



PY 2007  
Consolidated Annual  
Performance and Evaluation  
Report

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Carrollton is Designated #15 - ["America's Best Places to Live"](#)  
*2008 Great American Towns competition*  
*-America's Best Small Cities category by Money Magazine*



The City of Carrollton's NOTICE was awarded third place in the *Neighborhoods USA* 2007 Best Neighborhood Program of the Year Award under the category of physical revitalization/beautification.

DRAFT

**Prepared By:**

City of Carrollton, Community Services Division, 1945 East Jackson Road, Carrollton, Texas 75006

# CARROLLTON TEXAS

## City Council

Ronald F. Branson, Mayor  
Tim Hayden, Place 1  
John Mahalik, Place 2  
Pat Malone, Place 3

Mathew Marchant, Place 4  
Larry Williams, Place 5  
Terry Simons, Place 6  
Herb Weidinger, Place 7

## Neighborhood Advisory Commission

Mike Ghouse, Seat 1  
Jan Stephens, Seat 2  
Horace Blake, Seat 3  
Alan Overholt, Seat 4  
Laura Philips, Seat 5

Debi Whitley, Seat 6  
Cathy Quaid, Seat 7  
Sanjay Pillai, Seat 8  
Melvin Chadwick, Seat 9

December 2008

**APPENDIX B – RESOLUTION ADOPTING THE PY 2007 CAPER**

RESOLUTION NO. \_\_\_\_

RESOLUTION NO. \_\_\_\_ OF THE CITY COUNCIL OF THE CITY OF CARROLLTON, TEXAS ADOPTING THE PROGRAM YEAR 2007 CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT (CAPER) FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM, TO BECOME EFFECTIVE UPON ITS PASSAGE AND APPROVAL.

WHEREAS, the City of Carrollton received \$824,933 in Community Development Block Grant (CDBG) funds from the United States Department of Housing and Urban Development (HUD) and generated \$60,744 in CDBG Program Income in Program Year (PY) 2006 and has prepared a Consolidated Annual Performance and Evaluation Report in partial fulfillment of the requirements to continue participating in this Federal program; and

WHEREAS, the Neighborhood Advisory Commission reviewed the draft PY 2007 Consolidated Annual Performance and Evaluation Report (CAPER); and

WHEREAS, on November 13, 2008, the Neighborhood Advisory Commission held a public hearing on the draft PY 2007 Consolidated Annual Performance and Evaluation Report (CAPER), and, after all persons were given an opportunity to present verbal and written testimony, did consider and make recommendation to adopt the PY 2007 CAPER; and

WHEREAS, the City Council, after having made the draft PY 2007 CAPER available for public review in accordance with Federal law, conducted a public hearing on December 2, 2008, and thereby provided all persons with an opportunity to present verbal and written testimony for a period in excess of thirty days; and

WHEREAS, the City Council has concluded that the adoption of the PY 2007 Consolidated Annual Performance and Evaluation Report (CAPER) is in the best interest of the City and is for the purpose of continued participation in the program and in securing additional community development resources for the primary benefit of low and moderate income citizens; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CARROLLTON, TEXAS:

SECTION 1: THAT the PY 2007 Consolidated Annual Performance and Evaluation Report (CAPER), which is attached hereto and incorporated herein for all purposes, documents the performance and accomplishments of the Community Development Block Grant (CDBG) program as related to the adopted 2004-2009 Consolidated Plan and is hereby adopted by the City Council.

SECTION 2: THAT this report will constitute the PY 2007 Consolidated Annual Performance and Evaluation Report for the City of Carrollton, Texas for all matters related to program accomplishments and performance relative to the Community Development Block Grant (CDBG) Program and other programs administered by the United States Department of Housing and Urban Development (HUD).

SECTION 3: THAT this resolution shall become and be effective on and after its passage and approval.

SECTION 4: THAT the City Manager is authorized to sign the required report certification.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF CARROLLTON, TEXAS this the 2nd day of December 2008.

CITY OF CARROLLTON

ATTEST:

\_\_\_\_\_  
Ashley Mitchell  
City Secretary

\_\_\_\_\_  
Ronald F. Branson  
Mayor

APPROVED AS TO FORM:

APPROVED AS TO CONTENT:

\_\_\_\_\_  
Regina Atwell Edwards  
Assistant City Attorney

\_\_\_\_\_  
Scott Hudson  
Environmental Services Director

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## INTRODUCTION

In accordance with 24 CFR Part 91.520 of Title I of the Housing and Community Development Act of 1974, as amended, the City of Carrollton, a Federally-designated entitlement community, is required to conduct an annual review of its Community Development Block Grant (CDBG) Program and report on the progress it has made in implementing its five-year strategic plan to the United States Department of Housing and Urban Development (HUD). This document represents the City of Carrollton's 2007 Program Year (PY) Consolidated Annual Performance and Evaluation Report (CAPER) for the Community Development Block Grant (CDBG) Program. Further, the document reports on the specific projects and activities that were undertaken during the 2007 program year to address Carrollton's community development priorities as established in the 2004-2009 Carrollton Consolidated Plan.

## EXECUTIVE SUMMARY

The following Consolidated Annual Performance and Evaluation Report represents the fourth year completion of the City of Carrollton's 2004-2009 Consolidated Plan. It evaluates activities that were undertaken in Program Year 2007 to address priority community needs. The report outlines and describes the accomplishments of the projects and activities that were Program Year 2007.

The objective of the City of Carrollton's Community Development Block Grant (CDBG) Program is to support activities which meet at least one of the primary national CDBG objectives, i.e. development of viable urban communities by providing a suitable living environment, decent housing and expansion of economic opportunities for persons of low and moderate income.

## CONSOLIDATED PLAN

Carrollton's 2004-2009 Consolidated Plan describes the City's strategies and anticipated resources over a five-year period that will help to create a stronger link between the needs of the City and applicable strategies and available resources. Based on the needs analysis of the City of Carrollton in 2007, the following strategy areas were identified and are reaffirmed in this annual report:

- Infrastructure Improvements: Includes improvements to streets, sidewalks and water and sanitary sewer lines;
- Public Facility and Park Improvements: Includes improvements to existing public facilities and the construction of new facilities;
- Human Service Strategies: Enhancement of services to meet the needs of low-to-moderate income citizens;
- Lead-Based Paint: Education and reduction of lead-based paint hazards to all citizens at risk;
- Housing: Education and assistance to all citizens in the furtherance of fair, safe and affordable housing opportunities;
- Economic Development & Anti-Poverty Strategy: Support training and employment opportunities for all citizens.

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## CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT (CAPER)

The City of Carrollton's PY 2007 Consolidated Annual Performance and Evaluation Report (CAPER) contains the following basic elements:

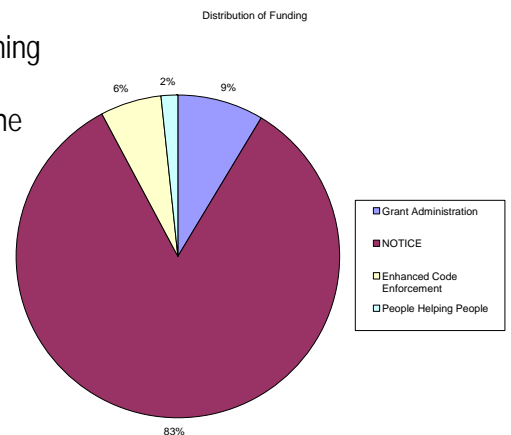
- It provides the U.S. Department of Housing and Urban Development (HUD) with necessary information for the Department to meet its regulatory requirement to assess Carrollton's ability to carry out the Community Development Block Grant (CDBG) Program in compliance with all applicable rules and regulations;
- It provides information necessary for HUD's Annual Report to the U.S. Congress;
- It provides the City of Carrollton with an opportunity to describe and relay to its citizens the many successes of the program in meeting the strategies stated in the 2004-2009 Consolidated Plan.

### RESOURCES AVAILABLE

The City of Carrollton is an entitlement community under HUD's Community Development Block Grant (CDBG) Program. During the 2007 Program Year, October 1, 2007 through September 30, 2008, the following new funding was available to the City of Carrollton to further the objectives of the 2004-2009 Consolidated Plan:

In Program Year 2007, the City of Carrollton allocated a total of \$885,707 in funds to meet these objectives. The specific allocation of those funds is as follows:

- 9% \$77,251.50 dedicated to grant administration and planning
- 83% \$739,299.50 dedicated to physical improvements to the infrastructure within the oldest areas of the Community
- 2% \$15,000 dedicated to the development of the City's People Helping People Program
- 6% \$54,156 for enhanced code enforcement in the CDBG Targeted area.



The total amount programmed during PY 2007 was \$885,707. Allocation of these funds is as follows:

Description	Allocation	Dedicated to 2000 CDBG Target Area
Grant Administration and Planning	\$77,251.50	N/A
N.O.T.I.C.E. Project - Reconstruction of Sidewalks and Streets – Francis Perry Estates <ul style="list-style-type: none"> <li>• 1300 – 1700 Blocks of Francis Street</li> <li>• 1000-1100 Blocks of S. Maryland Avenue</li> <li>• 1000-1200 Blocks of Lerner Road</li> <li>• 1500-1700 Blocks of Ross Avenue</li> <li>• 1100 Block of East Park Drive</li> <li>• 1100 Block of West Park Drive</li> <li>• 1500 Block of Parkside Drive</li> <li>• 1000-1100 Blocks of Myers Street</li> <li>• 1300 Block of Carroll Avenue</li> </ul>	\$739,299.50	100%
People Helping People Capital funding for materials and specialized labor for implementation of minor home repair program	\$15,000	~ 50%
<i>Enhanced Code Enforcement</i> <i>Funding for one code enforcement officer in the 2000 CDBG Targeted Area</i>	\$54,156	100%
<b>Total</b>	<b>\$885,707</b>	

In addition, the City of Carrollton made available \$271,500 for local social service agencies with General Fund resources.

To ensure general citizen participation in the PY 2007 CAPER process, the City followed its adopted 2004-2009 Citizen Participation Plan.

The Neighborhood Advisory Commission held a public hearing on November 13, 2008 and the City Council held a public hearing on December 2, 2008. After the PY 2007 CAPER was drafted, an advertisement was placed in the *Carrollton Star-Leader* summarizing the accomplishments and announcing that the report was available for public review.

In PY 2007, CDBG-funded activities include housing activities, grant administration and public infrastructure improvements. This document also identifies other housing and community development actions that were implement last year. These include the prevention of homelessness, the reduction of lead-based paint hazards, removal of barriers to affordable housing and addressing the needs of special needs populations.

## CITIZEN PARTICIPATION

To ensure general citizen participation in the PY 2007 Consolidated Annual Performance and Evaluation Report (CAPER) process, the City followed its adopted 2004-2009 Citizen Participation Plan. Information on the public hearing was developed and distributed to neighborhood associations, social service agencies, City Council, Neighborhood Advisory Commission (NAC), churches, civic service clubs and interested citizens. Notices were also published in the *Neighbors*

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section of the *Dallas Morning News*, and in the *Carrollton Star-Leader*, the City's weekly newspaper of record.

Citizen participation is highly encouraged during the review period. Public hearing notices are published at least two weeks prior to each public hearing. Citizen participation is welcomed in-person at the public hearing and in writing by mail, email and fax. One public hearing notice is published before the NAC meeting and two public hearing notifications are published before the Council public hearing.

### **Public Comments**

Citizens are encouraged to offer input regarding the City's use of CDBG funds and several opportunities are available for input. Opportunities include public hearings.

### **Advertising**

After the CAPER PY 2007 was drafted, an advertisement was placed in the *Carrollton Star-Leader* summarizing the plan and announcing that the plan was available for public review. All public announcements are posted at City Hall and on the City's website. Language translation services at meetings as well as in general informational sessions are available and provided if requested. Public hearings are held at City facilities which are ADA compliant.

Instructions were also provided on how to submit comments regarding the document. The advertisement also included pertinent information on upcoming public hearings. All comments were addressed before submitting the plan to HUD.

### **Neighborhood Advisory Commission (NAC) Public Hearing – November 13, 2008**

On November 13, 2008, the Neighborhood Advisory Commission (NAC) held a public hearing to receive comments on the draft PY 2007 Consolidated Annual Performance and Evaluation Report (CAPER). Having heard all comments, the NAC voted 7 to 0 to accept the report and transmit a draft version to the City Council for final action.

Public comments received are as follows:

- Prior to or during the November 13, 2008 Public Hearing, no public comments, spoken or otherwise, were received by the NAC on the PY 2007 CAPER.

### **City Council – Public Hearing – December 2, 2008**

On December 2, 2008, the City Council held a public hearing to receive comments on the draft PY 2007 Consolidated Annual Performance and Evaluation Report (CAPER) and, after receiving all comments, the City Council closed the public hearing and voted 6 to 0 to adopt the report by resolution and transmit a final version of the document to the United States Department of Housing and Urban Development (HUD).

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Public comments received during the December 2, 2008 public hearing are as follows:

- Prior to the actual public hearing, no public comments, spoken or otherwise, were received by the City Council on the PY 2007 CAPER.
- During the December 2, 2008 public hearing, no public comments, spoken or otherwise, were received by the City Council on the PY 2007 CAPER.

No other comments, spoken or otherwise, were received by the City Council prior to, during or after the public hearing process.

## PUBLIC NOTICES

The advertisement presented below was featured as a highlight on the City's website. In addition, a digital copy of the report was made available on-line. A slightly modified version of the advertisement was also published in *The Carrollton Leader - Star*, the City's local newspaper of record, on October 22, 2008 and again on November 20, 2008. The November 20, 2008 advertisement included all of the text printed below except the paragraph that gives notice of the Neighborhood Advisory Commission (NAC) public hearing.

### NOTICE OF PUBLIC HEARING

On October 1, 2007, the City of Carrollton received \$824,933 in Community Development Block Grant (CDBG) funds from the United States Department of Housing and Urban Development (HUD) and programmed \$60,744 in Program Year 2006. Program Income. According to Federal regulations, these funds must be utilized for the principal benefit of persons of low-to-moderate income in Carrollton.

Last year's accomplishments include: reconstruction of streets and sidewalks in the Carrollton Highlands neighborhood, successful completion of 7 People Helping People minor home repair projects and a total of 1,247 code enforcement actions in the CDBG target area. The City expended 100% of its CDBG funds for activities that principally benefit low and moderate income persons.

The City of Carrollton is currently in the process of preparing a final Consolidated Annual Performance and Evaluation Report (CAPER) for the 2007 program year. This document reviews and reports on the accomplishments of the Carrollton CDBG program for the period spanning October 1, 2007 through September 30, 2008. A draft copy of the report is available for public review at City Hall, 1945 E Jackson Road, in the Office of Community Services and a digital copy is available on-line at <http://www.cityofcarrollton.com>.

The Neighborhood Advisory Commission (NAC) will hold a public hearing on November 13, 2008 to receive your comments on the Consolidated Annual Performance and Evaluation Report (CAPER) for the 2007 program year. The public hearing will be held at 6:30 p.m. in the City Council Briefing Room on the 2<sup>nd</sup> Floor of City Hall, 1945 E Jackson Road.

In addition, the City Council will hold a public hearing on December 2, 2008 to receive your comments on the Consolidated Annual Performance and Evaluation Report (CAPER) for the 2007 program year. The public hearing will be held at 7:00 p.m. in the City Council Chambers on the 2<sup>nd</sup> Floor of City Hall, 1945 E Jackson Road.

If you are unable to attend, you may submit written comments, concerns and/or ideas to the following address:

City of Carrollton  
c/o Scott Hudson  
Director of Environmental Services  
1945 E Jackson Road  
Carrollton, Texas 75006

PHONE: (972) 466-4299  
FAX: (972) 466-3175

EMAIL: [community.development@cityofcarrollton.com](mailto:community.development@cityofcarrollton.com)

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## PY 2007 CAPER ACTIVITY NARRATIVES

The purpose of the following tables and narratives is to meet the U.S. Department of Housing and Urban Development (HUD)'s requirements governing the annual submission of the Consolidated Annual Performance and Evaluation Report (CFR 91.520). The report describes how Community Development Block Grant (CDBG) funds were allocated in PY 2007 to address priority needs identified in the 2004-2009 Carrollton Consolidated Plan. The narratives also outline how the City used other resources to meet those needs.

### Housing and Community Development Objectives

The City of Carrollton is committed to the on-going goals of supporting the development of safe, decent and affordable housing and improving the quality of life for all residents. Toward this end, the following list of goals and priorities were developed in partnership with the community. It is anticipated that as the 2004-2009 Consolidated Plan is implemented the goals and priorities could be modified to reflect the challenges encountered. This is a dynamic plan of action to achieve desired community development goals.

- Increase opportunities for first-time homebuyers. (Priority 1)
- Create opportunities for elderly and disabled homeowners to make home repairs that represent a risk to their health and/or safety. (Priority 1)
- Preserve and enhance the existing housing stock. (Priority 2)
- Promote the construction of affordable housing throughout the city. (Priority 3)
- Promote a diverse housing stock that is affordable for all income segments of the population. (Priority 3)

Carrollton's housing and community development objectives include, but are not limited to the following:

- Enhancement and preservation of infrastructure and public facilities.
- Elimination of conditions that are detrimental to the health, safety and public welfare.
- Preservation and enhancement of existing housing stock.
- Restoration and preservation of properties of special regard in terms of history, architectural style and/or aesthetics.
- Alleviation of physical and economic distress through the stimulation of private investment.

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## Accomplishments

- Last year, the People Helping People Program successfully implemented seven (7)\* projects (*please note that 3 additional projects were initiated and partially completed during PY 2007*) to assist the elderly and/or disabled homeowners with minor exterior home repairs such as: fence repair, walkway repair, roofing projects, etc.
- Provided information and referral to 28 potential First-Time homebuyers to the Dallas County and Denton County Housing Authorities.
- Pursued 1,247 new code enforcement cases in CDBG target area.
- Processed and demolished four (4) units of unsafe and sub-standard housing.



## Non-Housing Community Development Strategies, Priorities and Accomplishments

The following list of strategies and priorities was developed in partnership with the community. Accomplishments during PY 2007 have been identified in the far right column of the table. A complete discussion of non-housing community development needs can be found on pages 95-100 in the 2004-2009 Carrollton Consolidated Plan.

