



Application for Commercial Property Demolition Grant

A person seeking a City of Carrollton grant for the demolition of eligible commercial property must complete this application, furnish attachments as required therein and present the completed application to the Environmental Services Department, City of Carrollton, 1945 E. Jackson Road, Carrollton, Texas 75006.

Property Address(es): _____

Property Owner Name(s) _____

Property Owner Street Address _____

Property Owner City, State, Zip Code _____

Property Owner Telephone _____

Property Owner Email Address _____

If the property is held by a corporation:

Registered Agent Name _____

Registered Agent Mailing Address _____

Registered Agent Telephone _____

Registered Agent Email Address _____

Please attach:

- 1) A site plan depicting all structures and features to be demolished;
- 2) Three quotes detailing the demolition costs including leaving the site levelled and stabilized with vegetation (hydromulch, sod or equivalent);
- 3) A project timeline including the date by which demolition and site stabilization will be completed.

Eligibility: To qualify for a commercial property demolition grant the structure(s) in question must be blighted as defined by the Demolition Grant Policy, or have been vacant for more than six months or have registered a decline in occupancy rate for the past three years. Further, the property must not be under enforcement action of the Property Standards Board and must not be in foreclosure proceedings.

Certification: "I hereby certify that all information provided in this application is, to the best of my knowledge and belief, true, accurate and complete. I further certify that eligibility criteria are fully met for the structure(s) described in this application."

Signature of Owner/Agent Attesting to Certification _____

Printed Name _____ Date _____

Acknowledgement:

State of Texas,

County of _____

Before me, a notary public, on this day personally appeared _____, known to me (or proved to me on the oath of _____ or through (description of identity card or other document) to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he executed the same for the purposes and consideration therein expressed.

Given under my hand and seal of office this _____ day of _____, 20__.

(Personalized Seal)

Notary Public's Signature

Please note these procedures:

- All applications will be reviewed by the Re-Development Sub-Committee. Any modifications to the application will be made prior to forwarding the application to the full City Council with a recommendation for approval or denial.
- City Council will review the recommendation of the Re-Development Sub-Committee and vote to either approve or deny the grant application.
- The grant incentive will consist of cash payment payable upon successful completion of the project as outlined in an incentive agreement to be entered into between the City and the owner of the property.
- Awards are not retroactive. The demolition grant must be approved before any demolition activity begins.
- All applicable City regulations must be met and approvals and permits obtained before the demolition commences. Demolition includes leaving the site levelled and stabilized with vegetation (hydromulch, sod or equivalent).
- Completion of the project must occur within six months of grant approval.
- Demolition projects involving more than one parcel may be considered as separate projects for purposes of grant applications and awards, notwithstanding common ownership.
- Funds will be disbursed after the demolition process is complete and the required supporting documentation (receipts, invoices, etc.) is submitted to and approved by City staff.