

Capital Improvements Plan Advisory Committee

December 15, 2021

6:30 p.m.

City Hall Room – Council Brief Room

Minutes

A meeting of the Capital Improvements Plan Advisory Committee (CIPAC) was held on Wednesday, December 15th, 2021, at City Hall's Council Brief room.

Members Present:

Barbara McAninch	Chairperson
Isam Abousaid	Library Board
Karim Ali	
Neil Anson	
Caryl Meeks	
Jason Carpenter	Planning and Zoning Commission
Suzanna Dooling	Parks and Recreation Board
Jeffrey Wheeler	
Rajab Ali	

Members Absent:

Carrie Cunningham	
Greg Kramer	Vice Chairperson
Alejandro Arrieta	Traffic Advisory Committee

Others in Attendance:

Jon Bunner	Senior Civil Engineer – CIP
Heather Smith	Recreation Manager
Scott Whitaker	Parks & Recreation Director
Andrew Combs	Capital Improvements Project Manager
Victor Hou	Senior Civil Engineer
Elise Loftis	Senior Accountant
Rusty Pendleton	City Council
Jonathan Wheat	Director of Engineering - Staff Liaison

1. The meeting of the Capital Improvements Plan Advisory Committee (CIPAC) was called to order by Chairperson Barbara McAninch at 6:31pm. Barbara McAninch welcomed all the guests and City's staff.
2. Barbara McAninch requested the review and approval of the November 17, 2021, meeting minutes. Rajab Ali moved for approval of the minutes as written and Jeffrey Wheeler seconded. It was unanimously approved.
3. Andrew Combs, Capital Improvements Project Manager, provided an update on Capital Improvement Projects (CIP). He introduced couple members of his staff, Senior Engineers: Jon Bunner and Victor Hou, who work directly with most the CIP. Also, he provided an overview of the major capital improvement projects, emphasizing on the City Hall Remodeling and on the Water Storage Tank Tower.

4. Scott Whitaker, Parks & Recreation Director, provided an overview of how Parks' projects are selected to be part of the presentation for the Bond election. Next, he mentioned that Parks performed a citizen survey and are processing a reporting card, which helps to evaluate different projects. Parks list of projects started with 22 and were down to eight projects at the time of this meeting.
5. Scott Whitaker made a presentation related to potential Parks Projects for the 2022 Bond election and answered questions to the Committee.
6. Jonathan Wheat, Director of Engineering, provided an overview presentation related to potential Drainage 2022 Bond Projects. He also explained how they prioritized these projects and answered some questions to the Committee.
7. The next meeting was scheduled for Wednesday, January 19, 2021. City staff will present the Streets Projects to the Committee.
8. Barbara McAninch adjourned the meeting at 8:07 p.m.

Respectfully Submitted,



Chairperson



Staff Liaison