

**MEETING SUMMARY  
CITY OF CARROLLTON  
TRAFFIC ADVISORY COMMITTEE  
November 8, 2021**

**Committee Members Present**

Carlie Moe  
Mike Gavin  
Dana Clack  
Debbie Hughey  
Toby Knighton  
Charles Douglas - Alternate

**Committee Members Absent**

Anand Gandhi  
Alejandro Arrieta  
Austin Waugh  
Jae Seong Cho

**Staff Members and City Officials**

Tom Hammons – Engineering  
Carmella Flemming – Engineering  
Roger Wheeler – Engineering  
Adam Polter - Councilmember

**1. Call to Order** – Debbie Hughey called the meeting to order at 7:01 P.M.

**Approval of minutes for September 13, 2021.** The meeting Summary of the **September 13, 2021** TAC meeting was reviewed by Committee members. A motion to approve the Meeting Summary as written was made by Dana Clack. Toby Knighton seconded the motion. All in favor. Vote was unanimous.

**2. Fall 2021 School Crossing Guard Summary (Roger Wheeler)**

Roger Wheeler explained that the crossing guard index summary is completed twice a year, once during the fall and once during spring semester. The evaluation provides an opportunity to assess the current school crossing guard locations and determine if they still meet minimum requirements. In addition, traffic counts and site visits by Engineering Department staff determine if any substantial changes in operational conditions have occurred. This information is evaluated, and a school crossing guard index (SCGI) value is determined, (minimum SCGI threshold to merit a crossing guard is seven (7), which is one of the criteria necessary to retain the school crossing guard and school zone, the other being a total of ten (10) students crossings per day.

Roger informed the committee that in-person school attendance began the semester at full capacity, and the pedestrian surveys for the existing school crossing guard locations were conducted during the week of September 13-17, 2021. The survey indicated that pedestrian volumes and school zone traffic volumes are normalizing, however 10 of the 27 crossings guard locations are still more than 30% below Pre-COVID pedestrian volumes.

Roger advised the committee that prior to the start of the fall semester, school operation times were adjusted throughout the city by both LISD and CFBISD, and the school zones associated with the adjusted locations were updated to correspond with the new school schedules. As a result, school zone traffic volumes were updated to fall within the new school zone schedules.

In addition, ordinances were updated to coincide with the new school schedules and reflect the removal of school zones at two locations. Roger reminded the committee that in the spring semester of 2018, TAC approved the removal of the crossing guard and associated school zone at the Spurwood Drive and Greenview Drive intersection due to the limited number of pedestrian crossings. That summer the crossing guard, school zone signs, and flashing beacons were removed, however the ordinance remained intact in the event that pedestrian returned to the location. The School Zones previously associated with McLaughlin E.S. were also removed as this school was relocated in 2019.

Roger explained that prior to removal, a location is required to fail to meet minimum standards for both the fall and spring semester within the same school year. All twenty-seven (27) current locations meet the criteria for assignment of school crossing guards. Therefore, staff recommends that all 27 locations remain on active status.

Toby Knighton made a motion to approve staff's recommendation to leave all twenty-seven (27) current locations on active status. Carlie Moe seconded the motion. The committee voted 5-0 in favor.

### **3. Other Business (Debbie Hughey)**


Tom Hammons announced that if anyone from the public would like to address the committee now would be the time to speak, but indicated that since it's not an agenda item, the committee will not be able to discuss or make comments on the subject.

Resident Bill Bayles at 2700 Fallcreek Drive, Carrollton, TX addressed the committee with concerns related to speeding on Willowgate, and a fatal accident that occurred at Keller Springs and Willowgate. He stated that based on current criteria requiring street segments to have greater than 50% residential frontage, Willowgate does not meet the criteria. He requested that the criteria be reviewed and changed.

Toby Knighton made a motion to adjourn. Dana Clack seconded the motion. All in favor. Vote was unanimous.

### **4. Adjourned** – Meeting adjourned at 7:22 PM.

  
Debbie Hughey, Chairperson

  
Tom Hammons  
Transportation Engineering  
Division Manager