


One-Year Plan of Action

Program Year 2007

Carrollton is Designated #19 - "America's Best Places to Live"
2006 Great American Towns competition
-America's Best Small Cities category by Money Magazine



The city of Carrollton's NOTICE program (*Neighborhood-Oriented Targeted Infrastructure and Code Enforcement*) was awarded third place in the *Neighborhoods USA 2007 Best Neighborhood Program of the Year Award* under the category of physical revitalization/beautification.

Prepared By:

City of Carrollton, Community Services Division, 1945 East Jackson Road, Carrollton, Texas 75006

CARROLLTON TEXAS

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John Mahalik, Place 2
Pat Malone, Place 3

Mathew Marchant, Place 4
Larry Williams, Place 5
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August 2007

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SF 424

The SF 424 is part of the CPMP Annual Action Plan. SF 424 form fields are included in this document. Grantee information is linked from the 1CPMP.xls document of the CPMP tool.

SF 424

Complete the fillable fields (blue cells) in the table below. The other items are pre-filled with values from the Grantee Information Worksheet.

08/01/2007	B-07-MC-48-0037	Type of Submission	
Date Received by state	State Identifier	Application	Pre-application
Date Received by HUD	Federal Identifier	☐ Construction	☐ Construction
		☒ Non Construction	☐ Non Construction
Applicant Information			
Jurisdiction		UOG Code	
City of Carrollton		Organizational DUNS: #071378145	
1945 E. Jackson Rd		Organizational Unit: Municipal Government	
Carrollton	TX	Department: Environmental Services	
75006	Country: USA	Division: Community Services	
Employer Identification Number (EIN):		Dallas, Denton & Collin	
756000478		Program Year Start Date: 10/07	
Applicant Type:		Specify Other Type if necessary:	
Municipal		Specify other Type	
Program Funding		U.S. Department of Housing and Urban Development	
Catalogue of Federal Domestic Assistance Numbers; Descriptive Title of Applicant Project(s); Areas Affected by Project(s) (cities, Counties, localities etc.); Estimated Funding			
Community Development Block Grant		14.218 Entitlement Grant	
Grant Planning and Administration; Reconstruction of Streets & Sidewalks – Francis Perry Estates Neighborhood; People Helping People Program; Enhanced Code Enforcement		City of Carrollton, Dallas, Denton & Collin Counties, State of Texas	
Entitlement: \$824,933	\$0	Describe	
\$0		0	
0		0	
Program Income: \$60,774		0	
Total Grant: \$885,707			
Home Investment Partnerships Program		14.239 HOME	
HOME Project Titles		Description of Areas Affected by HOME Project(s)	
\$HOME Grant Amount	\$Additional HUD Grant(s) Leveraged	Describe	

\$Additional Federal Funds Leveraged		\$Additional State Funds Leveraged	
\$Locally Leveraged Funds		\$Grantee Funds Leveraged	
\$Anticipated Program Income		Other (Describe)	
Total Funds Leveraged for HOME-based Project(s)			
Housing Opportunities for People with AIDS		14.241 HOPWA	
HOPWA Project Titles		Description of Areas Affected by HOPWA Project(s)	
\$HOPWA Grant Amount	\$Additional HUD Grant(s) Leveraged	Describe	
\$Additional Federal Funds Leveraged		\$Additional State Funds Leveraged	
\$Locally Leveraged Funds		\$Grantee Funds Leveraged	
\$Anticipated Program Income		Other (Describe)	
Total Funds Leveraged for HOPWA-based Project(s)			
Emergency Shelter Grants Program		14.231 ESG	
ESG Project Titles		Description of Areas Affected by ESG Project(s)	
\$ESG Grant Amount	\$Additional HUD Grant(s) Leveraged	Describe	
\$Additional Federal Funds Leveraged		\$Additional State Funds Leveraged	
\$Locally Leveraged Funds		\$Grantee Funds Leveraged	
\$Anticipated Program Income		Other (Describe)	
Total Funds Leveraged for ESG-based Project(s)			
Congressional Districts of: 3 rd , 26 th & 32 nd		Is application subject to review by state Executive Order 12372 Process?	
Applicant Districts	Project Districts		
Is the applicant delinquent on any federal debt? If "Yes" please include an additional document explaining the situation.		☐ Yes	This application was made available to the state EO 12372 process for review on DATE
		☒ No	Program is not covered by EO 12372
☐ Yes	☒ No	☐ N/A	Program has not been selected by the state for review

Person to be contacted regarding this application		
Scott	Hudson	
Interim Director, Environmental Svc.	(972) 466-3058	(972) 466-3175
scott.hudson@cityofcarrollton.com	http://www.cityofcarrollton.com	
Signature of Authorized Representative		Date Signed
Leonard Martin, City Manager		August 1, 2007

CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing - The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

Anti-displacement and Relocation Plan - It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential anti-displacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

Drug Free Workplace - It will or will continue to provide a drug-free workplace by:

1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
2. Establishing an ongoing drug-free awareness program to inform employees about
 - a) The dangers of drug abuse in the workplace;
 - b) The grantee's policy of maintaining a drug-free workplace;
 - c) Any available drug counseling, rehabilitation, and employee assistance programs; and
 - d) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
3. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph 1;
4. Notifying the employee in the statement required by paragraph 1 that, as a condition of employment under the grant, the employee will -
 - a. Abide by the terms of the statement; and
 - b. Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
5. Notifying the employee in the statement required by paragraph 1 that, as a condition of employment under the grant, the employee will -
Notify the agency in writing, within ten calendar days after receiving notice under subparagraph 4(b) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;

-
6. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph 4(b), with respect to any employee who is so convicted
 - (a) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
 - (a) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
 7. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs 1, 2, 3, 4, 5 and 6.

Anti-Lobbying - To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and that all sub-recipients shall certify and disclose accordingly.

Authority of Jurisdiction - The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan - The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.

Section 3 - It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.

Signature/Authorized

City Manager
Title

August 1, 2007

Official Date

Specific CDBG Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570)

Following a Plan -- It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

1. **Maximum Feasible Priority.** With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available);
2. **Overall Benefit.** The aggregate use of CDBG funds including section 108 guaranteed loans during program year(s) , (a period specified by the grantee consisting of one, two, or three specific consecutive program years), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;
3. **Special Assessments.** It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a

source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

Compliance With Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, subparts A, B, J, K and R;

Compliance with Laws -- It will comply with applicable laws.

Signature/Authorized

August 1, 2007
Official Date

City Manager

Appendix to Certifications

INSTRUCTIONS CONCERNING LOBBYING AND DRUG-FREE WORKPLACE REQUIREMENTS:

A. Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

B. Drug-Free Workplace Certification

1. By signing and/or submitting this application or grant agreement, the grantee is providing the certification.
2. The certification is a material representation of fact upon which reliance is placed when the agency awards the grant. If it is later determined that the grantee knowingly rendered a false certification, or otherwise violates the requirements of the Drug-Free Workplace Act, HUD, in addition to any other remedies available to the Federal Government, may take action authorized under the Drug-Free Workplace Act.
3. Workplaces under grants, for grantees other than individuals, need not be identified on the certification. If known, they may be identified in the grant application. If the grantee does not identify the workplaces at the time of application, or upon award, if there is no application, the grantee must keep the identity of the workplace(s) on file in its office and make the information available for Federal inspection. Failure to identify all known workplaces constitutes a violation of the grantee's drug-free workplace requirements.
4. Workplace identifications must include the actual address of buildings (or parts of buildings) or other sites where work under the grant takes place. Categorical descriptions may be used (e.g., all vehicles of a mass transit authority or State highway department while in operation, State employees in each local unemployment office, performers in concert halls or radio stations).
5. If the workplace identified to the agency changes during the performance of the grant, the grantee shall inform the agency of the change(s), if it previously identified the workplaces in question (see paragraph three).

-
-
6. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance (Street address, city, county, state, zip code)

Check___ if there are workplaces on file that are not identified here.

The certification with regard to the drug-free workplace is required by 24 CFR part 24, subpart F.

7. Definitions of terms in the Non-procurement Suspension and Debarment common rule and Drug-Free Workplace common rule apply to this certification. Grantees' attention is called, in particular, to the following definitions from these rules:

"Controlled substance" means a controlled substance in Schedules I through V of the Controlled Substances Act (21 U.S.C. 812) and as further defined by regulation (21 CFR 1308.11 through 1308.15);

"Conviction" means a finding of guilt (including a plea of nolo contendere) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the Federal or State criminal drug statutes;

"Criminal drug statute" means a Federal or non-Federal criminal statute involving the manufacture, distribution, dispensing, use, or possession of any controlled substance;

"Employee" means the employee of a grantee directly engaged in the performance of work under a grant, including: (i) All "direct charge" employees; (ii) all "indirect charge" employees unless their impact or involvement is insignificant to the performance of the grant; and (iii) temporary personnel and consultants who are directly engaged in the performance of work under the grant and who are on the grantee's payroll. This definition does not include workers not on the payroll of the grantee (e.g., volunteers, even if used to meet a matching requirement; consultants or independent contractors not on the grantee's payroll; or employees of sub-recipients or subcontractors in covered workplaces).

Discharge Policy

U.S. Department of Housing and Urban Development
Interagency Council on the Homeless

Required of all State and local government applicants. Submit this certification along with the HUD form SF 424. (You may submit a single certification covering all of your projects.)

I hereby certify that as a condition for any funding received as a result of this competition, our government agrees to develop and implement, to the maximum extent practicable and where appropriate, policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent such discharge from immediately resulting in homelessness for such persons. I understand that this condition for award is intended to emphasize that States and units of general local government are primarily responsible for the care of these individuals, and that McKinney-Vento Act funds are not to be used to assist such persons in place of State and local resources.

Authorized signature of applicant
(*required only for applicants that are States or
units of general local government*)

City Manager _____
Position Title

August 1, 2007 _____
Date

Fourth Annual Action Plan includes the SF 424 and Narrative Responses to Action Plan questions that CDBG, HOME, HOPWA, and ESG grantees must respond to each year in order to be compliant with the Consolidated Planning Regulations. The Executive Summary narratives are optional.

NARRATIVE RESPONSES

GENERAL

Executive Summary

Program Year 2007 Action Plan Executive Summary:

The following One-Year Action Plan represents the fourth year of the city of Carrollton's 2004-2009 Consolidated Plan. It identifies activities to be undertaken in Program Year 2007 to address priority community needs. The Plan outlines and describes the resources available, the projects and activities to be funded and the proposed accomplishments for the 2007 program year.

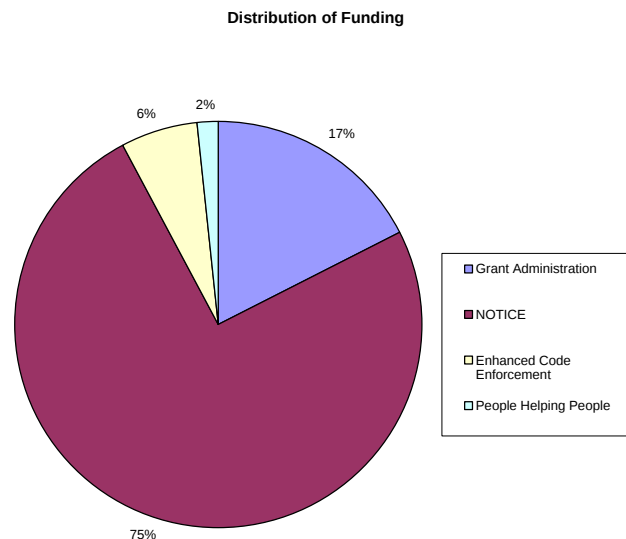
The objective of the city of Carrollton's Community Development Block Grant (CDBG) Program is to support activities which meet at least one of the primary national CDBG objectives, i.e. development of viable urban communities by providing a suitable living environment, decent housing and expansion of economic opportunities for persons of low and moderate income.

Carrollton's 2004-2009 Consolidated Plan describes the city's strategies and anticipated resources over a five-year period in order to create a stronger link between the needs in the city, strategies and available resources. Based on the needs analysis of the City of Carrollton in 2004, the following strategy areas were identified and are reaffirmed in this one-year plan of action:

- Infrastructure Improvements: Includes improvements to streets, sidewalks and water and sanitary sewer lines;
- Public Facility and Park Improvements: Includes improvements to existing public facilities and the construction of new facilities;
- Human Service Strategies: Enhancement of services to meet the needs of low-to-moderate income citizens;
- Lead-Based Paint: Education and reduction of lead-based paint hazards to all citizens at risk;
- Housing: Education and assistance to all citizens in the furtherance of fair, safe and affordable housing opportunities;
- Economic Development & Anti-Poverty Strategy: Support training and employment opportunities for all citizens.

