


CARROLLTON
TEXAS

One-Year Plan of Action

Program Year 2012

Amended December 2014

Carrollton ranks #12 in Forbes Magazine's online list of "America's 25 Best Places to Move" – *The 21st Century City 2009*

Carrollton is Designated #15 - "America's Best Places to Live"
2008 Great American Towns competition
-America's Best Small Cities category by Money Magazine



The City of Carrollton's NOTICE program (***Neighborhood-Oriented Targeted Infrastructure and Code Enforcement***) was awarded **third place** in the *Neighborhoods USA 2007* **Best Neighborhood Program of the Year Award** under the category of physical revitalization/beautification.

Prepared By:

City of Carrollton, Community Services Division, 1945 East Jackson Road, Carrollton, Texas 75006



CARROLLTON

T E X A S

City Council

Matthew Marchant, Mayor
Jeff Andonian, Place 1
Anthony Wilder, Place 2
Doug Hrbacek, Place 3

Bob Garza, 4
Kevin Falconer, Place 5
Terry Simons, Place 6
Lisa Sutter, Place 7

Neighborhood Advisory Commission

Pam Mulligan, Seat 1
Marilyn Roppolo, Seat 2
Elida Munoz, Seat 3
Anil Joseph, Seat 4
Nancy Putnam, Seat 5

Debi Whitley, Seat 6
Eric Dick, Seat 7
Chair, Melvin Chadwick, Seat 8
Vice Chair, George Barnes, Seat 9

July 2012

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SF 424

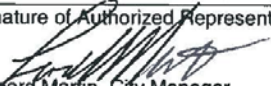
The SF 424 is part of the CPMP Annual Action Plan. SF 424 form fields are included in this document. Grantee information is linked from the 1CPMP.xls document of the CPMP tool.

SF 424

Complete the fillable fields (blue cells) in the table below. The other items are pre-filled with values from the Grantee Information Worksheet.

07/17/2012	B-12-MC-48-0037	Type of Submission	
Date Received by state	State Identifier	Application	Pre-application
Date Received by HUD	Federal Identifier	<input type="checkbox"/> Construction	<input type="checkbox"/> Construction
		<input checked="" type="checkbox"/> Non Construction	<input type="checkbox"/> Non Construction
Applicant Information			
Jurisdiction		UOG Code	
City of Carrollton		Organizational DUNS: #071378145	
1945 E. Jackson Rd		Organizational Unit: Municipal Government	
Carrollton	TX	Department: Environmental Services	
75006	Country: USA	Division: Community Services	
Employer Identification Number (EIN):		Dallas, Denton & Collin	
756000478		Program Year Start Date: 10/2012	
Applicant Type:		Specify Other Type if necessary:	
Municipal		Specify other Type	
Program Funding		U.S. Department of Housing and Urban Development	
Catalogue of Federal Domestic Assistance Numbers; Descriptive Title of Applicant Project(s); Areas Affected by Project(s) (cities, Counties, localities etc.); Estimated Funding			
Community Development Block Grant		14.218 Entitlement Grant	
Grant Planning and Administration; Reconstruction of Streets & Sidewalks – Hill 'N Dale; Minor Home Repair Program; Enhanced Code Enforcement		City of Carrollton, Dallas, Denton & Collin Counties, State of Texas	
CDBG Entitlement: \$759,782		Describe	
\$0		0	
0		0	
Program Income: \$0		0	
Total Grant: \$759,782			
Home Investment Partnerships Program		14.239 HOME	
HOME Project Titles		Description of Areas Affected by HOME Project(s)	
\$HOME Grant Amount	\$Additional HUD Grant(s) Leveraged	Describe	
\$Additional Federal Funds Leveraged		\$Additional State Funds Leveraged	

\$Locally Leveraged Funds		\$Grantee Funds Leveraged	
\$Anticipated Program Income		Other (Describe)	
Total Funds Leveraged for HOME-based Project(s)			
Housing Opportunities for People with AIDS		14.241 HOPWA	
HOPWA Project Titles		Description of Areas Affected by HOPWA Project(s)	
\$SHOPWA Grant Amount	\$Additional HUD Grant(s) Leveraged	Describe	
\$Additional Federal Funds Leveraged		\$Additional State Funds Leveraged	
\$Locally Leveraged Funds		\$Grantee Funds Leveraged	
\$Anticipated Program Income		Other (Describe)	
Total Funds Leveraged for HOPWA-based Project(s)			
Emergency Shelter Grants Program		14.231 ESG	
ESG Project Titles		Description of Areas Affected by ESG Project(s)	
\$ESG Grant Amount	\$Additional HUD Grant(s) Leveraged	Describe	
\$Additional Federal Funds Leveraged		\$Additional State Funds Leveraged	
\$Locally Leveraged Funds		\$Grantee Funds Leveraged	
\$Anticipated Program Income		Other (Describe)	
Total Funds Leveraged for ESG-based Project(s)			
Congressional Districts of: 3 rd , 26 th & 32 nd		Is application subject to review by state Executive Order 12372 Process?	
Applicant Districts	Project Districts	<input type="checkbox"/> Yes	This application was made available to the state EO 12372 process for review on DATE
Is the applicant delinquent on any federal debt? If "Yes" please include an additional document explaining the situation.		<input checked="" type="checkbox"/> No	Program is not covered by EO 12372
<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	<input type="checkbox"/> N/A	Program has not been selected by the state for review

Person to be contacted regarding this application		
Scott	Hudson	
Director, Environmental Svc.	(972) 466-3058	(972) 466-3175
scott.hudson@cityofcarrollton.com	http://www.cityofcarrollton.com	
Signature of Authorized Representative  Leonard Martin, City Manager		Date Signed - Amended 12/18/14

CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing - The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

