



## Engineering Department

### Request for Statement of Qualifications Frankford Road (I-35 to Standridge) Reconstruction

June 20, 2023

The Engineering Department will accept written Statements of Qualification from engineering consultants until 11:00 AM Tuesday, July 18, 2023, at the offices of the Director of Engineering, Carrollton City Hall, 1945 E. Jackson Road, Carrollton, Texas 75006 or via submission to [FrankfordRd.Construction@cityofcarrollton.com](mailto:FrankfordRd.Construction@cityofcarrollton.com). Late submittals will not be accepted.

The City of Carrollton is seeking Statements of Qualification (SOQ) for the design of Frankford Road from I-35 to Standridge Drive. It is expected that the professional services may include, but are not limited to, the following components:

- Pavement and roadway design
- Water line replacement
- Sanitary sewer replacement
- Storm system design and/or replacement
- Median landscape, irrigation, and lighting design
- Supportive services such as survey, right-of-way, and geotechnical investigations.

Firms will be evaluated and ranked based on responses in the SOQ and may be further evaluated and ranked based on interviews. Final rankings will be used for establishing the selection of the most qualified firm for the *Frankford Road (I-35 to Standridge) Reconstruction* project.

If your firm is interested, please email ONE (1) copy of the SOQ in electronic pdf format to [FrankfordRd.Construction@cityofcarrollton.com](mailto:FrankfordRd.Construction@cityofcarrollton.com). The SOQ shall be a maximum of ten (10) 8-1/2" x 11" pages (Times Roman, 12 font) with 1" margins. An appendix that includes one-page resumes of no more than three team members that WILL ACTUALLY BE ASSIGNED AND INTEGRAL TO DESIGN of the project may also be included and does not count against the ten-page maximum. Not following these guidelines may be cause for rejection.

Part 1 of the SOQ shall be a maximum of two pages and include the following:

- Information on the firm including office location in which design will be performed and a general breakdown of staff (PEs, graduate engineers, field technicians, etc.).
- Qualifications of the firm and proposed design team members.
- A list of services offered exclusively IN-HOUSE (as applicable to this project type).
- A list of services REGULARLY outsourced by the company (as applicable to this project type).
- Brief narrative of unique design solutions to challenges on previous projects such as non-signalized traffic calming, alternative materials or construction methods, etc.

Part 2 of the SOQ shall consist of SIMILAR projects that include the following (as available):

- Projects should be completed or in advanced design within the past five years in which respondent was prime firm.
- List primary design team members performing actual design.
- Location and general project limits with city.
- Project metrics: LF pavement, storm, water, and/or sewer, width, number of lanes, etc.
- Special services included in contract such as geotechnical investigations, survey, SUE, etc.
- Dates of design completion and construction completion\*.
- Engineer's estimate of probable cost and actual bid amount\*.
- Municipal contact with phone number.

\*For projects in which construction has been completed

Once all proposals are received, each shall be reviewed by City staff. Subsequent to the initial review, the City may either select directly, request additional information, or may elect to interview an unspecified number of firms. Further instructions will be given if the City elects to interview. If a firm is selected based on the SOQ, contract negotiations will begin immediately. If a satisfactory contract cannot be negotiated with that firm, the City shall formally end negotiations. The City will then contact the next most qualified and attempt to negotiate with that firm. The City reserves the right to reject any and/or all proposals and to waive any and/or all technicalities and informalities received in response to this SOQ.

Due to the page requirement, this SOQ should be clear and concise. All questions should be directed to Engineering Staff, at [FrankfordRd.Construction@cityofcarrollton.com](mailto:FrankfordRd.Construction@cityofcarrollton.com).

Thank you for your interest,  
Emily Busby, PE  
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