In Program Year 2007, the City of Carrollton allocated a total of \$885,707 in funds to meet these objectives. The specific allocation of those funds is as follows:

- 17.4% \$154,503 dedicated to grant administration and planning
- 74.8% \$662,048 dedicated to physical improvements to the infrastructure within the oldest areas of the Community
- 1.7% \$15,000 dedicated to the development of the city's People Helping People Program
- 6.11% \$54,156 for enhanced code enforcement in the CDBG Targeted area.



The total amount to be programmed during PY 2007 is \$885,707. Planned allocation of these funds is as follows:

Description	Allocation	Dedicated to 2000 CDBG Target Area
Grant Administration and Planning ~ 17.4 %	\$154,503	N/A
N.O.T.I.C.E. Project - Reconstruction of Sidewalks and Streets – Francis Perry Estates ~ 74.8 % • 1300 – 1700 Blocks of Francis Street • 1000-1100 Blocks of S. Maryland Avenue • 1000-1200 Blocks of Larner Road • 1500-1700 Blocks of Ross Avenue • 1100 Block of East Park Drive • 1100 Block of West Park Drive • 1500 Block of Parkside Drive • 1000-1100 Blocks of Myers Street • 1300 Block of Carroll Avenue	\$662,048	100%
People Helping People ~ 1.7% Capital funding for materials and specialized labor for implementation of minor home repair program	\$15,000	~ 50%
Enhanced Code Enforcement ~ 6.11% Funding for one code enforcement officer in the 2000 CDBG Targeted Area	\$54,156	100%
Total	\$885,707	

In addition, the city of Carrollton plans to make approximately \$130,000 available for neighborhood programming and enhancements, approximately \$8,000 available for neighborhood cleanups and an estimated \$257,500 available for social service programming in General Fund resources.

To ensure general citizen participation in the PY 2007 One-Year Plan of Action process, the city followed its adopted 2004-2009 Citizen Participation Plan.

During program year 2007, the Neighborhood Advisory Commission held a public hearing on April 12, 2007 and the City Council held a public hearing on June 19, 2007. After the PY 2007 One-Year Plan of Action was drafted, an advertisement was placed in the **Carrollton Star-Leader** summarizing the plan and announcing that the plan was available for public review. Additional information in this regard is provided on page 17 of this document in the section entitled "Citizen Participation."

In PY 2007, proposed CDBG-funded activities include housing activities, grant administration and public infrastructure improvements. This document also identifies other housing and community development actions to be implemented over the coming year. These include the prevention of homelessness, the reduction of lead-based paint hazards, removal of barriers to affordable housing and addressing the needs of special needs populations.

General Questions

1. Describe the geographic areas of the jurisdiction (including areas of low income families and/or racial/minority concentration) in which assistance will be directed during the next year. Where appropriate, the jurisdiction should estimate the percentage of funds the jurisdiction plans to dedicate to target areas.
2. Describe the basis for allocating investments geographically within the jurisdiction (or within the EMSA for HOPWA) (91.215(a)(1)) during the next year and the rationale for assigning the priorities.
3. Describe actions that will take place during the next year to address obstacles to meeting underserved needs.
4. Identify the federal, state, and local resources expected to be made available to address the needs identified in the plan. Federal resources should include Section 8 funds made available to the jurisdiction, Low-Income Housing Tax Credits, and competitive McKinney-Vento Homeless Assistance Act funds expected to be available to address priority needs and specific objectives identified in the strategic plan.

Action Plan General Question response:

The city of Carrollton currently encompasses approximately 36.6 square miles and is located in the Dallas metropolitan area. The city lies in northwest Dallas County, southeast Denton County, and southwest Collin County. The city is located approximately 14 miles north of downtown Dallas. Approximately 54.5 percent of the city's population resides in Denton County in 2000.

Carrollton's population is racially and culturally diverse and this diversity is distributed across the community. Smaller minority population concentrations do exist in Carrollton; however, the greatest minority concentrations are located in the Southwest corner of the city.

Lower income families are less varied in distribution and most tend to also be concentrated in the Southwestern quadrant of the community. According to the

2000 Census, the area west of Josey Lane and south of Trinity Mills comprises the area of greatest concentration of low income families in Carrollton. The area in and around Old Downtown Carrollton has the greatest concentration of both low income families and minority families.

Identifying concentrations of low income families allows the city to better allocate CDBG funding to those areas most in need of reinvestment. The data used to identify these areas was obtained from the 2000 Census and it is graphically represented on the maps included in this section. By overlaying and comparing minority concentrations and low income concentrations, the city can be reasonably assured that CDBG funding is being allocated to areas with the greatest need.

Areas identified as having higher concentrations of low income families and aging infrastructure are targeted annually to receive CDBG funding. Individual project determinations and allocations are based on the Non-Housing Community Development Priorities as established by the city and described on page 100 in the adopted 2004-2009 Comprehensive Plan. To gauge the overall effectiveness of all CDBG-funded projects, the city has developed several key performance measures to identify progress and overall performance.

In 2003, the city of Carrollton developed and implemented a program to better focus community resources on areas of the community that are most in need of reinvestment. This program, referred to as the NOTICE (Neighborhood-Oriented Targeted Infrastructure and Code Enforcement), primarily targets aging neighborhood infrastructure and invests CDBG and other significant funding in income eligible areas. For PY 2007, Francis Perry Estates has been identified as the recipient of N.O.T.I.C.E. funding in the amount of \$662,048. Francis Perry Estates is a multiyear project estimated to last a few years. A map identifying the location of the Francis Perry project Neighborhood is included at the end of this section. For more detailed information about the N.O.T.I.C.E. Program, refer to page 98-99 of the city's 2004-2009 Consolidated Plan.

In addition to targeting aging neighborhoods for CDBG funding through the N.O.T.I.C.E. Program, the city has also implemented a minor home repair program called the People Helping People (PHP) Program. The goal of the People Helping People program is to match assist, when possible, elderly or disabled residents that are in need of minor home maintenance assistance. This income-qualified program is offered city-wide and in PY 2007 is budgeted at \$15,000 for acquisition of materials and specialized labor.



To better meet the underserved needs of the community, the city will continue to evaluate the efficiency and effectiveness of how program goals are obtained and overall citizen needs are met. Citizen involvement, input and review is highly valued as a process by which the city can further evaluate underserved needs.

The city of Carrollton will continue to work with housing and community development providers to better assess the specific needs of special or underserved needs populations. The city will also encourage more networking among public service providers through the Continuum of Care planning process and other applicable regional special needs forums. Further, the city will attempt to address obstacles by obtaining and analyzing on-going data and reviewing community-wide information to identify the gaps in the underserved population and those of special needs.

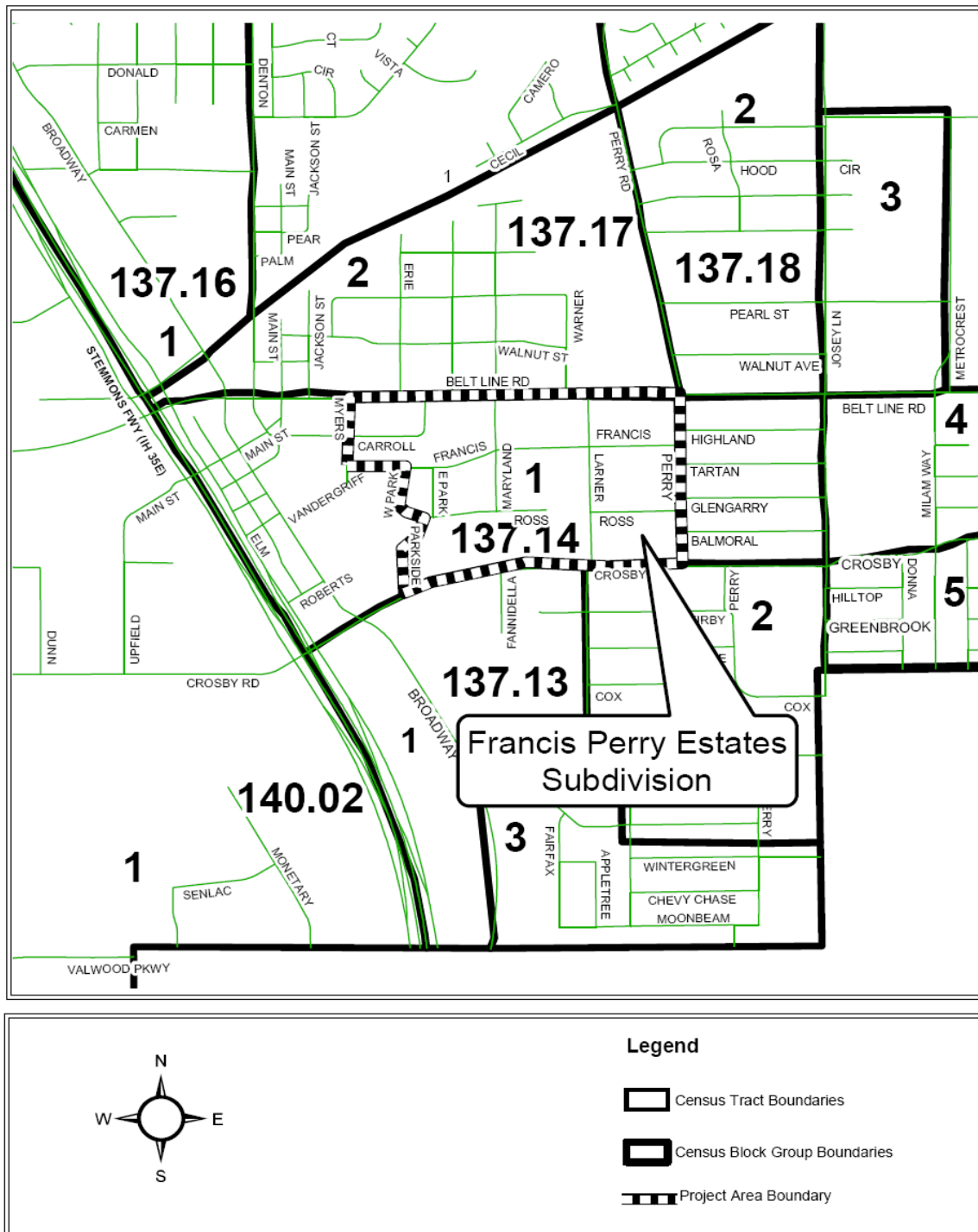
The map displays the Francis Perry Estates Subdivision, which is outlined with a thick black border. The subdivision is divided into several census tracts, each labeled with a number (e.g., 137.16, 140.02, 137.17, 137.18, 137.23, 137.24, 137.15, 137.13). The tracts are shaded according to the racial minority concentration: white for 'Less than 25%', gray for '25% to 50%', and black for '50% and Greater'. A legend in the bottom right corner explains the shading. A north arrow is located in the bottom center. A callout box points to the subdivision boundary, which is marked with a dashed line. The map also shows surrounding streets such as Jackson Rd, E Rd, Belt Line Rd, Crosby Rd, and Kelly Blvd.

Francis Perry Estates Subdivision

Racial Minority Concentration

- Less than 25%
- 25% to 50%
- 50% and Greater

PY 2007 CDBG Project Area Map with Census Geography



Other Proposed Projects / Activities

During the 2007 program year, the City of Carrollton plans to undertake additional activities to address local social service objectives and strategies as identified in the 2004-2009 Consolidated Plan. These proposed activities would be funded from the General Fund and a current budget of \$257,500 is being considered for the coming fiscal year. All of the agencies identified below predominantly serve persons of low-to-moderate income.

Currently, the Community Services Committee (a subcommittee of the Carrollton City Council) is formulating a recommendation to the City Council on the requests identified above. The full City Council will consider all requests and establish a budget for these activities in September 2007.

Organization	Type of Service *	Amount Requested
Alta Vista Faith Based Initiative	Credit/Homeownership Counseling	\$46,000
Bea's Kids	Youth Services & Counseling	\$5,000
CASA of Denton County	Youth Advocacy & Counseling	\$6,155
Children's Advocacy Center for Denton Co	Youth Services & Counseling	\$23,188.77
Denton Co Friends of the Family, Inc.	Family Services & Counseling	\$10,000
The Family Place	Family Services	\$10,000
Keep Carrollton Beautiful	Community Beautification	\$20,761.44
Metrocrest Family Medical Clinic	Medical Services	\$12,000
Metrocrest Social Services	Homeless and Crisis Services	\$81,000
Mosaic	Healthcare Services	2,500
Senior Adult Services	Elderly Services and Assistance	\$145,000
Special Care & Career Services	Family Services	\$5,000
Total Requests		\$366,605.21
* See the Appendix for more specific descriptions of the services and activities offered by each agency.		

