



MUSEUM AND HISTORIC ADVISORY COMMITTEE (MHAC)
City of Carrollton

Wednesday, November 16, 2022
7:00pm

Crosby Recreation Center
1610 E. Crosby Road
Broadway Room

The following members were in attendance:


Howard Townsend (Chair), Liz Castaneda, Bernadine Paul, Cynthia Herschkowitsch, Chantelle Prejean, Isaac Gian, Jasmine Arambula, Marisol Mahin, Sammy Rana, Brian Hills (alternate), and Young Sung (Council Liaison).


The following staff were in attendance:

Heather Smith (City Liaison), Scott Whitaker (Parks and Recreation Department Director)

1. Call the Meeting to Order: 7:00 by Howard Townsend
2. Committee Introductions
 - a. All committee members introduced themselves and discussed what made them interested in serving their community on the MHAC Board.
3. Review and Approve Revised Minutes of September 6, 2022
 - a. No discussion or change requests were made.
 - b. Motion to approve revised minutes of September 6, 2022, by Bernadine Paul and seconded by Liz Castaneda.
4. Discussion of changing meeting frequency and days
 - a. Mr. Townsend informed the committee that currently MHAC meetings once a quarter on the third Tuesday of the month. Additionally, meetings conflict with City Council meetings, and that it's difficult to get things done on the committee in a timely manner meeting once every three months.
 - b. The committee discussed the option of meeting every other month for a total of six (6) times a year. It was stated that with the current frequency of meetings, not much traction or involvement could be done in the community. Additionally, the committee discussed the pros and cons of having meetings on Mondays or Wednesdays and the start time for meetings.
 - c. The committee rested on meeting every other month on the second Wednesday starting at 6 pm beginning in January for their proposed committee meetings; Mr. Gian motioned to make this change and Ms. Castaneda seconded.

5. Discussion of role of Committee for historical preservation
 - a. Heather Smith reviewed the responsibilities of the Committee including applicable Ordinances, Committee purpose, and current projects.
 - b. Discussion of designation of a historical landmark and/or historic district intentions including the process and the Committee's role.
 - c. To conclude, Ms. Smith reviewed ideas for future MHAC projects and procedures for Committee members for new ideas.
 - d. Ms. Smith discussed opportunities for the board to assist the city in organizing our inventory of artifacts and other Carrollton history documents.
 - e. It was discussed that the City has an interest in establishing a storymap website for Historical Markers. Ms. Smith showed an example of the Art Around Carrollton and the Veteran's Voices webpage. The city would like the committee to assist with the history of the webpage.
6. Staff Introduction, reports, and updates
 - a. Ms. Smith discussed introducing Museum team members, not in attendance including Lynnette Jones, Ramiro Caballero, Mario Sanchez, Ali Cardaropoli, and Justin Swaney along with their roles respective to Carrollton history and education.
 - b. Discussions on bond updates were led by Ms. Smith.
6. Adjournment
 - a. Motion to adjourn by Bernadine Paul, seconded by Sammy Rana Adjournment by Howard Townsend at 8:15 pm


Howard Townsend, Chair
Museum and Historic Advisory Committee


Heather Smith, Recreation Manager &
Committee Staff Liaison