Strategy	Target Population	Funds Allocated during Year/Sources	5 – Year Accomplishments (2004 – 2009)			PY 2007 Accomplishments
			Previous Years	Current Year	Total CP Years	
Preserve and enhance neighborhoods throughout the city.	City-wide specifically 2000 CDBG Target Area	Approximately \$150,000 in general funds	3 employees	3 employees	3 employees	<p>In PY 2007, the City allocated general fund resources for the implementation of this strategy. These funds are used for staffing and capital funds for the Neighborhood Enhancement Matching Grant Program (NEMGP). The Community Services Office also works on an ongoing basis to foster stronger partnerships in neighborhoods throughout the community. Special attention is focused on the oldest areas of the city.</p> <p>In PY 2007, the City made \$15,000 in General Fund resources available for Neighborhood Enhancement Matching Grant Projects. To date, twenty-nine (29) projects have been awarded and implemented under this program.</p> <p>During PY 2007, the City initiated 1,247 new code enforcement cases in the CDBG 2000 Target Area.</p>
		\$15,000 in general funds resources	27 projects	2 projects	29 projects since inception	
	CDBG Target Area	\$54,156 CDBG Funds	2,281 cases	1,247 cases	3,528 since inception	
Continue to work proactively in securing additional resources to meet community infrastructure needs.	CDBG Target Area, renovate streets, sidewalks and utility lines	\$3.2 million in general funds \$685,177 CDBG funds \$739,299.50 CDBG funds	16,245 LF of sanitary sewer, 18,520 LF of streets, 16,540 LF of water lines and 9,250 LF of sidewalks in Holiday Park PH I, II and Carrollton Highlands.	7,710 LF of sanitary sewer, 11,367 LF of streets, 11,000 LF of water lines and 10,000 LF of sidewalks in the Francis Perry Estates neighborhood (by the end of 2009)	23,955 LF of sanitary sewer, 29,887 LF of streets, 27,540 LF of water lines and 19,250 LF of sidewalks in Holiday Park PH I, II, Carrollton Highlands and Francis Perry	<p>The City allocated over \$3.2 million in General Fund resources to fund infrastructure projects in CDBG-eligible Francis Perry Estates neighborhood. In addition to General Fund resources, \$685,177 CDBG funds in PY 2006 and \$739,299.50 in PY 2007 were allocated towards this project. The project will consist of reconstruction of all of the sub-standard utility lines, streets and sidewalks in the Francis Perry Estates neighborhood. The project is anticipated to be completed by December 2009.</p> <p>The streets included in this project are: 1300 - 1700</p>



					Estates (once completed).	Blocks of Francis Street, 1000 - 1100 Blocks of S. Maryland Avenue, 1000 - 1200 Blocks of Lerner Road, 1500 - 1700 Blocks of Ross Avenue, 1100 Block of East Park Street, 1100 Block of West Park Street, 1100 Block of West Park Street, 1500 Block of Parkside Drive, 1000 - 1100 Blocks of Myers Street, 1300 Block of Carroll Avenue
Establish a more proactive municipal presence in older neighborhoods across the city.	City-wide specifically 2000 CDBG Target Area	Approximately \$150,000 in general funds  \$77,251.50 in CDBG funds for Grant Administration and Planning  \$15,000 in general funds resources	3 employees   27 projects	3 employees   2 projects	3 employees   29 projects since inception	In PY 2007, the City allocated approximately \$150,000 in general fund resources for the implementation of this strategy. These funds are used for staffing and capital funds for the Neighborhood Enhancement Matching Grant Program. The Community Services Office also works on an ongoing basis to foster stronger partnerships in neighborhoods throughout the community. Special attention is focused on the oldest areas of the city.  In PY 2007, the City made \$15,000 in General Fund resources available for Neighborhood Enhancement Matching Grant Projects. To date, twenty-nine (29) projects have been awarded and implemented under this program.
Establish a reinvestment plan for the reconstruction and/or enhancement of infrastructure in older neighborhoods throughout the community.	CDBG Target Area, renovate streets, sidewalks and utility lines	\$3.2 million in general funds \$685,177 CDBG funds \$739,299.50 CDBG funds	16,245 LF of sanitary sewer, 18,520 LF of streets, 16,540 LF of water lines and 9,250 LF of sidewalks in Holiday Park PH I, II and Carrollton Highlands.	7,710 LF of sanitary sewer, 11,367 LF of streets, 11,000 LF of water lines and 10,000 LF of sidewalks in the Francis Perry Estates neighborhood (by the end of 2009)	23,955 LF of sanitary sewer, 29,887 LF of streets, 27,540 LF of water lines and 19,250 LF of sidewalks in Holiday Park PH I, II, Carrollton Highlands and Francis Perry Estates (once completed).	First implemented in 2002, this program is ongoing. The first infrastructure project to benefit from this program was the Rollingwood Estates Neighborhood followed by two phases of Holiday Park Neighborhood streets, sidewalks, water and sewer replacements. The third NOTICE project, Carrollton Highlands Neighborhood was completed in January 2008. Francis Perry Estates Neighborhood is in progress and is expected to be completed by December 2009.  As of PY 2007, \$18.6 million has been allocated under the Neighborhood-Oriented Targeted Infrastructure and Code Enforcement (NOTICE) Program. Nearly 30 miles of utility lines, streets, sidewalks and alleys have been

						<p>repaired or replaced. Results from the two completed NOTICE neighborhoods (Rollingwood and Holiday Park) reveal that observed code violations have been reduced in these neighborhoods by 72% and 16% respectively, since the inception of the NOITCE program. Property values in Rollingwood Estates and Holiday Park have increased 3% to 4% higher than in the surrounding neighborhoods.</p> <p>It is anticipated that this plan will be in continuous evolution as additional needs are identified. Efforts are currently underway to increase the effectiveness of neighborhood integrity initiatives in older areas of the community.</p> <p>In PY 2007, the City allocated \$77,251.50 in CDBG funds for grant administration and planning. These funds paid the salaries and operating expenses for three (3) staff members to work with community groups and City staff to implement this strategy. Activities include, but are not limited to the implementation, coordination, monitoring and evaluation of CDBG eligible activities. To date (PY 1999, 2000, 2001, 2002, 2003, 2004, 2005, 2006 &amp; 2007), approximately \$932,541.5 has been allocated for this activity.</p>
Proactively replace or construct sidewalks in predominately lower-income neighborhoods.	CDBG Target Area, renovate streets, sidewalks and utility lines	\$3.2 million in general funds \$685,177 CDBG funds \$739,299.50 CDBG funds	9,250 LF of sidewalks in Holiday Park PH I, II and Carrollton Highlands.	10,000 LF of sidewalks will be replaced in the Francis Perry Estates neighborhood by the end of 2009.	19,250 LF of sidewalks in Holiday Park PH I, II, Carrollton Highlands and Francis Perry Estates (once completed)	<p>In PY 2007, the City commenced the Francis Perry Estates project to reconstruct the utility lines, streets and sidewalks in that CDBG eligible neighborhood. The Francis Perry Estates project is estimated to be completed by December 2009. This project will require \$4.6 million in General and CDBG funds to reconstruct and stabilize the entire infrastructure in this low to moderate income neighborhood.</p> <p>As of PY 2007, \$18.6 million has been allocated under the Neighborhood-Oriented Targeted Infrastructure and Code Enforcement (NOTICE) Program. Nearly 30 miles</p>

						of utility lines, streets, sidewalks and alleys have been repaired or replaced. Results from the two completed NOTICE neighborhoods (Rollingwood and Holiday Park) reveal that observed code violations have been reduced in these neighborhoods by 72% and 16% respectively, since the inception of the NOITCE program. Property values in Rollingwood Estates and Holiday Park have increased 3% to 4% higher than in the surrounding neighborhoods.
Proactively replace and construct drainage improvements in predominantly lower-income neighborhoods.						No action taken on this strategy in PY 2007.
On an as needed basis, assist in the rehabilitation of community facilities that principally serve lower income citizens.						No action taken on this strategy in PY 2007.
Replace or construct new sewer lines and water mains in predominantly lower income neighborhoods.	CDBG Target Area, renovate streets, sidewalks and utility lines	\$3.2 million in general funds \$685,177 CDBG funds \$739,299.50 CDBG funds	16,245 LF of sanitary sewer, 16,540 LF of water in Holiday Park PH I, II and Carrollton Highlands	7,710 LF of sanitary sewer, 11,000 LF of water lines will be replaced in the Francis Perry Estates neighborhood by the end of 2009	23,955 LF of sanitary sewer, 27,540 LF of water lines in Holiday Park PH I, II, Carrollton Highlands and Francis Perry Estates (once completed)	The City started the Francis Perry Estates project in May 2008. This project will replace 11,367 linear feet of streets, 10,000 linear feet of sidewalks, 7,710 linear feet of sanitary sewer lines and 11,000 linear feet of water lines in Francis Perry Estates neighborhood.  The streets included in this project are: 1300 - 1700 Blocks of Francis Street, 1000 - 1100 Blocks of S. Maryland Avenue, 1000 - 1200 Blocks of Lerner Road, 1500 - 1700 Blocks of Ross Avenue, 1100 Block of East Park Street, 1100 Block of West Park Street, 1100 Block of West Park Street, 1500 Block of Parkside Drive, 1000 - 1100 Blocks of Myers Street, 1300 Block of Carroll Avenue

## Housing Strategies, Priorities and Accomplishments

The following list of goals and priorities was developed in partnership with the community during the preparation of the 2004-2009 Carrollton Consolidated Plan. Accomplishments during PY 2007 have been identified in the far right column of the table. A complete discussion of housing in Carrollton can be found on pages 41 - 72 of the City's Consolidated Plan.

Strategy	PY 2007	Target Population &	5 – Year Accomplishments (2004-2009)				Narrative
Five Year Goal	Annual Goal	Anticipated Results	PY 2004 & PY 2005	PY 2006	PY 2007	Total CP Years	
Increase opportunities for first-time homebuyers. (Priority 1)	DH-2.1 Continue to provide significant information and referral for the Dallas County and Denton County First-Time Homebuyers Programs.	Goal of assisting 60 new potential first-time homebuyers with information and referral	102 referrals  3 staff members	25 referrals  2 staff members	28 referrals  3 staff members	155 + referrals  3 staff members	<p>In PY 2007, the City continued its partnership with Dallas County and the Denton County Housing Finance Corporation to provide first-time homebuyers assistance in Carrollton. The City is active in the marketing of both programs. The City continues to serve as an information and referral conduit for these programs. Goal of assisting 28 new potential first-time homebuyers with information and referral was achieved in PY 2007.</p> <p>In PY 2007, the City allocated \$77,251.50 in CDBG funds for grant administration and planning. These funds paid the salaries and operating expenses for three (3) staff members to work with interested individuals and entities to implement this strategy. Activities include, but are not limited to the implementation, coordination, monitoring and evaluation of CDBG eligible activities. To date (PY 1999, 2000, 2001, 2002, 2003, 2004, 2005, 2006 &amp; 2007), approximately \$935,541.50 has been expended for this activity.</p>
Create opportunities for elderly and disabled homeowners to make home repairs that represent a risk to their health and/or safety. (Priority 1)	DH-3.4 Proactively work with Senior Adult Services to help develop a viable Section 202 application for the development of an elderly assisted housing project.	Goal of assisting 637 seniors*	1,242 elders	617 elders	820 elders	2,679 elders	<p>In PY 2007, the City continued to foster a close working relationship with Senior Adult Services (SAS), the major elderly service provider in Carrollton. SAS currently administers a program that addresses this need and the City provided \$145,000 in general fund resources for the program. One hundred percent of the individuals assisted were elderly and, as such, were presumed to be low-income. For more specific information on the beneficiaries and services of this program, please see the "Other Activities" section of this document.</p>

	DH-3.3 Further implement the People Helping People Program. Goal of assisting Fifteen (15)* additional elderly and/or disabled homeowners.	Elderly and Disabled citizens	13 people	10 people	7 people	30 people	In PY 2006, the People Helping People Program was implemented, using \$15,000 allocation in CDBG funds which provides limited resources for minor home repairs for elderly and disabled homeowners in need. During PY 2007, the People Helping People program provided assistance to seven individuals using \$21,941 in CDBG funds. In addition, approximately 22 applications were reviewed for eligibility. Projects included, but were not limited to fence replacement, roofing and siding.  * Please see PHP marketing efforts section in footnotes for details on goals and accomplishments.
Preserve and enhance the existing stock. (Priority 2)	DH-3.3 Further implement the People Helping People Program. Goal of assisting Fifteen (15)* additional elderly and/or disabled homeowners.  SL 3.1 Process and demolish three (3) units of unsafe and sub-standard housing in areas affected by significant neighborhood.	Elderly and Disabled citizens  Citizens	13 people  10 units	10 people  6 units	7 people  4 units	30 people  20 units	In PY 2006, the People Helping People Program was implemented, using \$15,000 allocation in CDBG funds which provides limited resources for minor home repairs for elderly and disabled homeowners in need. During PY 2007, the People Helping People program provided assistance to seven individuals using \$21,941 in CDBG funds. In addition, approximately 22 applications were reviewed for eligibility. Projects included, but were not limited to fence replacement, roofing and siding.  * Please see PHP marketing efforts section in footnotes for details on goals and accomplishments.  The <a href="#">Neighborhood Integrity Program</a> funded by general funds creates and maintains a quality living environment in the City by taking an active role through code enforcement. Safe, healthy, attractive and clean surroundings are a part of what makes Carrollton a great community to live in.
Promote the construction of affordable housing throughout the city. (Priority 3)	DH-2.3 Promote the construction of affordable housing throughout the city.	Citizens	N/A/	N/A	N/A	N/A	No action taken on this strategy in PY 2007. The City of Carrollton is currently pursuing other grants to address housing needs of the City.
Promote a diverse housing stock that is affordable for all income segments of the population. (Priority 3)	DH-3.2 Strengthen the new Single-family rental inspection program.	Tenants and landlords of single-family residential	311 inspections	353 inspections	371 inspections	1,035 inspections	In PY 2005, the city implemented a new City funded single-family rental inspections program. This program is intended to support safe, secure and quality housing across the city. During PY 2007, a total of 371 single-family houses were

		properties					inspected.
Educate owners and first-time homebuyers on the hazards and safe handling of lead-based paint. (Priority 1)	DH-3.6 Preserve and enhance the existing housing stock. Test all PHP projects for possible lead based paint	Residents of homes built before 1978	13 PHP projects	10 PHP projects	7 PHP projects	30 projects	During PY 2007, the City has continued to participate in and promote educational opportunities on this issue and future activity is planned. The City will continue to conduct structured information sessions regarding the dangers of lead-based paint throughout the year. In addition, all CDBG-funded projects will meet all applicable regulations related to lead-based paint. Residences built before 1978 utilizing the People Helping People program are tested for lead-based paint to comply with HUD requirements. In the event that lead-based paint is detected, HUD guidelines are followed including the distribution of lead-based paint information.
Educate the general citizens about fair housing laws and choice. (Priority 1)	DH-1.1 Update the City's "Analysis for Impediments to Fair Housing" study and proceed accordingly	Citizens City-wide		Completed	Completed	Completed	During PY 2007, the City began planning for an update to its "Analysis of Impediments to Fair Housing Choice" study for the City of Carrollton. The staff worked with HUD representative for possibly reallocating current funding to realize this goal. J-Quad Planning Group was awarded the contract to complete the "Analysis of Impediments to Fair Housing Choice" study.
Continue to affirmatively further fair housing in Carrollton. (Priority 1)	DH-1.1 Update the City's "Analysis for Impediments to Fair Housing" study and proceed accordingly	Citizens City-wide		Completed	Completed	Completed	During PY 2007, the City began planning for an update to its "Analysis of Impediments to Fair Housing Choice" study for the City of Carrollton. The staff worked with HUD representative for possibly reallocating current funding to realize this goal. J-Quad Planning Group was awarded the contract to complete the "Analysis of Impediments to Fair Housing Choice" study.

\* People Helping People Program (PHP) is a new initiative of the City which commenced in the Summer of PY 2005. The PHP staff has been aggressively marketing this program through various methods of communication. Current marketing initiatives include: PHP program information in the Carrollton Senior Center Bulletin *Sampler*, January/February water bill insert which is distributed to 34,000 residents/businesses and in *News Highlights* on the City's website. Senior Adult Services, City's social service partner and Code Compliance Officers are also active advocates of this program. In addition, a city-wide community event held in February 2008 also highlighted all CDBG programs.

### Priority Population Strategies, Priorities and Accomplishments

The following list of goals and priorities was developed in partnership with the community during the preparation of the 2004-2009 Carrollton Consolidated Plan. Accomplishments during PY 2007 have been identified in the far right column of the table. A complete discussion of the priority population situation in Carrollton can be found on pages 101 – 114 of the City's Consolidated Plan.

