

**NOTICE OF PUBLIC MEETING
CITY OF CARROLLTON
RE-DEVELOPMENT COMMITTEE**

April 6, 2021
4:30 pm

**TELEPHONIC MEETING
Join Zoom Meeting At**

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AGENDA

- I. Review and Approve Minutes of the March 2, 2021 Committee Meeting.
- II. Consider an Application for a Single-Family Rehabilitation Grant at 2264 Jackson Circle.
- III. Consider an Application for a Single-Family Rehabilitation Grant at 2025 Chestnut Road.
- IV. Consider an Application for a Single-Family Rehabilitation Grant at 1401 Rosemon Avenue.
- V. Discuss Proposed Text Amendments to the Driveway Replacement Grant Policy.
- VI. Receive a Briefing on the City Monument Sign Replacement Project.
- VII. Discuss Revisions to the Special Use Permit Provisions of Certain Uses in the Comprehensive Zoning Ordinance.
- VIII. Other Business.

CERTIFICATE – I certify that the above agenda giving notice of a meeting was posted on the bulletin board at the City Hall of Carrollton, Texas on the 31 day of March, 2021 at 5:00 pm.



Laurie Wilson, City Secretary

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MINUTES

CITY OF CARROLLTON RE-DEVELOPMENT COMMITTEE

March 2, 2021
4:30 pm

TELEPHONIC MEETING

City Council Committee members present were Chairman Glen Blanscet, Steve Babick and Young Sung. City staff members present were Marc Guy, Cory Heiple, Jonathan Wheat, Jon Bunner, Jody Byerly, Kelli Lewis, and Meagan Tucker.

Mr. Blanscet called the meeting to order at 4:30 pm.

- I. ***Review and Approve Minutes of the February 2, 2021 Sub-Committee Meeting.*** The minutes were approved as presented.
- II. ***Consider an Application for a Single-Family Rehabilitation Grant at 2143 Sunstone Drive.*** Meagan Tucker presented this item. The property owner's rehab proposal is to replace siding, fascia, soffits and gutters, and add gutter screens. The total project cost estimate is \$20,648.01, resulting in grant eligibility of \$5,162.

The Committee unanimously recommended favorably for approval of the grant request. The Committee voted 2-1 (Blanscet opposed) to include the gutter screens in the grant incentive.

- III. ***Discuss Policy Revision for NOTICE Driveway Replacement Grants.*** Cory Heiple and Meagan Tucker presented this item. Homes in NOTICE and NEZ neighborhoods are eligible for driveway replacement grants. When a contractor is mobilized in the neighborhood, they can often get the work scheduled quicker than staff can get the item to City Council for approval. This can cause a backup in the process and is inefficient for the contractor and can be frustrating for the homeowner.

Staff is recommending that the policy be amended to allow staff to handle the authorizations administratively to streamline the process. The policy amendment would need to specify the criteria for approval, which would be followed by staff before authorization to the contractor is provided.

The Committee recommended favorably for a policy amendment, which will be brought back to the Committee for review before formal action by City Council.

- IV. ***Receive a Briefing on the Phase 3 Sidewalk Replacement Program.*** Marc Guy and Jonathan Wheat presented this item.

The Committee was presented with an overview of the three-phase program for supplemental sidewalk replacements that was created by City Council in 2016. The first two phases focused on sidewalk replacements as a Safe-Routes-To-School initiative in 2016 and 2018, which replaced about 12.3 miles of sidewalks within ¼ mile of public schools throughout the City.

The phase 3 program focuses on sidewalk replacements along collector and arterial streets, including infill locations. About six miles of sidewalks will be replaced in this phase. The focus of the presentation is to confirm that the sidewalk segments identified by staff are consistent with the overall expectations of City Council for the phase 3 workplan.

Jonathan Wheat provided a segment-by-segment overview of sidewalks that will need to be replaced or gaps in the existing sidewalk system where infill construction needs to occur. About 32,000 linear feet of sidewalks were presented for replacement or gap infill, with a projected budget of about \$1.8 million. The project is targeted for bidding in the late spring or early summer of 2021.

The Committee was favorable towards the program workplan as presented. The Sub-Committee recommended that staff pursue developing a workplan inventory for future phases of the program and continue to provide funding to supplement the sidewalk replacements that are part of neighborhood infrastructure reconstruction projects.

- V. ***Other Business.*** There was no other business.

The meeting adjourned at 5:12 pm.