

Capital Improvements Plan Advisory Committee

January 27, 2021

6:30 p.m.

Virtual Zoom Meeting

Minutes

A virtual meeting of the Capital Improvements Plan Advisory Committee (CIPAC) was held on Wednesday, January 27th, 2021 through Zoom electronic application.

Members Present:

Barbara McAninch	Chairperson
Greg Kramer	
Daniel Law	
Rajab Ali	
Caryl Meeks	
Jeffrey Wheeler	
Karim Ali	Alternate
Sunil Sundaran	Planning and Zoning Commission
Amber Lasseigne	Library Board
Suzanna Dooling	Parks and Recreation Board

Members Absent:

Neil Anson	
Jason Carpenter	Traffic Advisory Committee

Others in Attendance:

Jonathan Wheat	Director of Engineering - Staff Liaison
Bob Scott	Assistant City Manager/CFO
Elise Loftis	Senior Accountant
Andrew Combs	Capital Improvements Project Manager

1. Barbara McAninch called the meeting of the Capital Improvements Plan Advisory Committee (CIPAC), a Virtual Zoom Meeting. The meeting was opened at 6:33 p.m.
2. Barbara McAninch opened the meeting for public participation as required by state law. No visitors requested to speak to the Committee.
3. Barbara McAninch invited all members present to provide a brief introduction of themselves.
4. Barbara McAninch moved for approval of the October 21st, 2020 meeting minutes. There was no corrections or additions to the meeting. A motion to approve the minutes was made by Greg Kramer and Rajab Ali seconded; unanimous approval.
5. Andrew Combs introduced himself. He presented an update on Capital Projects funded with bonds, and a status on completed, in progress and to be initiated projects. CIPAC's panelists asked questions about the Capital Project report. Caryl Weeks inquired about the network cabling being replaced in the City Hall. Rajab asked to add the street names on a City of Carrollton's (City) map to outline the Capital Projects.

Andrew Combs answered and explained about the network cabling replacement process and contents. In addition, he agreed to provide a visual map for the next Capital Project presentation.

6. Jonathan Wheat presented and explained the New Alley Improvement Program and the Residential Street Replacement Program.
7. Committee discussed and requested additional information related to these programs from City staff, who agreed to provide age and score rate of the streets on the improvement program. Also, City staff provided clarification on the break-even point used by the Engineering department to select a street replacement, the number of mileages under the City's responsibility, the street life expectancy, and the amount availability of reserved funds.
8. Bob Scott provided an update on the City's finances and the impact of the pandemic. Furthermore, he explained that the City will be issuing bonds in May, 2021 and the fact that there is no sign of capital project delays.
9. Barbara McAninch asked if the City of Carrollton received Covid-19 funds. Bob Scott explained that the City received \$7.7M used mainly to fund Fire department's expenditures. In addition, Amber Lasseigne inquired if the City expects a decrease on property taxes value in 2021 and about the break down for residential and commercial's property taxes. Caryl Weeks asked how far the City will go to expand into adding new apartments. Bob Scott and Jonathan Wheat answered these questions.
10. After a brief discussion, the Committee decided on the next meeting date, scheduled for April 21st, 2021. This date was unanimously approved.
11. Barbara McAninch asked that an election for a Vice Chairperson be added in the agenda for the next meeting.
12. Greg Kramer asked if anyone in that meeting session lost electrical power at the beginning of the session. Jeffrey Wheeler was the only other member who lost electrical power. There was a brief discuss about this subject.
13. Barbara McAninch adjourned the meeting at 7:45 p.m.

Respectfully Submitted,



Chairperson



Staff Liaison