Strategy	Priority	Funds Expended during Year/Sources	Target Population	5 – Year Accomplishments (2004-2009)			Narrative
				Prior Years	Current Year	Total CP Years	
Strengthen and enhance partnerships between the City of Carrollton and local social service providers.	Priority 1	\$271,500/General Funds  \$77,251.50 CDBG Funds/Staff	Social Service Agencies/Target: low-to-moderate income persons  City-wide	Social Service Agencies assisted 73,656 individuals  3 staff members	Social Service Agencies assisted 25,475 individuals  3 staff members	From PY 2004 to 2007, Social Service agencies served 99,131 individuals  3 staff members	<p>In PY 2007, the City allocated approximately \$150,000 in General Fund resources for staffing and operations related to this strategy. Since 1998, the City's Neighborhood Partnership Office has worked to develop partnerships throughout the community. To date, stronger partnerships have been realized between the City and neighborhoods, businesses, civic groups, non-profit agencies, religious entities and other governmental entities. In PY 2007, staff worked with social service agency constituents to strengthen partnerships between the social service agencies and the City. For more information on these partnerships, please contact the City's Community Services Office or visit the City's website at <a href="http://www.cityofcarrollton.com">www.cityofcarrollton.com</a>.</p> <p>In PY 2007, the City also allocated \$77,251.50 in CDBG funds for grant administration and planning. These funds paid the salaries and operating expenses for three (3) staff members to work with community service providers to implement this strategy. Activities include, but are not limited to the implementation, coordination, monitoring and evaluation of CDBG eligible activities. The effort is ongoing.</p>
Provide technical assistance and support to local service agencies in order to secure additional resources and thus allow them to better meet the needs of the populations they serve.	Priority 1	\$77,251.50 CDBG Funds/Staff	City-wide	3 staff members	3 staff members	3 staff members	<p>In PY 2007, the City allocated \$77,251.50 in CDBG funds for grant administration and planning. These funds paid the salaries and operating expenses for three (3) staff members to work with community service providers to implement this strategy. Activities include, but are not limited to the implementation, coordination, monitoring and evaluation of CDBG eligible activities. The effort is ongoing.</p>

							Since 1998, the City's Community Services Office has worked to develop partnerships throughout the community. To date, stronger partnerships have been realized between the City and neighborhoods, businesses, civic groups, non-profit agencies, religious entities and other governmental entities. For more information on these partnerships, please contact the City's Community Services Office or visit the city's website at <a href="http://www.cityofcarrollton.com">www.cityofcarrollton.com</a> .
Promote self-sufficiency strategies and plans among service providers.	Priority 2	\$77,251.50 CDBG Funds/Staff	City-wide	3 staff members	3 staff members	3 staff members	In PY 2007, the City allocated \$77,251.50 in CDBG funds for grant administration and planning. These funds paid the salaries and operating expenses for three (3) staff members to work with community service providers to implement this strategy. Activities include, but are not limited to the implementation, coordination, monitoring and evaluation of CDBG eligible activities. The effort is ongoing.
Seek increased involvement from regional service providers that do not currently have an active presence in Carrollton.	Priority 2	\$77,251.50 CDBG Funds/Staff	City-wide	3 staff members	3 staff members	3 staff members	<p>Since 1998, the City's Community Services Office has worked to develop partnerships throughout the community. To date, stronger partnerships have been realized between the City and neighborhoods, businesses, civic groups, non-profit agencies, religious entities and other governmental entities. For more information on these partnerships, please contact the City's Community Services Office or visit the City's website at <a href="http://www.cityofcarrollton.com">www.cityofcarrollton.com</a>.</p> <p>In PY 2007, the City allocated \$77,251.50 in CDBG funds for grant administration and planning. These funds paid the salaries and operating expenses for three (3) staff members to work with community service providers to implement this strategy. Activities include, but are not limited to the implementation, coordination, monitoring and evaluation of CDBG eligible activities. The effort is ongoing.</p>



<p>Promote an environment conducive to cooperation between all social service providers.</p>	<p>Priority 2</p>	<p>\$77,251.50 CDBG Funds/Staff</p> <p>\$271,500/General Funds</p>	<p>City-wide</p> <p>Social Service Agencies/Target: low-to-moderate income persons</p>	<p>3 staff members</p> <p>Social Service Agencies assisted 73,656 individuals</p>	<p>3 staff members</p> <p>Social Service Agencies assisted 25,475 individuals</p>	<p>3 staff members</p> <p>From PY 2004 to 2007, Social Service agencies served 99,131 individuals</p>	<p>In PY 2007, the City allocated \$77,251.50 in CDBG funds for grant administration and planning. These funds paid the salaries and operating expenses for three (3) staff members to work with community service providers to implement this strategy. Activities include, but are not limited to the implementation, coordination, monitoring and evaluation of CDBG eligible activities. The effort is ongoing.</p> <p>Since 1998, the City's Community Services Office has worked to develop partnerships throughout the community. To date, stronger partnerships have been realized between the City and neighborhoods, businesses, civic groups, non-profit agencies, religious entities and other governmental entities. In PY 2007, staff worked with social service agency constituents to strengthen partnerships between the social service agencies and the City. For more information on these partnerships, please contact the City's Community Services Office or visit the City's website at <a href="http://www.cityofcarrollton.com">www.cityofcarrollton.com</a>.</p>
<p>Conduct and maintain an ongoing methodology to assess social service needs in the community.</p>	<p>Priority 3</p>						<p>No action pursued in regard to this strategy during PY 2007.</p>

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## Anti-Poverty Strategy Accomplishments

In PY 2007, the City continued to work to implement the following actions in an attempt to reduce the overall number of persons living in poverty in Carrollton:

- Endeavored to better coordinate local and other resources to increase educational opportunities for low-income persons in order to improve their ability to earn better wages. The City regularly meets with area social service agencies to assess identified community needs and, when able, City staff has responded to help the agencies to address these needs. In PY 2007, two (2) such meetings were held.
- The City accomplished the following goals with the assistance of its local non-profit partners:
  - Promoted tuition assistance programs, in-house college courses and other means to higher education as offered at local education institutions. In this capacity, the City met regularly with the representatives of Dallas County Community College System and with community outreach staff at two of the region's four-year universities.
  - Improved the linkage between job training programs and local job creation efforts to attract jobs that pay above minimum wages and provide people with the ability to service a home mortgage.
  - Promoted financial counseling and classes on budgeting and money management. In PY 2007, the City continued to promote area training and educational opportunities in this area.
  - Promoted linkages between housing, employment and educational systems and/or facilities.
  - Promoted programs and training that help families-in-need to become more self-sufficient.

In addition, the Community Services Division provided technical assistance and information to private and public organizations that seek to provide affordable housing and support services to residents of Carrollton. Efforts in this area are ongoing.

The City promoted and continued to emphasize the need for greater coordination between all agencies active in Carrollton so as to minimize the duplication of efforts. Cooperative efforts in applying for available funds were initiated between public and private housing providers so as to maximize the potential for being awarded funds by the State and Federal Government. Efforts to enhance coordination between the public and private sector will insure that needs are being properly addressed and that resources are being maximized.

## Lead-Based Paint Strategy

During the 2007 program year, the City of Carrollton has continued to demonstrate its commitment to the eradication of lead-based paint hazards in the community.

For residents receiving assistance under the City's People Helping People program where a lead based paint hazard is present, the City complies with federal regulations when levels are greater than *de minimus* standards. To determine if a lead based paint hazard is present, houses built before 1978 are tested for the presence of lead by a certified technician. In the event lead based paint is present, volunteer labor is not used; rather, technicians certified in safe work practices for the removal of lead paint will be contracted by the City.

Estimated Number of Housing Units at Risk for Lead-Based Paint Hazards in Carrollton			
Year Housing Unit Built	Number of Housing Units	Estimated Percentage at Risk	Estimated Number of Housing Units at Risk
1939 and Earlier	157	90%	141
1940 to 1959	1,429	80%	1,143
1960 to 1979	12,797	62%	7,934
Total Older Housing:	14,383	Total Estimated Housing Units at Risk:	9,219
Note: Estimated Percentage at Risk is taken from HUD "Technical Guidelines for the Evaluation and Control of Lead-Based Paint Hazards in Housing" Source: U.S. Census Bureau			

All CDBG-funded projects will meet all applicable regulations related to lead-based paint. Residences built before 1978 utilizing the People Helping People program are tested for lead-based paint to comply with HUD requirements. In the event that lead-based paint is detected, HUD guidelines are followed including the distribution of lead-based paint information.

## Affirmatively Furthering Fair Housing

In PY 2007, the City of Carrollton completed an Analysis of Impediments to Fair Housing Choice Study. As a result of the comprehensive study, the consultant identified potential impediments and formulated a series of detailed and achievable recommendations. The following is a summary of the consultant's recommendations to the City of Carrollton:

### Remedial Activities Recommended To Address Impediments

Fair housing choice within the City of Carrollton encounters a number of impediments, as identified through focus group sessions, a review of public policies, the analysis of market conditions, the construction of a fair housing index, and analysis of the Home Mortgage Disclosure Act (HMDA) data for Carrollton and Collin, Dallas, and Denton Counties.

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The following impediments are identified and discussed in Section Six of this report as barriers to fair housing.

## 6.1 Real Estate Impediments

**Impediment:** Inadequate affordable housing supply.

**Remedial Actions:**

1. Work with local banks, developers and non-profit organizations to expand the stock of affordable housing.
2. Increase production of new affordable housing units and assistance toward the purchase and renovation of housing in existing neighborhoods.
3. Greater emphasis on capacity building and technical assistance initiatives aimed at expanding non-profit, faith based organizations and private developers' production activities in the City.
4. Alternative resources for housing programs should be sought from Federal Home Loan Bank, Fannie Mae, U.S. Department of Treasury Community Development Funding Institution (CDFI) program, and other state and federal sources.
5. Seek resources and explore opportunities to implement a first time home buyer mortgage assistance program.
6. Consider inclusionary zoning, as one alternative means of promoting balanced housing development.
7. Encourage major employers and lenders to design and implement Employer-Assisted Housing (EAH) programs.

## 6.2 Public Policy Impediments

**Impediment:** Lack of a local fair housing ordinance, local enforcement and a need to increase the public awareness of fair housing.

**Remedial Actions:**

1. Increase fair housing education and outreach efforts.
2. City could consider future adoption of a local fair housing ordinance and regional investigation and enforcement in conjunction with other local jurisdictions when the City has additional capacity to administer the effort.

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### 6.3 Banking, Finance, Insurance and other Industry related impediments

**Impediment:** Impacts of the Sub-prime Mortgage Lending Crises and increased Foreclosures.

**Remedial Actions:**

1. Identify funding to provide mortgage assistance to first time home buyers.
2. Work with the State, National Non-Profit Housing Intermediaries and HUD to develop a program and identify funding that can help reduce the mortgage default rate and foreclosure rates among low and moderate income home buyers and existing home owners. The program includes: maintenance and replacement reserve account; mortgage default and foreclosure prevention account; post purchase support programs

**Impediment:** Low number of loan applications from minorities.

**Remedial Actions:**

1. Continue homebuyer outreach and education efforts.
2. Encourage banks and mortgage companies to expand homebuyer support services as a means of improving the origination rates among minorities.
3. Discuss findings in this study relative to the HMDA data with lending institutions and encourage them to develop strategies to improve the success rate among loan applications submitted by minority applicants.
4. Expand homeownership and credit counseling classes as part of the high school curriculum in order to help prevent credit problems.

**Impediment:** Predatory lending and other industry practices.

**Remedial Actions:**

1. Encourage lending institutions to build banking centers in low-income census tracts and to provide greater outreach to the low income and minority communities.
2. Establishing or reestablish checking, saving, and credit accounts for residents that commonly utilize check cashing services through Bank initiated "fresh start programs" for those with poor credit and previous non compliant bank account practices.
3. Encourage appraisal industry comparability studies to identify real estate comparables that more realistically reflect the values of homes being built in low income areas.

### 6.4 Socio-Economic Impediments

**Impediment:** Poverty and low-income among minority populations.

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**Remedial Actions:**

1. Continue to work on expanding job opportunities through the recruitment of corporations, the provision of incentives for local corporations seeking expansion opportunities, assistance with the preparation of small business loan applications, and other activities.
2. Continue to support agencies that provide workforce development programs and continuing education courses to increase the educational level and job skills of residents.

## 6.5 Neighborhood Conditions Related Impediments

**Impediment:** Limited resources to assist lower income, elderly and indigent homeowners maintain their homes and stability in neighborhoods.

**Remedial Actions:**

1. Design and implement a Centralized Program of Self-Help Initiatives based on volunteers providing housing assistance to designated elderly and indigent property owners and assist them in complying with municipal housing codes.
2. Gain greater involvement from volunteers, community organizations, religious organizations/institutions and businesses as a means of supplementing available financial resources for housing repair and neighborhood cleanups.

The City is excited about the opportunities that are included in the study. It is anticipated that the City will continue to have more to report on this item in subsequent annual performance reports.

## Foster and Maintain Affordable Housing

As per the City's five-year Consolidated Plan housing goals and priorities, the City will continue to support developers to build affordable housing through Low Income Housing Tax Credit program. The City also finished updating its *Analysis of Impediments to Fair Housing Choice* to assess the current affordable housing needs in Carrollton. The City is currently pursuing the HOME grant through the Texas Department of Housing and Community Affairs to increase opportunities for first-time homebuyers (Consolidate Plan, Priority 1).

## Overcoming Barriers to Affordable Housing

There are no overt barriers to the development of affordable housing in Carrollton and this was substantiated in the City's *Analysis of Impediments to Fair Housing Choice*. In addition, the City of Carrollton's Comprehensive Plan encourages the construction of numerous housing types and the City has adopted building codes and ordinances that promote affordable housing throughout the City. To date, there is no evidence that zoning regulations, building codes, lot size limitations, development fees, or tax rates have a significant adverse effect on the provision of affordable housing in Carrollton.

In PY 2007, the City of Carrollton, with assistance from J-Quad Planning Group, completed an analysis of any impediments to fair housing in the City. The analysis identified an inadequate

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supply of affordable housing in the City of Carrollton. The following remedial actions were recommended by the consultant:

“Carrollton should work with local banks, developers and non-profit organizations to expand the stock of affordable housing. Attention should be given to increasing the production of new affordable housing units and assistance toward the purchase and renovation of housing in existing neighborhoods. Greater emphasis should also be placed on capacity building and technical assistance initiatives aimed at expanding non-profit, faith based organizations and private developers’ production activities in the City. Alternative resources for housing programs should be sought from Federal Home Loan Bank, Fannie Mae, U.S. Department of Treasury Community Development Funding Institution (CDFI) program, and other state and federal sources.

It is recommended that the City seek resources and explore opportunities to implement a first time homebuyer mortgage assistance program. This would support eligible person in the market in acquiring affordable housing within the community and support those responsible for providing financing and engaged in affordable housing development.

In an effort to expand local resources, we also recommend that the City Planning Staff lead an effort to research and consider one particular policy change, inclusionary zoning, as one alternative means of promoting balanced housing development. Inclusionary zoning has been used in other communities to ensure that some portion of new housing development is affordable. This becomes important as higher income individuals move into a neighborhood. As housing prices rise, low to moderate-income residents may be displaced without the use of Inclusionary Zoning which helps to create mixed-income communities. Mixed-income communities broaden access to services and jobs and provide openings through which low-wage earning families can buy homes in appreciating housing markets and, as a result, accumulate wealth.

**Inclusionary Zoning** was also mentioned as a possible remedial action.”

Carrollton has traditionally been a proponent of residential growth and of affordable housing. Impact fees are limited to new development citywide and are reasonable in rate; there are no “slow growth” or “no growth” ordinances in effect; and the current Zoning Ordinance allows for residential construction of single-family homes with a minimum dwelling unit area of 1,200 square feet and multi-family units with a minimum floor area of 600 square feet. Under the Ordinance, a minimum of a 5,000 square foot lot is allowed. This allowance is important especially as the City begins to address the challenge of in-fill housing in older neighborhoods across the community.

Carrollton’s subdivision regulations provide for standard infrastructure and do not vary from area to area unless specified in a Planned Development (PD) or in more restrictive zoning districts. In these cases, more restrictive development standards may apply with regard to setbacks and masonry requirements.

As long as building code requirements are met, most housing types can be built in Carrollton. The Zoning Ordinance allows for single-family, duplex, triplex, quadraplex, townhouse, mobile home, apartment, extended-stay hotels and boarding house development.

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## **Actions to Address Underserved Needs**

The City continues to target low-moderate income persons, families and neighborhoods through various programs. The City's *Neighborhood Oriented Targeted Infrastructure and Code Enforcement (NOTICE)* program focuses on low-moderate income neighborhoods to provide safe streets, sidewalks, alleys and utility lines. The NOTICE program was recently recognized by *Neighborhoods USA 2007* under the category of physical revitalization and beautification. This program has been a vital change agent in the communities and it positively impacts the quality of life of the citizens. The People Helping People program is a minor exterior home repair program targets the elderly and disabled residents of Carrollton. The City also supports a variety of local social service agencies (see pg. 32) that provide youth, family, elderly medical, homeless and crisis services. The Community Services Division will continue to serve as the informational and referral agency for the local non-profits and housing authorities.

## **Public Housing**

The City of Carrollton does not own or maintain any public housing. Instead, the focus of the 2004-2009 Consolidated Plan is to promote, foster and create opportunities for lower income residents to purchase homes that are affordable and thus minimize the need for this type of housing.

The City also does not receive or administer funds for assisted housing. However, several surrounding communities do administer assisted housing programs to residents of Carrollton. Due to strict rules governing client confidentiality, the City has not been able to determine the number of housing vouchers and/or certificates that are currently being administered by external entities in Carrollton. In PY 2007, the City continued to provide information and referral services for citizens seeking assisted housing.

## **Institutional Structure and Coordination Efforts**

The City's Community Services Division is the lead agency for the implementation of the community development plan. Internally, the Community Services Division works in collaboration with all City Departments to deliver projects, services and other benefits to eligible neighborhoods and clients. Externally, the Division works with all organizations (primary organizations listed below) so long as the need is well documented and is eligible under HUD regulations.

The Community Services Office is the lead agency in for the administration of CDBG funding. To effectively implement the Community Development Plan, funding for the department comes from CDGB funds as well as \$60,744 in PY 2006 program income from the leasing of office space to local social service agencies. In addition, the City council made available an estimated \$271,500 in general fund resources to fund agencies that are actively engaged in the provision of social services in Carrollton.

In exchange for the funding, the agencies and organizations work closely with the City in the provision of social services to all citizens in need. The close partnership the City has with each agency grows with each year of collaboration. Staff that is employed as part of the CDBG grant administration and planning activity provides technical, referral and capacity building assistance for the agencies on an ongoing basis.



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The list below identifies some of the principle partners for the City's priority funding and service development:

- Bea's Kids
- Casa of Denton County
- Children's Advocacy Center for Denton County
- The Family Place
- Metrocrest Family Medical Clinic
- Metrocrest Social Services
- Senior Adult Services
- Special Care & Career Services

The City meets with all of its partners on an as needed basis to develop organization capacity and programming offerings. Staff also regularly provides technical assistance and professional expertise to further develop institutional structure for all agencies and organizations serving the low-to-moderate income citizens of Carrollton.

### **Monitoring Procedures and Standards**

The City of Carrollton's Community Services Division continuously monitors programs and projects to ensure compliance with all applicable laws and regulations. Staff focuses on the following areas: environmental, financial, labor relations and programmatic.

Environmental standards and procedures are developed and implemented that include completion of compliance checklists for all activities and the City's annual Environmental Review Record (ERR). Staff maintains a copy of the ERR available for year round public review during regular business hours in the Community Services Office at City Hall, 1945 E Jackson Road.

Community Services staff and the City's accounting staff administer financial monitoring for all projects, programs and activities. The City's Treasury Division works closely with Community Services staff to ensure that all draw downs are made after all ledgers and records have been reconciled and approved. The City's Purchasing Department assists with purchases and the general bidding process to ensure compliance with all applicable State and Federal regulations. The financial operations and expenditures of the City are audited on an annual basis by an independent accounting firm.

The Community Services Manager administers monitors and reviews labor standards on all capital improvement projects. Contractors are provided with training prior to the start of each project. All applicable Davis Bacon and Related Acts (DBRA) are explained to the contractor. All contractor payments are contingent upon payment of proper wages to employees and the City's receipt of appropriate payroll records.

Staff in the Community Services Office carries out programmatic monitoring on a routine basis. Project and activity checklists are utilized to ensure that all requirements are met in a systematic manner.

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Programs and projects administered and implemented by the City of Carrollton are monitored on a daily basis. Staff maintains project ledgers on individual projects to ensure that all required procedures have been observed and completed. A year-end report that details expenditures, revenue, beneficiary information and major accomplishments is also required for all programs and projects.

Under the People Helping Program, staff administers and continuously monitors all projects implemented under the program. Projects requested by residents are evaluated during an on-site evaluation by staff to determine if the project falls within the scope of the program and the ability of available volunteers. If the requested project requires expertise greater than that of available volunteers, the City may opt to hire contractors for the project. Use of specialized contractors ensures that the quality of services maintained at the highest level.

In addition, the People Helping People program partners strongly with area social service agency, Senior Adult Services (SAS). This partnership is a key to identifying and delivering services under this program. Senior Adult Services provides referrals and conducts the intake and processing of all applicants. By partnering with Senior Adult Services, the City of Carrollton reduces administration burdens but is able to maximize program effectiveness.