Available Resources

The City of Carrollton will receive \$885,707 in new CDBG Funds on October 1, 2007. In addition, the city will have received \$60,774 in PY 2006 program income from the leasing of office space to local social service agencies at the CDBG-funded Gravley Center, located at 1111 West Belt Line Road, Carrollton, Texas. The total amount to be programmed during PY 2007 is \$885,707.

In addition, the city of Carrollton plans to make approximately \$130,000 available for neighborhood programming and enhancements, approximately \$8,000 available for neighborhood cleanups and an estimated \$257,500 available for social service programming in General Fund resources.

Managing the Process

1. Identify the lead agency, entity, and agencies responsible for administering programs covered by the consolidated plan.
2. Identify the significant aspects of the process by which the plan was developed, and the agencies, groups, organizations, and others who participated in the process.

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3. Describe actions that will take place during the next year to enhance coordination between public and private housing, health, and social service agencies.

Action Plan Managing the Process response:

The organizations that participate in the successful implementation of the city's adopted plan are grouped into five broad categories: public agencies, businesses, not-for-profit organizations, churches and schools.

Lead Agency

Leadership responsibility for the success of this program ultimately rests with the City of Carrollton and more specifically with the Community Services Division. Community Services staff assists in coordinating the efforts of the entities involved, make periodic progress reports to federal, state and local governmental bodies, provide technical assistance to local not-for-profit organizations, and encourage involvement from the business community.

Local Agencies Involved

Involvement of local not-for-profit organizations is also crucial to the success of this plan and, as such, they are invited to participate in its development. Further, the efforts of the following not-for-profit organizations are integral to realizing the ambitious goals outlined in this document: Metrocrest Social Services; Senior Adult Services; Bea's Kids; CASA of Denton County; Children's Advocacy Center for Denton County; Denton County Friends of the Family, Inc; Denton County Mental Health and Mental Retardation Center; The Family Place; Metrocrest family Medical Clinic; Mosaic; Peditplace; Special Care and Career Services; etc. Each agency is invited to participate in the consolidated planning process on an on-going basis.

In addition, a diverse group of businesses are involved in the implementation of this effort. This plan requires the active participation of lenders, developers, contractors, suppliers and other private sector entities. The People Helping People Program is also very attractive to local businesses and corporations.

Other public agencies expected to continue to be involved in the implementation of the plan include the Agency on Aging of Dallas County, Texas Department of Human Services, Dallas County Health Department, Denton County Health Department, Texas Department of Housing and Community Affairs, Texas Workforce Commission, Metro Dallas Homeless Alliance, Dallas Area Rapid Transit (DART), Texas Department of Transportation, etc. The participation and support of these entities are crucial if this strategy is to be realized in Carrollton.

In an effort to solicit as much citizen input for the process as possible, public notices are made in a number of different mediums at each step of the process. Stories and advertisements in both local newspapers, as well as postings on the city's website, are also regularly developed and printed.

Coordination Efforts

The consolidated planning process allows the city to ensure that a comprehensive, coordinated system is in place with regular, structured meetings and interaction with citizens, public service agencies and organizations, and public and private housing and community developers. In addition, city staff regularly serves on the boards and/or task forces of many area community service and development organizations. This service allows the city to maintain a comprehensive and broad-based community development perspective.

Citizen Participation

1. Provide a summary of the citizen participation process.
2. Provide a summary of citizen comments or views on the plan.
3. Provide a summary of efforts made to broaden public participation in the development of the consolidated plan, including outreach to minorities and non-English speaking persons, as well as persons with disabilities.
4. Provide a written explanation of comments not accepted and the reasons why these comments were not accepted.

*Please note that Citizen Comments and Responses may be included as additional files within the CPMP Tool.

Action Plan Citizen Participation response:

Citizen Participation Plan

To ensure general citizen participation in the PY 2007 One-Year Plan of Action process, the city followed its adopted 2004-2009 Citizen Participation Plan. Information on the public hearing was developed and distributed to neighborhood associations, social service agencies, City Council, Neighborhood Advisory Commission (NAC), churches, civic service clubs and interested citizens. Notices were also published in the **Neighbors** section of the **Dallas Morning News**, and in the **Carrollton Star-Leader**, the city's weekly newspaper of record.

Citizen participation is highly encouraged during the review period. Public hearing notices are published at least two weeks prior to each public hearing. Citizen participation is welcomed in-person at the public hearing and in writing by mail, email and fax. One public hearing notice is published before the NAC meeting and two public hearing notifications are published before the Council public hearing.

Public Comments (renamed from Public Hearings)

Citizens are encouraged to offer input regarding the city's use of CDBG funds and several opportunities are available for input. Opportunities include public hearings. The Neighborhood Advisory Commission held a public hearing on April 12, 2007 and the City Council held a public hearing on June 19, 2007. The public hearings updated citizens on the status of current CDBG activities and offered the proposed PY 2007 CDBG One-Year Plan of Action for public review. Both public hearings were held in the evening at City Hall, which is centrally located in the community.

Advertising

After the PY 2007 One-Year Plan of Action was drafted, an advertisement was placed in the **Carrollton Star-Leader** summarizing the plan and announcing that the plan was available for public review. All public announcements are posted at City Hall and on the city's website. Language translation services at meetings as well as in general informational sessions are available and provided if requested. Public hearings are held at City facilities which are ADA compliant.

Instructions were also provided on how to submit comments regarding the document. The advertisement also included pertinent information on upcoming public hearings. All comments were addressed before submitting the plan to HUD.

Neighborhood Advisory Commission – Public Hearing – April 12, 2007

On April 12, 2007, the Neighborhood Advisory Commission (NAC) held a public hearing to receive comments on the proposed use of PY 2007 CDBG funds.

Prior to the public hearing, the NAC received no written comments on the proposed use of PY 2007 CDBG funds.

On May 11, 2007, the NAC voted 9 to 0 to recommend the approval of the PY 2007 One-Year Plan of Action and CDBG Budget to the City Council.

City Council – Public Hearing – June 19, 2007

On June 19, 2007, the City Council held a public hearing to receive comments on the draft PY 2007 One Year Plan of Action and CDBG Budget.

Prior to the public hearing, the City Council received no written comments on the proposed use of PY 2007 CDBG funds.

During the public hearing, Ms. Susan Gordon, 1704 Francis Street expressed her concern about losing the integrity and amenities that they have in Perry Homestead addition.

Upon closure of the public hearing, the City Council voted 5 to 0 to adopt the PY 2007 One-Year Plan of Action and CDBG Budget and transmit a final copy to the U.S. Department of Housing and Urban Development.

Institutional Structure

1. Describe actions that will take place during the next year to develop institutional structure.

Action Plan Institutional Structure response:

The city's Community Services Division is the lead agency for the implementation of the community development plan. Internally, the Community Services Division works in collaboration with all City Departments to deliver projects, services and other benefits to eligible neighborhoods and clients. Externally, the Division works with all organizations (primary organizations listed below) so long as the need is well documented and is eligible under HUD regulations.

The Community Services Office is the lead agency in for the administration of CDBG funding. To effectively implement the Community Development Plan, funding for the department comes from CDBG funds as well as \$60,774 in PY 2006 program income from the leasing of office space to local social service agencies. In addition, the city council will make available an estimated \$257,500 in general fund resources to fund agencies that are actively engaged in the provision of social services in Carrollton.

In exchange for the funding, the agencies and organizations work closely with the city in the provision of social services to all citizens in need. The close partnership the city has with each agency grows with each year of collaboration. Staff that is employed as part of the PY 2007 CDBG grant administration and planning activity provide technical, referral and capacity building assistance for the agencies on an ongoing basis.

The list below identifies some of the principle partners for the city's priority funding and service development:

- Bea's Kids
- Children's Advocacy Center for Denton County
- The Family Place
- Metrocrest Family Medical Clinic
- Metrocrest Social Services
- Senior Adult Services
- Special Care & Career Services

The city meets with all of its partners on an as needed basis to develop organization capacity and programming offerings. Staff also regularly provides technical assistance and professional expertise to further develop institutional structure for all agencies and organizations serving the low-to-moderate income citizens of Carrollton.

Monitoring

1. Describe actions that will take place during the next year to monitor its housing and community development projects and ensure long-term compliance with program requirements and comprehensive planning requirements.

Action Plan Monitoring response:

The City of Carrollton completes an annual analysis of the strategies and objectives as identified in the 2004-2009 Consolidated Plan with actual program accomplishments. Based on that analysis, the city considers amending or making updates to the adopted Consolidated Plan. Programs and projects administered and implemented by the City of Carrollton are monitored on a daily basis. Staff maintains project ledgers on individual projects to ensure that all required procedures have been observed and completed. A year-end report that details expenditures, revenue, beneficiary information and major accomplishments is also required for all programs and projects.

Under the People Helping Program, staff will administer and continuously monitor all projects implemented under the program. Projects requested by residents are evaluated during an on-site evaluation by staff to determine if the project falls within the scope of the program and the ability of available volunteers. If the requested project requires expertise greater than that of available volunteers, the City may opt to hire contractors for the project. Use of specialized contractors ensures that the quality of services maintained at the highest level. Projects are capped at \$4,000 per applicant.

In addition, the People Helping People program partners strongly with area social service agency, Senior Adult Services (SAS). This partnership is a key to identifying and delivering services under this program. Senior Adult Services provides referrals and conducts the intake and processing of all applicants. By partnering with Senior Adult Services, the city of Carrollton reduces administration burdens but is able to maximize program effectiveness.

In October 2001, the city introduced increased reporting standards and procedures as a condition of all contracts with the city for the provision of public services. To

date, these reporting standards have allowed the city to be more strategic in the allocation of public service funding. Future funding from the General Fund for these services will be assessed annually based on the performance of each service provider.

In 2003, the city implemented a strategic business planning process and currently the Community Services Division operates updates its own strategic business plan. Review and updates to the plan are completed on a semi-annual basis.

Lead-based Paint

1. Describe the actions that will take place during the next year to evaluate and reduce the number of housing units containing lead-based paint hazards in order to increase the inventory of lead-safe housing available to extremely low-income, low-income, and moderate-income families, and how the plan for the reduction of lead-based hazards is related to the extent of lead poisoning and hazards.

Action Plan Lead-based Paint response:

Lead-based paint has been recognized as a major environmental hazard facing children. Lead is the leading cause of non-congenital mental retardation. Elevated blood lead levels in young children can lead to a range of problems from relatively subtle developmental disabilities to severe impairment or even death. Common effects include impaired cognition and functioning, slowed learning abilities and behavioral disorders. Often these manifestations are subtle during early childhood but become more pronounced as children progress through school. Based on reports received by the Texas Department of Health's Childhood Lead Poisoning Prevention Program, 703 children residing in the City of Carrollton received blood lead testing in 2004.

Of these 703 Carrollton children, 3, or 0.004%, tested positive for elevated blood lead levels. This number is substantially lower than those present only two years earlier.

The use of lead-based paint was banned from residential usage in 1978. However, a majority of the structures constructed prior to the ban are at risk of containing lead-based paint. Lead poisoning is most likely to occur in old, poorly maintained dwellings with deteriorated paint.

Based on a formula provided by HUD, approximately 9,219 of the 14,383 units constructed before 1980 in Carrollton are at risk of having lead-based paint hazards present. The 2000 Census indicates that the city has 514 rental units built before 1980 occupied by households with incomes below poverty level.

Additionally, the 2000 Census indicates that there are 303 units built before 1980 in Carrollton owned and occupied by households with incomes below poverty level. Because elevated blood lead levels are more commonly found among children living in poverty, the children in these 817 households are considered to be at highest risk. However, there are no significant differences in the incidence of lead-based paint by the income of the household, the value of the home, or the rent. Similarly, there is no significant difference between single-family and multifamily housing units.

The following table illustrates the formula for estimating the number of units at risk of having lead-based paint hazards. The city will provide information to all program applicants regarding the hazards of lead based paint during the coming years and will initiate efforts to identify potential resources for abatement of lead-based paint from the housing stock in Carrollton.

For residents receiving assistance under the City's People Helping People program where a lead based paint hazard is present, the city complies with federal regulations when levels are greater than *de minimus* standards. To determine if a lead based paint hazard is present, houses built before 1978 are tested for the presence of lead by a certified technician. In the event lead based paint is present, volunteer labor is not used; rather, technicians certified in safe work practices for the removal of lead paint will be contracted by the city.

