

MINUTES
NEIGHBORHOOD ADVISORY COMMISSION
City of Carrollton

JANUARY 12, 2023

A meeting of the City of Carrollton Neighborhood Advisory Commission was held on January 12, 2023 at 6:30 p.m. at City Hall with the following members present:

Commission Members Present:

Natasha Singh, Chair
Henry Rivas
Dennis Raso
Anna Hammonds
Kristi Sheffy
Victor Johnson
Nick Cuellar
Karyne Nguyen

Commission Members Absent:

Sunil Sundaran

Staff Members Present:

Cory Heiple, Environmental Services Director
Brian Passwaters, Community Services Manager
Meagan Tucker, Sr. Community Development Program Specialist
Alka Agnihotri, Community Development Program Specialist

Guests Present:

Sharon Stone
Gwen Pasco

I. Call To Order – Chair Singh called the meeting to order at 6:31 pm.

II. Review the Minutes of the November 10, 2022 Meeting: Item to review and adopt the minutes from the November 10, 2022 meeting of the Neighborhood Advisory Commission.

Commissioner Rivas moved approval of the minutes; second by Commissioner Raso. The motion was approved with a unanimous 8-0 vote, Sundaran absent.

III. Sign Topper Application: Item to have a public hearing on a Sign Topper Application for Quail Creek HOA.

Sharon Stone, HOA Board, began with background information about the neighborhood that was established in 2003 located at Hebron and Josey. She voiced appreciation for the information and assistance provided by Commissioner Rivas and Alka Agnihotri about the available grants. Gwen Pasco talked about the excitement of the community for the sign topper program and about the inclusiveness of the neighborhood. She stated that “identity” is important noting that it is positioned by two large neighborhoods and she described Quail Creek as a tiny jewel. She explained that the financial request is for \$799.47. Ms. Stone stated they received two bids for the signs; Alpha Graphics and Fast Signs, with Alpha Graphics providing the best bid and she stated they were very easy to work with.

Alka Agnihotri, Program Specialist, stated that they typically use Fast Signs because the City has a partnership with them; however, Alpha Graphics signs have also been used in the past.

Commissioner Johnson noted that a survey was sent to 164 homeowners and 60 responses were received. He asked if they were aware why the others hadn't responded. Ms. Stone stated that the survey went out using Survey Monkey and there were pleased to get 60 responses because 1/3 was a typical response. She felt that the responses would have reflected any negative thoughts, but that was not the case.

Commissioner Sheffy moved approval of the sign topper request for Quail Creek; second by Commissioner Hammonds. The motion was approved with a unanimous 8-0 vote, Sundaran absent.

IV. Neighborhood Mentoring Program: Item to share information on NAC mentoring activity.

- **Commissioner Sunil Sundaran** – not in attendance
- **Commissioner Karyne Nguyen** – Commissioner Nguyen began with a listing of the associations she contacted. She provided them with information and upcoming events. She stated that she did not receive any responses and didn't receive any bounce-backs. She reported that Meadow Ridge Harvest Run is noted as a disbanded HOA.

V. Program Update: Item to discuss program updates.

- **CAPER Update** – Brian Passwaters reported that the City Council held the second public hearing on December 6, 2022. He stated there was no further feedback from the public or the City Council. He stated it was approved by the Council and submitted. With regard to funds allocated to Metrocrest Services to be used for homelessness, he advised that more clarification has been learned about how the funding can be used stating that the 15% cap makes to the total amount they can use at a little over \$115,000 which is far less than the \$600,000 allocated. He stated that during a meeting held earlier this date, some of the things Metrocrest is doing are okay such as rental assistance. He stated they are looking at other options for using the funds. He advised that if construction funds are capped at \$200,000 then the Section 3 reporting would not be required. He felt that staff would have more information at the next meeting. He explained that the funds have to be spent in a certain period of time so staff is still reviewing options. Discussion was held about the projects being considered and reviewed such as infrastructure.

Meagan Tucker, Sr. Community Development Program Specialist, reported on the Single-Family Rehab Program providing photos of an improved driveway in the North Crest Estates stating the project should be complete in the next month or so. She also reported a project replacing a back porch area. She also reported that three emergency repair (plumbing) projects were completed this month.

VI. Update on Citizens' Evening and Volunteer Awards: Item to discuss update on Citizens' Evening and Volunteer Awards.

- **Sign-up sheet for event** – Alka Agnihotri advised that the Citizens' Evening event is scheduled for Wednesday, March 29, 2023. She distributed a sign-up sheet to the NAC Commissioners to assist with the event and explained what they could expect.

With regard to the Volunteer Awards, Agnihotri advised that nominations close Friday, January 27 @ 11:30 am. She encouraged the members to continue promoting the event and awards.

VII. Workshop Updates: Item to discuss update on workshops and upcoming events.

Agnihotri stated that the Community Grants and Incentives workshop was held on January 9 and acknowledged Commissioners Raso and Cuellar for their attendance and assistance. She reported there were 18 attendees and staff felt it was well received.

- **February 16, 2023, 6pm-8pm @ Hebron & Josey Library – Emergency Preparedness Workshop**
- **April 22, 2023, 1pm-3pm @ the Josey Ranch Library – Earth Day Workshop**

VIII. Visitors Comments & Other Business:

- **Upcoming Meetings** – Chair Singh highlighted the following meetings
 - o **March 29, 2023 - Citizens' Evening**
 - o **April 13, 2023 - NAC Tour**

(Items not listed elsewhere on the agenda may be addressed at this time. No official action can be taken on any item discussed during this portion of the meeting.)

IX. Adjournment – Chair Singh adjourned the meeting 7:02 pm.



Cory Heiple, Environmental Services Dir.



Natasha Singh, Chair