In 2003, the City implemented a strategic business planning process and currently the Community Services Division operates updates its own strategic business plan. Review and updates to the plan are completed on a semi-annual basis. All activities are reviewed on quarterly basis and a Performance Management Plan (PMP) is completed each quarter to track Department Workplan.

#### **HOME/American Dream Down Payment Initiative (ADDI)**

The City of Carrollton is currently pursuing a HOME grant with the Texas Department of Housing and Community Affairs.

#### **HOMELESS**

##### **Evaluation of Activities to Address the Needs of the Homeless and Persons with Special Needs and Summary of Activities Related to the Continuum of Care**

For the strategies addressing the homeless and non-homeless with special needs populations included in the 2004-2009 Consolidated Plan, the City's role is primarily one of facilitator. In that role the City provides information, referral and technical assistance and limited financial support to local agencies serving the homeless and non-homeless citizens with special needs. While, to date, no homeless programs have been funded with CDBG resources, the City did fund the Metrocrest Social Service Center in an amount of \$86,000 for the assistance to the homeless and special needs populations. In PY 1999, the City approved a \$2.5 million, CDBG-funded plan to renovate Old City Hall for use as a comprehensive social service facility. The City's largest and primary homeless assistance provider currently operates out of this facility.

During program year 2007, Metrocrest Social Services provided assistance to a total of 21,641 individuals. The following services were provided to homeless population, population at risk of becoming homeless and those transitioning through homelessness: information and referral, counseling and/or advocacy, emergency financial assistance, medical care and/or assistance, transportation, home maintenance and/or repair, after school care and/or activities, food, utilities,

clothing and shelter assistance. See the table below for a list of various services provided by Metrocrest Social Services during each quarter in PY 2007.

Program Year 2007					
Individuals*	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Total
Information and Referral	3,422	2,710	1,629	2,083	9,844
Counseling and / or Advocacy	283	525	776	-	1584
Medical Care and / or Assistance	24	40	26	82	172
Transportation	149	386	172	365	1,072
Food Assistance	3,634	2,667	4,154	3,122	13,577
Housing Assistance (including rental assistance)	158	303	233	231	925
Utilities Assistance	398	234	326	392	1,350
Clothing	2,832	663	247	119	3,861
Misc. Emergency Financial Assistance	-	-	169	2,977	3,146
Employment Services	243	343	323	966	1,875
<b>Total</b>	<b>11,143</b>	<b>7,871</b>	<b>8,055</b>	<b>10,337</b>	<b>37,406</b>

\* For this table only, beneficiaries are counted separately when the individual receives multiple services. The totals may be duplicative.

To date, the City has made great strides in positively impacting the needs of these populations. Ongoing endeavors continue to enhance programming in social service coordination, securing additional resources, public awareness and community support.

The City has also expressed a sincere interest and willingness to assist and participate in the Dallas Area Consortium on Homelessness. Efforts have also been made to work with the Denton County Consortium on Homelessness. The City's position on this issue will continue to be one of supporting and assisting agencies that are working to address this challenge in a coordinated and proactive manner.

### Specific Homeless Prevention Elements

To date, the City has made great strides in positively impacting the needs of these populations. Ongoing endeavors continue to enhance programming in social service coordination, securing additional resources, public awareness and community support.

The City has also expressed a sincere interest and willingness to assist and participate in the Dallas Area Consortium on Homelessness. Efforts have also been made to work with the Denton County Consortium on Homelessness. The City's position on this issue will continue to be one of supporting and assisting agencies that are working to address this challenge in a coordinated and proactive manner.

The above mentioned services are provided to the homeless population, population at risk of becoming homeless and those transitioning from homelessness. The City of Carrollton also plans to supplement the work of the various City-funded social service agencies to end chronic

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homelessness by promoting the preservation and maintenance of existing housing through its People Helping People Program.

### **Emergency Shelter Grants (ESG)**

The City of Carrollton does not receive Emergency Shelter Grant (ESG) funding.

## **COMMUNITY DEVELOPMENT**

The City Council has determined that enhancing infrastructure in older, less affluent areas of the City is the most important community development priority. On an on-going basis, City staff will identify and document eligible public infrastructure projects for inclusion in subsequent annual updates to this plan.

Carrollton's Community Services Office anticipates that a majority of future CDBG funds will be allocated for infrastructure improvements. Further, it is believed that major infrastructure projects increase resident pride and stimulate private neighborhood reinvestment in challenged areas of the community.

### **Infrastructure**

Infrastructure includes streets, sidewalks, public facilities, water and sewer lines, park improvements, public facilities, etc. The City maintains a pro-active investment program, the Ten Year Capital Improvements Projects Plan, to identify infrastructure needs on an on-going basis. Once a project has been identified and analyzed, it is added to a digital database to be addressed when funds become available. As one might expect, identified projects always exceed available resources.

#### **Streets**

To date, City staff has identified over \$7.5 million in eligible street reconstruction projects. These projects range from the total reconstruction of complete streets to the replacement of sizeable sections of others.

#### **Sidewalks**

To date, City staff has identified over \$150,000 in eligible sidewalk replacement and/or construction projects. These projects range from the total reconstruction of complete segments of existing sidewalks to the construction of new sidewalks in areas that do not have them.

#### **Water and Sewer Lines**

To date, City staff has identified over \$670,000 in eligible water line replacement projects. City staff has also identified over \$4.5 million in eligible sewer main projects.

#### **Drainage Projects**

To date, the City has identified over \$2.5 million in eligible drainage projects.

#### **Community Facilities**

To date, the City identified and funded one CDBG eligible community facility project. The project was the renovation of Old City Hall, reopened as the Gravley Center. Renovation and expansion of

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the facility has created enhanced office space for two major social service providers in Carrollton that serve the needs of low-and-moderate income persons. Currently, this project generates approximately \$60,000 a year in program income.

### **Park Improvements**

To date, improvement projects have included new security lighting, walking paths, and sidewalks. City staff has identified over \$500,000 more in eligible projects.

### **Neighborhood Reinvestment**

Neighborhood reinvestment strategies have been developed in communities across the nation. The residents of Carrollton have increasingly embraced neighborhood revitalization initiatives throughout the community. The City has also initiated significant programming to assist in this effort.

The Neighborhood Enhancement Matching Grant Program (NEMGP) is a vital element to the City's efforts to initiate reinvestment in neighborhoods throughout Carrollton. Under the program, funding is made available for improvement projects planned and requested by neighborhood groups. In the past, these projects have included entryway signage, enhanced landscaping, and public park improvements.

A central issue in fostering an expanded effort aimed at neighborhood revitalization rests on the community's ability to enlist community participation in the initiative. Neighborhood associations, local churches, youth organizations and other groups have been recruited to heighten the general citizenry's consciousness and participation in this effort.

Most of the programs that have been developed to address the aesthetic component of neighborhood reinvestment are reliant on volunteers. To date, the City of Carrollton has been very successful in recruiting and organizing volunteers for the implementation of projects that enhance neighborhoods.

### **Neighborhood Oriented Targeted Infrastructure and Code Enforcement (N.O.T.I.C.E.) Program**

In 2003, the City launched a new initiative to better coordinate the delivery of neighborhood infrastructure projects and code enforcement services to the areas of greatest need in the community. As a community development programmatic offering, this City-led initiative, named the N.O.T.I.C.E. Program, represents a major targeted infrastructure reinvestment and neighborhood integrity program for the oldest areas of Carrollton. The N.O.T.I.C.E. Program was awarded third place in the *Neighborhoods USA 2007* Best Neighborhood Program of the Year Award under the category of physical revitalization/beautification.

In general, the N.O.T.I.C.E. Program targets financial resources for the design and implementation of all necessary street, alley, sidewalk, and water and sewer line projects in one neighborhood at a time until the entire public infrastructure in that area has been repaired or reconstructed. In addition, the City conducts targeted and strengthened code enforcement efforts in the same neighborhood to foster a greater sense of neighborhood pride and an overall healthier community.

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To date, the City currently has two neighborhoods participating in the program. In addition, the next 18 neighborhoods have already been identified.



### **Neighborhood Oriented Targeted Infrastructure and Code Enforcement (NOTICE) Program** *Reconstruction of Streets and Sidewalks in the Francis Perry Estates Neighborhood*

During PY 2007, the City allocated:

- Approximately \$739,299.50 83% of CDBG funding for a multi-year project that includes reconstruction of streets and sidewalks in the Francis Perry Estates Neighborhood
- Funded Metrocrest Social Services in the amount of \$86,000 using general funds to continue to provide assistance in job training and referral for low income residents of Carrollton
- Utilized \$54,156 (6%) in CDBG funds for Enhanced Code Enforcement in the City's CDBG Target Area
- Allocated \$15,000 (2%) in CDBG resources for People Helping People (PHP) Projects
- Continued to support public service partners in the provision of a variety programs and services to help low-to-moderate citizens

### **Anti-Poverty Strategy**

In PY 2007, the City continued to work to implement the following actions in an attempt to reduce the overall number of persons living in poverty in Carrollton:

- Endeavored to better coordinate local and other resources to increase educational opportunities for low-income persons in order to improve their ability to earn better wages. The City regularly meets with area social service agencies to assess identified community needs and, when able, City staff has responded to help the agencies to address these needs. In PY 2007, two (2) such meetings were held.

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- The City accomplished the following goals with the assistance of its local non-profit partners:
    - Promoted tuition assistance programs, in-house college courses and other means to higher education as offered at local education institutions. In this capacity, the City met regularly with the representatives of Dallas County Community College System and with community outreach staff at two of the region's four-year universities.
    - Improved the linkage between job training programs and local job creation efforts to attract jobs that pay above minimum wages and provide people with the ability to service a home mortgage.
    - Promoted financial counseling and classes on budgeting and money management. In PY 2007, the City continued to promote area training and educational opportunities in this area.
    - Promoted linkages between housing, employment and educational systems and/or facilities.
    - Promoted programs and training that help families-in-need to become more self-sufficient.

In addition, the Community Services Division provided technical assistance and information to private and public organizations that seek to provide affordable housing and support services to residents of Carrollton. Efforts in this area are ongoing.

The City promoted and continued to emphasize the need for greater coordination between all agencies active in Carrollton so as to minimize the duplication of efforts. Cooperative efforts in applying for available funds were initiated between public and private housing providers so as to maximize the potential for being awarded funds by the State and Federal Government. Efforts to enhance coordination between the public and private sector will insure that needs are being properly addressed and that resources are being maximized.

#### **Non-homeless Special Needs (91.220 (c) and (e))**

Creating and sustaining an environment in which healthy and productive families reside is an integral component of the City's commitment to all Carrollton residents. This environment not only includes the physical attributes, such as sound and quality housing, adequate water and sewer service, and maintained streets, sidewalks and alleys, but also includes the social attributes of neighborhoods free from crime, access to public transportation, and cultural resources. Building viable public and private partnerships is a major component of this effort. Enhancing the quality of life for all citizens will insure that family and youth issues continue to be addressed in a coordinated manner.

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To address the need for supportive services, the City funds Metrocrest Social Services (MSS) to assist citizens on the verge of becoming homeless. The City will also provide technical assistance to MSS to aid in the identification of additional resources that may be available to address this significant need. A table on pg. 27 shows the number of individuals that received various types of assistance from Metrocrest Social Services in PY 2007.

### **Domestic Violence**

A major contributor to the City's potential homeless population is domestic violence. In addition to consulting with social service providers specializing in domestic violence, contact was also made with the Carrollton Police Department and local advocacy organizations to assess the prevalence of the issue. After an analysis of the data, it has been determined that this issue continues to have a significant impact on families throughout the city.

As of October 2008, the Police Department responded to 302 incidents of domestic violence with 76 emergency protective orders being issued. The crimes range from assault to attempted murder on family members and other partners (known as "Dating Violence").

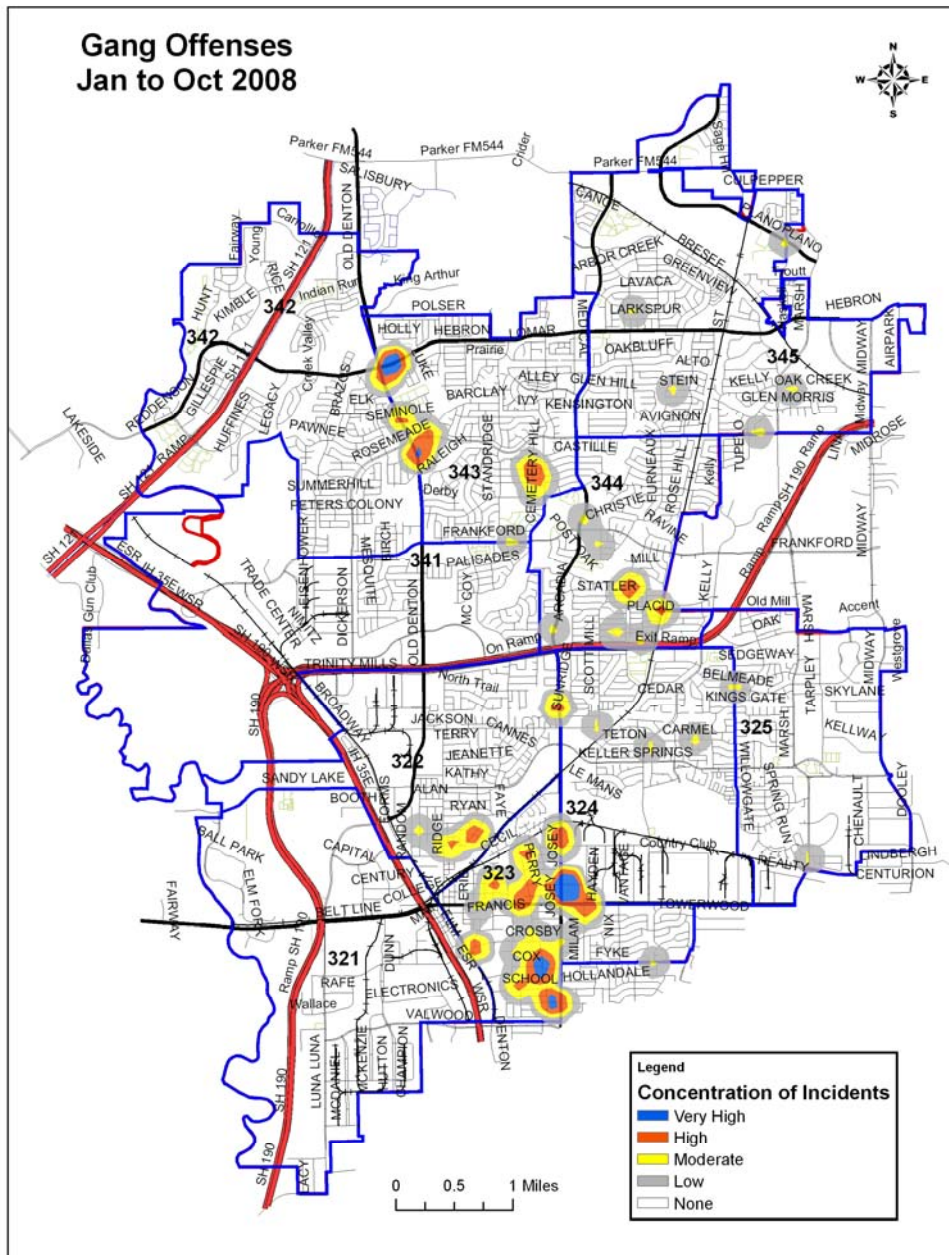
### **Gang Violence**

Another "families and youth" issue to be addressed in this section is gang violence. As the number of disenfranchised youth increases, so does the expansion of gang activities. As of October 2008, the Carrollton Police Department recorded 83 offenses of gang activity. These incidents included reports of graffiti, criminal mischief, and weapons related arrests.

Gang related violence is not confined to the oldest neighborhoods of Carrollton. Incidents have also occurred at various points along the Josey Lane corridor, north of the President George Bush Turnpike. The map below shows the level of gang activities for 2008 recorded by the Carrollton Police Department.

The Police Department operates a gang unit to counteract and control the activities of gangs. Proactive approaches to mentoring and team sports programs have targeted at-risk youth to realize early intervention in this easily impressionable segment of the City's population. The City will continue to identify strategies and resources for this at-risk population.





### Specific HOPWA Objectives

The City of Carrollton does not currently participate in the HOPWA program. However, the City supports ongoing efforts of regional organizations to address the needs of people living with AIDS.

## OTHER ACTIVITIES

During Program Year (PY) 2007, the City of Carrollton funded eight (8) social service agencies to address local objectives and strategies identified in the 2004-2009 Consolidated Plan. These activities were funded from the General Fund in an amount of \$271,500. All of the agencies identified below predominantly serve persons of low-to-moderate income.

Organization	Type of Service	Persons Assisted	Amount Funded
Bea's Kids	Youth Services	51	\$5,000
Children's Advocacy Center	Youth Services	114	\$15,000
CASA of Denton County	Youth Services	20	\$2,500
The Family Place	Family Services	2,094	\$5,000
Metrocrest Family Medical Clinic	Medical Services	317	\$8,000
Metrocrest Social Services	Homeless and Crisis Services	21,641	\$86,000
Senior Adult Services	Elderly Services	820	\$145,000
Special Care & Career Services	Family Services	418	\$5,000
<b>Total</b>		<b>25,475</b>	<b>\$271,500</b>

A subcommittee of the City Council considers the award of social service contracts annually. The City of Carrollton is proud of its continued partnership with the above-identified agencies/organizations. A brief outline of the specific services and activities offered by each of the agencies listed above is included in Appendix C.

The following two sections illustrate the total number and demographic characteristics of individuals served by the agencies that received funding from the City of Carrollton in PY 2007. Cumulatively, these agencies served 25,475 individuals and 11,416 households in Carrollton. Of the households, 1,132 were elderly, 1,004 were disabled and 4,796 were identified as female head of household. The numbers and types of specific services provided over the last year have not been presented in this document due to the overwhelming number of social services provided by these agencies. If more detail is needed, please contact the City's Community Services Office.