Estimated Number of Housing Units at Risk for Lead-Based Paint Hazards in Carrollton			
Year Housing Unit Built	Number of Housing Units	Estimated Percentage at Risk	Estimated Number of Housing Units at Risk
1939 and Earlier	157	90%	141
1940 to 1959	1,429	80%	1,143
1960 to 1979	12,797	62%	7,934
Total Older Housing:	14,383	Total Estimated Housing Units at Risk:	9,219
Note: Estimated Percentage at Risk is taken from HUD "Technical Guidelines for the Evaluation and Control of Lead-Based Paint Hazards in Housing"			
Source: U.S. Census Bureau			

All CDBG-funded projects will meet all applicable regulations related to lead-based paint. Residences built before 1978 utilizing the People Helping People program are tested for lead-based paint to comply with HUD requirements. In the event that lead-based paint is detected, HUD guidelines are followed including the distribution of lead-based paint information.

HOUSING

Specific Housing Objectives

*Please also refer to the Housing Needs Table in the Needs.xls workbook.

1. Describe the priorities and specific objectives the jurisdiction hopes to achieve during the next year.
2. Describe how Federal, State, and local public and private sector resources that are reasonably expected to be available will be used to address identified needs for the period covered by this Action Plan.

Action Plan Specific Objectives response:

The city of Carrollton is committed to the on-going goals of supporting the development of safe, decent and affordable housing and improving the quality of life for all residents. Toward this end, the following list of goals and priorities were developed in partnership with the community. It is anticipated that as the 2004-2009 Consolidated Plan is implemented the goals and priorities could be modified to reflect the challenges encountered. This is a dynamic plan of action to achieve desired community development goals.

- Increase opportunities for first-time homebuyers. (Priority 1)
- Create opportunities for elderly and disabled homeowners to make home repairs that represent a risk to their health and/or safety. (Priority 1)
- Preserve and enhance the existing housing stock. (Priority 2)
- Promote the construction of affordable housing throughout the city. (Priority 3)
- Promote a diverse housing stock that is affordable for all income segments of the population. (Priority 3)

Over the next year, the city will:

- Further implement the People Helping People Program goal of assisting twelve (12) additional elderly and/or disabled homeowners with minor exterior home repairs such as: tree trimming, gutter cleaning, yard work, fence repair, walkway repair, weatherization projects, etc... Carry over funds from the previous program year reduced the need for the entire program budget of \$15,000 as allocated last year.
- Continue to provide information and referral for the Dallas County and Denton County First-Time Homebuyers Programs. Goal of assisting 25 new potential first-time homebuyers with information and referral.
- Continue to proactively pursue code enforcement activities in CDBG target Area. Goal of initiating 1,750 new code enforcement cases over the coming year.
- Process and demolish two (2) units of unsafe and sub-standard housing in areas affected by significant neighborhood.

These accomplishments will be realized by leveraging available CDBG funds with resources available from the following sources:

- The City of Carrollton lies within Denton and Dallas County, both of which have active First Time Home Buyer Programs: Denton County Housing Finance Corporation and Dallas County Home Loan Counseling Center, respectively. By referring residents to both programs, it is intended that those referred will become homeowners within the City of Carrollton, which spans both counties. The services these organizations offer are similar to those that the City of Carrollton would offer if such a program was enacted and therefore negate the necessity for the City of Carrollton to operate its own program.

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- The city will explore additional sources of funding to broaden and expand housing rehabilitation activities in aging areas of the community.
 - The city will continue to utilize whatever means available to recoup the resources required to process and demolish unsafe and significantly substandard housing units across the community.
 - The city plans to continue funding Metrocrest Social Services (MSS) to assist citizens on the verge of becoming homeless. The city will also provide technical assistance to MSS to aid in the identification of additional resources that may be available to address this significant need.
 - The city will proactively implement and target code enforcement resources to arrest and eliminate neighborhood blight in CDBG eligible neighborhoods.

Needs of Public Housing

1. Describe the manner in which the plan of the jurisdiction will help address the needs of public housing and activities it will undertake during the next year to encourage public housing residents to become more involved in management and participate in homeownership.
2. If the public housing agency is designated as "troubled" by HUD or otherwise is performing poorly, the jurisdiction shall describe the manner in which it will provide financial or other assistance in improving its operations to remove such designation during the next year.

Action Plan Public Housing Strategy response:

The City of Carrollton does not administer its own public housing projects or programs. Instead, area housing authorities are allowed to administer vouchers and certificates for properties in Carrollton. Due to confidentiality concerning the relationship between the authorities and their clients and the significant number of agencies operating in the city, it has been very difficult to determine the actual number of vouchers and certificates currently being utilized.

BARRIERS TO AFFORDABLE HOUSING

1. Describe the actions that will take place during the next year to remove barriers to affordable housing.

Action Plan Barriers to Affordable Housing response:

In August 2001, the City of Carrollton, with assistance from Diana McIver & Associates, completed an analysis of impediments to fair housing in the city. The analysis concluded that there are "no obvious or insurmountable barriers to fair housing in the city." In general, Carrollton benefits from having private developers participate in the Low Income Housing Tax Credit program to build safe and affordable housing. The city will continue to support projects that take advantage of this program.

However, there are areas in which the city must closely watch to prevent problems from arising. For example, the city has established high standards of quality through development guidelines. While this contributes to safe housing, it can increase construction costs, which may discourage the development of affordable housing.

Carrollton has traditionally been a proponent of residential growth and of affordable housing. Impact fees are limited to new development citywide and are reasonable in rate; there are no “slow growth” or “no growth” ordinances in effect; and the current Zoning Ordinance allows for residential construction of single-family homes with a minimum dwelling unit area of 1,200 square feet and multi-family units with a minimum floor area of 600 square feet. Under the Ordinance, a minimum of a 5,000 square foot lot is allowed. This allowance is important especially as the city begins to address the challenge of in-fill housing in older neighborhoods across the community.

Carrollton’s subdivision regulations provide for standard infrastructure and do not vary from area to area unless specified in a Planned Development (PD) or in more restrictive zoning districts. In these cases, more restrictive development standards may apply with regard to setbacks and masonry requirements.

As long as building code requirements are met, most housing types can be built in Carrollton. The Zoning Ordinance allows for single-family, duplex, triplex, quadraplex, townhouse, mobile home, apartment, extended-stay hotels and boarding house development.

Currently, the City of Carrollton has limited requirements for historic preservation and does not promote rent controls. As a matter of policy, the city does not initiate housing code enforcement activities that would result in the displacement of homeowners.

An update of the analysis of impediments to fair housing choice will be completed in near future.

HOME/ American Dream Down payment Initiative (ADDI)

1. Describe other forms of investment not described in § 92.205(b).
2. If the participating jurisdiction (PJ) will use HOME or ADDI funds for homebuyers, it must state the guidelines for resale or recapture, as required in § 92.254 of the HOME rule.
3. If the PJ will use HOME funds to refinance existing debt secured by multifamily housing that is that is being rehabilitated with HOME funds, it must state its refinancing guidelines required under § 92.206(b). The guidelines shall describe the conditions under which the PJ will refinance existing debt. At a minimum these guidelines must:
 - a. Demonstrate that rehabilitation is the primary eligible activity and ensure that this requirement is met by establishing a minimum level of rehabilitation per unit or a required ratio between rehabilitation and refinancing.

- b. Require a review of management practices to demonstrate that disinvestments in the property has not occurred; that the long-term needs of the project can be met; and that the feasibility of serving the targeted population over an extended affordability period can be demonstrated.
 - c. State whether the new investment is being made to maintain current affordable units, create additional affordable units, or both.
 - d. Specify the required period of affordability, whether it is the minimum 15 years or longer.
 - e. Specify whether the investment of HOME funds may be jurisdiction-wide or limited to a specific geographic area, such as a neighborhood identified in a neighborhood revitalization strategy under 24 CFR 91.215(e)(2) or a Federally designated Empowerment Zone or Enterprise Community.
 - f. State that HOME funds cannot be used to refinance multifamily loans made or insured by any federal program, including CDBG.
4. If the PJ is going to receive American Dream Down payment Initiative (ADDI) funds, please complete the following narratives:
 - a. Describe the planned use of the ADDI funds.
 - b. Describe the PJ's plan for conducting targeted outreach to residents and tenants of public housing and manufactured housing and to other families assisted by public housing agencies, for the purposes of ensuring that the ADDI funds are used to provide down payment assistance for such residents, tenants, and families.
 - c. Describe the actions to be taken to ensure the suitability of families receiving ADDI funds to undertake and maintain homeownership, such as provision of housing counseling to homebuyers.

Action Plan HOME / ADDI response:

The City of Carrollton does not receive HOME or American Dream down Payment Initiative (ADDI) funding.

HOMELESS

Specific Homeless Prevention Elements

*Please also refer to the Homeless Needs Table in the Needs.xls workbook.

1. Sources of Funds — Identify the private and public resources that the jurisdiction expects to receive during the next year to address homeless needs and to prevent homelessness. These include the McKinney-Vento Homeless Assistance Act programs, other special federal, state and local and private funds targeted to homeless individuals and families with children, especially the chronically homeless, the HUD formula programs, and any publicly-owned land or property. Please describe, briefly, the jurisdiction's plan for the investment and use of funds directed toward homelessness.
2. Homelessness — In a narrative, describe how the action plan will address the specific objectives of the Strategic Plan and, ultimately, the priority needs identified. Please also identify potential obstacles to completing these action steps.

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3. Chronic homelessness—The jurisdiction must describe the specific planned action steps it will take over the next year aimed at eliminating chronic homelessness by 2012. Again, please identify barriers to achieving this.
 4. Homelessness Prevention—The jurisdiction must describe its planned action steps over the next year to address the individual and families with children at imminent risk of becoming homeless.
 5. Discharge Coordination Policy—Explain planned activities to implement a cohesive, community-wide Discharge Coordination Policy, and how, in the coming year, the community will move toward such a policy.

Action Plan Special Needs response:

According to local shelters and homeless service provider organizations, the City of Carrollton does not have a traditional homeless population. However, efforts toward identifying the exact number and type of homeless in the city have not been reliable.

Local counts have resulted in a wide range of estimations of the homeless population in the Dallas Metro Area. Additionally, these surveys often cannot reach areas that the homeless use as shelter, such as abandoned buildings. The homeless may also move from various shelters and locations as they seek more opportunities, further complicating the estimation of the homeless population.

In an effort to determine the number of “traditional” homeless persons in Carrollton, several Dallas homeless shelters were contacted. All of the shelters contacted cited the initial lack of trust between those that seek shelter and the service providers. Those utilizing the services are often coming from incidents that make them cautious in sharing any information, thus, resulting statistics often cannot be considered reliable.

Metrocrest Social Services (MSS), 1111 West Belt Line Road, is the largest provider of homeless assistance in Carrollton. MSS provides assistance to residents in need in Carrollton, Farmers Branch, Addison and Coppell. In 2006, the agency provided assistance to 22,898 persons in need. They also reported that from October 2005 through September 2006, 53 people considered ‘traditional homeless’ were provided assistance.

Needs of the Homeless Population

On December 14, 2006, the United States Conference of Mayors released the results of a survey on homelessness in the U.S. The results showed a 7% increase for emergency food demand and a 9% increase for emergency shelter assistance from 2004. This is indicative of the plight of poor families that have run out of options and are slipping into a condition of homelessness. Due to a growing number of homeless families competing for fewer permanent affordable housing units, families are also remaining homeless for longer periods. This means that the unstable conditions they must endure last even longer. Potentially, families are split apart for longer periods of time as members are forced to split up to find shelter.

Other surveys indicate that the homeless cite the reasons for their plight as drug and/or alcohol related problems, loss or lack of employment, and the absence of affordable low-income housing.

In addition, attempts to establish the number of homeless who are: severely mentally ill only, alcohol/drug addicted only, severely mentally ill and alcohol/drug addicted, homeless youth, and /or diagnosed with HIV/AIDS have also not resulted in reliable figures. The city will continue to identify and assess homeless persons in these situations to determine the resources that must be directed at the problem.

Discussions and consultations with area homeless service providers revealed that the need for a more sophisticated and coordinated effort to address the needs of the homeless population is of paramount concern. The City of Carrollton will continue to meet with area service providers to work toward the realization of this goal. In addition, the needs of this population also include assistance with counseling services, childcare, transitional housing, health care, drug and alcohol detoxification, classes on parenting skills, access to medical facilities and community-based family support centers.

The need to provide transitional shelter facilities for the homeless in Carrollton has been identified as a priority by service providers in the area. However, a general lack of funding has been cited most as preventing agencies from assisting citizens in need of this type of service. The need for supportive services, which include counseling, job skills training, rental and utility payment assistance, clothing, childcare, and job referrals, are services most mentioned as being of need for the homeless population.

