

CITY OF CARROLLTON

**NEIGHBORHOOD ADVISORY COMMISSION
MEETING MINUTES**

NOVEMBER 9, 2023

A meeting of the City of Carrollton Neighborhood Advisory Commission was held on November 9, 2023 at 6:30 p.m. at City Hall with the following members present:

Commission Members Present:

Natasha Singh, Chair
Dennis Raso
Anna Hammonds (arrived 6:40 p.m.)
Nick Cuellar
Karyne Nguyen
Sunil Sundaran
Ed Bowen

Commission Members Absent:

Victor Johnson
Kristi Sheffy

Alternate:

Ami Vo

Staff Members Present:

Cory Heiple, Environmental Services Director
Brian Passwaters, Community Services Manager
Meagan Tucker, Sr. Community Development Specialist
Alka Agnihotri, Community Development Specialist
Teresa Iglesias, Community Development Specialist

Guests Present:

Councilmember Rusty Pendleton

-
- I. Call To Order:** Chair Singh called the meeting to order at 6:31 p.m.
- II. Introduction of New Neighborhood Advisory Commissioner:** Item to recognize new Neighborhood Advisory Commissioner.
- Ed Bowen, newly appointed Commissioner, introduced himself.
Ami Vo, newly appointed Alternate Commissioner, introduced herself.
- III. Swearing In of New Commissioner:** Item to swear in new Commissioner.
- Meagan Tucker, Sr. Program Specialist advised that both newly appointed members were administered the Oath of Office during the previously held Ethics training session.
- IV. Voting on Vice Chair for 2023-2024:** Item to vote for the Vice Chair for 2023-2024.

Commissioner Raso moved that Karyne Nguyen remain as Vice Chair for another term; second by Commissioner Nick Cuellar. The motion was approved with a unanimous 6-0 vote. Sheffy, Johnson and Hammonds absent.

- V. **Review the Minutes of the June 8, 2023 Meeting:** Item to review and adopt the minutes from the June 8, 2023 meeting of the Neighborhood Advisory Commission.

Commissioner Sundaran moved approval of the minutes; second by Commissioner Cuellar. The motion was approved with a unanimous 6-0 vote, Sheffy, Johnson and Hammonds absent.

- VI. **Public Hearing on the Fiscal Year 2022 Consolidated Annual Performance and Evaluation Report (CAPER):** Item to hear presentation on the FY 2022 CAPER.

Brian Passwaters, Community Services Manager, explained that this is the first of two required public hearings on the Community Development Block Grant (CDBG) spending report (the CAPER.) The report covers the period from October 1, 2021 through September 30, 2022. The Housing and Urban Development (HUD) requires the report. The City Council will conduct the second required public hearing in the near future.

Mr. Passwaters advised the report includes the following spending:

1) Streets and sidewalks infrastructure-	\$200,000
2) Metrocrest Services/Homeless services	\$115,000
3) Salary for Enhanced Code Enforcement Officer	\$ 70,068
4) Minor home repair	\$ 56,500
5) Emergency home repair	\$ 7,100
6) Staff training	\$ 12,700

Mr. Passwaters noted there were no People Helping People projects for this report, adding that this project may not be included in the future. Photos were provided of the street and sidewalk repairs.

Mr. Passwaters stated that the Enhanced Code Enforcement Officer inspections resulted in 3,500 apartments being brought into compliance. Metrocrest Services assisted 216 persons in the way of homelessness prevention (rent or house payment subsidies) and shelter placements. Additional data in the report was reviewed.

Mr. Passwaters noted that this report is not the June Action Plan. Chair Singh and Commissioner Nguyen stated they are in agreement with discontinuing the People Helping People program. Discussion followed regarding the affordability and availability of low to moderate income housing. It was noted that some aspects of people applying for grants for housing assistance may deter some from applying, in particular since the grant funds are considered income.

[Commissioner Hammonds arrived prior to the motion and vote on this item.]

Commissioner Raso moved to close the Public Hearing; second by Commissioner Cuellar. The motion was approved with a unanimous 7-0 vote, Sheffy and Johnson absent.

Commissioner Nguyen moved to approve the CAPER; second by Commissioner Hammonds. The motion was approved with a unanimous 7-0 vote, Sheffy and Johnson absent.

VII. Neighborhood Mentoring Program: Item to share information on the NAC mentoring activity.

- Commissioner Dennis Raso- Briefed the Commission on the following projects:
 - Country Place- has four (4) homeowners associations in the development
 - Trafalgar Square – two year old project; enhancements along Marsh Lane
 - Willow Lane Condos - similar to an apartment complex
 - Country Villas – drainage project discussed
- Commissioner Anna Hammonds- Briefing postponed until the next meeting.

VIII. Program Update: Item to discuss program updates.

Ms. Tucker provided an update on single-family rehab incentives. She advised that homeowner driveways in Crosby Estates are still being replaced. She also advised that the City incentivized the homeowner at 1505 Francis with \$3,500 on their \$11,000 roof replacement.

Teresa Iglesias, Program Specialist stated the gas line for an elderly resident has been repaired.

Alka Agnihotri, Program Specialist advised that Pro Crete has had their wall power washed, and electrical/lighting repaired. Landscaping will be done in the spring. She also reported on Country Place stating their digital sign installed.

IX. Update on Citizens' Evening and Volunteer Awards: Item to discuss update on Citizens' Evening and Volunteer Awards.

Ms. Agnihotri stated that the first meeting was held to discuss the process for the Volunteer Awards selection committee. Nominations may be submitted beginning at 7:30 a.m. on November 10th and continue through February 9, 2024 at 11:30 a.m. This will be promoted on the website and fliers will be printed.

Ms. Agnihotri advised that the four (4) awards will be:

- Neighborhood Leadership
- Outstanding Community Organization
- Volunteer of The Year
- Youth Volunteer of The Year

She added that plaques have been ordered for previous award recipients and those will be displayed in the Development Services Department.

X. Holiday Party Ideas: Item to decide date and location for the NAC Holiday Party.

Roundtable discussion was held regarding potential locations for holiday party. Commissioners were asked to email a headcount to staff so that final arrangements may be made. The December 14 date was determined.

XI. Visitors Comments & Other Business:

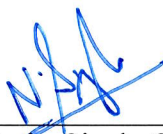
- Upcoming Meetings- Chair Singh highlighted the following meetings:
-December 14th – Holiday Party
- Potential continued sponsorship of a room at the Animal Services Center; cost is \$500 per year. General consensus was to continue.

(Items not listed elsewhere on the agenda may be addressed at this time. No official action can be taken on any item discussed during this portion of the meeting.)

XII. Adjournment - Chair Singh adjourned the meeting 7:13 pm.



Cory Heiple, Environmental Services Dir.



Natasha Singh, Chair