## Individuals Assisted by Race / Ethnicity

Number of Individuals Assisted by Agency and Race / Ethnicity									
	Bea's Kids	Casa of Denton County	Children's Advocacy Center	The Family Place	Metrocrest Family Medical Clinic	Metrocrest Social Services	Senior Adult Services	Special Care & Career Services	Total
American Indian or Alaska Native	0	0	26	3	203	52	2	0	286
Asian	0	0	6	83	27	369	56	28	569
Black or African American	0	0	13	231	15	5,832	86	61	6,238
Native Hawaiian or Other Pacific Islander	0	0	0	70	0	12	0	0	82
White	51	14	68	1680	70	11,190	668	327	14,068
American Indian or Alaska Native and White	0	0	0	3	2	22	1	0	28
Asian and White	0	0	0	17	0	4	3	0	24
Black or African American and White	0	0	1	0	0	97	0	0	98
American Indian or Alaska Native and Black or African American	0	0	0	0	0	59	2	0	61
Others reporting more than one race	0	0	0	7	0	4,004	2	0	4,013
Unknown Race	0	6	0	0	0	0	0	2	8
Total	51	20	114	2,094	317	21,641	820	418	25,475
Hispanic or Latino	51	4	48	1,005	238	8,946	97	182	10,571

Note: This table shows the distribution of social service recipient Race / Ethnicity reported during PY 2007. The percentages as identified are the percentages of the number of recipients divided by the total number served by each agency.

## Individuals Assisted by Income Level

The income levels of the individuals served by the social service agencies funded by the City of Carrollton in PY 2007 are grouped into categories based on how they compare to the median family income (MFI) for families of their size.

Number of Individuals Served by Agency and Income Level						
Agency	Other (>80% MFI)	Low (50-80% MFI)	Very Low (30-50% MFI)	Extremely Low (<30% MFI)	Unknown	Total Served
Bea's Kids	0	0	0	51	0	51
Casa of Denton County	0	0	0	0	20	20
Children's Advocacy Center for Denton County	29	11	21	53	0	114
The Family Place	0	0	0	0	2,094	2,094
Metrocrest Family Medical Clinic	3	36	148	130	0	317
Metrocrest Social Services	2,060	3,468	3,758	12,355	0	21,641
Senior Adult Services	215	112	188	305	0	820
Special Care & Career Services*	121	90	49	149	9	418
Total	2,428	3,717	4,164	13,043	2,123	25,475

Note: This table shows the number of program recipients by agency and Median Family Income reported during PY 2007. The percentages as identified are the percentages of the number of recipients divided by the total number of clients served by each agency.

## Annual Agency Performance

The PY 2007 social service organization reports indicate that, of the organizations that have been consistently funded since PY 2007 the number of individuals served has increased by 0.87% (219 individuals). The largest providers of individual assistance during the PY 2007 reporting period were Metrocrest Social Services (21,641 individuals served), The Family Place (2,094 individuals served), Senior Adult Services (820 individuals served), Special Care and Career Services (418 individuals served), and Metrocrest Family Medical Clinic (317 individuals served). Three of the funded agencies experienced increases while four of the social service organizations had decreases in the number of persons assisted. Casa of Denton County is a newly funded agency. The Family Place experienced the largest percentage increase by adding 1,540 clients to the PY 2006 total of 554 for an increase of 277.98%. Senior Adult Services reported a 32.90% change by adding 203 clients to the 617 individuals served in PY 2006. Special Care and Career Services added 15 clients to the PY 2006 total of 403 and reported a 3.72% positive change. Bea's Kids, Children's Advocacy Center for Denton County, Metrocrest Family Medical Clinic and Metrocrest Social Services had decreases in the number of persons assisted. A portion of the drop in numbers may be due to adjustments by social service agencies that received clarification of uniform data collection and reporting methods.

The table below illustrates the overall change in the number of individuals served by each agency for PY 2006 and PY 2007.

Annual Agency Performance			
Organization	# of Persons Assisted in PY 2006	# of Persons Assisted in PY 2007	Percent Change
Bea's Kids	58	51	- 12.07%
Casa of Denton County	No historic data	20	-
Children's Advocacy Center for Denton County	136	114	-16.18%
The Family Place	554	2,094	+ 277.98%
Metrocrest Family Medical Clinic	388	317	- 18.3%
Metrocrest Social Services	23,100	21,641	- 6.32%
Senior Adult Services	617	820	+ 32.90%
Special Care & Career Services*	403	418	+ 3.72%
<b>Total</b>	<b>25,256</b>	<b>25,475</b>	<b>+ 0.87%</b>

Note: This table shows the number of program recipients as reported by each agency for PY 2006 and PY 2007. The percentages as noted represent the amount of change over the total number of recipients served for the respective year by each agency.

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## PROGRAM EVALUATION

### Evaluation of Activities Involving Acquisition, Rehabilitation or Demolition of Occupied Real Properties

The City of Carrollton does not currently have a major housing acquisition, rehabilitation and/or demolition program. However, in PY 2006, the City implemented a minor home maintenance assistance program. This program provides limited home repair assistance for elderly and/or disabled homeowners.

In addition, in February 2006 the City developed and implemented a single-family rental housing inspection program. This ordinance requires all property owners and companies that rent or lease single-family homes or duplexes in the City of Carrollton to register those properties with the City and to have them inspected by the City. This program is designed to help support the long term viability of the City's single family housing stock. The objective of this program is to ensure that tenants and landlords of residential rental properties are involved in maintaining a sustainable community and that safe housing is available in all neighborhoods in Carrollton thus providing a long term viability of the City'. The Single-Family Rental Inspection Program is an effective way of ensuring that our rental properties are safe and sanitary.

The objective of this program is to improve the overall condition of rental properties and to provide decent and affordable housing without being blight on surrounding homes, thus helping enhance property values within the affected neighborhoods. During PY 2007, a total of 371 single-family houses were inspected.

The landlords, tenants and the community will benefit by:

- Documenting and recording the conditions of the rental properties
- Education about rights and responsibilities of owners and tenants
- Ensure that tenants are provided with safe and sanitary housing
- Promote healthy homes that can protect children and seniors
- Help identify dangerous structures and eliminate the hazards
- Help with identification of illegal activity inside the units
- Help maintain sustainability in an aging community

### Evaluation of Limited Clientele Activities

In 2003 the City completed a \$2.5 million, CDBG-funded renovation and expansion of Old City Hall for use as a comprehensive community social service facility. Two agencies, including the Metrocrest Social Service Center and Senior Adult Services, occupied the facility in the spring of 2003. Both agencies predominantly serve limited clientele populations.

To date, the City in partnership with the local social service network of agencies, has made great strides in positively impacting the needs of these populations. Ongoing endeavors continue to enhance programming in social service coordination, securing additional resources, public awareness and community support.

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In PY 2007, the City also funded several agencies that serve a limited clientele with general fund resources. Please see the "OTHER ACTIVITIES" section of this report for the specific names of the agencies, types of services, amounts of funding, and the number of persons assisted.

### **Evaluation of Housing Rehabilitation Activities**

The City of Carrollton does not currently have a major housing rehabilitation program. However, in PY 2006, the City implemented a minor home maintenance assistance program. This program provides limited home repair assistance for elderly and/or disabled homeowners. In addition, the City has developed and implemented a single-family rental housing inspection program. This program is designed to help support the long term viability of the City's single family housing stock.

In PY 2007, the City also provided General Fund resources in the amount of \$145,000 to Senior Adult Services, a major elderly service provider. A portion of these funds was used for minor interior home repairs encountered by elderly residents. Senior Adult Services reported serving 820 elderly Carrollton residents in PY 2007.

### **Evaluation of Non-Housing Programs, Projects and Activities**

In PY 2003, the City completed the construction of a \$2.5 million, CDBG-funded renovation and expansion of Old City Hall for use as a comprehensive community service facility. Two social service agencies, the Metrocrest Social Service Center and Senior Adult Services, occupied the facility in the spring of 2003. The overall scope of this project provides over 13,000 square feet of renovated or newly constructed office space and, in addition, has served as a major anchor for revitalization in the geographic center of the City's identified CDBG target area.

### **Evaluation of the Leveraging of Resources**

In November 1997, the City Council endorsed the creation of the Carrollton Neighborhood Partnership. To date, staff has developed an aggressive work plan that has evolved as the Neighborhood Partnership reaches varying levels of implementation. The leveraging of resources is a critical part of the reinvestment program.

The mission of the Neighborhood Partnership, as endorsed by the City Council, is to establish investment and reinvestment incentives to:

- Create economic development initiatives to sustain and improve aging commercial and retail areas; and
- Create neighborhood revitalization initiatives to arrest deterioration and decline of aging residential areas.

All of the programming implemented since the inception of the program has been created to address the above outlined mission and purpose. Further, all of the programs identified below have been incorporated into the Neighborhood Partnership and the programs identified for creation are in the following stage of implementation:

<b>Mission: Create neighborhood revitalization initiatives to arrest deterioration and decline of aging residential areas.</b>	
Proposed Program	Implementation Status
Neighborhood Integrity Hotline	Implemented, ongoing
Neighborhood Enhancement Matching Grant Program (NEMGP)	Implemented, ongoing – To date, 29 projects have been awarded to eligible neighborhoods. Two NEMGP projects were completed in PY 2007.
Neighborhood Planning/Action Grants	Requires additional funding to hire a neighborhood planner; Plans on hold indefinitely

<b>Mission: <i>Create economic development initiatives to sustain and improve aging commercial and retail areas.</i></b>	
Proposed Program	Implementation Status
Commercial Enhancement Matching Grant Program	Implemented, ongoing
Commercial Infill/Redevelopment Incentive Area	Addressed and further implemented with the Carrollton Renaissance Initiative



Before

After

*Savoy of Josey Ranch Neighborhood Association*  
 Neighborhood Enhancement Matching Grant Program  
 Park Benches Project



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## Evaluation of Performance in Meeting Specific Objectives in the 2004-2009 Consolidated Plan and Identification of Any Changes to the Program as a Result of the Evaluation

In this section, the City will evaluate the effectiveness of its performance during PY 2007 in the achievement of its overall goals and priorities as identified in the 2004-2009 Consolidated Plan.

As evidenced in this report, the City has made significant progress in the implementation of the 2004-2009 Consolidated Plan. In fact, given that the City receives a relatively small CDBG entitlement, the City has, to date, accomplished significant community development results.

In PY 2007, the City identified four (4) projects for CDBG funding. The projects are as follows:

- Grant Administration and Planning, \$77,251.50 – This project is ongoing
- Reconstruction of Streets and Sidewalks in the Francis Perry Estates Neighborhood, \$739,299.50 – This project is in progress
- Enhanced Code Enforcement in CDBG Target Areas, \$54,156 -This project is in progress
- People Helping People Program, \$15,000 - This project is in progress

All four projects are currently in progress or ongoing. It is also important to reiterate that the City has chosen to focus the use of CDBG resources for major infrastructure and public facility projects. It is believed that these projects represent the best overall value for the community.

General fund resources have been allocated for other projects, activities and programs, such as neighborhood enhancement matching grants, economic reinvestment, social services, non-CDBG eligible infrastructure projects, neighborhood revitalization, etc. Leveraging these other resources has helped to ensure that the low-to-moderate income population in Carrollton continues to receive 100% of the benefit of CDBG expenditures.

The City of Carrollton is exceeding expectations on the timeliness of expenditures and there are no disbursements that differ substantially from line of credit disbursements. All major goals are on target and the City anticipates that all goals will be fully realized and, in many cases, results will exceed expectations.

There have been no changes to the program objectives or strategies as stated in the 2004-2009 Consolidated Plan and the City continues to work toward full implementation of the document. As the capacity of the City grows to implement and utilize CDBG resources, so will the overall impact of the resources in the oldest areas of the community.

### Evaluation of Actions and Efforts in Relation to Certification

This section of the PY 2007 CAPER assesses the City's efforts in carrying the planned actions described in the plan as part of the City's certification that it will follow an adopted and HUD-approved Consolidated Plan. The items below are outlined to highlight that the City of Carrollton has endeavored to implement all planned actions and strategies. In accordance with the 2004-2009 Consolidated Plan, the City of Carrollton has:

- Followed an adopted and HUD-approved Citizen Participation Plan;
- Pursued all resources as identified in the 2004-2009 Consolidated Plan;

- 
- Implemented all activities, programs and projects in accordance with all applicable local, State and Federal laws;
  - Followed an adopted and HUD-approved Residential Anti-Displacement Plan;
  - Provided requested certifications of consistency for HUD programs fairly and impartially; and
  - Not hindered implementation of the 2004-2009 Consolidated Plan by action or willful inaction.

In the 2004-2009 Consolidated Plan, the City identified the resources that could be pursued during the period covered by the plan. To date, every effort has been engaged to secure all non-housing resources available to the community. The potential housing resources as identified in the 2004-2009 Consolidated Plan and the City's endeavors to pursue those funds is on-going.

#### **Unliquidated Obligations and/or Funds Awaiting Project Identification**

There are no unliquidated obligations to report in the City's PY 2007 CAPER. Instead, the City has been proactive in the reimbursement of all liabilities under the program. For PY 2007, all existing funds have been programmed and the resulting projects are currently being implemented.

#### **Performance Measurement System**

The City of Carrollton currently has a performance measurement process and program in place. During the upcoming program year, the City will continue to work to more fully integrate that overall process into the update of the City's planning and operational documents. A copy of the FY 2008 performance measurement report has been provided as a part of the PY 2007 CAPER.

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**CERTIFICATION**

As Chief Executive Officer (CEO) of the City of Carrollton, I certify that the information identified and contained in the Program Year 2007 Consolidated Annual Performance and Evaluation Report (CAPER) for the City of Carrollton is accurate to the best of my knowledge.

\_\_\_\_\_  
Leonard Martin  
City Manager

\_\_\_\_\_  
Date

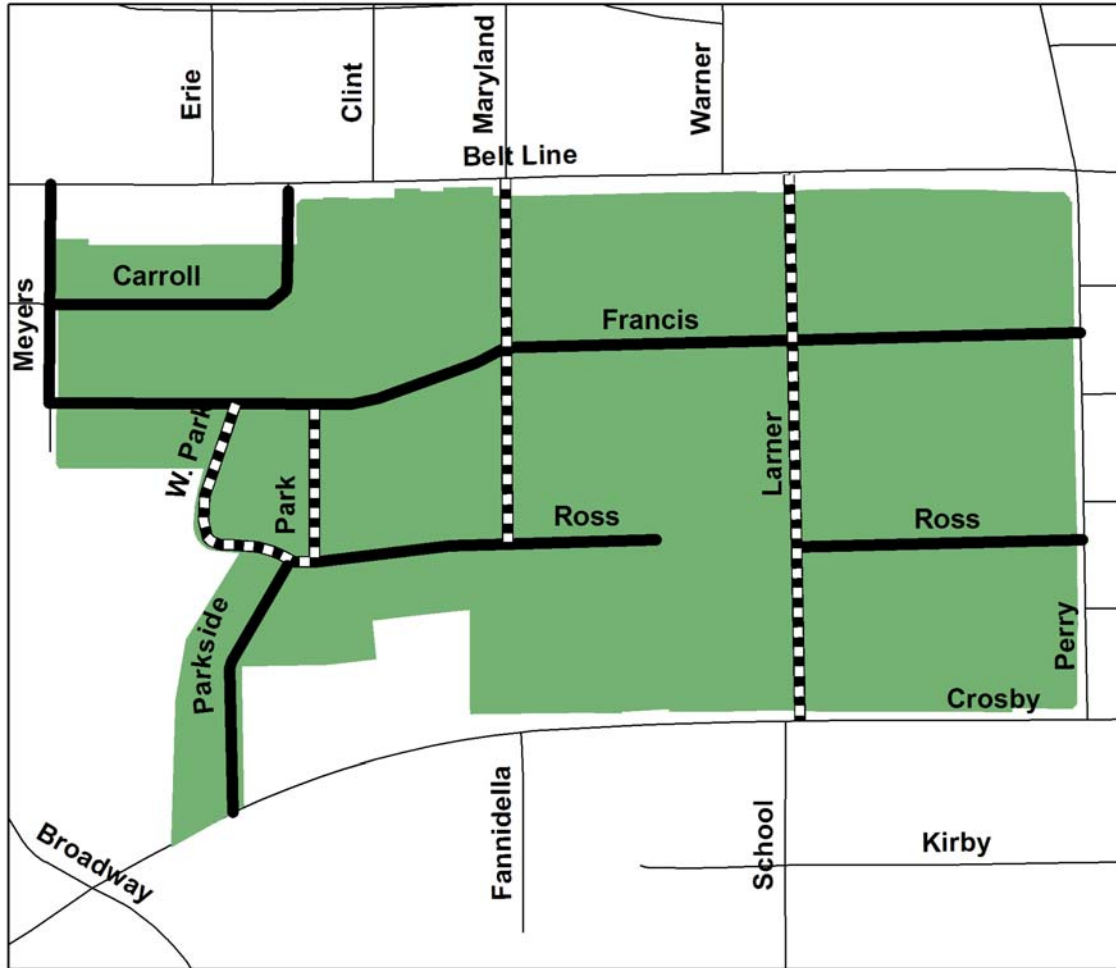
DRAFT

CDBG Accounts Ledger  
CITY OF CARROLLTON, TEXAS  
CDBG ACCOUNTS LEDGER  
2007 PROGRAM YEAR

Program Year	Program/Project	HUD ID#	Budgeted Amount (Project Start)	Budget Transfers PY 2007	Beginning Balance 10/1/2007	Adjustments	Total Expenditures PY 2007	Ending Balance 9/30/2008	Acct #
1999	Grant Administration & Planning	6	\$ 116,000.00		\$ -		\$ -	\$ -	0013
1999	Renovation of Old City Hall	7	\$ 600,000.00		\$ -		\$ -	\$ -	0015
1999	Fair Housing Study	8	\$ 25,000.00		\$ -		\$ -	\$ -	0014
2000	Renovation of Old City Hall	7	\$ 350,000.00		\$ -		\$ -	\$ -	0015
2000	Grant Administration & Planning	6	\$ 135,308.00		\$ -		\$ -	\$ -	0013
2000	Sidewalk Reconstruction	11	\$ 209,814.58		\$ -		\$ -	\$ -	01G5
2001	Renovation of Old City Hall	7	\$ 775,245.00		\$ -		\$ -	\$ -	0015
2001	Grant Administration & Planning	6	\$ 75,184.00		\$ -		\$ -	\$ -	0013
2002	Renovation of Old City Hall	7	\$ 674,870.42		\$ -		\$ -	\$ -	0015
2002	Grant Administration & Planning	6	\$ 112,645.00		\$ -		\$ -	\$ -	0013
2003	Grant Administration & Planning	6	\$ 106,837.58		\$ -		\$ -	\$ -	0013
2003	HP - Streets & Sidewalks - Ph 1	12	\$ 898,997.00		\$ -		\$ -	\$ -	100880299
2004	Grant Administration & Planning	6	\$ 107,073.00		\$ -		\$ -	\$ -	0013
2004	HP - Streets & Sidewalks - Ph 2	12	\$ 922,863.00		\$ -		\$ -	\$ -	100870299
2005	Grant Administration & Planning	6	\$ 138,980.00		\$ -		\$ -	\$ -	100850299
2006	Carrollton Highlands	2	\$ 749,566.00		\$ 74,956.80		\$ 74,956.80	\$ -	103710299
2006	People Helping People	3	\$ 40,000.00		\$ 28,312.41		\$ 22,091.00	\$ 6,221.41	103720299
2006	Enhanced Code Enforcement	4	\$ 51,842.00		-		-	-	104110299
2006	Grant Administration & Planning	18	\$ 136,327.00		\$ 73,072.47	\$ (19,500.00)	\$ 53,572.47	\$ -	1000850299
2006	Francis Perry Estates	19	\$ 685,177.00		\$ 685,177.00		\$ 643,583.92	\$ 41,613.08	106650299
2006	People Helping People	16	\$ 15,000.00		\$ 15,000.00		-	\$ 15,000.00	103720299
2006	Enhanced Code Enforcement	17	\$ 51,842.00		\$ 39,689.91		\$ 39,689.91	\$ -	104110299
2006	Analysis of Impediments*	24	\$ 19,500.00			\$ 19,500.00	\$ 16,900.00	\$ 2,600.00	108070299
2007	Grant Administration & Planning	20	\$ 77,251.50		\$ 77,251.50		\$ 12,886.73	\$ 64,365.77	100850299
2007	Francis Perry Estates PH II	21	\$ 739,299.50		\$ 739,299.50		\$ 532,641.78	\$ 206,657.72	107780299
2007	People Helping People	22	\$ 15,000.00		\$ 15,000.00		-	\$ 15,000.00	103720299
2007	Enhanced Code Enforcement	23	\$ 54,156.00		\$ 54,156.00		\$ 4,352.00	\$ 49,804.00	104110299
<b>Totals</b>					\$ 1,801,915.39	\$ -	\$ 1,400,653.41	\$ 401,261.98	