The needs of families threatened with homelessness are consistent in that the majority are of very low income and have high rent or mortgage payments. The frail elderly and general elderly households are most likely to fall under this category and will typically have limited ability to provide for themselves. Disabled persons have difficulty in finding housing that provides accessibility and in most cases; the housing in which they currently reside has limited accessibility.

Single head of households with children are also represented under this category, as are large families, and typically are paying over 50% or more of their household income for rent or a mortgage.

The needs of the homeless population are varied. In addition, their inability to regularly make rent or mortgage payments adds to their dilemma. In many cases, the dwellings they occupy may not be safe or decent or meet their needs or the minimum housing code. The need for support services such as counseling, job referrals, child care, child support, rental and utility payment assistance, job training and improving self-esteem are at the top of the needs list for many in this predicament.

The City of Carrollton will continue to contract with and assist Metrocrest Social Services and other organizations in their endeavor to provide assistance to the homeless and/or near homeless population in Carrollton. In addition, the city will continue to actively work toward becoming part of a regional approach to address this population's needs. The Metro Dallas Homeless Alliance (MDHA) provides a regional approach to the issue and the City of Carrollton will continue to work with that entity to further implement the agency's continuum of care for the area.

Homeless and Special Needs

Current Strategies

The City of Carrollton's current strategy to prevent chronic homelessness is by strengthening and enhancing prevention-related programs through a partnership with Metrocrest Social Services (MSS), the city's lead homeless prevention provider. MSS has various programs in place which reach out to homeless persons, assess their individual needs, and addresses their emergency shelter and transitional housing needs.

Various Services provided by the Metrocrest Social Services:

- Case Management
 - o Through assessment and evaluation of individual needs
 - o Monitoring individuals as they move from homelessness to transitional housing to permanent housing
- Prevention
 - o Rent/Mortgage assistance
 - o Utility assistance
 - o Education and training on budgeting and financial management
- Supportive Services
 - o Emergency financial assistance
 - o Rent/Mortgage assistance
 - o Counseling and/or advocacy
 - o Medical/Dental/Vision assistance
 - o Emergency food assistance
 - o Emergency clothing assistance
 - o Emergency shelter assistance
 - o Employment assistance
 - o Transportation assistance
- Education
 - o Job counseling
 - o Tax preparation assistance
 - o Money management classes
 - o Summer camp
 - o Information and referral to various programs

The above mentioned services are provided to the homeless population, population at risk of becoming homeless and those transitioning from homelessness. The City of Carrollton also plans to supplement the work of the various city-funded social service agencies to end chronic homelessness by promoting the preservation and maintenance of existing housing through its People Helping People Program.

Emergency Shelter Grants (ESG)

1. (States only) Describe the process for awarding grants to State recipients, and a description of how the allocation will be made available to units of local government.

Action Plan ESG response:

N/A

COMMUNITY DEVELOPMENT

Community Development

*Please also refer to the Community Development Table in the Needs.xls workbook.

1. Identify the jurisdiction's priority non-housing community development needs eligible for assistance by CDBG eligibility category specified in the Community Development Needs Table (formerly Table 2B), public facilities, public improvements, public services and economic development.
2. Identify specific long-term and short-term community development objectives (including economic development activities that create jobs), developed in accordance with the statutory goals described in section 24 CFR 91.1 and the primary objective of the CDBG program to provide decent housing and a suitable living environment and expand economic opportunities, principally for low- and moderate-income persons.

*Note: Each specific objective developed to address a priority need, must be identified by number and contain proposed accomplishments, the time period (i.e., one, two, three, or more years), and annual program year numeric goals the jurisdiction hopes to achieve in quantitative terms, or in other measurable terms as identified and defined by the jurisdiction.

Action Plan Community Development response:

The City Council has determined that enhancing infrastructure in older, less affluent areas of the city is the most important community development priority. On an on-going basis, city staff will identify and document eligible public infrastructure projects for inclusion in subsequent annual updates to this plan.

Carrollton's Community Services Office anticipates that a majority of future CDBG funds will be allocated for infrastructure improvements. Further, it is believed that major infrastructure projects increase resident pride and stimulate private neighborhood reinvestment in challenged areas of the community.

Infrastructure

Infrastructure includes streets, sidewalks, public facilities, water and sewer lines, park improvements, public facilities, etc. The city maintains a pro-active investment program, the Ten Year Capital Improvements Projects Plan, to identify infrastructure needs on an on-going basis. Once a project has been identified and analyzed, it is added to a digital database to be addressed when funds become available. As one might expect, identified projects always exceed available resources.

Streets

To date, city staff has identified over \$7.5 million in eligible street reconstruction projects. These projects range from the total reconstruction of complete streets to the replacement of sizeable sections of others.

Sidewalks

To date, city staff has identified over \$150,000 in eligible sidewalk replacement and/or construction projects. These projects range from the total reconstruction of complete segments of existing sidewalks to the construction of new sidewalks in areas that do not have them.

Water and Sewer Lines

To date, city staff has identified over \$670,000 in eligible water line replacement projects. City staff has also identified over \$4.5 million in eligible sewer main projects.

Drainage Projects

To date, the city has identified over \$2.5 million in eligible drainage projects.

Community Facilities

To date, the city identified and funded one CDBG eligible community facility project. The project was the renovation of Old City Hall, reopened as the Gravley Center. Renovation and expansion of the facility has created enhanced office space for social service providers in Carrollton. Currently, this project generates approximately \$60,000 a year in program income.

Park Improvements

To date, improvement projects have included new security lighting, walking paths, and sidewalks. City staff has identified over \$500,000 more in eligible projects.

Neighborhood Reinvestment

Neighborhood reinvestment strategies have been developed in communities across the nation. The residents of Carrollton have increasingly embraced neighborhood revitalization initiatives throughout the community. The city has also initiated significant programming to assist in this effort.

The Neighborhood Enhancement Matching Grant Program (NEMGP) is a vital element to the city's efforts to initiate reinvestment in neighborhoods throughout Carrollton. Under the program, funding is made available for improvement projects planned and requested by neighborhood groups. In the past, these projects have included entryway signage, enhanced landscaping, and public park improvements.

A central issue in fostering an expanded effort aimed at neighborhood revitalization rests on the community's ability to enlist community participation in the initiative. Neighborhood associations, local churches, youth organizations and other groups have been recruited to heighten the general citizenry's consciousness and participation in this effort.

Most of the programs that have been developed to address the aesthetic component of neighborhood reinvestment are reliant on volunteers. To date, the City of Carrollton has been very successful in recruiting and organizing volunteers for the implementation of projects that enhance neighborhoods.

Neighborhood Oriented Targeted Infrastructure and Code Enforcement (N.O.T.I.C.E.) Program

In 2003, the city launched a new initiative to better coordinate the delivery of neighborhood infrastructure projects and code enforcement services to the areas of greatest need in the community. As a community development programmatic offering, this city-led initiative, named the N.O.T.I.C.E. Program, represents a major targeted infrastructure reinvestment and neighborhood integrity program for the oldest areas of Carrollton. The N.O.T.I.C.E. Program was awarded third place in the *Neighborhoods USA 2007* Best Neighborhood Program of the Year Award under the category of physical revitalization/beautification.

In general, the N.O.T.I.C.E. Program targets financial resources for the design and implementation of all necessary street, alley, sidewalk, and water and sewer line projects in one neighborhood at a time until the entire public infrastructure in that area has been repaired or reconstructed. In addition, the city conducts targeted and strengthened code enforcement efforts in the same neighborhood to foster a greater sense of neighborhood pride and an overall healthier community. To date, the city currently has two neighborhoods participating in the program. In addition, the next 18 neighborhoods have already been identified.

During PY 2007, the city will:

- Utilize \$662,048 (74.8%) of CDBG funding for a multi-year project that includes reconstruction of streets and sidewalks in the Francis Perry Estates Neighborhood
- Fund Metrocrest Social Services using general funds to continue to provide assistance in job training and referral for low income residents of Carrollton
- Utilize \$54,156 (6.11%) in CDBG funds for Enhanced Code Enforcement in the city's CDBG Target Area
- Allocate \$15,000 (1.7%) in CDBG resources for 12 new People Helping People (PHP) Projects
- Continue to support public service partners in the provision of a variety programs and services to help low-to-moderate citizens

Antipoverty Strategy

1. Describe the actions that will take place during the next year to reduce the number of poverty level families.

Action Plan Antipoverty Strategy response:

Over the next several years, the city will work toward the implementation of the following actions in an attempt to reduce the overall number of persons living in poverty in Carrollton:

- Coordinate local resources to increase educational opportunities for low-income persons in order to improve their ability to earn better wages.
- Promote tuition assistance programs, in-house college courses and other means to higher education.
- Improve the linkage between job training programs and local job creation efforts to attract
- Jobs that pay above minimum wages and provide people with the ability to service a home mortgage.
- Promote financial counseling and classes on budgeting and money management.

- Promote linkages between housing, employment and educational systems and/or facilities.
- Promote programs and training that help families-in-need to become more self-sufficient.

In addition, the Division of Community Services will provide technical assistance and information to private and public organizations that seek to provide affordable housing and support services to residents of Carrollton.

The city will promote and emphasize the need for greater coordination between all agencies active in Carrollton so as to minimize the duplication of efforts. Cooperative efforts in applying for available funds will be initiated between public and private housing providers so as to maximize the potential for being awarded funds by the State and Federal Government. Efforts to enhance coordination between the public and private sector will ensure that needs are being properly addressed and that resources are being maximized.

NON-HOMELESS SPECIAL NEEDS HOUSING

Non-homeless Special Needs (91.220 (c) and (e))

*Please also refer to the Non-homeless Special Needs Table in the Needs.xls workbook.

1. Describe the priorities and specific objectives the jurisdiction hopes to achieve for the period covered by the Action Plan.
2. Describe how Federal, State, and local public and private sector resources that are reasonably expected to be available will be used to address identified needs for the period covered by this Action Plan.

Action Plan Specific Objectives response:

Creating and sustaining an environment in which healthy and productive families reside is an integral component of the city's commitment to all Carrollton residents. This environment not only includes the physical attributes, such as sound and quality housing, adequate water and sewer service, and maintained streets, sidewalks and alleys, but also includes the social attributes of neighborhoods free from crime, access to public transportation, and cultural resources. Building viable public and private partnerships is a major component of this effort. Enhancing the quality of life for all citizens will insure that family and youth issues continue to be addressed in a coordinated manner.

To address the need for supportive services, the city funds Metrocrest Social Services (MSS) to assist citizens on the verge of becoming homeless. The city will also provide technical assistance to MSS to aid in the identification of additional resources that may be available to address this significant need.

The following table shows the number of individuals that received various types of assistance from Metrocrest Social Services for PY 2005:

Program Year 2005 (Oct 1, 2005 – September 30, 2006)					
Type of Service Provided	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Total
Information and Referral	6,130	1,689	1,454	2,756	12,029
Counseling and/or Advocacy	534	766	402	530	2,232
Emergency Financial Assistance	5,231	182	94	93	5,600
Medical Care and/or Assistance	124	17	11	49	201
Transportation	-	290	180	114	584
Home Maintenance and/or Repair	-	-	-	-	-
After School Care and/or Activities	-	-	-	-	-
Food	6,218	1,869	599	642	9,328
Other: Utilities, Clothing and Shelter	2,930	1,193	657	2,848	7,628
Total Individuals Assisted	21,167	6,006	3,397	7,032	37,602

Domestic Violence

A major contributor to the city's potential homeless population is domestic violence. In addition to consulting with social service providers specializing in domestic violence, contact was also made with the Carrollton Police Department and local advocacy organizations to assess the prevalence of the issue. After an analysis of the data, it has been determined that this issue continues to have a significant impact on families throughout the city.

In 2006, the Police Department responded to 448 incidents of domestic violence with 178 emergency protective orders being issued. The crimes range from assault to attempted murder on family members and other partners (known as "Dating Violence").

The Carrollton Police Department receives a Victims of Crime Act (VOCA) grant to provide police assistance to victims of domestic violence. The city will continue to explore additional resources to combat this serious issue in the community.