Anti-displacement and Relocation Plan - It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential anti-displacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

Drug Free Workplace - It will or will continue to provide a drug-free workplace by:

1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
2. Establishing an ongoing drug-free awareness program to inform employees about
 - a) The dangers of drug abuse in the workplace;
 - b) The grantee's policy of maintaining a drug-free workplace;
 - c) Any available drug counseling, rehabilitation, and employee assistance programs; and
 - d) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
3. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph 1;
4. Notifying the employee in the statement required by paragraph 1 that, as a condition of employment under the grant, the employee will -
 - a. Abide by the terms of the statement; and
 - b. Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
5. Notifying the employee in the statement required by paragraph 1 that, as a condition of employment under the grant, the employee will -
Notify the agency in writing, within ten calendar days after receiving notice under subparagraph 4(b) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;

6. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph 4(b), with respect to any employee who is so convicted
 - (a) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
 - (a) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
7. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs 1, 2, 3, 4, 5 and 6.

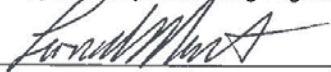
Anti-Lobbying - To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and that all sub-recipients shall certify and disclose accordingly.

Authority of Jurisdiction - The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan - The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.

Section 3 - It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.



 Signature/Authorized

12-18-14

 Official Date

City Manager

 Title

Specific CDBG Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570)

Following a Plan -- It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

1. **Maximum Feasible Priority.** With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available);
2. **Overall Benefit.** The aggregate use of CDBG funds including section 108 guaranteed loans during program year 2012 shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;
3. **Special Assessments.** It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a

source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

Compliance With Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, subparts A, B, J, K and R;

Compliance with Laws -- It will comply with applicable laws.



Signature/Authorized

12 18 1

Official Date

City Manager

Position Title

Appendix to Certifications

INSTRUCTIONS CONCERNING LOBBYING AND DRUG-FREE WORKPLACE REQUIREMENTS:

A. Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

B. Drug-Free Workplace Certification

1. By signing and/or submitting this application or grant agreement, the grantee is providing the certification.
2. The certification is a material representation of fact upon which reliance is placed when the agency awards the grant. If it is later determined that the grantee knowingly rendered a false certification, or otherwise violates the requirements of the Drug-Free Workplace Act, HUD, in addition to any other remedies available to the Federal Government, may take action authorized under the Drug-Free Workplace Act.
3. Workplaces under grants, for grantees other than individuals, need not be identified on the certification. If known, they may be identified in the grant application. If the grantee does not identify the workplaces at the time of application, or upon award, if there is no application, the grantee must keep the identity of the workplace(s) on file in its office and make the information available for Federal inspection. Failure to identify all known workplaces constitutes a violation of the grantee's drug-free workplace requirements.
4. Workplace identifications must include the actual address of buildings (or parts of buildings) or other sites where work under the grant takes place. Categorical descriptions may be used (e.g., all vehicles of a mass transit authority or State highway department while in operation, State employees in each local unemployment office, performers in concert halls or radio stations).

-
-
5. If the workplace identified to the agency changes during the performance of the grant, the grantee shall inform the agency of the change(s), if it previously identified the workplaces in question (see paragraph three).
 6. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance (Street address, city, county, state, zip code)

Check if there are workplaces on file that are not identified here.

The certification with regard to the drug-free workplace is required by 24 CFR part 24, subpart F.

7. Definitions of terms in the Non-procurement Suspension and Debarment common rule and Drug-Free Workplace common rule apply to this certification. Grantees' attention is called, in particular, to the following definitions from these rules:

"Controlled substance" means a controlled substance in Schedules I through V of the Controlled Substances Act (21 U.S.C. 812) and as further defined by regulation (21 CFR 1308.11 through 1308.15);

"Conviction" means a finding of guilt (including a plea of nolo contendere) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the Federal or State criminal drug statutes;

"Criminal drug statute" means a Federal or non-Federal criminal statute involving the manufacture, distribution, dispensing, use, or possession of any controlled substance;

"Employee" means the employee of a grantee directly engaged in the performance of work under a grant, including: (i) All "direct charge" employees; (ii) all "indirect charge" employees unless their impact or involvement is insignificant to the performance of the grant; and (iii) temporary personnel and consultants who are directly engaged in the performance of work under the grant and who are on the grantee's payroll. This definition does not include workers not on the payroll of the grantee (e.g., volunteers, even if used to meet a matching requirement; consultants or independent contractors not on the grantee's payroll; or employees of sub-recipients or subcontractors in covered workplaces).

Discharge Policy

U.S. Department of Housing and Urban Development
Interagency Council on the Homeless

Required of all State and local government applicants. Submit this certification along with the HUD form SF 424. (You may submit a single certification covering all of your projects.)

I hereby certify that as a condition for any funding received as a result of this competition, our government agrees to develop and implement, to the maximum extent practicable and where appropriate, policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent such discharge from immediately resulting in homelessness for such persons. I understand that this condition for award is intended to emphasize that States and units of general local government are primarily responsible for the care of these individuals, and that McKinney-Vento Act funds are not to be used to assist such persons in place of State and local resources.

Authorized signature of applicant
(required only for applicants that are States or units of general local government)

City Manager
Position Title

Date

Fourth Annual Action Plan includes the [SF 424](#) and Narrative Responses to Action Plan questions that CDBG, HOME, HOPWA, and ESG grantees must respond to each year in order to be compliant with the Consolidated Planning Regulations. The Executive Summary narratives are optional.

NARRATIVE RESPONSES

GENERAL

Executive Summary

Program Year 2012 Action Plan Executive Summary:

The following One-Year Action Plan represents the fourth year of the City of Carrollton's 2009-2014 Consolidated Plan. It identifies activities to be undertaken in Program Year 2012 to address priority community needs. The Plan outlines and describes the resources available, the projects and activities to be funded and the proposed accomplishments for the 2012 program year.

