

MUSEUM AND HISTORIC ADVISORY COMMITTEE

Meeting on October 27, 2021, at 7:00 p.m.

Crosby Recreation Center

Elm Fork Room

**The following members were in attendance:**

Judy Scamardo (Chair), Lark Tribble (Co-Chair), Liz Castaneda, Bilidene Grozier, Celeste Forster, Howard Townsend, Tammi Hennegan, Rebecca Masdon-Mercado, Cynthia Herschkowitsch (Alternate), Cody Scallions (City Liaison), Katy Bower (Parks Superintendent), and Andrew Palacios (Council Liaison).

**The following members were absent:**

Rachel Lewis

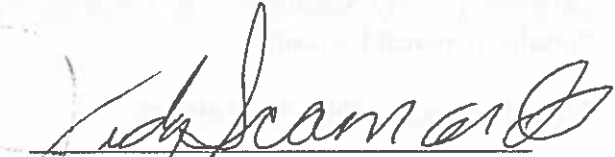
1. **Call the Meeting to Order: 7:00pm by Ms. Scamardo**
2. **Approve Previous Minutes of October 27, 2021**
  - a. Motion to approve by Ms. Tribble, Second by Mr. Townsend. Minutes are unanimously approved by committee.
3. **Historical Marker Upkeep and Volunteer Cleaning Day Discussion**
  - a. Mr. Scallions provides the committee with a handout with steps and processes to maintaining and cleaning historical markers. Mr. Scallions reviews the document with the committee. The committee discussed touring historical sites in Carrollton prior to deciding how to establish a volunteer cleaning day. The committee decides on a spring timeline to establish a cleaning day for the community.
4. **City of Carrollton Historical Marker Application Discussion**
  - a. Currently the City of Carrollton does not have a Historical Marker Application available to the community. Mr. Scallions provides the committee with an application sample via the Texas Historical Commission (THC) to review. The committee reviews qualifications and requirements the THC request for their application, then discusses how they can alter the requirements to fit the needs for the City of Carrollton. The committee request that Mr. Scallions provides additional templates for the committee to review via email and the committee will then present a template to review and discuss for the next meeting. The motion to move forward with this project was initiated by Ms. Grozier and 2<sup>nd</sup> by Mr. Townsend.
5. **Boatwright House Historical Information Discussion**
  - a. Mrs. Castaneda presented a video about the history of the Boatwright house which details the history of the home, homeowners, and the current state of the house. The committee then discussed the importance of the home and its historical significance to the City. The Committee then discusses how they can use the Boatwright house as a sample to assist in developing the Historical Marker Application.

**6. A.W. Perry Homestead Special Events Updates**

- a. Mr. Scallions provides the committee with an update of events that have occurred and upcoming at the Perry Homestead. Mr. Scallions talks about the Perry Pumpkin Patch that occurred earlier that month and how the event was very successful. Mr. Scallions then states that in December the Perry Homestead will be decorated in a Christmas fashion. The property would remain decorated for the month of December and will be open to the public for informal tours for the first three Thursdays of December.

**7. Adjournment**

*Motion to adjourn by Ms. Castaneda, seconded by Mr. Townsend. Adjournment by Ms. Scamardo at 8:05pm.*



Judy Scamardo, Chair  
Museum and Historic Advisory Committee



Cody Scallions, Staff Liaison and Secretary