



# CARROLLTON

TEXAS

## AGENDA

### MUSEUM AND HISTORIC ADVISORY COMMITTEE (MHAC)

City of Carrollton

Wednesday, November 8, 2023  
6:00 pm

Crosby Recreation Center  
1610 E. Crosby Road  
Broadway Room

**The following members were in attendance:**

Susan Thomas, Chantelle Prejean, Liz Castaneda, Marisol Mahin, Jasmine Arambula, Cynthia Herschkowitsch, Isaac Gian, Sammy Rana, Alan Gravley, Daisy Polomo (guest)

**The following members were absent:**

Howard Townsend (chair)

**The following staff were in attendance:**

Heather Smith (City Liaison), Katy Bower (Recreation Superintendent)

1. Call to Order 6:00
2. Introductions visitors:
  - There were not any visitors present.
  - Susan Thomas introduced herself as the new member of the committee.
3. Review and Approve the Minutes of September 13, 2023
  - The meeting minutes were approved, but members observed that Bernadine Paul was listed as the individual who adjourned the last meeting, despite the notation that she was absent on that day. The recording from the previous meeting will be thoroughly reviewed, and corrections will be made to ensure accurate information is presented at the next meeting.
  - Motion to approve the Minutes of July 12, 2023, by Chantelle Prejean and seconded by Jasmine Arambula.
4. Committee roles and responsibilities
  - To introduce the committee to the new members, Heather Smith explains the committee's purpose, which as defined by city ordinance, involves preserving

Carrollton's history, including the Perry homestead. Responsibilities include overseeing accessions and deaccessions of museum items, marker refurbishing, marker campaigns, event support, inventory, cataloging, Story Map creation for historical sites, and the Veteran Voices initiative to collect stories from local veterans.

5. Nomination and vote for Vice Chair
  - After consideration and exploration of different possibilities, nominations were submitted for the role of vice-chair, with Jasmine Arambula and Liz Castaneda emerging as the candidates. Following the member's votes, it was determined that Jasmine would assume the position of Vice Chair.
6. Update and discussion on the next steps discussion from the Historical Marker subcommittee
  - The committee proceeds to discuss the option for city markers for locations that already have state resolutions but no physical markers. The discussion involves mentioning specific markers for research and proposing texts. The idea of focusing on locations without state markers and the potential for educational markers was also suggested.
7. Update and discussion on the next steps discussion from the Online Public Media Subcommittee
  - The committee reviews the landmarks list planned for the city's website, emphasizing the need to add more historical markers and provide additional and more detailed information. The project for the Story Map is still in process and they plan to set short-term goals, emphasizing a focused approach for effective progress.
8. Review projects
  - As mentioned before, the committee discusses the markers' historical significance, updates to the website's landmarks list, and the potential creation of a story map for a more interactive experience on the website.
9. Reassign subcommittee assignments
  - The members express a commitment to continue with the Online Public Media Subcommittee and the Historical Marker Subcommittee. The Online Public Media Subcommittee will consist of Chantelle Prejean, Jasmine Arambula, Sammy Rana, and Liz Castaneda, while the Historical Marker Subcommittee welcomes Isaac Gian, Susan Thomas, Marisol Mahin, and Howard Townsend. The possibility of making a third subcommittee is briefly discussed, with the option left open for future considerations.
10. Discussion for Christmas at the Perry tours
  - For Christmas at the Perry homestead, the approach has been changed to hosting three Thursday events instead of one large gathering. The house is decorated in 1919 holiday decor, and tours showcase scenes from the same period. The Christmas hats project includes decorations on the house, barn, and windmill. Special emphasis is given to a night for people with special needs, offering a quieter and more personalized experience. The staff also introduced the attendance tracking system called Placer AI, which uses cell phone data that help keep a record of how many people were part of the event. The Christmas tours are scheduled for November 30, December 7, and December 14, from 5:30 to 8:00 PM. Volunteers are encouraged, and the need for historical knowledge among tour guides is addressed, with information available on-site or sent ahead of time.
11. Other Volunteer Opportunities

- The season brings many events for the Perry homestead and regular events organized by Parks and Recreation. The Senior Center will host the Veterans Lunch. Saturdays on the Square includes Cocoa for Coats and Santa on the Square. The committee expresses interest in experiencing the Perry Homestead's operations during a scheduled tour and discusses the importance of having more hands available, especially during special group tours. The idea of extending invitations to committee members for participation in upcoming tours is suggested.
12. Staff reports, and updates
- Committee members express their appreciation for both past and upcoming events. They discuss the details of the upcoming Santa on the Square event scheduled for December 2 in Downtown Carrollton. The event is set to feature a captivating drone light show, live performances, and various vendors. The discussion underscores the importance of volunteers, given the anticipation of a sizable crowd for this event.
13. Adjournment
- Motion to adjourn by Chantelle Prejean, seconded by Sammy Rana. Adjournment at 6:55 pm.

  
Howard Townsend, Chair  
Museum and Historic Advisory Committee

  
Heather Smith, Recreation Manager  
Committee Staff Liaison

