

**MUSEUM AND HISTORIC ADVISORY COMMITTEE**

Meeting on January 25, 2022, at 7:00 p.m.

Crosby Recreation Center  
Elm Fork Room

**The following members were in attendance:**

Judy Scamardo (Chair), Lark Tribble (Co-Chair), Liz Castaneda, Bilidene Grozier, Bernadine Paul, Howard Townsend, Tammi Hennegan (virtual), Rebecca Masdon-Mercado, Cynthia Herschkowitsch, Cody Scallions (City Liaison), and Andrew Palacios (Council Liaison) (virtual).

**The following members were absent:**

- 1. Call the Meeting to Order: 7:00pm by Ms. Scamardo**
- 2. Approve Previous Minutes of October 27, 2021**
  - a. Motion to approve by Mrs. Tribble, Second by Mr. Townsend. Minutes are unanimously approved by committee.
- 3. Historical Marker Site Tours Schedule and Cleaning**
  - a. Mr. Scallions provides an update to the committee on the rules and regulations of holding special meetings according to the Open Meetings Act. Three sites were selected as candidates for cleaning. The sites are: The Trinity Mills Community, The Riley Cemetery, and The Bramblitt Woodright. The committee discussed how the plaques are to be cleaned and how the markers will be restored with the appropriate materials.
  - b. The Committee decided to postpone cleaning the markers until the April 2022 meeting to decide on a May cleaning date. This will accommodate scheduling and weather for the outdoor cleaning.
- 4. Boatwright House Historical Information Discussion**
  - a. Mrs. Liz Castaneda has compiled the historical information on the Boatwright House. Mrs. Castaneda will send her compiled materials to the board to review, and the board will use the information as a method to test the City of Carrollton Historical Marker Application.
- 5. City of Carrollton Historical Marker Application Review and Discussion**
  - a. Mr. Scallions provides the committee with the compiled version of the Historical Marker Application for Historical Markers.
  - b. The committee discussed defining terms in the application and Mrs. Masdon-Mercado stated that the committee should simplify the application to make it more accessible to the public. Mrs. Tribble stated that the application should not include individuals for the city does not have a standard with family or personal markers.
  - c. Mrs. Scamardo stated that the city should offer a website that includes family and personal history rather than using markers for these designations.

- d. The committee concluded in developing a shortened application attached with an application fee and supplemental documentation.

**6. Mary Heads Carter Park Plaque Discussion and Recommendation**

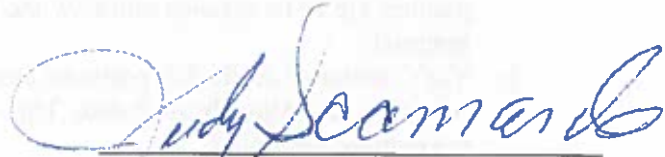
- a. Mr. Scallions details to the board that a packet of information was sent to the Parks and Recreation Department requesting a historical marker detailing "Black Pioneer Families of Carrollton" to be placed at Mary Heads Carter Park. The committee was to find if the information was accurate and if it was significant to Carrollton History.
- b. Mrs. Castaneda explains that the information does not encompass all the black pioneer families of Carrollton and we should focus on one specific culture rather than all the cultures found in Carrollton.
- c. Mrs. Tribble states that we should not do markers for individuals, families, or people as stated during the Historical Marker Application discussion. The committee discussed how the focus of historical markers should not classify cultures in Carrollton, rather should celebrate the diversity of the city.
- d. Mrs. Castaneda made a motion to not approve and move forward with the Mary Heads Carter Park Plaque. The motion was seconded by Mrs. Tribble, the vote was unanimous to not move forward with the marker.

**7. Establishing Resident Naming Locations Procedure (e.g. Street Signs, parks, etc.)**

- a. Mr. Scallions details to the committee that the City of Carrollton does not have a street naming procedure. Mrs. Grozier states that the developers commonly name streets. Mrs. Tribble questions who have the overall authority to name streets. Mr. Scallions stated he would bring this question to the city and provide information to the board. The committee decided to halt the discussion until the next meeting.

**8. Adjournment**

*Motion to adjourn by Mrs. Castaneda, seconded by Mr. Townsend. Adjournment by Ms. Scamardo at 8:00pm.*



Judy Scamardo, Chair  
Museum and Historic Advisory Committee



Cody Scallions, Staff Liaison and Secretary