

HISTORIC PRESERVATION ADVISORY COMMITTEE

Meeting on January 10, 2018, at 6:30 p.m.

Council Briefing Room
Carrollton City Hall

The following members were in attendance:

Jack Discosky, Dennis Raso, Celeste Forster, Rebeca Masdon-Mercado, Doug Wedemeyer, Liz Castaneda, Susan Rapp, George Blackburn

The following members were absent:

Doug Hrbacek (Mayor Pro Term/Council Liaison), John Roppolo

Staff and guests present:

Cody Scallions, Staff Liaison and Museum Curator

1. Call the Meeting to Order: 6:31 pm by Mr. Raso

2. First order of business: Approval of Minutes from Last Meeting – Mr. Raso

Minutes approved for November 8, 2017.

3. Election of Chair and Vice Chair

Nominations for Chair: Mr. Raso Nominated and re-elected for Chair.

Nominations for Vice Chair: Mr. Doug Wedemeyer nominated, and elected Vice Chair.

4. Update on Historical Marker Project

a. Mr. Scallions provided a brief update on the Historic Marker project. Mr. Raso, Mr. Roppolo, and Mr. Scallions took a trip through downtown Carrollton and identified recommended sites for historical markers. The team took pictures, and notes of where proposed markers should go. Mr. Scallions has created a PowerPoint that has the information, and has submitted it to his superiors. If any changes are made, Mr. Scallions will update HPAC.

i. Question Mr. Wedemeyer: How many Historical Markers have been proposed?

1. Answer: Five, four of which are directly in the square and one is in Pioneer Park.

ii. Question Mr. Blackburn: Will there be a marker placed inside the Rainbow Grill?

1. Answer: This is still up for discussion with Sid. The city must formally reach out to him.

iii. Question Mr. Wedemeyer: Since HPAC has approved Historical markers, does it go to Council next?

1. Answer: This will go to parks board and then to council

iv. Question Mrs. Forster: Is there anything we can do to promote the installation?

1. Answer: No, all promotion for the markers will have to go through the marketing department.

5. Historic Resource Survey Committee Update

- a. Mr. Scallions provided a brief update on the Historic Resource Survey. Mr. Scallions has some questions on the houses and other things marked. Mr. Scallions is wondering why these are marked as historical, as they are listed as non-significant. Mr. Scallions proposes that HPAC revisit the sites and see if all of the sites should still be included in the book, and that HPAC establish a historical significance for each of the sights.
 - i. Question: Has there in the past been an instance where the city stepped in and preserved a historic building?
 1. Answer: No.
- b. Mrs. Forster recommends surveying all buildings while establishing significance to see if there are any that need to be added.
- c. Mr. Wedemeyer recommends meeting with Dick Calverto to help with establishing architectural significance.
- d. Mr. Blackburn recommends using the Secretary of Interiors Guidelines for Historical Preservation. Can contact Texas Historic Commission to see what kind of resources they have available.
- e. Mr. Scallions recommends starting small, creating a sub-committee which can delegate properties to research.
- f. Creation of Historic Resources Committee.
 - i. Members are the following: Chair: George Blackburn, [Jack Discosky], Celeste Forster, and Liz Castaneda. The sub-committee will be responsible for deciding which area of Carrollton to begin the survey. Committee will be responsible for keeping Mr. Scallions and HPAC informed of updates.

6. Project Forecasting-5 Year Strategic Plan

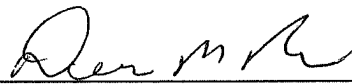
- a. Mr. Scallions has begun a 5 year strategic plan based on the notes from last meeting. The draft outlines the goal, vision and objective of HPAC. Mr. Scallions has only done a draft for Year 1 and 2. Mr. Scallions will provide this document via e-mail. The goal for Year 1 is to develop and update the walking tour of Downtown Carrollton, there are deadlines associated with the plan, and the deadline for the a draft of the walking tour is May. Goal would be to implement the tour in November when the markers are up.
 - i. The Walking Tour was created the first year Mr. Raso and Mr. Roppolo were on HPAC. It is currently at marketing. Mr. Scallions has a copy of the tour that he can provide. The tour will need to be revisited to see how the new markers will affect it. Distribution will be for marketing to decide.

7. Other Business

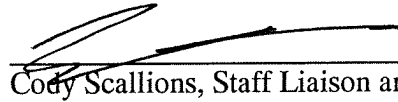
- a. Question: What has the Women's Club decided about this year?
 - i. Answer: Mr. Scallions has not heard from Women's club, he will follow up.

8. Adjournment @ pm

Motion to adjourn by Mr. Raso at 7:20pm.



Dennis Raso, Chair
Historic Preservation Advisory Committee



Cody Scallions, Staff Liaison and Secretary