The City of Carrollton has established the following housing and community development goals, objectives and outcomes to guide the use of funds for 2009-2014 program years.

- The three *Goals* will guide how the City allocates its block grant funding during the next five program years.
- The *Objectives* and *Outcomes* refer to the 2012, One-Year Action Plan. These fall under one of the three five-year goals. The objectives detail what the City intends to accomplish with the identified funding sources to meet housing and community development needs. The outcomes detail how the City will monitor the accomplishments (e.g., in terms of households assisted, facilities rehabilitated, etc).

The City expects to receive \$759,782 in CDBG funding for the 2012-2013 planning year. This funding will be used to partially fulfill the following overall, five-year goals and meet the annual objectives.

Priority needs. As captured in the analysis conducted for this Consolidated Plan, the City's housing needs are relatively modest. The City's community development needs, however, are much greater. As noted above, the City's infrastructure needs replacing to prevent substantial repair bills for owners. Low-income households in particular would have much difficulty affording the \$10,000 to \$15,000 it would take to pay for infrastructure improvements themselves. If these repairs were not made, infrastructure would continue to decline, leading to lower property values and neighborhood decline. To preserve the housing stock of its low and moderate income neighborhoods, the City has made public infrastructure improvements its top priority. The City will also provide funding to homeowners with rehabilitation needs and, through General Fund allocations, assist its social service organizations with needed operating dollars.

To determine which low and moderate income neighborhoods have the greatest needs, the City has developed a needs identification and ranking system, which it reviews and updates on a regular basis. This system takes into account

property/housing values, crime, age of housing stock, code violations and other relevant characteristics to determine which neighborhoods have the greatest needs and would benefit the most from community investment.

Five-Year Goals. The Goals for the Five-Year Consolidated Plan period are:

Goal No. 1: Revitalize and maintain public infrastructure in the City's low and moderate income neighborhoods.

Goal No. 2: Preserve and enhance existing housing stock through minor home repair and rehabilitation programs.

Goal No. 3: Assist local social service providers targeting low to moderate income residents.

One-Year (2012) Action Plan—Objectives and Outcomes

The following One-Year Objectives and Outcomes demonstrate how the City's specific activities support and achieve the three goals listed above.

Goal No. 1: Revitalize and maintain public infrastructure in the City's low and moderate income neighborhoods.

Due to the City's aging neighborhoods and unique circumstances involving soil quality in the Carrollton area, significant public infrastructure repairs are needed throughout the City. Rather than randomly address necessary repairs, the City has elected to systematically implement needed street, alley, sidewalk and water and sewer line repairs one neighborhood at a time until the entire public infrastructure in that area has been repaired or reconstructed. Once repairs have been completed the City ensures that the neighborhoods are well preserved through code enforcement activities.

Objective 1.1. (SL-3.1, DH-3.1) Continue to fund the City's NOTICE program with CDBG dollars. Update and revise existing ranking system as needed to determine priority neighborhoods for program. Complete necessary repairs to street, alley, sidewalk and water and sewer line infrastructure until the entire neighborhood is repaired or reconstructed.

- *Outcome 1.1.* Through the NOTICE program, the City will repair and reconstruct all public infrastructure in two to three low and moderate income neighborhoods over next five years.

Objective 1.2. (SL-3.2, DH-3.2) Continue to implement enhanced code enforcement in neighborhoods where NOTICE repairs have been completed.

- *Outcome 1.2.* Utilization of enhanced code enforcement preserves infrastructure repairs and ensures that the improved aesthetic and structural quality of neighborhood will last.

Objective 1.3. (SL-3.3) Continue to provide matching grants with general funds to neighborhood groups to upgrade and restore public property in the City through the City's Neighborhood Enhancement Matching Grant Program.

- *Outcome 1.3.* At the discretion of City Council, the City will continue to allocate an average of \$15,000 per year in Neighborhood

Enhancement Matching Grant (NEMGP) funds. This will be matched by the community in sweat equity (volunteer work hours), donated materials and cash labor.

Goal No. 2: Preserve and strengthen existing housing stock through minor home repair and rehabilitation programs.

Objective 2.1. (DH-3.4) Continue to fund the City's Minor Home Repair program with CDBG funds to assist low to moderate income homeowners complete minor home repairs that they would otherwise been unable to afford.

- *Outcome 2.1.* The City will provide financial assistance to approximately 12 persons each year through its Minor Home Repair program.

Goal No. 3: Assist local social service providers targeting low to moderate income residents.

Objective 3.1. (SL-2.1) Continue to allocate a portion of the City's General Fund towards grants and donations for Carrollton service providers that target low to moderate income residents.

Outcome/Objective Codes	Availability/Accessibility	Affordability	Sustainability
Decent Housing	DH-1	DH-2	DH-3
Suitable Living Environment	SL-1	SL-2	SL-3
Economic Opportunity	EO-1	EO-2	EO-3

Evaluation of Past Performance PY 2010:

Last year's accomplishments include: reconstruction of streets and sidewalks in the Park Place neighborhood, successful completion of twelve Minor Home Repair projects and a total of 2,267 code enforcement actions in the CDBG target area. The City expended 100 percent of its CDBG funds for activities that principally benefit low and moderate income persons.

