number DH-3.1	Project ID HUD#27
HUD Matrix Code 15	CDBG Citation 570.20C
Type of Recipient Grantee	CDBG National Objective LMA
Start Date 10/01/2010	Completion Date 09/30/2011
Performance Indicator Housing units	Annual Units 2000 housing units
Local ID Activity #104110299	Units Upon Completion 2000 Units

<b>Funding Sources:</b>	
CDBG	<input checked="" type="checkbox"/>
ESG	
HOME	
HOPWA	
Total Formula	\$59,975
Prior Year Funds	\$0
Assisted Housing	\$0
PHA	\$0
Other Funding	\$0
Total	\$59,975

The primary purpose of the project is to help:       the Homeless       Persons with HIV/AIDS  
 Persons with Disabilities       Public Housing Need