

**City of Carrollton**  
**PARKS AND RECREATION BOARD**  
**March 27, 2023 Minutes**

<b>Members Present:</b>	<b>Members Absent:</b>	<b>Staff Present:</b>
Gerald Blase	Andrea Macaluso	Scott Whitaker, Parks & Rec Director
Carrie Stovall		Kim Bybee, Parks Mgr.
Nancy Stallings		Heather Smith, Recreation Mgr.
Chad Averett		
Stephanie Valadez		
Megan Monds		<b>Park Board Liaison Present:</b>
David Taylor		
Suzanna Dooling		

- **CALL MEETING TO ORDER** – Stephanie Valadez called the meeting to order at 6:31pm.
- **VISITORS** – Samit Patel
- **APPROVALS OF MEETING MINUTES** - Minutes from **December 5, 2022**, were motioned for approval by Nancy Stovall and 2<sup>nd</sup> for approval was given by Gerald Blase. All members for approval.
- **DISCUSSION AND RECOMMENDATION FOR CAMP WONDER STANDARDS**
  - Heather went over the Camp Wonder Standards of Care and asked if the board had any questions or edits to what was provided. A vote was taken and all members approved.
- **PROJECT UPDATE FOR ROSEMEADE RECREATION CENTER**
  - Heather showed photos of the rendering for the Rosemeade Rec Center expansion and explained the project was based on funding from both the 2018 & 2022 bond elections. The construction was put out to bid and a contractor has been selected. The bid award will be presented to Council on April 4 for approval. Construction will hopefully start in the next few months with the project being completed in late 2024. The expansion includes a new gym, multipurpose room, esports room and an elevated walking track. There should be little to no impact on daily operations during the majority of construction and no parking is being lost with this expansion.
- **UPCOMING EVENTS/STAFF REPORTS**
  - Scott Whitaker

- Scott gave a presentation which included updates at Indian Creek Golf Course and Parks and Recreation that he had presented to Council on March 21.
  - He showed the board information on the new restroom trailer we are purchasing for special events as well as photos.
- Kim Bybee
  - Mowing is in full swing and ballfields are extremely busy
  - McInnish Dog Park lights are close to being installed. Hope to have them completed by the end of April.
  - Parks is about to get a new Work Order Asset Management software. Meetings to begin the implementation start next week.
  - McInnish Baseball and RE Good restrooms will be replaced. Scheduled to be installed in July/August.
  - The SLSC Parking lot will be replaced. Staff is working with a design firm now.
  - Aquatics season is quickly approaching. Working to hire staff (lifeguards & swim instructors) and registration opened today for summer classes.
  - Going to be working on a project with GIS to story map our parks system
- Heather Smith
  - Heather will be sending out information to the Park Board on how they can sign up to volunteer for various events/activities.
  - It has been a year since our Critters were installed. We are having a birthday party for them downtown on April 8.
  - The Wildflower Watch has started but we are not seeing a lot of them blooming. Check the map online for locations.
  - April 1 – Spring Family Campout at RE Good
  - April 8 – Spring Bash at Josey #6
  - April 15 – Ladybug Release at Elm Fork. Come check out the newly renovated pond
  - April 29 – Carrollton Trails 5K
  - Programs are doing really well
  - New staff have been hired and they all seem to be great. Very excited about what they are bringing to our department
  - Senior Center Luncheon was maxed out recently and fitness classes are always full
  - Midnight Basketball is going to start back up at Rosemeade Rec Center and we will also be adding Midnight Volleyball
  - April 22 – Earth Day. Parks will be planting some trees and there will be a community event hosted by the Library and Environmental Services at the Pocket Prairie from 1-3pm.
- Scott Whitaker

- Gave an update on the bond project schedule. Projects for 2023 include Rosemeade Rec Center expansion, McInnish/RE Good Restrooms, and updates to Crosby Rec Center.
- Projects for 2024 include converting a field at McInnish to synthetic turf and adding tennis and pickleball courts to Oak Creek Tennis Center
- Projects for 2026 include the Perry Museum barn and converting another field at McInnish to synthetic turf.

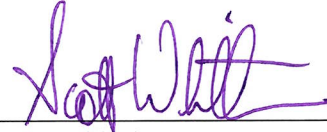
○ **ADJOURNMENT**- Stephanie Valadez adjourned the meeting at 7:50 pm. The next meeting will be on Monday, April 24.

Respectfully Submitted,



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Andrea Macaluso  
Chairperson



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Scott Whitaker  
Parks & Recreation Director