

Capital Improvements Plan Advisory Committee

September 22, 2021

6:30 p.m.

City Hall Room – Council Chambers

Minutes

A meeting of the Capital Improvements Plan Advisory Committee (CIPAC) was held on Wednesday, September 22nd, 2021, at City Hall's Council Chambers room.

Members Present:

Barbara McAninch	Chairperson
Neil Anson	
Greg Kramer	
Jeffrey Wheeler	
Karim Ali	
Alejandro Arrieta	Traffic Advisory Committee
Sunil Sundaran	Planning and Zoning Commission
Suzanna Dooling	Parks and Recreation Board
Rajab Ali	

Members Absent:

Caryl Meeks	
Amber Lasseigne	Library Board

Others in Attendance:

Jonathan Wheat	Director of Engineering - Staff Liaison
Claudia Gallegos	City Treasurer
Carmella Flemming	Administrative Support Specialist – Engineering
Elise Loftis	Senior Accountant
Rusty Pendleton	City Council
Jonathan Scheu	Library Director
Jody Byerly	Director of Public Works
Kevin Pike	Public Works Manager – Streets
Joshua Cohron	Public Works Manager – Water
Melissa Everett	Finance Manager
Jon Bunner	Senior Civil Engineer – CIP

1. The meeting of the Capital Improvements Plan Advisory Committee (CIPAC) was called to order by Chairperson Barbara McAninch at 6:30pm. Barbara McAninch welcomed City Council liaison, Council Member Rusty Pendleton, and the Committee's newest member, Karim Ali.
2. Barbara McAninch requested review and approval of the June 16, 2021, meeting minutes. Rajab Ali moved for approval of the Minutes as written and Greg Kramer seconded. It was unanimously approved.

3. Joshua Cohron, Public Works Manager – presented a snapshot of the Infrastructure Management Services (IMS), a pavement measurement tool used to generate a PCI (Pavement Condition Index), which provides Staff with data to use in planning of street repairs.
4. Jon Bunner, Senior Civil Engineer – CIP, provided an update on the Capital Improvement Projects (CIP) on behalf of Andrew Combs. Currently, the City has 8 projects under construction and \$19 million worth of projects to go into construction. It also has about \$66 million in projects under design.
5. Jonathan Wheat, Director of Engineering, gave a brief update about the proposed 2022 November Bond Election. He presented a summary of the last four bonds programs for the City. Historically, the City has allocated approximately 75% of the bonds to infrastructure and 25% to facilities or other projects. In addition, Mr. Wheat also informed the Committee that the City is planning a \$130 million bond election. Currently, engineering is on the planning phase for the bond package presentation.
6. Claudia Gallegos, City Treasurer, explained how the bond election process develops. Starting with the distribution of a calendar for department presentation. Next the departments will present potential projects to the Committee. Subsequently, the Committee will select, prioritize and recommend those projects to be included in the 2022 Bond Election, Council members will review CIPAC's recommendation, re-prioritize and submit a final project list to the Committee for final approval. In addition, she explained how the City strives to maintain a leveled debt service, determines the amount of future bond elections and how the City uses the oldest bond authorization issuance prior to the use of new bonds.
7. Suzanna Dooling asked about estimation on how much the population will increase in the next seven years. Jonathan Wheat will provide this information in the next meeting.
8. The next meeting was scheduled for Wednesday, October 20, 2021. City staff will present the drainage projects to the Committee.
9. Barbara McAninch requested a printout or easier visualization of the major subjects discussed during the CIPAC meetings, and Jonathan Wheat agreed to provide it to the Committee. In addition, she explained how the first phase of the Bond Election package will start on the next CIPAC meeting and how it will develop through the final recommendation.
10. Barbara McAninch adjourned the meeting at 7:26 p.m.

Respectfully Submitted,



Chairperson



Staff Liaison