

**City of Carrollton**  
**PARKS AND RECREATION BOARD**  
**April 25, 2022 Minutes**

<b>Members Present:</b>	<b>Members Absent:</b>	<b>Staff Present:</b>
Gerald Blase	Andrea Macaluso	Kim Bybee, Parks Mgr.
Suzanna Dooling		Heather Smith, Recreation Mgr.
DeWayne Tallmon		Kara Dickson, Admin Specialist
Chad Averett		Jacob Walker, Senior Center Supervisor
Stephanie Valadez		
Megan Monds		Ramiro Caballero, Recreation Coordinator
David Taylor		
Nancy Stallings		
		<b>Park Board Liaison Present:</b>
		Pat Cochran

- **CALL MEETING TO ORDER** – Suzanna Dooling called the meeting to order at 6:32pm.
- **VISITORS** – Carrie Stovall – Parks Board Alternate
- **APPROVALS OF MEETING MINUTES** - Minutes from **February 28, 2022**, were motioned for approval by Nancy Stallings and 2<sup>nd</sup> for approval was given by Chad Averett. All members for approval.
- **YOUTH SPORTS DISCUSSION**
  - Kim Bybee provided details on the North Texas Cricket Association request to become a recognized youth sports program with the City of Carrollton. Staff has researched North Texas Cricket Association partnerships with surrounding cities and currently the partnerships consist of field rentals only with no written agreements in place. The results of the North Texas Cricket Association Youth Program benchmarking shows that there are around 300 to 350 youth participating with about 10% of the participants being Carrollton residents. At this time, staff recommends continuing to rent fields only. Staff is willing to reevaluate the decision in the future as the cricket youth program expands.
- **CIPAC DISCUSSION**
  - Kim Bybee provided an update on CIPAC. Potential Facilities and Parks projects were discussed at the last CIPAC meeting. The project list is not final. The projects that have been submitted are:
    - A.W. Perry Barn addition with rentable space along with additional parking.

- Rosemeade Rec Center expansion to add an indoor elevated walking track, office space and additional meeting rooms.
- Funding to start developing T.C. Rice Nature Area
- Oak Creek Tennis Center expansion to include an additional 4 tennis courts, 6 pickleball courts, and an expansion to the club house and parking.
- Adding additional pickleball courts throughout the city.
- McInnish Sports Complex – Converting some of the grass fields into synthetic turf fields. Staff will be evaluating which fields will be converted.
- Adding more trails based off of the recently approved Master Trail Plan
- Adding a 3<sup>rd</sup> dog park in the Downtown area
- Animal Shelter expansion for additional animal housing and surgical center.
- 1 Fire station replacement
- After much discussion of the \$32.5 million budget, CIPAC members chose to allocate funds to the following projects:
  - A.W. Perry Barn with rental space and parking
  - Rosemeade Rec Center renovations
  - Oak Creek Tennis Center improvements
  - McInnish field conversions
  - Fire station replacement
  - Animal Shelter expansion funds request was reduced by 50%
- Suzanna Dooling explained the initial ask of projects totaled around \$48 million so the committee really had to distribute as evenly as we could with the \$32.5 million budget to provide to as many residents as we can. Committee is excited about the new fire house, updates to the tennis center and the animal services building getting as many updates as possible.
- Heather Smith explained that the trails did not get included in the projects because there are currently existing funds from previous bond elections as well as additional funding from COG.
- Kim Bybee gave additional details on the 10 to 15 miles of trail projects to be completed over the next 5 to 10 years.

## ○ **UPCOMING EVENTS/STAFF REPORTS**

### ○ **Heather Smith**

- Esports room design has been sent to building inspections to get permit with a goal of a soft opening on programming of June 3.
- Bags to benches program is running again. Staff has almost collected 600 lbs. The first bench was installed by the pond behind the Senior Center.
- This Saturday is the Carrollton Trails 10<sup>th</sup> Anniversary 5K. Over 300 runners are currently registered. Staff expect approximately 400 with day of registrations.
- Staff has resigned the tennis contract with BDM after taking the contract out to bid. After reviewing 3 bids, staff decided to continue with BDM. BDM has nearly

doubled revenue last year, finding creative ways to use the space as well as utilize the satellite courts for lessons.

- Heather introduced Jacob Walker, the new Senior Center Supervisor. Jacob provided the board members with his past work experience.
- Heather introduced Ramiro Caballero, the newest Cultural Arts Recreation Coordinator.
- May the 4<sup>th</sup> event is coming up.
- Chalk Art Festival is on May 14 at the Josey Ranch Lake.
- Paws on the Square in Downtown Carrollton is on June 4.
- Youth Fishing Event at Josey Ranch Pond is also on June 4.

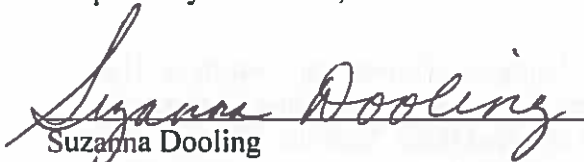
○ **Kim Bybee**


- Kim Bybee discussed the Carrollton Critters in Downtown Carrollton. The Critters have all been installed in various locations throughout Downtown and are ready for visitors to follow the clues and find them. Staff has multiple ideas to expand on the program such as custom stuffed animals.
- The Trail Master Plan was approved by City Council.
- The Woodlake Tennis Courts were resurfaced. Lights were replaced this past winter. Benches and Shade structures delayed due to inventory and shipping issues.
- Branch Hollow tennis courts were also resurfaced.
- Mary Heads Carter Park Pavilion roof has been installed and other updates are underway. Staff plans to have it open for rental again mid-May.
- Staff is working with the Engineering to develop the Woodlake Pond area as an active passive area with food truck parking, kayak launches, seating.
- Staff is working on a design for the new park on the North part of town by Hebron High School. Park will include an inclusive playground and pavilion.
- Splash Parks open this Sunday through October 15.
- Pool opens on May 28<sup>th</sup>. Staffing has not been an issue. Buy a season pass now to be included in the Pass Holder pool party the day before the pool opens.
- Leagues are in full swing. Soccer has 3 tournaments scheduled in May and the first weekend of June. Field usage slows down in the summer and staff has renovations planned.
- Mowing is underway. New contractor has been doing a great job. Staff is waiting on new mowing equipment.
- Suzanna Dooling asked if staff has conducted an environmental study on the trees in the Woodlake Pond area to confirm that the goal is to not disturb any nests. Kim Bybee explained that a formal study has not been completed but it will be considered if trees will be disturbed.
- Nancy Stallings asked if the pond was dredged a couple of years ago. Kim Bybee explained that a survey will be completed to determine the depth of the pond.
- Stephanie Valadez asked what kind of testing is done on the water at the Splash Parks. Kim Bybee explained that we follow state code which required operating at 1 part per million. We currently operate at 3 parts per million in addition to a UV system which the water passes through. Staff tests and record the water every day.

Rosemeade Rainforest water is tested every two hours and a UV system was installed during the renovations.

- Suzanna Dooling acknowledged the Parks Board alternate Carrie Stovall.
- **ADJOURNMENT-** Motion to adjourn was made by DeWayne Tallmon and seconded by Nancy Stallings. The vote was unanimous with nine for. Suzanna Dooling adjourned the meeting at 7:04 pm. The next meeting will be on Monday, June 27.

Respectfully Submitted,

  
Suzanna Dooling  
Vice Chairperson

  
Scott Whitaker  
Parks & Recreation Director