\* Transfer adjustment from Grant Admin and Planning 2006

# Francis Perry Estates Neighborhood Revitalization Map



- NOTICE Area
- Concrete Streets to be Reconstructed
- Streets to be Overlaid with new Asphalt

U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT  
OFFICE OF COMMUNITY PLANNING AND DEVELOPMENT  
INTEGRATED DISBURSEMENT AND INFORMATION SYSTEM  
CDBG ACTIVITY SUMMARY REPORT (GPR) FOR PROGRAM YEAR 2007  
10-01-2007 TO 09-30-2008  
CARROLLTON, TX

PGM YEAR: 2005  
PROJECT: 0001 - GRANT PLANNING AND ADMINISTRATION  
ACTIVITY: 6 - GRANT ADMINISTRATION AND PLANNING  
STATUS: COMPLETED 11-06-07  
OBJECTIVE: OBJECTIVE/OUTCOME NOT NECESSARY  
OUTCOME: FOR PLANNING/ADMIN ACTIVITIES  
MATRIX CODE: 21A REG CITATION: 570.206 NATIONAL OBJ:

LOCATION: CITY OF CARROLLTON  
DEPARTMENT OF COMMUNITY DEVELOPMENT  
1945 EAST JACKSON ROAD  
CARROLLTON, TX 75006  
DESCRIPTION: ACTIVITIES INCLUDE, BUT ARE NOT LIMITED TO THE IMPLEMENTATION, COORDINATION,  
MONITORING AND EVALUATION OF CDBG ELIGIBLE ACTIVITIES. OLD ACTIVITY NUMBER:  
456-CAP-0013

FINANCING:		TOTAL #	#HISPANIC
INITIAL FUNDING DATE:	09-06-00	0	0
ACTIVITY ESTIMATE:	766,870.91	0	0
FUNDED AMOUNT:	766,870.91	0	0
UNLIQ OBLIGATIONS:	0.00	0	0
DRAWN THRU PGM YR:	766,870.91	0	0
DRAWN IN PGM YR:	0.00	0	0

NUMBER OF ASSISTED:	TOTAL		
TOT EXTREMELY LOW:	0	WHITE:	0
TOT LOW:	0	BLACK/AFRICAN AMERICAN:	0
TOT MOD:	0	ASIAN:	0
TOT NON LOW MOD:	0	AMERICAN INDIAN/ALASKAN NATIVE:	0
TOTAL:	0	NATIVE HAWAIIAN/OTHER PACIFIC ISLANDER:	0
PERCENT LOW / MOD:	0.00	AMERICAN INDIAN/ALASKAN NATIVE & WHITE:	0
		ASIAN & WHITE:	0
		BLACK/AFRICAN AMERICAN & WHITE:	0
		AM. INDIAN/ALASKAN NATIVE & BLACK/AFRICAN AM:	0
		OTHER MULTI-RACIAL:	0
		ASIAN/PACIFIC ISLANDER:	0
		HISPANIC:	0
		TOTAL:	0

TOTAL FEMALE HEADED: 0

ACCOMPLISHMENTS BY YEAR:	REPORT YEAR	PROPOSED TYPE	PROPOSED UNITS	ACTUAL TYPE	ACTUAL UNITS
	1999		0		0
	2000		0		0
	2001		0		0
	2002		0		0
	2004		0		0
	2005		0		0
	TOTAL:		0		0

ACCOMPLISHMENT NARRATIVE: \*\*\*\*\*

EXTENDED ACTIVITY NARRATIVE: \*\*\*\*\*

U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT  
OFFICE OF COMMUNITY PLANNING AND DEVELOPMENT  
INTEGRATED DISBURSEMENT AND INFORMATION SYSTEM  
CDBG ACTIVITY SUMMARY REPORT (GPR) FOR PROGRAM YEAR 2007  
10-01-2007 TO 09-30-2008  
CARROLLTON, TX

PGM YEAR: 2005  
PROJECT: 0002 - CARROLLTON HIGHLANDS - STREETS & SIDEWALK RECONSTRUCTION  
ACTIVITY: 13 - CARROLLTON HIGHLANDS - STREETS & SDWLKS  
LMA  
OBJECTIVE: CREATE SUITABLE LIVING ENVIRONMENTS  
OUTCOME: SUSTAINABILITY  
MATRIX CODE: 03K  
REG CITATION: 570.201(C)  
NATIONAL OBJ:

STATUS: COMPLETED 06-30-08

LOCATION: DESCRIPTION:  
CT: 013714 BG: 1 CONSTRUCTION OF STREETS AND SIDEWALKS IN THE CARROLLTON HIGHLANDS NEIGHBORHOOD  
1800 BLOCKS OF HIGHLAND DR., TARTAN DR., BALMOR - THIRD NOTICE NEIGHBORHOOD  
AL DR. AND 1100 AND 1200 BLOCKS OF PERRY RD.  
CARROLLTON, TX 75006

FINANCING:		TOTAL #		#HISPANIC
INITIAL FUNDING DATE:	06-23-06	WHITE:	0	0
ACTIVITY ESTIMATE:	749,566.00	BLACK/AFRICAN AMERICAN:	0	0
FUNDED AMOUNT:	749,566.00	ASIAN:	0	0
UNLIQ OBLIGATIONS:	0.00	AMERICAN INDIAN/ALASKAN NATIVE:	0	0
DRAWN THRU PGM YR:	749,566.00	NATIVE HAWAIIAN/OTHER PACIFIC ISLANDER:	0	0
DRAWN IN PGM YR:	74,956.60	AMERICAN INDIAN/ALASKAN NATIVE & WHITE:	0	0
		ASIAN & WHITE:	0	0
		BLACK/AFRICAN AMERICAN & WHITE:	0	0
		AM. INDIAN/ALASKAN NATIVE & BLACK/AFRICAN AM:	0	0
		OTHER MULTI-RACIAL:	0	0

NUMBER OF ASSISTED:

	TOTAL		TOTAL #	#HISPANIC
TOT EXTREMELY LOW:	0	TOTAL:	0	0
TOT LOW:	0			
TOT MOD:	0			
TOT NON LOW MOD:	0			
TOTAL:	0			
PERCENT LOW / MOD:	0.00			

TOTAL FEMALE HEADED: 0

ACCOMPLISHMENTS BY YEAR:

REPORT YEAR	PROPOSED TYPE	PROPOSED UNITS	ACTUAL TYPE	ACTUAL UNITS
2005	01 - PEOPLE (GENERAL)	506	01 - PEOPLE (GENERAL)	0
2006	01 - PEOPLE (GENERAL)	0	01 - PEOPLE (GENERAL)	0
2007	01 - PEOPLE (GENERAL)	0	01 - PEOPLE (GENERAL)	0
TOTAL:		506		0
CENSUS TRACT PERCENT LOW / MOD:	62.50			

ACCOMPLISHMENT NARRATIVE: THIS ACTIVITY WAS COMPLETED IN JANUARY 2008.

EXTENDED ACTIVITY NARRATIVE: \*\*\*\*\*

U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT  
OFFICE OF COMMUNITY PLANNING AND DEVELOPMENT  
INTEGRATED DISBURSEMENT AND INFORMATION SYSTEM  
CDBG ACTIVITY SUMMARY REPORT (GPR) FOR PROGRAM YEAR 2007  
10-01-2007 TO 09-30-2008  
CARROLLTON, TX

PGM YEAR: 2005  
PROJECT: 0003 - PEOPLE HELPING PEOPLE PROGRAM

OBJECTIVE: PROVIDE DECENT AFFORDABLE HOUSING  
OUTCOME: AVAILABILITY/ACCESSIBILITY

ACTIVITY: 14 - PEOPLE HELPING PEOPLE  
STATUS: UNDERWAY  
LOCATION: VARIOUS

MATRIX CODE: 14A REG CITATION: 570.202 NATIONAL OBJ: LMH

DESCRIPTION:  
HOME MAINTENANCE ASSISTANCE PROGRAM FOR THE ELDERLY AND DISABLED

CARROLLTON, TX 75006

FINANCING:

INITIAL FUNDING DATE: 06-27-06  
ACTIVITY ESTIMATE: 40,000.00  
FUNDED AMOUNT: 40,000.00  
UNLIQ OBLIGATIONS: 0.00  
DRAWN THRU PGM YR: 33,778.59  
DRAWN IN PGM YR: 22,091.00

WHITE: 12  
BLACK/AFRICAN AMERICAN: 1  
ASIAN: 0  
AMERICAN INDIAN/ALASKAN NATIVE: 0  
NATIVE HAWAIIAN/OTHER PACIFIC ISLANDER: 0  
AMERICAN INDIAN/ALASKAN NATIVE & WHITE: 0  
ASIAN & WHITE: 0  
BLACK/AFRICAN AMERICAN & WHITE: 0  
AM.INDIAN/ALASKAN NATIVE & BLACK/AFRICAN AM: 0

TOTAL # #HISPANIC

12 1  
1 0  
0 0  
0 0  
0 0  
0 0  
0 0  
0 0  
0 0  
0 0  
13 1

NUMBER OF HOUSEHOLDS ASSISTED:

OWNER RENTER TOTAL  
TOT EXTREMELY LOW: 7 0 7  
TOT LOW: 6 0 6  
TOT MOD: 0 0 0  
TOT NON LOW MOD: 0 0 0  
TOTAL: 13 0 13  
PERCENT LOW / MOD: 100.00 0.00 100.00

OTHER MULTI-RACIAL: 0  
TOTAL: 13

TOTAL FEMALE HEADED: 3

ACCOMPLISHMENTS BY YEAR:

REPORT YEAR	PROPOSED TYPE	PROPOSED UNITS	ACTUAL TYPE	ACTUAL UNITS
2005	10 - HOUSING UNITS	0	10 - HOUSING UNITS	0
2006	10 - HOUSING UNITS	15	10 - HOUSING UNITS	13
2007	10 - HOUSING UNITS	0	10 - HOUSING UNITS	0
TOTAL:		15		13

ACCOMPLISHMENT NARRATIVE: SEVEN PEOPLE HELPING PEOPLE MINOR HOME REPAIR PROJECTS WERE COMPLETED DURING PY 2007

EXTENDED ACTIVITY NARRATIVE: \*\*\*\*\*



U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT  
OFFICE OF COMMUNITY PLANNING AND DEVELOPMENT  
INTEGRATED DISBURSEMENT AND INFORMATION SYSTEM  
CDBG ACTIVITY SUMMARY REPORT (GPR) FOR PROGRAM YEAR 2007  
10-01-2007 TO 09-30-2008  
CARROLLTON, TX

PGM YEAR: 2005  
PROJECT: 0004 - ENHANCED CODE ENFORCEMENT  
ACTIVITY: 15 - ENHANCED CODE ENFORCEMENT  
STATUS: COMPLETED 06-30-08  
LOCATION:  
2000 CDBG TARGET AREA

OBJECTIVE: CREATE SUITABLE LIVING ENVIRONMENTS  
OUTCOME: SUSTAINABILITY  
MATRIX CODE: 15 REG CITATION: 570.202(C) NATIONAL OBJ: LMA

DESCRIPTION:  
ENHANCED CODE ENFORCEMENT IN THE 2000 CDBG TARGET AREA

CARROLLTON, TX 75006

FINANCING:  
INITIAL FUNDING DATE: 06-27-06  
ACTIVITY ESTIMATE: 51,842.00  
FUNDED AMOUNT: 51,842.00  
UNLIQ OBLIGATIONS: 0.00  
DRAWN THRU PGM YR: 51,842.00  
DRAWN IN PGM YR: 0.00

	TOTAL #	#HISPANIC
WHITE:	0	0
BLACK/AFRICAN AMERICAN:	0	0
ASIAN:	0	0
AMERICAN INDIAN/ALASKAN NATIVE:	0	0
NATIVE HAWAIIAN/OTHER PACIFIC ISLANDER:	0	0
AMERICAN INDIAN/ALASKAN NATIVE & WHITE:	0	0
ASIAN & WHITE:	0	0
BLACK/AFRICAN AMERICAN & WHITE:	0	0
AM. INDIAN/ALASKAN NATIVE & BLACK/AFRICAN AM:	0	0
OTHER MULTI-RACIAL:	0	0
TOTAL:	0	0

NUMBER OF ASSISTED:  
TOTAL  
TOT EXTREMELY LOW: 0  
TOT LOW: 0  
TOT MOD: 0  
TOT NON LOW MOD: 0  
TOTAL: 0  
PERCENT LOW / MOD: 0.00

TOTAL FEMALE HEADED: 0

ACCOMPLISHMENTS BY YEAR:

REPORT YEAR	PROPOSED TYPE	PROPOSED UNITS	ACTUAL TYPE	ACTUAL UNITS
2005	01 - PEOPLE (GENERAL)	1,151	01 - PEOPLE (GENERAL)	0
2006	01 - PEOPLE (GENERAL)	0	01 - PEOPLE (GENERAL)	0
2007	01 - PEOPLE (GENERAL)	0	01 - PEOPLE (GENERAL)	2,000
TOTAL:		1,151		2,000

CENSUS TRACT PERCENT LOW / MOD: 55.00

ACCOMPLISHMENT NARRATIVE: ACTIVITY COMPLETED.

EXTENDED ACTIVITY NARRATIVE: \*\*\*\*\*

U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT  
 OFFICE OF COMMUNITY PLANNING AND DEVELOPMENT  
 INTEGRATED DISBURSEMENT AND INFORMATION SYSTEM  
 CDBG ACTIVITY SUMMARY REPORT (GPR) FOR PROGRAM YEAR 2007  
 10-01-2007 TO 09-30-2008  
 CARROLLTON, TX

PGM YEAR: 2006  
 PROJECT: 0003 - PEOPLE HELPING PEOPLE  
 ACTIVITY: 16 - PEOPLE HELPING PEOPLE  
 STATUS: FUNDS BUDGETED

OBJECTIVE: PROVIDE DECENT AFFORDABLE HOUSING  
 OUTCOME: AVAILABILITY/ACCESSIBILITY  
 MATRIX CODE: 14A REG CITATION: 570.202

NATIONAL OBJ: LMH

LOCATION: VARIOUS  
 CARROLLTON, TX 75006  
 DESCRIPTION: HOME MAINTENANCE ASSISTANCE PROGRAM FOR THE ELDERLY AND DISABLED.

FINANCING:		TOTAL #	#HISPANIC
INITIAL FUNDING DATE:	03-02-07	WHITE:	6
ACTIVITY ESTIMATE:	15,000.00	BLACK/AFRICAN AMERICAN:	4
FUNDED AMOUNT:	15,000.00	ASIAN:	0
UNLIQ OBLIGATIONS:	0.00	AMERICAN INDIAN/ALASKAN NATIVE:	0
DRAWN THRU PGM YR:	0.00	NATIVE HAWAIIAN/OTHER PACIFIC ISLANDER:	0
DRAWN IN PGM YR:	0.00	AMERICAN INDIAN/ALASKAN NATIVE & WHITE:	0
		ASIAN & WHITE:	0
		BLACK/AFRICAN AMERICAN & WHITE:	0
		AM. INDIAN/ALASKAN NATIVE & BLACK/AFRICAN AM:	0
		OTHER MULTI-RACIAL:	0
		TOTAL:	10

NUMBER OF HOUSEHOLDS ASSISTED:			
	OWNER	RENTER	TOTAL
TOT EXTREMELY LOW:	7	0	7
TOT LOW:	3	0	3
TOT MOD:	0	0	0
TOT NON LOW MOD:	0	0	0
TOTAL:	10	0	10
PERCENT LOW / MOD:	100.00	0.00	100.00

TOTAL FEMALE HEADED: 3

ACCOMPLISHMENTS BY YEAR:			PROPOSED UNITS	ACTUAL TYPE	ACTUAL UNITS
REPORT YEAR	PROPOSED TYPE				
2005	10 - HOUSING UNITS		12	10 - HOUSING UNITS	0
2006	10 - HOUSING UNITS		15	10 - HOUSING UNITS	10
2007	10 - HOUSING UNITS		12	10 - HOUSING UNITS	7
TOTAL:			39		17

ACCOMPLISHMENT NARRATIVE: SEVEN PEOPLE HELPING PEOPLE MINOR HOME REPAIR PROJECTS WERE COMPLETED DURING PY 2007

EXTENDED ACTIVITY NARRATIVE: \*\*\*\*\*

U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT  
 OFFICE OF COMMUNITY PLANNING AND DEVELOPMENT  
 INTEGRATED DISBURSEMENT AND INFORMATION SYSTEM  
 CDBG ACTIVITY SUMMARY REPORT (GPR) FOR PROGRAM YEAR 2007  
 10-01-2007 TO 09-30-2008  
 CARROLLTON, TX

PGM YEAR: 2006  
 PROJECT: 0004 - ENHANCED CODE ENFORCEMENT  
 ACTIVITY: 17 - ENHANCED CODE ENFORCEMENT  
 STATUS: COMPLETED 07-15-08

OBJECTIVE: CREATE SUITABLE LIVING ENVIRONMENTS  
 OUTCOME: SUSTAINABILITY  
 MATRIX CODE: 15 REG CITATION: 570.202(C) NATIONAL OBJ: LMA

LOCATION:

2000 CDBG TARGET AREA  
 CARROLLTON, TX 75006

FINANCING:

INITIAL FUNDING DATE: 03-02-07  
 ACTIVITY ESTIMATE: 51,842.00  
 FUNDED AMOUNT: 51,842.00  
 UNLIQ OBLIGATIONS: 0.00  
 DRAWN THRU PGM YR: 51,842.00

DRAWN IN PGM YR: 39,689.91

NUMBER OF ASSISTED:

	TOTAL
TOT EXTREMELY LOW:	0
TOT LOW:	0
TOT MOD:	0
TOT NON LOW MOD:	0
TOTAL:	0
PERCENT LOW / MOD:	0.00

TOTAL FEMALE HEADED: 0

DESCRIPTION:

ENHANCED CODE ENFORCEMENT IN THE 2000 CDBG TARGET AREA

	TOTAL #	#HISPANIC
WHITE:	0	0
BLACK/AFRICAN AMERICAN:	0	0
ASIAN:	0	0
AMERICAN INDIAN/ALASKAN NATIVE:	0	0
NATIVE HAWAIIAN/OTHER PACIFIC ISLANDER:	0	0
AMERICAN INDIAN/ALASKAN NATIVE & WHITE:	0	0
ASIAN & WHITE:	0	0
BLACK/AFRICAN AMERICAN & WHITE:	0	0
AM.INDIAN/ALASKAN NATIVE & BLACK/AFRICAN AM:	0	0
OTHER MULTI-RACIAL:	0	0
TOTAL:	0	0

ACCOMPLISHMENTS BY YEAR:

REPORT YEAR	PROPOSED TYPE	PROPOSED UNITS	ACTUAL TYPE	ACTUAL UNITS
2006	01 - PEOPLE (GENERAL)	2,000	01 - PEOPLE (GENERAL)	0
2007	01 - PEOPLE (GENERAL)	0	01 - PEOPLE (GENERAL)	1,130
TOTAL:		2,000		1,130

CENSUS TRACT PERCENT LOW / MOD: 57.10

ACCOMPLISHMENT NARRATIVE: ACTIVITY COMPLETED.