Current Year's (PY 2011) Activities Include:

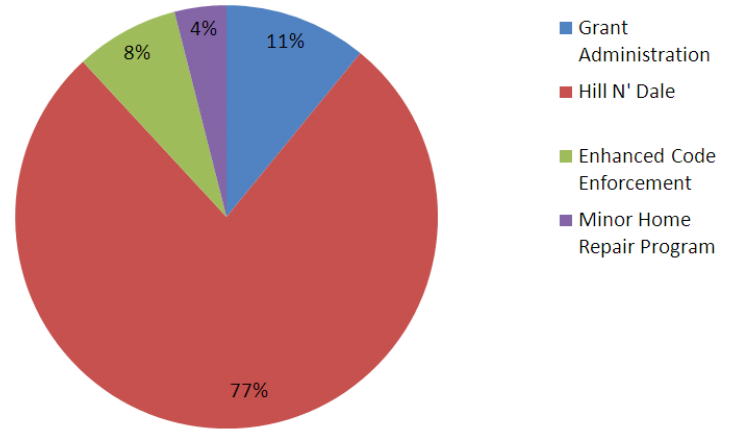
✚ Grant Administration and Planning	\$82,525
✚ Park Place Project (Year III)	\$568,236
✚ Minor Home Repair Program	\$5,000
✚ Public Service: Code Violation Repair Program	\$25,000
✚ Enhanced Code Enforcement	\$59,975
✚ Total Funds	\$740,736

PY 2012 Proposed Activities Include:

In Program Year 2012, the City of Carrollton allocated a total of \$759,782 in CDBG funds to meet these objectives. The specific allocation of those funds is as follows:

- 11% \$82,525 dedicated to grant administration and planning
- 77% \$587,282 dedicated to physical improvements to the infrastructure within Hill 'N Dale Neighborhood
- 4% \$30,000 dedicated to the development of the City's Minor Home Repair Program
- 8% \$59,975 for enhanced code enforcement in the CDBG Targeted area.

Distribution of Funding



Planned allocation of these funds is as follows:

Description	Allocation	Dedicated to 2000 CDBG Target Area
Grant Administration and Planning ~ 11 %	\$82,525	N/A
NOTICE Project - Reconstruction of Sidewalks and Streets – Hill 'N Dale Neighborhood ~ 77% Phase 2	\$587,282	100%
• 1700-1900 blocks of McKamy Dr.		
• 1800 block of Angleridge Ct.		
• 1800 block of Briar Cove		
• 1800 block of Briacrest Cove		
• 1800 block of Dale Cove		
• 1800 block of Edgecliff Cove		
• 1800 block of Highmeadow Cove		
• 1800 block of Highridge Cove		
• 1800 block of Hill Cove		
• 1800 block of Hilldale Cove		
• 1800 block of Meadowbrook Cove		
• 1800 block of Ridgemeadow Cove		
• 1800 block of Ridgeway Drive		
• 1800 block of Shady View Cove		
Minor Home Repair Program ~ 4% Capital funding for materials and specialized labor for implementation of minor home repair program	\$30,000	~ 50%
Enhanced Code Enforcement 8% <i>Funding for one code enforcement officer in the 2000 CDBG Targeted Area</i>	\$59,975	100%
Total	\$759,782	

In addition, the City of Carrollton plans to make an estimated \$410,000 available for social service programming in General Fund resources.

To ensure general citizen participation in the PY 2012 One-Year Plan of Action process, the City followed its adopted 2009-2014 Citizen Participation Plan.

During program year 2012, the Neighborhood Advisory Commission held a public hearing on May 10, 2012 and the City Council held a public hearing on July 10, 2012. After the PY 2012 One-Year Plan of Action was drafted, an advertisement was placed in the ***Carrollton Star-Leader*** summarizing the plan and announcing that the plan was available for public review. Additional information in this regard is provided on page 18 of this document in the section entitled "Citizen Participation."

In PY 2012, proposed CDBG-funded activities include housing activities, grant administration and public infrastructure improvements. This document also identifies other housing and community development actions to be implemented over the coming year. These include the prevention of homelessness, the reduction of lead-based paint hazards, removal of barriers to affordable housing and addressing the needs of special needs populations.

Neighborhood Advisory Commission (NAC) Public Hearing – November 13, 2013

On November 14, 2013, the Neighborhood Advisory Commission (NAC) held a public hearing to receive comments on the draft PY 2012 Consolidated Annual Performance and Evaluation Report (CAPER). Having heard all comments, the NAC voted 8 to 0 to accept the report and transmit a draft version to the City Council for final action.

Public comments received are as follows:

- Prior to or during the November 13, 2013 Public Hearing, no public comments, spoken or otherwise, were received by the NAC on the PY 2012 CAPER.

City Council – Public Hearing – December 3, 2013

On December 3, 2013, the City Council held a public hearing to receive comments on the draft PY 2012 Consolidated Annual Performance and Evaluation Report (CAPER) and, after receiving all comments, the City Council closed the public hearing and voted 7 to 0 to adopt the report by resolution and transmit a final version of the document to the United States Department of Housing and Urban Development (HUD).

Public comments received during the December 4, 2012 public hearing are as follows:

- Prior to the actual public hearing, no public comments, spoken or otherwise, were received by the City Council on the PY 2012 CAPER.
- During the December 4, 2013 public hearing, no public comments, spoken or otherwise, were received by the City Council on the PY 2012 CAPER.

No other comments, spoken or otherwise, were received by the City Council prior to, during or after the public hearing process.

Neighborhood Advisory Commission (NAC) Public Hearing – March 6, 2014

On March 6, 2014 the Neighborhood Advisory Commission (NAC) held a public hearing to receive comments on the amendments to the PY 2012 Action Plan.

Changes in funding primarily are the result of cost savings from prior year programming. Proposed changes for PY 2012 include: Grants and Administration \$50,000 for the 2014-2018 Consolidated Plan; Minor Home Repair Program \$18,000

in additional exterior home repair projects, Public Service Neighborhood Clean ups \$10,473 to respond to health and safety issues on low to moderate income homeowners property; and N.O.T.I.C.E. program an additional \$252,043 in funding for the Hill 'n Dale Phase I for streets, sidewalk and sewer repair.