Gang Violence

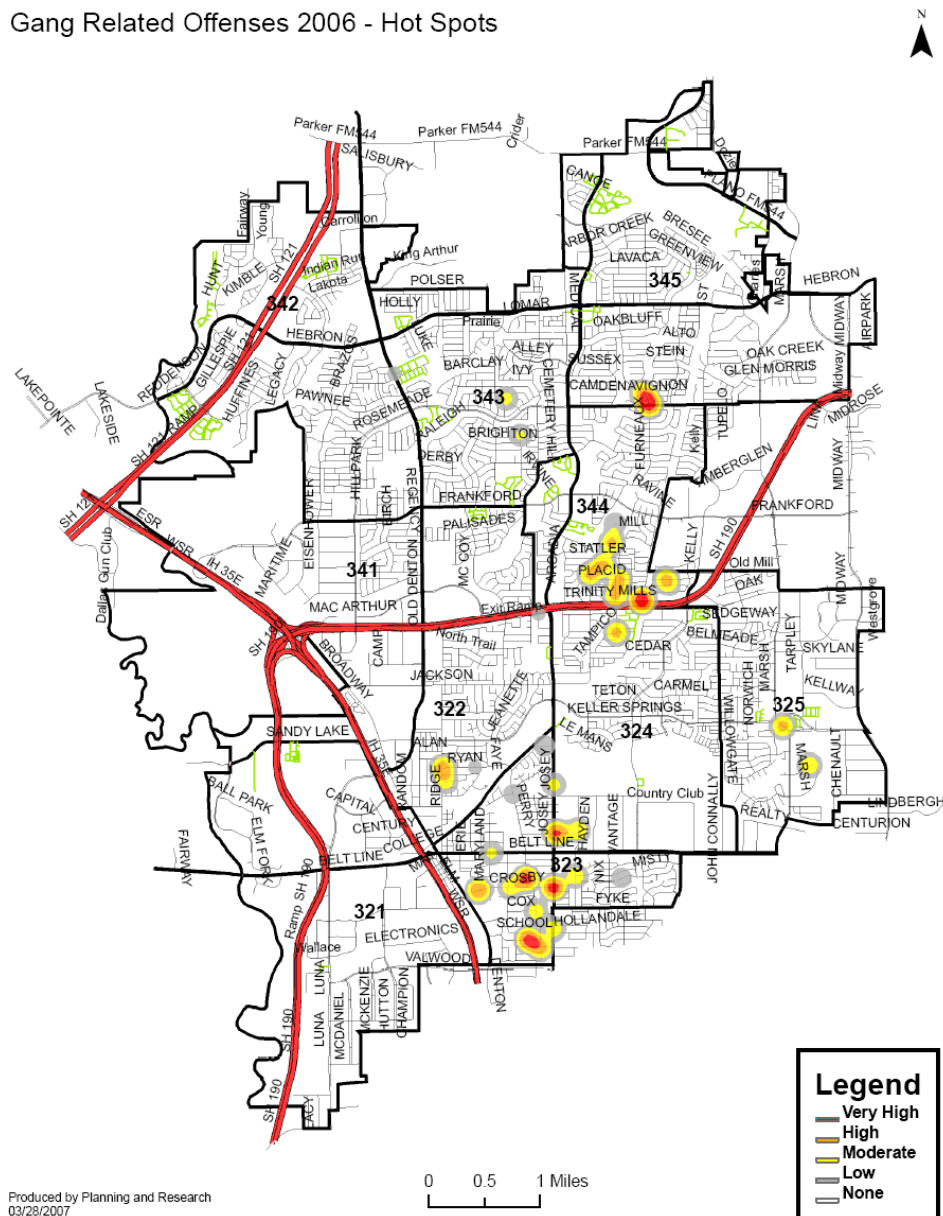
Another "families and youth" issue to be addressed in this section is gang violence. As the number of disenfranchised youth increases, so does the expansion of gang activities. In 2006, the Carrollton Police Department recorded 49 offenses of gang activity. These incidents included reports of graffiti, criminal mischief, and weapons

related arrests. The Police Department has also noticed an increase in the trafficking of humans, drugs, and weapons.

Gang related violence is not confined to the oldest neighborhoods of Carrollton. Incidents have also occurred at various points along the Josey Lane corridor, north of the President George Bush Turnpike. The map below shows the level of gang activities for 2006 recorded by the Carrollton Police Department.

The Police Department operates a gang unit to counteract and control the activities of gangs. Proactive approaches to mentoring and team sports programs have targeted at-risk youth to realize early intervention in this easily impressionable segment of the city's population. The city will continue to identify strategies and resources for this at-risk population.

Gang Related Offenses 2006 - Hot Spots



Needs of Families and Youth

Domestic Violence

The needs of victims of domestic violence are varied. Access to services soon after the incident can reduce the effects such as trauma. Generally, there are imminent needs for housing and financial assistance for the victim(s). Assistance with housing, utilities, food, counseling and, in some cases, childcare and transportation are additional major needs. Secondary needs include peer counseling, personal development, perpetrator counseling and parental training. An increased demand for services has forced many agencies to seek additional resources to help this population.

Gang Violence

Many families that have one or more members involved in gang activity may also have significant challenges in other areas. Grappling with the challenges of single-parenthood and/or just trying to meet basic financial obligations can overwhelm parents to the point that they are unable to play an active role in their children's growth and development. As a result, children seeking a sense of belonging may turn to gangs, which may serve to further damage their development. Providing opportunities for parental as well as youth development assists in combating the issues of gang violence.

The primary need associated with disenfranchised youth is to provide constructive opportunities or alternatives. Such opportunities could include work-study programs to provide youth with an opportunity to gain an economic benefit directly linked to the child's continued participation in school. Work-study programs incorporating skills training, business etiquette and personal development help steer these youth toward becoming productive citizens.

Non-profit organizations in Carrollton provide a variety of services for at-risk youth. These organizations can provide after school activities, such as academic tutoring, as an alternative to going home where adults have yet to return home from work. Non-profit organizations also provide parenting classes to encourage and foster strong families that help to decrease the chance that a child may join a gang.

Another activity is the continued and enhanced sponsorship of recreational activities for children of all ages. Recreational activities that incorporate general counseling and personal development training allow the involved youth to grow in a structured environment while participating in an activity in which they have an interest. The Carrollton Parks and Recreation staff regularly reviews programs and activities targeted at local at-risk youth. These programs have three main goals: decrease delinquent behavior, increase personal achievements, and improve the attitudes that youth have about themselves and their future. The Parks and Recreation Department has collaborated with local civic organizations to offer scholarships and summer youth camps.

The Elderly

As healthcare and medical technology has advanced, so has the age of the population. The trend in Carrollton is reflective of the growth in the elderly

population across the state and nation. Between 1990 and 2000, Carrollton's population of those 60 years of age or older grew by 82.9% to 8,724 people.

These changes are significant especially as they indicate a rising demand for services by Carrollton's older population. Agencies addressing elderly issues have been active in Carrollton for several years, but service demands exceed existing resources. This trend is expected to continue into the future.

The City of Carrollton maintains and currently operates a senior center for activities specifically designed for the elderly population. This centrally located center replaced an older one in December of 2003 and contains recreation rooms, meeting spaces, and a full-service kitchen. Services offered include hot lunches, recreational and cultural activities for personal and social enrichment. The Carrollton Senior Center is staffed and maintained by the Parks and Recreation Department that also operates two all-ages recreational centers.

Needs of the Elderly Population

The City of Carrollton maintains a close working relationship with Senior Adult Services, the major elderly service provider in Carrollton. The relationship is one of on-going assessment and the identification of needs for this segment of the community's population. Thus far, three major needs have been identified. First, the elderly require an adequate transportation system to access needed goods and services. Second, there continues to be a need for affordable housing for this portion of the population. A third major need is addressing the ongoing challenges presented by a diverse composition of the city.

A reliable and efficient transportation system is a vital service needed by the elderly population in Carrollton. In many cases, a transportation system is the only connection an elderly citizen may have with the surrounding community. Transportation is needed for the elderly citizen to make doctors' appointments, get groceries and prescriptions filled, and to travel to and from recreational activities.

The need for affordable housing, both assisted and independent living, for the elderly is also a major concern of the community. The city will work with area not-for-profits to apply for a Section 202 Elderly Housing Grant to provide housing for this population. Additional resources will also be sought to provide assistance for expanded services.

The city has seen a significant growth in the number of foreign-born residents. These residents come from a diverse number of countries, each having its own unique language and culture. This can result in language barriers when a local organization does not have the resources to effectively communicate with the customer, hampering the efforts to respond to their needs.

In addition to the general elderly population, there is also an elderly population with limitations. The U.S. Department of Housing and Urban Development (HUD) categorizes this population as the frail elderly. HUD defines the frail elderly as any person, 62 years of age or older, who cannot independently perform tasks essential for daily living. These tasks include bathing, eating, dressing, grooming, and household management. The exact number of elderly citizens in this situation is unknown, but the 2000 Census reports over 2,200 elderly residents with a disability that can lead to limitations in performing daily functions.

The city estimates that due to the overall growth in this segment of the population, the number of persons in the frail elderly category will continue to increase. Establishing trust and communication with the elderly of Carrollton requires the work of all entities involved in addressing the needs of this population. An ongoing and sincere dialogue with the elderly population will continue to alleviate much of the suspicion and fear of loss of independence experienced by many elderly residents.

In an effort to increase and diversify funding resources, the city will continue to seek out new and innovative ways to fund needed programs and projects. Efforts will continue to focus on building partnerships with both public and private organizations. In addition, the city's Community Services Division will continue to seek out new resources and provide technical assistance to not-for-profit agencies seeking to assist Carrollton residents that are in need.

Building and strengthening partnerships between public and private entities is and will continue to be a major focus of the City of Carrollton's community development policy. Utilizing churches, businesses, civic organizations, not-for-profits, etc. as resources will increase the effectiveness of this document. Partnerships and the dialogue that develops are naturally conducive to strengthening the community development process.

Finally, it is the goal of the city's Community Services Division to see that every entity receiving funds from the city adopt and implement a plan for self-sufficiency for their clients. Paramount to the dispersal of the funds is that those recipients that are able move toward becoming more self-sufficient citizens of Carrollton. Acting in this manner will ensure that financial resources are utilized in the most efficient manner.

Housing Opportunities for People with AIDS

*Please also refer to the HOPWA Table in the Needs.xls workbook.

1. Provide a Brief description of the organization, the area of service, the name of the program contacts, and a broad overview of the range/ type of housing activities to be done during the next year.
2. Report on the actions taken during the year that addressed the special needs of persons who are not homeless but require supportive housing, and assistance for persons who are homeless.
3. Evaluate the progress in meeting its specific objective of providing affordable housing, including a comparison of actual outputs and outcomes to proposed goals and progress made on the other planned actions indicated in the strategic and action plans. The evaluation can address any related program adjustments or future plans.
4. Report on annual HOPWA output goals for the number of households assisted during the year in: (1) short-term rent, mortgage and utility payments to avoid homelessness; (2) rental assistance programs; and (3) in housing facilities, such as community residences and SRO dwellings, where funds are used to develop and/or operate these facilities. Include any assessment of client outcomes for achieving housing stability, reduced risks of homelessness and improved access to care.

-
5. Report on the use of committed leveraging from other public and private resources that helped to address needs identified in the plan.
 6. Provide an analysis of the extent to which HOPWA funds were distributed among different categories of housing needs consistent with the geographic distribution plans identified in its approved Consolidated Plan.
 7. Describe any barriers (including non-regulatory) encountered, actions in response to barriers, and recommendations for program improvement.
 8. Please describe the expected trends facing the community in meeting the needs of persons living with HIV/AIDS and provide additional information regarding the administration of services to people with HIV/AIDS.
 9. Please note any evaluations, studies or other assessments that will be conducted on the local HOPWA program during the next year.

Action Plan HOPWA response:

The city of Carrollton does not receive funding under the Housing Opportunities for People with AIDS (HOPWA) program. However, the issue of HIV/AIDS has swept across the nation at an alarming rate. Every major metropolitan area has faced identifying and assessing the needs of this population. The cities of the Dallas/Fort-Worth Metroplex are no exception. According to the Centers for Disease Control and Prevention (CDC), the nationwide infection rate for overall AIDS cases has begun to stabilize. The Texas Department of Health's (TDH) own statistics also shows a developing statewide trend showing a decrease in the overall rate of growth in new cases.

Due to strict policies concerning reporting confidentiality, it is difficult to ascertain the actual population living with HIV or AIDS in Carrollton. The TDH has reported that approximately 211 people in Carrollton are HIV positive and approximately another 115 people are currently living with AIDS.

However, in an effort to discern the needs of persons living with HIV/AIDS in Carrollton, the city has worked with and will continue to work with the Ryan White Planning Council of the Dallas Area and the Ryan White Consortium of North Texas (RWPC/C). An active cooperative and collaborative endeavor between the city and the RWPC/C will provide the best opportunity to assess and address the needs of this population in Carrollton. The RWPC/C serves the Dallas Eligible Metropolitan Area (EMA), a geographic area highly impacted by HIV/AIDS that is eligible to receive Title I CARE Act funds. The Dallas EMA is currently comprised of Collin, Dallas, Denton, Ellis, Henderson, Hunt, Kaufman, and Rockwall counties.

