



CARROLLTON

T E X A S

AGENDA

MUSEUM AND HISTORIC ADVISORY COMMITTEE (MHAC)

City of Carrollton

Wednesday, September 13, 2023
6:00 pm

Crosby Recreation Center
1610 E. Crosby Road
Broadway Room

The following members were in attendance:

Isaac Gian, Sammy Rana, Cynthia Herschkowitsch, Chantelle Prejean, Jasmine Arambula, Liz Castaneda, Howard Townsend (chair)

The following members were absent:

Bernadine Paul, Marisol Mahin

The following staff were in attendance:

Heather Smith (City Liaison), Katy Bower (Recreation Superintendent), Jace Earwood (Arts Coordinator)

1. Call to Order 6:00
2. Introductions visitors:
 - There were not any visitors present.
3. Review and Approve the Minutes of July 12, 2023
 - No discussion or change requests were made.
 - Motion to approve the Minutes of July 12, 2023, by Chantelle Prejan and seconded by Liz Castaneda.
4. Committee roles and responsibilities
 - Heather Smith addressed the purpose of the committee, emphasizing its focus on historical preservation for Carrollton and the A.W. Perry Homestead Museum. It was also expressed that the Parks and Recreation staff aims to offer suggestions as well as to advise on staff and financial resources without imposing decisions on the committee, emphasizing that the committee's role is to dictate its direction collectively.

In summary, the presentation aimed to clarify the committee's purpose, address confusion, and promote collaborative decision-making among members while offering guidance and resources for historical preservation efforts.

5. Discussion and recommendation for Historical Designation Application Form
 - Heather begins by explaining the purpose of the form, which is to initiate the process of obtaining approval for an official city historical or subject designation marker. The city, along with the Museum and Historical Advisory Committee, will review the requests based on specific rules and procedures outlined in the program.
 - Giving details about the application process, the form itself is described, with a maximum word count and sections for providing topic justification and contact information. Two main criteria are highlighted for marker eligibility: age and historical significance. When referencing a person, their death date must align with the age requirements, which is at least 50 years. Applicants must provide strong justifications if their topics fall outside the age requirement, and it is important to obtain written permission from property owners for marker placement and the need for citing sources for historical claims.
6. Discussion and recommendation for the Founding Family Acknowledgement Form
 - The committee engaged in a conversation regarding the initiative aimed at identifying and acknowledging families with significant historical ties to Carrollton. The initial step involved the creation of a form designed to assess public interest and collect data related to prospective founding families. These families would need to meet specific criteria, which includes referencing particular census years and providing supporting documentation.
 - The members expressed unanimous support for the concept of honoring and paying tribute to families deeply rooted in Carrollton's history. Additionally, they deliberated on the importance of establishing transparent communication channels with the public to convey the project's objectives and aims.
7. Update and discussion on the next steps discussion from the Historical Marker subcommittee
 - The committee discussed the need to update and discuss the next steps for historical markers. The subcommittee reviewed cases where city resolutions had been approved for historical markers, but no markers had been erected. The conversation delved into details about the cost of markers, their size, and installation methods. The committee considered the idea of creating a priority list for installing markers and discussed markers that had been approved as far back as 1992 but had not yet been erected.
 - Additionally, there was a suggestion to involve the community by inviting residents to attend historical marker presentations and encouraging them to submit ideas for markers. The conversation also touched on the maintenance of existing markers, with the city taking care of city markers and private property owners responsible for markers installed on their property.
8. Update and discussion on the next steps discussion from the Online Public Media Subcommittee
 - The online public media subcommittee's project involves updating an Excel file containing information about historical landmarks in Carrollton, Texas. They mentioned visiting sites, taking photos, and discussed how to handle sites where the original structure no longer exists. They also talked about the possibility of adding information about Native American arrowheads found in the area and

considered using a Story Map to present the information on the website. They mentioned the limitations of the city's website and the need to work with GIS for the project. Finally, they discussed the process of submitting the map and the potential timing for starting the project on the city's website.

9. Discussion for partnership with the Perry Pumpkin Patch and Craft Show event

- The Arts Coordinator, Jace Earwood, introduced herself and explained her role in coordinating craft vendors for the event. The event, scheduled for October 21st from 10 a.m. to 3 p.m., will feature various craft vendors and activities. The committee members were encouraged to get involved in the event by showcasing historical activities or crafts, with the possibility of creating Victorian-themed activities. Jace also mentioned the possibility of collaborating with local businesses, such as an ice cream store, for additional activities. The presentation concluded by discussing the need to coordinate volunteer activities and the potential for scheduling a special meeting to plan the committee's involvement in the event.

10. Other Volunteer Opportunities

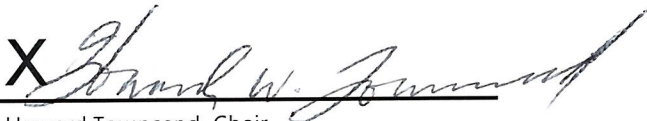
- Opportunities include events during the fall and winter seasons, such as Christmas tours, sensory-friendly Santa visits, and participation in city-wide events. Heather mentioned sending an email with more details and encouraged committee members to express their interest in these opportunities. They also mentioned the transition from old-fashioned Christmas events to tours to accommodate more participants over several weeks during the holiday season. Additionally, the presentation briefly mentioned the upcoming World of Foodies event in October and Ghost Town in Downtown.

11. Staff reports, and updates

- Heather mentioned the upcoming meeting at the end of the year. The specific date for it has not been set yet but it was confirmed that Article 20.32 would be taken to the council for discussion and approval. This article pertains to historical designation and recent changes made to streamline the application process.

12. Adjournment

- Motion to adjourn by Bernadine Paul, seconded by Sammy Rana. Adjournment at 6:59 pm.

X 

Howard Townsend, Chair
Museum and Historic Advisory Committee

X 

Heather Smith, Recreation Manager
Committee Staff Liaison

