



Application for Single-Family Residential Demolition and Rebuild Incentive

A person seeking a City of Carrollton Single-Family Demolition and Rebuild Incentive for an eligible single-family residential property must complete this application, furnish attachments as required therein and presents the completed application to the Environmental Services Department, City of Carrollton, 1945 E. Jackson Road, Carrollton, Texas 75006.

Property Address: _____

Property Owner Name(s): _____

Property Owner Street Address: _____

Property Owner City, State, Zip Code: _____

Property Owner Telephone: _____

Property Owner Email Address: _____

ALL APPLICATIONS MUST BE APPROVED BY THE RE-DEVELOPMENT COMMITTEE AND CITY COUNCIL BEFORE ANY WORK STARTS. A PROJECT AGREEMENT MUST BE SIGNED BY THE CITY BEFORE WORK STARTS.

Please Attach:

- 1) A project timeline including the date by which construction will be completed;
- 2) Three estimates for the demolition work;
- 3) Construction cost itemized breakdown of the planned new construction build
- 4) Detailed drawings of the new construction with a licensed Professional Engineer signature
- 5) A copy of the property owner's driver license.

Eligibility: A homeowner may be eligible for assistance under this program if they meet all of the following criteria:

- The home is single-family detached dwelling within the City of Carrollton;
- The home is located within a Neighborhood Empowerment Zone;
- The applicant owns the home;
- All payments for City-provided utilities and all property taxes are current for the property;
- The applicant completes an application and follows the application process;
- **An incentive agreement was approved by City of Carrollton Re-Development Committee and Carrollton City Council prior to the start of any renovation work;**
- The property is not under enforcement action of the Property Standards Board;

Participation in the program is subject to the following criteria:

- City staff must complete an onsite inspection of the project prior to construction;
- Demolition of the house must be completed within twelve (12) months of the date of Re-Development Committee approval of the incentive agreement;
- The new build must be completed within twenty-four (24) months of the date of Re-Development Committee approval of the incentive agreement;
- Projects that require a permit must be pulled and approved by Building Inspections before the incentive is processed;

Certification: “I hereby certify that all information provided in this application is, to the best of my knowledge and belief, true, accurate and complete. I further certify that eligibility criteria are fully met for the property described in this application.”

Signature of Owner/Agent Attesting to Certification: _____

Printed Name: _____ Date: _____

Acknowledgement:

State of Texas,

County of _____

Sworn to and subscribed before me, by the said _____, this _____ day of _____, 20_____, to certify which, witness my hand and seal of office.

(Personalized Seal)

Notary Public’s Signature

Please note these procedures:

- Project review of each application is required by city staff including appropriate comments and recommendations for changes prior to submission to the City Council Re-Development Committee.
- All applications will be reviewed by City of Carrollton staff or Carrollton Re-Development Committee. Any modifications to the application will be made prior to forwarding the application to the full City Council with a recommendation for approval or denial.
- If a permit is required for the project, it must be submitted, approved, and completed by the City of Carrollton's Building Inspections Department.
- The grant incentive will consist of a receipt reimbursement payment payable upon successful completion of the project as outlined in an incentive agreement to be entered into between the City and the owner of the property.

**Applications are determined on a case-by-case approach. Expectations to this policy may be approved by the Re-Development Committee.*