The RWPC/C released a Comprehensive Service Plan for the Dallas area in June 2001. The plan indicated that the infected populations are growing poorer and showing a greater need of basic services such as food, housing, and transportation. The Plan also reports that more people living with HIV are not progressing to AIDS. These people are unable to qualify for disability, but are unable to work, reducing the available income to pay for necessities.

The major needs of this population are in the area of support services. Area agencies and facilities are available to provide supportive housing for this population including nursing homes, assisted living quarters, Section 8 Vouchers and Certificates, privately owned rental units and group housing. However, most of these resources

are available in Dallas. The most dramatic impediment for this population is the lack of funds in order to maintain their independence in the community.

Other identified needs are for health care, counseling, physical/mental rehabilitation, coordinated case management and services designed to meet the specific needs of individuals and/or families.

The needs of those living with HIV/AIDS will continue to grow. According to the Centers for Disease Control, medical advances of the 1990's have prolonged the ability for those living either HIV or AIDS to lead more productive lives, as well as their overall life expectancy has increased. A greater need for more comprehensive programs and support will be created as this portion of the population grows.

SPECIFIC HOPWA OBJECTIVES

1. Describe how Federal, State, and local public and private sector resources that are reasonably expected to be available will be used to address identified needs for the period covered by the Action Plan.

Specific HOPWA Objectives response:

The city of Carrollton does not currently participate in the HOPWA program. However, the city supports ongoing efforts of regional organizations to address the needs of people living with AIDS.

OTHER NARRATIVE

Include any Action Plan information that was not covered by a narrative in any other section.

Leveraging of Funds

The following tables highlight a significant amount of leveraging of CDBG resources that is anticipated in PY 2007. Efforts in this regard are on-going.

The following Social Service Agencies are funded with the city's general funds. CDBG funding is not used to maximize the city's investment in these agencies.

LEVERAGING OF FUND Social Service Agencies				
Agency	Projected City Funding	CDBG Funds	2007 Operating Budget*	City's contribution towards Operating Budget
Bea's Kids	\$3,500	\$0	\$239,799	1.46%
Children's Advocacy Center	\$12,000	\$0	\$623,000	1.93%
Family Place	\$4,500	\$0	\$7,128,416	0.06%
Special Care and Career Svcs.	\$4,500	\$0	\$2,418,051	0.19%
Keep Carrollton Beautiful	\$5,000	\$0	\$28,730	17.40%
Senior Adult Services	\$140,000	\$0	\$698,523	20.04%
Metrocrest Social Services	\$81,000	\$0	\$1,997,304	4.06%
Metrocrest Family Medical Clinic	\$7,000	\$0	\$59,000	11.86%
Total	\$257,500	\$0	\$13,192,823	

* Includes projected city funding.

LEVERAGING OF FUNDS				
Infrastructure Improvements				
Project		City Funding	CDBG Funding	Total Project Funds
Francis Perry Estates	Streets	\$1,752,775	PY 2006 - \$685,177 PY 2007 - \$662,048	\$3,100,000
	Sidewalks	\$150,000	\$0	\$150,000
	Water	\$350,000	\$0	\$350,000
	Sewer	\$780,000	\$0	\$780,000
	Design	\$285,407	\$0	\$285,407
Total		\$3,318,182	\$1,347,225	\$4,665,407

Programs and Projects

The total amount of Community Development Block Grant (CDBG) funding to be programmed during PY 2007 is **\$885,707**. Planned allocation of these funds and the accompanying performance measurements are as follows:

Grant Administration and Planning

\$154,503

These funds will pay the salaries and operating expenses for the administration of the CDBG Program

Performance Measurements

- Successfully Met All Applicable Rules and Regulations
- Successfully Met All Applicable Program Deadlines
- Successfully Secured New CDBG Funding

Reconstruction of Sidewalks and Streets in the

\$662,048

Francis Perry Estates Neighborhood

This multi-year project will augment the city's existing street and sidewalk reconstruction program in a low to moderate income area of the community.

Performance Measurements

- Number of Linear Feet of New Streets
- Number of Linear Feet of New Sidewalk
- Amount of Non-Federal Resources Leveraged

People Helping People Program

\$15,000

Capital funding for materials and specialized labor for further implementation of a minor home repair program. Program targets the elderly and disabled as clientele.

Performance Measurements

- Number of New Projects Completed

-
- Number of Elderly and/or Disabled Citizens Assisted
 - Amount of Leveraged Resources

Enhanced Code Enforcement

\$54,156

Funding for a code enforcement officer to work exclusively in the city's CDBG Targeted Area. Efforts will allow for more proactive code enforcement in aging and blighted areas of the community.

Performance Measurements

- Number of New Cases Initiated
- Number of Substandard Properties Brought into Code Compliance
- Number of Repeat Violators

Social Service Agency Partners

The following is a listing and brief description of social service providers from which the City Council of Carrollton received requests for Program Year 2007/Fiscal Year 2008 funding:

Social Service Agency Partners

The following is a listing and brief description of social service providers from which the City Council of Carrollton received requests for Program Year 2007 funding:

Alta Vista Faith Based Initiative

Contact: Mr. Robert Chavez – President
2405 E. Beltline Rd, Carrollton, Texas 75006
Phone: 972-418-5320 Fax: 866-222-9986
E-mail: rxs@altavistafbic.org

- Alta Vista Faith Based Initiative Corporation is a non-profit corporation comprised of over seventy churches located in urban and rural communities throughout Texas. Alta Vista's mission is to give low to moderate income individuals a helping hand to begin a lifetime of financial stability and homeownership through financial literacy courses, access to low interest rates, assistance with down payments and closing costs, grants, and free income tax service.

Bea's Kids

Contact: Ms. Diana Franzetti – Executive Director
Carrollton Towers, 1925 E. Belt Line Rd., Suite 518, Carrollton, Texas 75006
Phone: 972-417-9061 Fax: 214-550-6115
E-Mail: Diana.Franzetti@beaskids.org

Website: www.beaskids.org

- Bea's Kids is a non-profit 501(c)(3) organization that has been serving underprivileged children and parents since 1990. Services include educational, cultural, recreational and sports programs and activities. The program also provides food, clothing and medical/dental care. Bea's Kids leads a crusade against hunger, illiteracy, domestic strife, parental neglect, drugs, violence, gangs, school dropouts and poverty.

CASA of Denton County, Inc.

Contact: Ms. Sherri Gideon - Executive Director

P.O. Box 2885, Denton, Texas 76202-2885

Phone: 940-243-2272 Fax: 940-243-1605

E-mail: sgideon@casadenton.org

Website: www.casadenton.org

- CASA of Denton County, Inc. serves children (ages 0 to 18) who have been removed from their homes by Child Protective Services due to abuse or neglect. Their service area is Denton County and includes children from the portion of Carrollton within Denton County. CASA provides independent, objective guidance in court regarding the children's best interests and is a constant provider of support during that experience.

Children's Advocacy Center for Denton County

Contact: Mr. Dan Leal - Executive Director

1960 Archer Avenue; Lewisville, Texas 75077

Phone: 972-317-2818 Fax: 972-317-6989

E-Mail: dan@cacdc.org

Website: www.cacdc.org

- This is a child-friendly environment for joint child abuse investigations by police and Child Protective Services. Some of the functions include video-taped interviews, comprehensive therapy services, information and referral and facilitation of joint investigations. Multiple professionals are involved in investigations including a Carrollton Police Child Abuse Investigator.

Denton County Friends of the Family, Inc.

Contact: Ms. Katherine Dickenson – Grants Administrator

P.O.Box 640, Denton, Texas 76202-0640

Phone: 940-387-5131 Fax: 940-383-1816

E-mail: toni@dcfof.com

Website: www.dcfof.com

- Denton County Friends of the Family provides services to residents of Denton and Dallas County. The types of services include temporary shelter, 24-hour crisis hotline, assault and violence recovery programs, family services and parenting, community outreach, education and advocacy, as well as a thrift shop. The agency has added an outreach center in Lewisville, Phone: 972-221-0050.

The Family Place

Contact: Ms. Paige Flink – Executive Director

P.O. Box 7999; Dallas, Texas 75209

Phone: 214-443-7999 Fax: 214-443-7797

E-Mail: phfink@familyplace.org

Website: www.familyplace.org

- The Family Place provides proactive prevention and intervention, extensive community education, and caring advocacy and assistance for victims of family violence.

Keep Carrollton Beautiful

Contact: Ms. Sharon Goddard – Founder and Executive Director

1014 Noble Avenue, Carrollton, Texas 75006

Phone: 972-466-2121 Fax: 972-466-2121

E-mail: Sharon@KeepCarrolltonBeautiful.org

Website: www.keepcarrolltonbeautiful.org

- Keep Carrollton Beautiful is a 501(c)(3) non-profit organization dedicated to beautifying the community and providing programs to enhance the quality of life. Keep Carrollton Beautiful provides education services, litter and waste reduction services, and beautification services.

Metrocrest Family Medical Clinic

Contact: Ms. Jane Hawkins - Executive Director

Plaza 1, Suite 140, One Medical Parkway; Farmers Branch, Texas 75234

Phone: 972-484-6336 Fax: 972-484-0051

E-Mail: janehawkinsmfmfmc@sbcglobal.net

- The Metrocrest Family Medical Clinic helps by treating children and adults for minor medical conditions such as: respiratory tract infections, eye and ear infections and skin rashes. In addition, The Metrocrest Family Medical Clinic provides immunizations and affordable services to uninsured residents in Carrollton, Coppell, Farmers Branch, Addison and northwest Dallas.

Metrocrest Social Services

Contact: Ms. Bunny Summerlin - Executive Director

1111 West Beltline Road, Suite 100; Carrollton, Texas 75006

Phone: 972-446-2100 Fax: 972-446-2102

E-Mail: bsummerlin@metrocrestsocialservices.org

Website: www.metrocrestsocialservices.org

- Metrocrest Social Services provides information, referral and short-term emergency assistance for rent, utilities, food, clothing, medical and other financial needs in time of family crisis. Other services include job assistance, food bank and thrift store. Metrocrest Social Services collaborates and partners with local governments, business and non-profits for mobilization and maximization of resources.

Mosaic

Contact: Ms. Beth Sabella – Community Relations Manager

2245 Midway Rd, Suite 300; Carrollton, Texas 75006-4958

Phone: 972-866-9989 Fax: 972-991-0834

E-mail: beth.sabella@mosaicinfo.org

Website: www.mosaicinfo.org

- Mosaic's Dallas agency established services in June 1986 to assist those with developmental disabilities. The program bases its services on the core values of integrity, safety, respect, personal growth, quality, stewardship, and community involvement. The program provides residential group homes, supported home living, vocational training, host homes, and in-home supports.

Senior Adult Services

Contact: Ms. Mary Joiner - Executive Director

1111 West Beltline Road, Suite 110; Carrollton, Texas 75006

Phone: 972-242-4464 Fax: 972-242-0299

E-Mail: mary.joiner@senioradultservices.org Website: www.senioradultservices.org

- Senior Adult Services provides direct services including: case management, home delivered meals, transportation, home repair, grab bar installation, home safety, Senior Adult News, a monthly newsletter, and emergency financial aid.

Special Care & Career Services

Contact: Cathy Packard, Executive Director

4350 Sigma, Suite 100; Farmers Branch, Texas 75244-4416

Phone: 972-991-6777 Fax: 972-991-6361

E-Mail: cathyp@specialcarecareer.org

Website: www.specialcarecareer.org

- Provides speech, physical, occupational and other therapy to children under age three with developmental delays and disabilities.