EXTENDED ACTIVITY NARRATIVE: \*\*\*\*\*

U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT  
OFFICE OF COMMUNITY PLANNING AND DEVELOPMENT  
INTEGRATED DISBURSEMENT AND INFORMATION SYSTEM  
CDBG ACTIVITY SUMMARY REPORT (GPR) FOR PROGRAM YEAR 2007  
10-01-2007 TO 09-30-2008  
CARROLLTON, TX

PGM YEAR: 2006  
PROJECT: 0001 - GRANT PLANNING AND ADMINISTRATION  
ACTIVITY: 18 - GRANT ADMINISTRATION AND PLANNING  
STATUS: UNDERWAY

OBJECTIVE: OBJECTIVE/OUTCOME NOT NECESSARY  
OUTCOME: FOR PLANNING/ADMIN ACTIVITIES  
MATRIX CODE: 21A REG CITATION: 570.206 NATIONAL OBJ:

LOCATION:  
CITY OF CARROLLTON  
DIVISION OF COMMUNITY DEVELOPMENT  
1945 E. JACKSON ROAD  
CARROLLTON, TX 75006

DESCRIPTION:  
ACTIVITIES INCLUDE, BUT ARE NOT LIMITED TO THE IMPLEMENTATION, COORDINATION,  
MONITORING AND EVALUATION OF CDBG ELIGIBLE ACTIVITIES. OLD ACTIVITY NUMBER:  
456-CAP-0013

FINANCING:  
INITIAL FUNDING DATE: 03-02-07  
ACTIVITY ESTIMATE: 136,327.00  
FUNDED AMOUNT: 106,615.26  
UNLIQ OBLIGATIONS: 73,072.47  
DRAWN THRU PGM YR: 106,615.26  
DRAWN IN PGM YR: 53,572.47

	TOTAL #	#HISPANIC
WHITE:	0	0
BLACK/AFRICAN AMERICAN:	0	0
ASIAN:	0	0
AMERICAN INDIAN/ALASKAN NATIVE:	0	0
NATIVE HAWAIIAN/OTHER PACIFIC ISLANDER:	0	0
AMERICAN INDIAN/ALASKAN NATIVE & WHITE:	0	0
ASIAN & WHITE:	0	0
BLACK/AFRICAN AMERICAN & WHITE:	0	0
AM. INDIAN/ALASKAN NATIVE & BLACK/AFRICAN AM:	0	0
OTHER MULTI-RACIAL:	0	0
TOTAL:	0	0

NUMBER OF ASSISTED:  
  
TOTAL  
TOT EXTREMELY LOW: 0  
TOT LOW: 0  
TOT MOD: 0  
TOT NON LOW MOD: 0  
TOTAL: 0  
PERCENT LOW / MOD: 0.00

TOTAL FEMALE HEADED: 0

ACCOMPLISHMENTS BY YEAR:  
REPORT YEAR PROPOSED TYPE  
2006  
TOTAL:

PROPOSED UNITS	ACTUAL TYPE	ACTUAL UNITS
0		0
0		0

ACCOMPLISHMENT NARRATIVE: ACTIVITY PARTIALLY FUNDS THREE STAFF POSITIONS, INCLUDING PARTIAL SALARIES AND OPERATING EXPENSES. ALL THREE POSITIONS ARE FILLED AND EMPLOYEES ARE WORKING TO IMPLEMENT CITY'S ADOPTED CONSOLIDATED PLAN.

EXTENDED ACTIVITY NARRATIVE: \*\*\*\*\*

U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT  
OFFICE OF COMMUNITY PLANNING AND DEVELOPMENT  
INTEGRATED DISBURSEMENT AND INFORMATION SYSTEM  
CDBG ACTIVITY SUMMARY REPORT (GPR) FOR PROGRAM YEAR 2007  
10-01-2007 TO 09-30-2008  
CARROLLTON, TX

PGM YEAR: 2006 OBJECTIVE: CREATE SUITABLE LIVING ENVIRONMENTS  
PROJECT: 0002 - FRANCIS PERRY - STREETS & SIDEWALKS OUTCOME: SUSTAINABILITY  
ACTIVITY: 19 - FRANCIS PERRY ESTATES- STREETS & SDWLKS MATRIX CODE: 03K REG CITATION: 570.201(C) NATIONAL OBJ:  
LMA

STATUS: UNDERWAY

LOCATION:

1300-1700 FRANCIS, 1000-1100 S.MARYLAND&MYER

NEIGHBORHOOD

S,1000-1200 LARNER, 1500-1700 ROSS, 1000 E.PA  
RK, 1100 W. PARK, 1500 PARKSIDE, 1300 CARROLL  
CARROLLTON, TX 75006

DESCRIPTION:

RECONSTRUCTION OF STREETS AND SIDEWALKS IN THE FRANCIS PERRYESTATES

- FOURTH NOTICE PROJECT

FINANCING:

INITIAL FUNDING DATE: 03-02-07  
ACTIVITY ESTIMATE: 685,177.00  
FUNDED AMOUNT: 685,177.00  
UNLIQ OBLIGATIONS: 0.00  
DRAWN THRU PGM YR: 643,563.92  
DRAWN IN PGM YR: 643,563.92

WHITE: 0  
BLACK/AFRICAN AMERICAN: 0  
ASIAN: 0  
AMERICAN INDIAN/ALASKAN NATIVE: 0  
NATIVE HAWAIIAN/OTHER PACIFIC ISLANDER: 0  
AMERICAN INDIAN/ALASKAN NATIVE & WHITE: 0  
ASIAN & WHITE: 0  
BLACK/AFRICAN AMERICAN & WHITE: 0  
AM.INDIAN/ALASKAN NATIVE & BLACK/AFRICAN AM: 0  
OTHER MULTI-RACIAL: 0

TOTAL # #HISPANIC  
0 0  
0 0  
0 0  
0 0  
0 0  
0 0  
0 0  
0 0  
0 0  
0 0

NUMBER OF ASSISTED:

TOTAL  
TOT EXTREMELY LOW: 0  
TOT LOW: 0  
TOT MOD: 0  
  
TOT NON LOW MOD: 0  
TOTAL: 0  
PERCENT LOW / MOD: 0.00

TOTAL: 0 0

TOTAL FEMALE HEADED: 0

ACCOMPLISHMENTS BY YEAR:

REPORT YEAR	PROPOSED TYPE	PROPOSED UNITS	ACTUAL TYPE	ACTUAL UNITS
2006	01 - PEOPLE (GENERAL)	0	01 - PEOPLE (GENERAL)	0
2007	01 - PEOPLE (GENERAL)	0	01 - PEOPLE (GENERAL)	0
TOTAL:		0		0

CENSUS TRACT PERCENT LOW / MOD: 62.50

ACCOMPLISHMENT NARRATIVE: PROJECT WILL BE BID DURING PY 2007

EXTENDED ACTIVITY NARRATIVE: \*\*\*\*\*

U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT  
 OFFICE OF COMMUNITY PLANNING AND DEVELOPMENT  
 INTEGRATED DISBURSEMENT AND INFORMATION SYSTEM  
 CDBG ACTIVITY SUMMARY REPORT (GPR) FOR PROGRAM YEAR 2007  
 10-01-2007 TO 09-30-2008  
 CARROLLTON, TX

PGM YEAR: 2007  
 PROJECT: 0001 - GRANT ADMINISTRATION AND PLANNING  
 ACTIVITY: 20 - GRANT ADMINISTRATION AND PLANNING  
 STATUS: UNDERWAY  
 LOCATION: CITY OF CARROLLTON  
 COMMUNITY SERVICES DIVISION  
 1945 E. JACKSON ROAD  
 CARROLLTON, TX 75006

OBJECTIVE: OBJECTIVE/OUTCOME NOT NECESSARY  
 OUTCOME: FOR PLANNING/ADMIN ACTIVITIES  
 REG CITATION: 570.206  
 NATIONAL OBJ:

MATRIX CODE: 21A

DESCRIPTION:  
 ACTIVITIES INCLUDE, BUT ARE NOT LIMITED TO THE IMPLEMENTATION, COORDINATION,  
 MONITORING AND EVALUATION OF CDBG AND OTHERRELATED ACTIVITIES.

FINANCING:			TOTAL #	#HISPANIC
INITIAL FUNDING DATE:	04-01-08	WHITE:	0	0
ACTIVITY ESTIMATE:	77,251.50	BLACK/AFRICAN AMERICAN:	0	0
FUNDED AMOUNT:	16,477.50	ASIAN:	0	0
UNLIQ OBLIGATIONS:	0.00	AMERICAN INDIAN/ALASKAN NATIVE:	0	0
DRAWN THRU PGM YR:	12,885.73	NATIVE HAWAIIAN/OTHER PACIFIC ISLANDER:	0	0
DRAWN IN PGM YR:	12,885.73	AMERICAN INDIAN/ALASKAN NATIVE & WHITE:	0	0
		ASIAN & WHITE:	0	0
		BLACK/AFRICAN AMERICAN & WHITE:	0	0
		AM.INDIAN/ALASKAN NATIVE & BLACK/AFRICAN AM:	0	0
		OTHER MULTI-RACIAL:	0	0
		TOTAL:	0	0
NUMBER OF ASSISTED:				
	TOTAL			
TOT EXTREMELY LOW:	0			
TOT LOW:	0			
TOT MOD:	0			
TOT NON LOW MOD:	0			
TOTAL:	0			
PERCENT LOW / MOD:	0.00			
TOTAL FEMALE HEADED:	0			

ACCOMPLISHMENTS BY YEAR:		PROPOSED UNITS	ACTUAL TYPE	ACTUAL UNITS
REPORT YEAR	PROPOSED TYPE			
2007		0		0
TOTAL:		0		0

ACCOMPLISHMENT NARRATIVE: ACTIVITY PARTIALLY FUNDS THREE STAFF POSITIONS, INCLUDING PARTIAL SALARIES AND OPERATING EXPENSES. ALL THREE POSITIONS ARE FILLED AND EMPLOYEES ARE WORKING TO IMPLEMENT CITY'S ADOPTED CONSOLIDATED PLAN.

EXTENDED ACTIVITY NARRATIVE: \*\*\*\*\*

U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT  
 OFFICE OF COMMUNITY PLANNING AND DEVELOPMENT  
 INTEGRATED DISBURSEMENT AND INFORMATION SYSTEM  
 CDBG ACTIVITY SUMMARY REPORT (GPR) FOR PROGRAM YEAR 2007  
 10-01-2007 TO 09-30-2008  
 CARROLLTON, TX

PGM YEAR: 2007  
 PROJECT: 0002 - FRANCIS PERRY ESTATES -STREETS & SIDEWALKS  
 ACTIVITY: 21 - FRANCIS PERRY ESTATES-STREETS & SDWLKS  
 STATUS: UNDERWAY  
 LOCATION: 1300-1700 FRANCIS, 1000-1100 S.MARYLAND&MYER,  
 1000-1200 LARNER, 1500-1700 ROSS, 1000E.PARK,  
 1100 W.PARK, 1500 PARKSIDE,1300 CARROLL  
 CARROLLTON, TX 75006

OBJECTIVE: CREATE SUITABLE LIVING ENVIRONMENTS  
 OUTCOME: SUSTAINABILITY  
 MATRIX CODE: 03K REG CITATION: 570.201 (C) NATIONAL OBJ: LMA

DESCRIPTION:  
 RECONSTRUCTION OF STREETS & SIDEWALKS IN THE FRANCIS PERRYESTATES NEIGHBORHOOD  
 - FOURTH N.O.T.I.C.E. PROJECT

FINANCING:		TOTAL #	#HISPANIC
INITIAL FUNDING DATE:	04-01-08	WHITE:	0
ACTIVITY ESTIMATE:	739,299.50	BLACK/AFRICAN AMERICAN:	0
FUNDED AMOUNT:	739,299.50	ASIAN:	0
UNLIQ OBLIGATIONS:	0.00	AMERICAN INDIAN/ALASKAN NATIVE:	0
DRAWN THRU PGM YR:	532,641.78	NATIVE HAWAIIAN/OTHER PACIFIC ISLANDER:	0
DRAWN IN PGM YR:	532,641.78	AMERICAN INDIAN/ALASKAN NATIVE & WHITE:	0
		ASIAN & WHITE:	0
		BLACK/AFRICAN AMERICAN & WHITE:	0
		AM.INDIAN/ALASKAN NATIVE & BLACK/AFRICAN AM:	0
		OTHER MULTI-RACIAL:	0
		TOTAL:	0

NUMBER OF ASSISTED:

	TOTAL
TOT EXTREMELY LOW:	0
TOT LOW:	0
TOT MOD:	0
TOT NON LOW MOD:	0
TOTAL:	0
PERCENT LOW / MOD:	0.00

TOTAL FEMALE HEADED: 0

ACCOMPLISHMENTS BY YEAR:

REPORT YEAR	PROPOSED TYPE	PROPOSED UNITS	ACTUAL TYPE	ACTUAL UNITS
2007	01 - PEOPLE (GENERAL)	0	01 - PEOPLE (GENERAL)	0
TOTAL:		0		0

CENSUS TRACT PERCENT LOW / MOD: 62.50

ACCOMPLISHMENT NARRATIVE: FRANCIS PERRY ESTATES PROJECT IS NOW IN PROGRESS AS OF MAY 2008.  
 ESTIMATED COMPLETION TIME IS APPROXIMATELY 18 MONTHS.

EXTENDED ACTIVITY NARRATIVE: \*\*\*\*\*

U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT  
OFFICE OF COMMUNITY PLANNING AND DEVELOPMENT  
INTEGRATED DISBURSEMENT AND INFORMATION SYSTEM  
CDBG ACTIVITY SUMMARY REPORT (GPR) FOR PROGRAM YEAR 2007  
10-01-2007 TO 09-30-2008  
CARROLLTON, TX

PGM YEAR: 2007  
PROJECT: 0003 - PEOPLE HELPING PEOPLE  
ACTIVITY: 22 - PEOPLE HELPING PEOPLE  
STATUS: FUNDS BUDGETED

OBJECTIVE: CREATE SUITABLE LIVING ENVIRONMENTS  
OUTCOME: SUSTAINABILITY  
NATIONAL OBJ: LMH

MATRIX CODE: 14A REG CITATION: 270.202

LOCATION:

VARIOUS  
CARROLLTON, TX 75006

DESCRIPTION:

MINOR EXTERIOR HOME REPAIRS FOR THE ELDERLY AND DISABLED.

FINANCING:

INITIAL FUNDING DATE: 04-01-08  
ACTIVITY ESTIMATE: 15,000.00  
FUNDED AMOUNT: 15,000.00  
UNLIQ OBLIGATIONS: 0.00  
DRAWN THRU PGM YR: 0.00  
DRAWN IN PGM YR: 0.00

WHITE: 4  
BLACK/AFRICAN AMERICAN: 0  
ASIAN: 1  
AMERICAN INDIAN/ALASKAN NATIVE: 0  
NATIVE HAWAIIAN/OTHER PACIFIC ISLANDER: 0  
AMERICAN INDIAN/ALASKAN NATIVE & WHITE: 0  
ASIAN & WHITE: 0  
BLACK/AFRICAN AMERICAN & WHITE: 0  
AM. INDIAN/ALASKAN NATIVE & BLACK/AFRICAN AM: 0  
OTHER MULTI-RACIAL: 0

TOTAL # #HISPANIC  
4 2  
0 0  
1 0  
0 0  
0 0  
0 0  
0 0  
0 0  
0 0  
0 0  
5 2

NUMBER OF HOUSEHOLDS ASSISTED:

OWNER RENTER TOTAL  
TOT EXTREMELY LOW: 3 0 3  
TOT LOW: 2 0 2  
TOT MOD: 0 0 0  
TOT NON LOW MOD: 0 0 0  
TOTAL: 5 0 5

PERCENT LOW / MOD: 100.00 0.00 100.00

TOTAL FEMALE HEADED: 0

ACCOMPLISHMENTS BY YEAR:

REPORT YEAR	PROPOSED TYPE	PROPOSED UNITS	ACTUAL TYPE	ACTUAL UNITS
2007	10 - HOUSING UNITS	12	10 - HOUSING UNITS	7
TOTAL:		12		7

ACCOMPLISHMENT NARRATIVE: TO DATE, SEVEN PEOPLE HELPING PEOPLE PROJECTS WERE COMPLETED.