Upon closure of the public meeting the NAC voted 9 to 0 to adopt the PY 2012 One Year plan of Action amendments.

NOTICE OF PUBLIC HEARING

The City of Carrollton receives Community Development Block Grant (CDBG) funds from the United States Department of Housing and Urban Development (HUD) on an annual basis. According to Federal regulations, these funds must be utilized for the principal benefit of persons of low-to-moderate income in Carrollton.

The City of Carrollton is currently in the process of amending the PY 2012 and PY 2013 Annual Action Plans. Changes in funding primarily are the result of cost savings from prior year programming. Proposed changes for PY 2012 include: Grants and Administration \$50,000 for the 2014 Housing Impediments Study and 2014-2018 Consolidated Plan; Minor Home Repair Program \$18,000 in additional exterior home repair projects, and N.O.T.I.C.E. program an additional \$252,034 in funding for the Hill 'n Dale Phase I for streets, sidewalk and sewer repair. The proposed changes for PY 2013 include N.O.T.I.C.E. program \$575,199 in funding for Hill 'n Dale Phase II for streets, repair and improvements, Minor Home Repair Program \$15,000 in additional funding for exterior home repair projects and N.O.T.I.C.E. program \$150,000 for parks and special projects improvements in the CDBG target area.

In an effort to solicit increased community participation and involvement in identifying community development needs, the Neighborhood Advisory Commission (NAC) will conduct a public hearing to receive citizen input on Thursday March 6, 2014. The NAC and the City Council cordially invite your comments, concerns and/or ideas on the potential uses of these funds.

The Neighborhood Advisory Commission (NAC) will hold a public hearing on March 6, 2014 to receive your comments on the proposed amendments to the PY 2012 and PY 2013 Action Plans. The public hearing will be held at 6:30 p.m. in the C1W2 Room on the 1st Floor of City Hall, 1945 E Jackson Road.

The City expends 100 percent of its CDBG funds for activities that principally benefit low and moderate income persons.

If you are unable to attend, you may submit written comments, concerns and/or ideas to the following address:

City of Carrollton
c/o Tanya Ferencak
Sr. Community Development Specialist
1945 E Jackson Road
Carrollton, Texas 75006



PHONE: (972) 466-5742 FAX: (972) 466-3175
EMAIL: Tanya.ferencak@cityofcarrollton.com

Neighborhood Advisory Commission (NAC) Public Hearing – November 13, 2014

On November 13, 2014, the Neighborhood Advisory Commission (NAC) held a public hearing to receive comments on the amendments to the draft PY 2012 Action Plan and PY12 Consolidated Annual Performance and Evaluation Report (CAPER). Having heard all comments, the NAC voted 9 to 0 to accept the amended reports and transmit a draft version to the HUD.

Public comments received are as follows: none

City Council Public Hearing –December 9, 2014

On December 9, 2014, the City Council held a public hearing to receive comments on the amendments to the draft PY 2012 Action Plan and PY12 Consolidated Annual Performance and Evaluation Report (CAPER). Having heard all comments, the City Council voted 7 to 0 to accept the amended reports and transmit a draft version to the HUD.

Public comments received are as follows: none

PUBLIC NOTICE

The advertisement presented below was featured as a highlight on the City's website. In addition, a digital copy of the report was made available on-line. A slightly modified version of the advertisement was also published in *The Carrollton Leader - Star*, the City's local newspaper of record, on November 2 and again on November 30, 2014.

NOTICE OF PUBLIC HEARING

The City of Carrollton receives Community Development Block Grant (CDBG) funds from the United States Department of Housing and Urban Development (HUD) on an annual basis. According to Federal regulations, these funds must be utilized for the principal benefit of persons of low-to-moderate income in Carrollton.

The City of Carrollton is currently in the process of amending the PY 2011, PY 2012 and PY 2013 Annual Action Plans. The requested changes in funding designations are primarily the result of reporting HUD requirements. Proposed changes for PY 2011 include removing 8 projects from the Minor Home Repair Program and designating the funding as public service for a total of \$24,521.00. Changes to PY 2012 include removing 4 projects originally designated in the Minor Home Repair program and designating the funding as public service for a total of \$10,473.00. Changes to PY 2013 include removing 1 project originally designated in the Minor Home Repair program and designating the funding as public service for a total of \$4,534.50. These updates will also be noted in the PY 2011, PY 2012 and PY 2013 CAPER report results.

In an effort to solicit increased community participation and involvement in identifying community development needs, the Neighborhood Advisory Commission (NAC) will conduct a public

hearing to receive citizen input on Thursday November 13, 2014. The NAC and the City Council cordially invite your comments, concerns and/or ideas on the potential uses of these funds.

The Neighborhood Advisory Commission (NAC) will hold a public hearing on November 13, 2014 to receive your comments on the proposed amendments to the PY 2011, PY 2012 and PY 2013 Action Plans. The public hearing will be held at 6:30 p.m. in the City Council Briefing Chambers Room on the 2nd Floor of City Hall, 1945 E Jackson Road.

The City expends 100 percent of its CDBG funds for activities that principally benefit low and moderate income persons.

If you are unable to attend, you may submit written comments, concerns and/or ideas to the following address:

City of Carrollton 
c/o Tanya Ferencak
Sr. Community Development Specialist
1945 E Jackson Road Carrollton, Texas 75006
PHONE: (972) 466-5742 FAX: (972) 466-3175
EMAIL: Tanya.ferencak@cityofcarrollton.com

General Questions

1. Describe the geographic areas of the jurisdiction (including areas of low-income families and/or racial/minority concentration) in which assistance will be directed during the next year. Where appropriate, the jurisdiction should estimate the percentage of funds the jurisdiction plans to dedicate to target areas.
2. Describe the basis for allocating investments geographically within the jurisdiction (or within the EMSA for HOPWA) (91.215(a)(1)) during the next year and the rationale for assigning the priorities.
3. Describe actions that will take place during the next year to address obstacles to meeting underserved needs.
4. Identify the federal, state, and local resources expected to be made available to address the needs identified in the plan. Federal resources should include Section 8 funds made available to the jurisdiction, Low-Income Housing Tax Credits, and competitive McKinney-Vento Homeless Assistance Act funds expected to be available to address priority needs and specific objectives identified in the strategic plan.