Performance Measurements
Table 3A
Summary of Specific Annual Objectives

Obj #	Specific Objectives	Sources of Funds	Perform. Indicators	Expected #	Actual #	Outcome / Objective*
	Rental Housing Objectives					
DH-3.1	Continue to proactively pursue code enforcement activities in CDBG target Area. Goal of initiating 1,750 new code enforcement cases over the coming year.	CDBG & City	1750 cases	1750 cases		DH-3
SL-3.1	Process and demolish three (2) units of unsafe and sub-standard housing in areas affected by significant neighborhood.	City	2	2		SL-3
	Owner Housing Objectives					
DH-2.1	Continue to provide significant information and referral for the Dallas County and Denton County First-Time Homebuyers Programs. Goal of assisting 25 new potential first-time homebuyers with information and referral.	CDBG and Dallas and Denton Counties Fund	25	25		DH-2
	Homeless Objectives					
DH-3.2	The city plans to continue funding Metrocrest Social Services (MSS) to assist citizens on the verge of becoming homeless. The city will also provide technical assistance to MSS to aid in the identification of additional resources that may be available to address this significant need. In addition, the city will continue to actively work toward becoming part of a regional approach to address this population's needs. The Metro Dallas Homeless Alliance	City & other	22,898 individuals	22,898 individuals		DH-3

	(MDHA) provides a regional approach to the issue and the City of Carrollton will continue to work with that entity to further implement the agency's continuum of care for the area.					
	Special Needs Objectives					
DH-3.3	Further implement the People Helping People Program. Goal of assisting Twelve (12) additional elderly and/or disabled homeowners.	CDBG	12 elderly	12 elderly		DH-3
DH-3.4	Proactively work with Senior Adult Services to help develop a viable Section 202 application for the development of an elderly assisted housing project.	Potential HUD Section 202	605 elders	605 elders		DH-3
DH-3.6	Preserve and enhance the existing housing stock. (Priority 2)	CDBG	12 elderly	12 elderly		DH-3
	Community Development Objectives					
DH-2.2	Increase opportunities for first-time homebuyers. (Priority 1)	Denton County Housing Finance Corporation, Bond Funds	25 referrals	25 referrals		DH-2
DH-3.5	Create opportunities for elderly and disabled homeowners to make home repairs that represent a risk to their health and/or safety. (Priority 1)	CDBG	12 elderly	12 elderly		DH-3
DH-3.6	Preserve and enhance the existing housing stock. (Priority 2)	CDBG	12 elderly	12 elderly		DH-3
DH-2.3	Promote the construction of affordable housing throughout the city. (Priority 3)	N/A				DH-2
DH-2.4	Promote a diverse housing stock that is affordable for all income segments of the population. (Priority 3)	N/A				DH-2

GP 1.1 (Grant Planning)	The Community Services Office is the lead agency in for the administration of CDBG funding. Staff that are employed as part of the PY 2007 CDBG grant administration and planning activity provide technical, referral and capacity building assistance to the social service agencies on an ongoing basis	CDBG	All three positions are filled and employees are working to implement the City's adopted consolidated plan.	All three positions are filled and employees are working to implement the City's adopted consolidated plan.		GP (Grant Planning)
	Infrastructure Objectives					
DH-3.7	Carrollton's Community Services Office anticipates that a majority of future CDBG funds will be allocated for infrastructure improvements. Infrastructure includes streets, sidewalks, public facilities, water and sewer lines, park improvements, public facilities, etc. In 2003, the city of Carrollton developed and implemented a program to better focus community resources on areas of the community that are most in need of reinvestment. This program, referred to as the NOTICE (Neighborhood-Oriented Targeted Infrastructure and Code Enforcement), primarily targets aging neighborhood infrastructure and invests CDBG and other significant funding in income eligible areas. For PY 2007, a multi-year streets and sidewalks reconstruction project, Francis Perry Estates Neighborhood has been identified as the recipient of N.O.T.I.C.E. funding.	CDBD, City, Bond Funds, Utility Fund	11,367 linear feet of streets 10,000 linear feet of sidewalks 7,710 linear feet of sanitary sewer 11,000 linear feet of water lines	11,367 linear feet of streets 10,000 linear feet of sidewalks 7,710 linear feet of sanitary sewer 11,000 linear feet of water lines		DH-3

	Public Facilities Objectives					
	No action anticipated during PY 2007					
	Public Services Objectives					
	During the 2007 program year, the City of Carrollton plans to undertake additional activities to address local social service objectives and strategies. All of the agencies identified predominantly serve persons of low-to-moderate income. The type of services provided are: credit/homeownership counseling, youth services & counseling, youth advocacy and council, family services, family services & council, youth substance abuse counseling, community beautification, medical services, homeless & crisis services and elderly services & assistance.	City potential HUD Section 202, CDBG, Denton County Housing Finance Corp. and Bond Funds.	25,241 individuals	25,241 individuals		DH-3
GP 1.1 (Grant Planning)	The Community Services Office is the lead agency in for the administration of CDBG funding. Staff that are employed as part of the PY 2007 CDBG grant administration and planning activity provide technical, referral and capacity building assistance to the social service agencies on an ongoing basis.	CDBG	All three positions are filled and employees are working to implement the City's adopted consolidated plan	All three positions are filled and employees are working to implement the City's adopted consolidated plan		GP (Grant Planning)
	Economic Development Objectives					
	No action anticipated during PY 2007					
	Other Objectives					

*** Outcome / Objective Codes**

Outcome / Objective Codes	Availability/Accessibility	Affordability	Sustainability
Decent Housing	DH-1	DH-2	DH-3
Suitable Living Environment	SL-1	SL-2	SL-3
Economic Opportunity	EO-1	EO-2	EO-3

Table 3B
Annual Housing Completion Goals

	Annual Number Expected Units To Be Completed	Resources used during the period			
		CDBG	HOME	ESG	HOPWA
ANNUAL AFFORDABLE HOUSING GOALS (SEC. 215)					
Homeless households	-----	☐	☐	☐	☐
Non-homeless households	-----	☐	☐	☐	☐
Special needs households	-----	☐	☐	☐	☐
ANNUAL AFFORDABLE RENTAL HOUSING GOALS (SEC. 215)					
Acquisition of existing units	-----	☐	☐		☐
Production of new units	-----	☐	☐		☐
Rehabilitation of existing units	-----	☐	☐	☐	☐
Rental Assistance	-----	☐	☐		☐
Total Sec. 215 Affordable Rental		☐	☐	☐	☐
ANNUAL AFFORDABLE OWNER HOUSING GOALS (SEC. 215)					
Acquisition of existing units	0	☐	☐		
Production of new units	0	☐	☐		
Rehabilitation of existing units	12 (PHP)	☒	☐		
Homebuyer Assistance	25	☐	☐		☐
Total Sec. 215 Affordable Owner	37	☐	☐	☐	☐
ANNUAL AFFORDABLE HOUSING GOALS (SEC. 215)					
Acquisition of existing units	-----	☐	☐		☐
Production of new units	-----	☐	☐		☐
Rehabilitation of existing units	-----	☐	☐	☐	☐
Homebuyer Assistance	-----	☐	☐		☐
Total Sec. 215 Affordable Housing		☐	☐	☐	☐
ANNUAL HOUSING GOALS					
Annual Rental Housing Goal	-----	☐	☐	☐	☐
Annual Owner Housing Goal	37	☒	☐	☐	☐
Total Annual Housing Goal	37	☒	☐	☐	☐

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name City of Carrollton, Texas

Priority Need

Planning/Administration, and Other

Project Title

Grant Administration and Planning

Description

The Community Services Office is the lead agency in for the administration of CDBG funding. Staff that is employed as part of the PY 2007 CDBG grant administration and planning activity provide technical, referral and capacity building assistance to the social service agencies on an ongoing basis. Activities include but are not limited to implementation, coordination, monitoring and evaluation of CDBG eligible activities.

Activity funds three staff positions, including salaries and operating funds. All three positions are filled and employees are working to implement the City's adopted consolidated plan.

Objective category:

- ☐ Suitable Living Environment ☐ Decent Housing
☒ Economic Opportunity

Outcome category:

- ☒ Availability/Accessibility ☐ Affordability
☐ Sustainability

Location/Target Area

N/A

Objective Number GP 1.1	Project ID HUD #6
HUD Matrix Code 21A	CDBG Citation 570.206
Type of Recipient Grantee	CDBG National Objective N/A
Start Date 10/01/2007	Completion Date 09/30/2008
Performance Indicator 3 employees	Annual Units 3 employees
Local ID Activity# 100850299	Units Upon Completion N/A

Funding Sources:	
CDBG	☒
ESG	
HOME	
HOPWA	
Total Formula	\$154,503
Prior Year Funds	\$0
Assisted Housing	\$0
PHA	\$0
Other Funding	\$0
Total	\$154,503

The primary purpose of the project is to help: ☐ the Homeless ☐ Persons with HIV/AIDS
☐ Persons with Disabilities ☐ Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name City of Carrollton, Texas

Priority Need

Infrastructure

Project Title

Francis Perry Estates Neighborhood – N.O.T.I.C.E (Neighborhood Oriented Targeted Infrastructure and Code Enforcement)

Description

Reconstruction of Sidewalks and Streets, a multi-year project in the **Francis Perry Estates Neighborhood**, which includes:

- 1300 – 1700 Blocks of Francis Street
- 1000-1100 Blocks of S. Maryland Avenue
- 1000-1200 Blocks of Larner Road
- 1500-1700 Blocks of Ross Avenue
- 1100 Block of East Park Drive
- 1100 Block of West Park Drive
- 1500 Block of Parkside Drive
- 1000-1100 Blocks of Myers Street
- 1300 Block of Carroll Avenue

Objective category:

- ☒ Suitable Living Environment
☐ Economic Opportunity

☐ Decent Housing

Outcome category:

- ☐ Availability/Accessibility
☒ Sustainability

☐ Affordability

Location/Target Area

Census Tract 137.14, Block Group 1

Objective Number DH-3.7	Project ID HUD #
HUD Matrix Code 03K	CDBG Citation
Type of Recipient Grantee	CDBG National Objective LMA
Start Date 10/01/2007	Completion Date 09/30/2008
Performance Indicator 01 People	Annual Units 1301 People, Census Tract 137.14, Block Group 1 (population of CT/BG)
Local ID Activity#	Units Upon Completion 11,367 LF of streets, 10,000 LF of sidewalks, 7,710 LF of Sanitary Sewer 11,000 LF of water lines

Funding Sources:	
CDBG	☒
ESG	
HOME	
HOPWA	
Total Formula	\$662,048
Prior Year Funds	\$0
Assisted Housing	\$0
PHA	\$0
Other Funding	\$0
Total	\$662,048

The primary purpose of the project is to help:

- ☐ The Homeless ☐ Persons with HIV/AIDS
☐ Persons with Disabilities ☐ Public Housing Need

**Table 3C
Consolidated Plan Listing of Projects**

Jurisdiction's Name City of Carrollton, Texas

Priority Need

Housing

Project Title

People Helping People

Description

The goal of the People Helping People program is to match skilled volunteers with elderly or disabled residents that are in need of minor home maintenance assistance. This income-qualified program is offered city-wide and in PY 2007 is budgeted at \$15,000 for acquisition of materials and specialized labor.

Objective category:

☐ Suitable Living Environment
☐ Economic Opportunity

☒ Decent Housing

Outcome category:

☐ Availability/Accessibility
☒ Sustainability

☐ Affordability

Location / Target Area

Community Wide

Objective Number DH-3.3	Project ID HUD #14
HUD Matrix Code 14A	CDBG Citation 570.202
Type of Recipient Grantee	CDBG National Objective LMH
Start Date 10/01/2007	Completion Date 09/30/2008
Performance Indicator Housing Units	Annual Units 12 Units
Local ID Activity# 103720299	Units Upon Completion 12 Units

Funding Sources:	
CDBG	☒
ESG	
HOME	
HOPWA	
Total Formula	\$15,000
Prior Year Funds	\$0
Assisted Housing	\$0
PHA	\$0
Other Funding	\$0
Total	\$15,000

The primary purpose of the project is to help:

☐ The Homeless ☐ Persons with HIV/AIDS
☐ Persons with Disabilities ☐ Public Housing Need

**Table 3C
Consolidated Plan Listing of Projects**

Jurisdiction's Name City of Carrollton, Texas

Priority Need

Owner Occupied Housing

Project Title

Enhanced Code Enforcement

Description

The goal of the Enhanced Code Enforcement Officer will be to work exclusively in the city's 2000 CDBG Target Area. Efforts will allow for more proactive code enforcement in aging and blighted areas of the community.

Objective category:

- ☒ Suitable Living Environment ☐ Decent Housing
☐ Economic Opportunity

Outcome category:

- ☐ Availability/Accessibility ☐ Affordability
☒ Sustainability

Location / Target Area

Community Wide

Objective Number DH-3.1	Project ID HUD#15
HUD Matrix Code 15	CDBG Citation 570.20C
Type of Recipient Grantee	CDBG National Objective LMA
Start Date 10/01/2007	Completion Date 09/30/2008
Performance Indicator Housing units	Annual Units 1000 housing units
Local ID Activity #104110299	Units Upon Completion 1000 Units

Funding Sources:	
CDBG	☒
ESG	
HOME	
HOPWA	
Total Formula	\$54,146
Prior Year Funds	\$0
Assisted Housing	\$0
PHA	\$0
Other Funding	\$0
Total	\$54,146

The primary purpose of the project is to help:

- ☐ the Homeless ☐ Persons with HIV/AIDS
☐ Persons with Disabilities ☐ Public Housing Need