EXTENDED ACTIVITY NARRATIVE: \*\*\*\*\*



U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT  
OFFICE OF COMMUNITY PLANNING AND DEVELOPMENT  
INTEGRATED DISBURSEMENT AND INFORMATION SYSTEM  
CDBG ACTIVITY SUMMARY REPORT (GPR) FOR PROGRAM YEAR 2007  
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CARROLLTON, TX

PGM YEAR: 2007  
PROJECT: 0004 - ENHANCED CODE ENFORCEMENT  
ACTIVITY: 23 - ENHANCED CODE ENFORCEMENT  
STATUS: UNDERWAY

OBJECTIVE: CREATE SUITABLE LIVING ENVIRONMENTS  
OUTCOME: SUSTAINABILITY  
REG CITATION: 570.202(C) NATIONAL OBJ: LMA

MATRIX CODE: 15

LOCATION:  
2000 CDBG TARGET AREA  
CARROLLTON, TX 75006

DESCRIPTION:  
ONE CDBG CODE ENFORCEMENT OFFICER FOR 2000 CDBG TARGET AREA

FINANCING:  
INITIAL FUNDING DATE: 04-01-08  
ACTIVITY ESTIMATE: 54,156.00  
FUNDED AMOUNT: 54,156.00  
UNLIQ OBLIGATIONS: 0.00  
DRAWN THRU PGM YR: 4,352.00  
DRAWN IN PGM YR: 4,352.00

	TOTAL #	#HISPANIC
WHITE:	0	0
BLACK/AFRICAN AMERICAN:	0	0
ASIAN:	0	0
AMERICAN INDIAN/ALASKAN NATIVE:	0	0
NATIVE HAWAIIAN/OTHER PACIFIC ISLANDER:	0	0
AMERICAN INDIAN/ALASKAN NATIVE & WHITE:	0	0
ASIAN & WHITE:	0	0
BLACK/AFRICAN AMERICAN & WHITE:	0	0
AM.INDIAN/ALASKAN NATIVE & BLACK/AFRICAN AM:	0	0
OTHER MULTI-RACIAL:	0	0

NUMBER OF ASSISTED:  
TOTAL  
TOT EXTREMELY LOW: 0  
TOT LOW: 0  
TOT MOD: 0  
TOT NON LOW MOD: 0  
TOTAL: 0  
PERCENT LOW / MOD: 0.00

TOTAL: 0 0

TOTAL FEMALE HEADED: 0

ACCOMPLISHMENTS BY YEAR:

REPORT YEAR	PROPOSED TYPE	PROPOSED UNITS	ACTUAL TYPE	ACTUAL UNITS
2007	10 - HOUSING UNITS	1,247	10 - HOUSING UNITS	0
TOTAL:		1,247		0

CENSUS TRACT PERCENT LOW / MOD: 57.10

ACCOMPLISHMENT NARRATIVE: DURING PROGRAM YEAR 2007 1247 CODE ENFORCEMENT CASES WERE INITIATED IN 2000 CDBG TARGET AREA

EXTENDED ACTIVITY NARRATIVE: \*\*\*\*\*

U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT  
OFFICE OF COMMUNITY PLANNING AND DEVELOPMENT  
INTEGRATED DISBURSEMENT AND INFORMATION SYSTEM  
CDBG ACTIVITY SUMMARY REPORT (GPR) FOR PROGRAM YEAR 2007  
10-01-2007 TO 09-30-2008  
CARROLLTON, TX

PGM YEAR: 2006  
PROJECT: 0005 - ANALYSIS OF IMPEDIMENTS TO FAIR HOUSING STUDY  
ACTIVITY: 24 - ANALYSIS OF IMPEDIMENTS TO FAIR HOUSING  
STATUS: UNDERWAY  
LOCATION: ENVIRONMENTAL SERVICES  
1945 E. JACKSON ROAD  
CARROLLTON, TX 75006

OBJECTIVE: OBJECTIVE/OUTCOME NOT NECESSARY  
OUTCOME: FOR PLANNING/ADMIN ACTIVITIES  
MATRIX CODE: 20  
REG CITATION: 570.205  
NATIONAL OBJ:

DESCRIPTION:  
TO COMPLETE AN ANALYSIS OF IMPEDIMENTS TO FAIR HOUSING STUDY FOR THE CITY OF CARROLLTON. PY 2006 - GRANT ADMIN AND PLANNING FUNDS WILL BE USED TO COMPLETE THIS STUDY.

FINANCING:				TOTAL #	#HISPANIC
INITIAL FUNDING DATE:	04-17-08	WHITE:		0	0
ACTIVITY ESTIMATE:	19,500.00	BLACK/AFRICAN AMERICAN:		0	0
FUNDED AMOUNT:	19,500.00	ASIAN:		0	0
UNLIQ OBLIGATIONS:	0.00	AMERICAN INDIAN/ALASKAN NATIVE:		0	0
DRAWN THRU PGM YR:	16,900.00	NATIVE HAWAIIAN/OTHER PACIFIC ISLANDER:		0	0
DRAWN IN PGM YR:	16,900.00	AMERICAN INDIAN/ALASKAN NATIVE & WHITE:		0	0
		ASIAN & WHITE:		0	0
		BLACK/AFRICAN AMERICAN & WHITE:		0	0
		AM.INDIAN/ALASKAN NATIVE & BLACK/AFRICAN AM:		0	0
		OTHER MULTI-RACIAL:		0	0
		TOTAL:		0	0

NUMBER OF ASSISTED:	TOTAL
TOT EXTREMELY LOW:	0
TOT LOW:	0
TOT MOD:	0
TOT NON LOW MOD:	0
TOTAL:	0
PERCENT LOW / MOD:	0.00

TOTAL FEMALE HEADED: 0

ACCOMPLISHMENTS BY YEAR:	REPORT YEAR	PROPOSED TYPE	PROPOSED UNITS	ACTUAL TYPE	ACTUAL UNITS
	2006		0		0
	TOTAL:		0		0

ACCOMPLISHMENT NARRATIVE: \*\*\*\*\*

EXTENDED ACTIVITY NARRATIVE: \*\*\*\*\*

U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT  
OFFICE OF COMMUNITY PLANNING AND DEVELOPMENT  
INTEGRATED DISBURSEMENT AND INFORMATION SYSTEM  
CDBG ACTIVITY SUMMARY REPORT (GPR) FOR PROGRAM YEAR 2007  
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CARROLLTON, TX

TOTAL ACTIVITY ESTIMATE : 3,401,831.91  
TOTAL FUNDED AMOUNT : 3,311,346.17  
TOTAL AMOUNT DRAWN THRU PGM YR : 2,970,858.19  
TOTAL AMOUNT DRAWN IN PGM YR : 1,400,653.41

U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT  
 OFFICE OF COMMUNITY PLANNING AND DEVELOPMENT  
 INTEGRATED DISBURSEMENT AND INFORMATION SYSTEM  
 CDBG FINANCIAL SUMMARY FOR PROGRAM YEAR 2007  
 10-01-2007 TO 09-30-2008  
 CARROLLTON, TX

PART I: SUMMARY OF CDBG RESOURCES

01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR	976,985.32
02 ENTITLEMENT GRANT	824,933.00
03 SURPLUS URBAN RENEWAL	0.00
04 SECTION 108 GUARANTEED LOAN FUNDS	0.00
05 CURRENT YEAR PROGRAM INCOME	60,423.09
06 RETURNS	0.00
07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE	0.00
08 TOTAL AVAILABLE (SUM, LINES 01-07)	1,862,341.41

PART II: SUMMARY OF CDBG EXPENDITURES

09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	1,317,295.21
10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT	0.00
11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)	1,317,295.21
12 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	83,358.20
13 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	0.00
14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES	0.00
15 TOTAL EXPENDITURES (SUM, LINES 11-14)	1,400,653.41
16 UNEXPENDED BALANCE (LINE 08 - LINE 15)	461,688.00

PART III: LOWMOD BENEFIT THIS REPORTING PERIOD

17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
18 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	0.00
19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	1,317,295.21
20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT	0.00
21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)	1,317,295.21
22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11)	100.00%

LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS

23 PROGRAM YEARS(PY) COVERED IN CERTIFICATION	PY	PY	PY
24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION			0.00
25 CUMULATIVE EXPENDITURES BENEFITING LOW/MOD PERSONS			0.00
26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24)			0.00%

U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT  
OFFICE OF COMMUNITY PLANNING AND DEVELOPMENT  
INTEGRATED DISBURSEMENT AND INFORMATION SYSTEM  
CDBG FINANCIAL SUMMARY FOR PROGRAM YEAR 2007  
10-01-2007 TO 09-30-2008  
CARROLLTON, TX

PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS

27	DISBURSED IN IDIS FOR PUBLIC SERVICES	0.00
28	PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
29	PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
30	ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS	0.00
31	TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30)	0.00
32	ENTITLEMENT GRANT	824,933.00
33	PRIOR YEAR PROGRAM INCOME	65,713.83
34	ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP	0.00
35	TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34)	890,646.83
36	PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35)	0.00%

PART V: PLANNING AND ADMINISTRATION (PA) CAP

37	DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	83,358.20
38	PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	73,072.47
39	PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	73,072.47
40	ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS	0.00
41	TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 +LINE 40)	83,358.20
42	ENTITLEMENT GRANT	824,933.00
43	CURRENT YEAR PROGRAM INCOME	60,423.09
44	ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP	0.00
45	TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44)	885,356.09
46	PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45)	9.42%

U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT  
 OFFICE OF COMMUNITY PLANNING AND DEVELOPMENT  
 INTEGRATED DISBURSEMENT AND INFORMATION SYSTEM  
 CDBG FINANCIAL SUMMARY FOR PROGRAM YEAR 2007  
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LINE 17 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 17

NONE FOUND

LINE 18 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 18

NONE FOUND

LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19

PGM YEAR	PROJ ID	IDIS ACT ID	ACTIVITY NAME	MATRIX CODE	NTL OBJ	DRAWN AMOUNT
2005	0002	13	CARROLLTON HIGHLANDS - STREETS & SDWLKS	03K	LMA	74,956.60
2005	0003	14	PEOPLE HELPING PEOPLE	14A	LMH	5,328.00
2005	0003	14	PEOPLE HELPING PEOPLE	14A	LMH	10,140.00
2005	0003	14	PEOPLE HELPING PEOPLE	14A	LMH	6,623.00
2006	0002	19	FRANCIS PERRY ESTATES- STREETS & SDWLKS	03K	LMA	108,536.22
2006	0002	19	FRANCIS PERRY ESTATES- STREETS & SDWLKS	03K	LMA	265,981.50
2006	0002	19	FRANCIS PERRY ESTATES- STREETS & SDWLKS	03K	LMA	52,684.20
2006	0002	19	FRANCIS PERRY ESTATES- STREETS & SDWLKS	03K	LMA	216,362.00
2006	0004	17	ENHANCED CODE ENFORCEMENT	15	LMA	16,555.30
2006	0004	17	ENHANCED CODE ENFORCEMENT	15	LMA	7,336.49
2006	0004	17	ENHANCED CODE ENFORCEMENT	15	LMA	15,798.12
2007	0002	21	FRANCIS PERRY ESTATES-STREETS & SDWLKS	03K	LMA	177,324.81
2007	0002	21	FRANCIS PERRY ESTATES-STREETS & SDWLKS	03K	LMA	355,316.97
2007	0004	23	ENHANCED CODE ENFORCEMENT	15	LMA	2,341.59
2007	0004	23	ENHANCED CODE ENFORCEMENT	15	LMA	2,010.41
TOTAL:						1,317,295.21

**Financial Summary Attachment**

**A. Program Income Received**

PY 2007 Gravelly Center Rental Income = \$60,423.09  
 - Of this amount \$60,423.09 was applied to HUD Activity #18 and #20

**B. Prior Period Adjustments**

**C. Loans and Other Receivables**

**D. LOCCS Reconciliation**

Unexpended Balance of CDBG funds		\$ 461,688.00
LOC Balance		\$ 1,118,232.12
Cash on Hand:		
Grantee Program Account		
Subrecipients Program Accounts		\$ -
Revolving Fund Cash Balances		\$ -
Section 108 Cash Balances		\$ -
	Cash on Hand Total	\$ -
Grantee CDBG Program Liabilities (include any reimbursmts. due from program funds)		\$ 656,544.09
Subrecipient CDBG Program Liabilities (include any reimbursements due from program funds)		\$ -
	Liabilities Total	\$ 656,544.09
Balance (provide an explanation if an unreconciled difference exists)		\$ (0.03)

Explanation (if applicable):  
 Rounding difference: \$.03

**E. Unprogrammed Funds Calculation**

Amount of funds available during the reporting period		\$ 1,862,338.48
Income expected but not yet realized**		\$ -
Less total budgeted amount	Subtotal	\$ 1,862,338.48
		\$ 1,801,915.39
	Unprogrammed Balance	\$ 60,423.09

\*\* This amount should reflect any income considered as a resource in the action plan (and any amendments) for the period covered by this report, as well as that identified in prior action plans/final statements (including any amendments), that was expected to be received by the end of the reporting period but had not yet been received; e.g., program income or Section 108 proceeds not yet received from an approved 108 loan.

## APPENDIX A – SUMMARY OF CITIZEN COMMENTS

### Neighborhood Advisory Commission (NAC) – Public Hearing – November 13, 2008

On November 13, 2008, the Neighborhood Advisory Commission (NAC) held a public hearing to receive comments on the draft PY 2007 Consolidated Annual Performance and Evaluation Report (CAPER). Having heard all comments, the NAC voted 6 to 0 to accept the report and transmit a draft version to the City Council for final action.

Public comments received are as follows:

- ➔ Prior to or during the November 13, 2008 Public Hearing, no public comments, spoken or otherwise, were received by the NAC on the PY 2007 CAPER.

### City Council – Public Hearing – December 2, 2008

On December 2, 2008, the City Council held a public hearing to receive comments on the draft PY 2007 Consolidated Annual Performance and Evaluation Report (CAPER) and, after receiving all comments, the City Council closed the public hearing and voted 6 to 0 to adopt the report by resolution and transmit a final version of the document to the United States Department of Housing and Urban Development (HUD).

Public comments received during the December 2, 2008 public hearing are as follows:

- Prior to the actual public hearing, no public comments, spoken or otherwise, were received by the City Council on the PY 2007 CAPER.
- During the December 2, 2008 public hearing, no public comments, spoken or otherwise, were received by the City Council on the PY 2008 CAPER.

No other comments, spoken or otherwise, were received by the City Council prior to, during or after the public hearing process.



## APPENDIX B – SOCIAL SERVICE AGENCIES AND SERVICES OFFERED

### Bea's Kids

Contact: Ms. Diana Franzetti – Executive Director  
14673 Midway Road, Suite 230, Addison, TX 75001  
Phone: 972-417-9061 Fax: 214-550-6115

Email: [Diana.Franzetti@beaskids.org](mailto:Diana.Franzetti@beaskids.org)

Website: [www.beaskids.org](http://www.beaskids.org)

- Bea's Kids is a non-profit 501(c)(3) organization that has been serving underprivileged children and parents since 1990. Services include educational, cultural, recreational and sports programs and activities. The program also provides food, clothing and medical/dental care. Bea's Kids leads a crusade against hunger, illiteracy, domestic strife, parental neglect, drugs, violence, gangs, school dropouts and poverty.

### CASA of Denton County, Inc.

Contact: Ms. Sherri Gideon - Executive Director  
P.O. Box 2885, Denton, Texas 76202-2885  
Phone: 940-243-2272 Fax: 940-243-1605

E-mail: [sgideon@casadenton.org](mailto:sgideon@casadenton.org)

Website: [www.casadenton.org](http://www.casadenton.org)

- CASA of Denton County, Inc. serves children (ages 0 to 18) who have been removed from their homes by Child Protective Services due to abuse or neglect. Their service area is Denton County and includes children from the portion of Carrollton within Denton County. CASA provides independent, objective guidance in court regarding the children's best interests and is a constant provider of support during that experience.

### Children's Advocacy Center for Denton County

Contact: Mr. Dan Leal - Executive Director  
1960 Archer Avenue; Lewisville, Texas 75077  
Phone: 972-317-2818 x241 Fax: 972-317-6989

Email: [dan@cacdc.org](mailto:dan@cacdc.org)

Website: [www.cacdc.org](http://www.cacdc.org)

- This is a child-friendly environment for joint child abuse investigations by police and Child Protective Services. Some of the functions include video-taped interviews, comprehensive therapy services, information and referral and facilitation of joint investigations. Multiple professionals are involved in investigations including a Carrollton Police Child Abuse Investigator.

### The Family Place

Contact: Ms. Paige Flink - Executive Director  
P.O. Box 7999; Dallas, Texas 75209  
Phone: 214-559-2170 Fax: 214-443-7797

Email: [phflink@familyplace.org](mailto:phflink@familyplace.org)

Website: [www.familyplace.org](http://www.familyplace.org)

- The Family Place provides proactive prevention and intervention, extensive community education, and caring advocacy and assistance for victims of family violence.

### Metrocrest Family Medical Clinic

Contact: Ms. Jane Hawkins - Executive Director  
Plaza 1, Suite 140, One Medical Parkway; Farmers Branch, Texas 75234  
Phone: 972-484-6336 Fax: 972-484-0051

Email: [janehawkinsmfm@sbcglobal.net](mailto:janehawkinsmfm@sbcglobal.net)

- The Metrocrest Family Medical Clinic helps by treating children and adults for minor medical conditions such as: respiratory tract infections, eye and ear infections and skin rashes. In addition, The Metrocrest Family Medical Clinic provides immunizations and affordable services to uninsured residents in Carrollton, Coppell, Farmers Branch, Addison and northwest Dallas.

### **Metrocrest Social Services**

Contact: Ms. Bunny Summerlin - Executive Director  
1111 West Beltline Road, Suite 100; Carrollton, Texas 75006  
Phone: 972-446-2100 Fax: 972-446-2102

Email: [bsummerlin@metrocrestsocialservices.org](mailto:bsummerlin@metrocrestsocialservices.org) Website: [www.metrocrestsocialservices.org](http://www.metrocrestsocialservices.org)

- Metrocrest Social Services provides information, referral and short-term emergency assistance for rent, utilities, food, clothing, medical and other financial needs in time of family crisis. Other services include job assistance, food bank and thrift store. Metrocrest Social Services collaborates and partners with local governments, business and non-profits for mobilization and maximization of resources.

### **Senior Adult Services**

Contact: Ms. Mary Joiner - Executive Director  
1111 West Beltline Road, Suite 110; Carrollton, Texas 75006  
Phone: 972-242-4464 Fax: 972-242-0299

Email: [mary.joiner@senioradultservices.org](mailto:mary.joiner@senioradultservices.org) Website: [www.senioradultservices.org](http://www.senioradultservices.org)

- Senior Adult Services provides direct services including: case management, home delivered meals, transportation, home repair, grab bar installation, home safety, Senior Adult News, a monthly newsletter, and emergency financial aid.

### **Special Care & Career Services**

Contact: Cathy Packard, Executive Director  
4350 Sigma, Suite 100; Farmers Branch, Texas 75244  
Phone: 972-991-6777 x112 Fax: 972-991-6361

Email: [cathyp@specialcarecareer.org](mailto:cathyp@specialcarecareer.org) Website: [www.specialcarecareer.org](http://www.specialcarecareer.org)

- Provides speech, physical, occupational and other therapy to children under age three with developmental delays and disabilities.