Action Plan General Question response:

The City of Carrollton currently encompasses approximately 36.6 square miles and is located in the Dallas metropolitan area. The City lies in northwest Dallas County, southeast Denton County, and southwest Collin County. The City is located approximately 14 miles north of downtown Dallas. Approximately 54.5 percent of the City's population resides in Denton County in 2000.

Carrollton's population is racially and culturally diverse and this diversity is distributed across the community. Smaller minority population concentrations do

exist in Carrollton; however, the greatest minority concentrations are located in the South of the City.

Lower income families are less varied in distribution and most tend to also be concentrated in the Southwestern quadrant of the community. According to the 2000 Census, the area west of Josey Lane and south of Trinity Mills comprises the area of greatest concentration of low income families in Carrollton. The area in and around Old Downtown Carrollton has the greatest concentration of both low-income families and minority families.

Identifying concentrations of low-income families allows the City to better allocate CDBG funding to those areas most in need of reinvestment. The data used to identify these areas was obtained from the 2000 Census and it is graphically represented on the maps included in this section. By overlaying and comparing minority concentrations and low-income concentrations, the City can be reasonably assured that CDBG funding is being allocated to areas with the greatest need.

Areas identified as having higher concentrations of low-income families and aging infrastructure is targeted annually to receive CDBG funding. Individual project determinations and allocations are based on the Non-Housing Community Development Priorities as established by the City and described on page 2, section VI in the adopted 2009-2014 Comprehensive Plan. To gauge the overall effectiveness of all CDBG-funded projects, the City has developed several key performance measures to identify progress and overall performance.

In 2003, the City of Carrollton developed and implemented a program to better focus community resources on areas of the community that are most in need of reinvestment. This program, referred to as the NOTICE (Neighborhood-Oriented Targeted Infrastructure and Code Enforcement), primarily targets aging neighborhood infrastructure and invests CDBG and other significant funding in income eligible areas. For PY 2012, Hill 'N Dale Neighborhood, Phase II has been identified as the recipient of NOTICE funding in the amount of \$583,629.02. A map identifying the location of the Hill 'N Dale neighborhood is included on page 16.

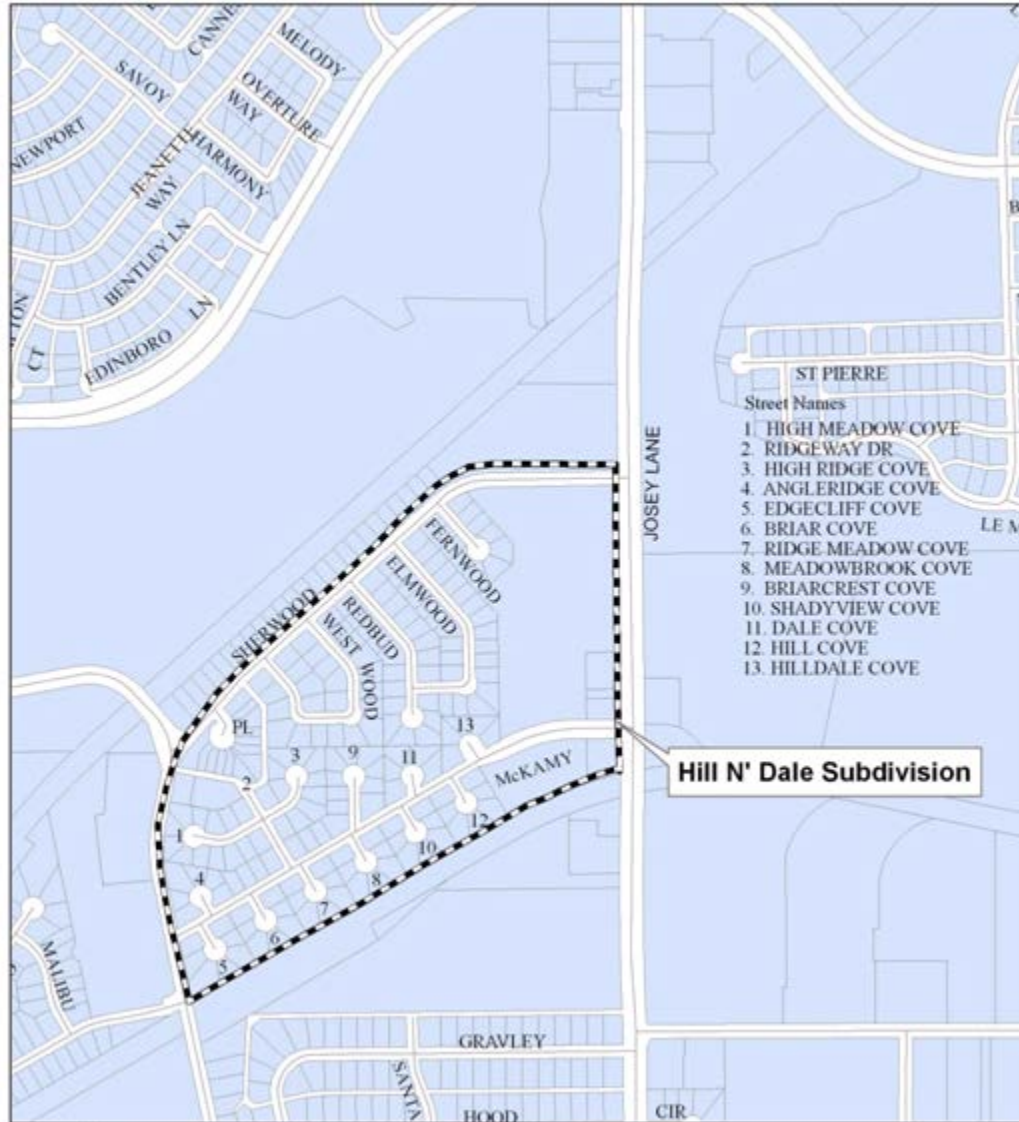


In addition to targeting aging neighborhoods for CDBG funding through the NOTICE Program, the City has also implemented a Minor Home Repair Program (MHRP). The goal of this program is to assist, when possible, income qualified residents with minor exterior home repairs. This program is offered City-wide and in PY 2012 is budgeted at \$30,000 for acquisition of materials and specialized labor.



To better meet the underserved needs of the community, the City will continue to evaluate the efficiency and effectiveness of how program goals are obtained and overall citizen needs are met. Citizen involvement, input and review is highly valued as a process by which the City can further evaluate underserved needs.

Figure 1



**HILL N' DALE
PY 2012 NOTICE
CDBG Project**

--- NOTICE Area
— Streets to be Improved

Phase 2 (PY 2012)

- 1700-1900 Blocks of McKamy Dr.
- 1800 Block of Angelridge Ct.
- 1800 Block of Briar Cove
- 1800 Block of Briarcrest Cove
- 1800 Block of Dale Cove
- 1800 Block of Edgecliff Cove
- 1800 Block of Highmeadow Cove
- 1800 Block of Highridge Cove
- 1800 Block of Hill Cove
- 1800 Block of Hilldale Cove
- 1800 Block of Meadowbrook Cove
- 1800 Block of Ridgemoor Cove
- 1800 Block of Ridgeway Drive
- 1800 Block of Shady View Cove

Other Proposed Projects/Activities

Currently, the Community Services Committee (a subcommittee of the Carrollton City Council) is formulating a recommendation to the City Council on the requests identified below. The full City Council will consider all requests and establish a budget for these activities in September 2012.

Organization	Type of Service*	Amount Requested
Bea's Kids*	Youth Services & Counseling	\$5,000
Carrollton Community Gardens	Community Gardens	\$2,500
CASA of Denton County, Inc.*	Youth Advocacy & Counseling	\$4,521
Christian Community Action (CCA)	Family Services	\$30,000
Children's Advocacy Center for Denton County*	Youth Services and Counseling	\$72,563
The Family Place*	Family Services	\$10,000
Keep Carrollton Beautiful*	Community Beautification	\$4,000
LaunchAbility*	Family Services	\$5,000
Metrocrest Family Medical Clinic*	Medical Services	\$12,000
Metrocrest Social Services*	Homeless and Crisis Prevention	\$175,000
PediPlace	Health Care for Children	\$5,000
Senior Adult Services*	Elderly Services and Assistance	\$200,000
Youth and Family Counseling	Youth and Family Counseling	\$8,500
*Funded by City Council in 2011		
**See the Appendix for more specific descriptions of the services and activities offered by each agency.		

Available Resources

The City of Carrollton will receive \$759,782 in new CDBG Funds on October 1, 2012. In addition, the City of Carrollton plans to make an estimated \$410,000 available for social service programming in General Fund resources. For a detailed breakdown, please refer to Leveraging of Funds – Social Service Agencies table on Pg. 40.

Managing the Process

1. Identify the lead agency, entity, and agencies responsible for administering programs covered by the consolidated plan.
2. Identify the significant aspects of the process by which the plan was developed, and the agencies, groups, organizations, and others who participated in the process.
3. Describe actions that will take place during the next year to enhance coordination between public and private housing, health, and social service agencies.

Action Plan Managing the Process response:

The organizations that participate in the successful implementation of the City's adopted plan are grouped into five broad categories: public agencies, businesses, not-for-profit organizations, churches and schools.

Lead Agency

Leadership responsibility for the success of this program ultimately rests with the City of Carrollton and more specifically with the Community Services Division. Community Services staff assists in coordinating the efforts of the entities involved,

make periodic progress reports to federal, state and local governmental bodies, provide technical assistance to local not-for-profit organizations, and encourage involvement from the business community.

Local Agencies Involved

Involvement of local not-for-profit organizations is also crucial to the success of this plan and, as such, they are invited to participate in its development. Further, the efforts of the following not-for-profit organizations are integral to realizing the ambitious goals outlined in this document: Metrocrest Social Services; Senior Adult Services; Bea's Kids; CASA of Denton County; Children's Advocacy Center for Denton County; The Family Place; Metrocrest family Medical Clinic; Special Care and Career Services; etc. Each agency is invited to participate in the consolidated planning process on an on-going basis.

In an effort to solicit as much citizen input for the process as possible, public notices are made in a number of different mediums at each step of the process. Stories and advertisements in both local newspapers, as well as postings on the City's website, are also regularly developed and printed.

Coordination Efforts

The consolidated planning process allows the City to ensure that a comprehensive, coordinated system is in place with regular meetings and interaction with citizens, public service agencies and organizations, and public and private housing and community developers. In addition, City staff regularly serves on the boards and/or task forces of many area community service and development organizations. This service allows the City to maintain a comprehensive and broad-based community development perspective.

Citizen Participation

1. Provide a summary of the citizen participation process.
2. Provide a summary of citizen comments or views on the plan.
3. Provide a summary of efforts made to broaden public participation in the development of the consolidated plan, including outreach to minorities and non-English speaking persons, as well as persons with disabilities.
4. Provide a written explanation of comments not accepted and the reasons why these comments were not accepted.

*Please note that Citizen Comments and Responses may be included as additional files within the CPMP Tool.

Action Plan Citizen Participation response:

Citizen Participation Plan

To ensure general citizen participation in the PY 2012 One-Year Plan of Action process, the City followed its adopted 2009-2014 Citizen Participation Plan. Information on the public hearing was developed and distributed to City Council, Neighborhood Advisory Commission (NAC) and City's website. Notices were also published in the *Carrollton Star-Leader*, the City's weekly newspaper of record.

Citizen participation is highly encouraged during the review period. Public hearing notices are published at least two weeks prior to each public hearing. Citizen

participation is welcomed in-person at the public hearing and in writing by mail, email and fax. One public hearing notice is published before the NAC meeting and two public hearing notifications are published before the Council public hearing.

Public Comments

Citizens are encouraged to offer input regarding the City's use of CDBG funds and several opportunities are available for input. Opportunities include public hearings. The Neighborhood Advisory Commission held a public hearing on May 10, 2012 and the City Council held a public hearing on July 10, 2012. The public hearings updated citizens on the status of current CDBG activities and offered the proposed PY 2012 CDBG One-Year Plan of Action for public review. Both public hearings were held in the evening at City Hall, which is centrally located in the community.

Advertising

After the PY 2012 One-Year Plan of Action was drafted, an advertisement was placed in the ***Carrollton Star-Leader*** summarizing the plan and announcing that the plan was available for public review. All public announcements were posted at City Hall and on the City's website. Language translation services at meetings, as well as in general informational sessions, are provided if requested. Public hearings are held at City facilities which are ADA compliant.

Instructions were also provided on how to submit comments regarding the document. The advertisement also included pertinent information on upcoming public hearings. All comments were addressed before submitting the plan to HUD.

Neighborhood Advisory Commission – Public Hearing – June 14, 2012

On June 14, 2012, the Neighborhood Advisory Commission (NAC) held a public hearing to receive comments on the proposed use of PY 2012 CDBG funds.

No written comments were received at or prior to the NAC meeting.

On June 14, 2012, the NAC voted 7 to 0 to recommend the approval of the PY 2012 One-Year Plan of Action and CDBG Budget to the City Council.

City Council – Public Hearing – July 10, 2012

On July 10, 2012, the City Council held a public hearing to receive comments on the draft PY 2012 One Year Plan of Action and CDBG Budget.

Prior to the public hearing, the City Council received no written comments on the proposed use of PY 2012 CDBG funds.

Upon closure of the public hearing, the City Council voted 6 to 0 to adopt the PY 2012 One-Year Plan of Action and CDBG Budget and transmit a final copy to the U.S. Department of Housing and Urban Development.

Neighborhood Advisory Commission (NAC) Public Hearing – March 6, 2014

On March 6, 2014 the Neighborhood Advisory Commission (NAC) held a public hearing to receive comments on the amendments to the PY 2012 Action Plan.

Changes in funding primarily are the result of cost savings from prior year programming. Proposed changes for PY 2012 include: Grants and Administration \$50,000 for the 2014-2018 Consolidated Plan; Minor Home Repair Program \$18,000 in additional exterior home repair projects, Public Service Neighborhood Clean ups \$10,473 to respond to health and safety issues on low to moderate income

homeowners property; and N.O.T.I.C.E. program an additional \$252,043 in funding for the Hill 'n Dale Phase I for streets, sidewalk and sewer repair.

Upon closure of the public meeting the NAC voted 8 to 0 to adopt the PY 2012 One Year plan of Action amendments.

Neighborhood Advisory Commission (NAC) Public Hearing – November 13, 2014

On November 13, 2014, the Neighborhood Advisory Commission (NAC) held a public hearing to receive comments on the amendments to the PY Action Plan and PY 2012 Consolidated Annual Performance and Evaluation Report (CAPER).

Changes in reporting include shifting reporting for 4 Minor Home repair projects paid for with previous year cost savings to Public Service Neighborhood Clean ups \$10,473 to respond to health and safety issues on low to moderate income homeowner's property.

Having heard all comments, the NAC voted 9 to 0 to accept the amended report and transmit a draft version to HUD.

City Council Public Hearing – December 9, 2014

On December 9, 2014, the City Council held a public hearing to receive comments on the amendments to the PY Action Plan and PY 2012 Consolidated Annual Performance and Evaluation Report (CAPER).

Changes in reporting include shifting reporting for 4 Minor Home Repair Projects paid for with previous year cost savings to Public Service Neighborhood Clean ups \$10,473 to respond to health and safety issues on low to moderate income homeowner's property.

Having heard all comments, the City Council voted 7 to 0 to accept the amended report and transmit a final version to HUD.

Institutional Structure

1. Describe actions that will take place during the next year to develop institutional structure.

Action Plan Institutional Structure response:

The City's Community Services Division is the lead agency for the implementation of the community development plan. Internally, the Community Services Division works in collaboration with all City Departments to deliver projects, services and other benefits to eligible neighborhoods and clients. Externally, the Division works with all organizations (primary organizations listed below) so long as the need is well documented and is eligible under HUD regulations.

The Community Services Office is the lead agency for the administration of CDBG funding. To effectively implement the Community Development Plan, funding for the department comes from CDGB funds as well as the City Council will make available an estimated \$268,375 in general fund resources to fund agencies that are actively engaged in the provision of social services in Carrollton.

In exchange for the funding, the agencies and organizations work closely with the City in the provision of social services to all citizens in need. The close partnership the City has with each agency grows with each year of collaboration. Staff that is employed as part of the PY 2012 CDBG grant administration and planning activity provide technical, referral and capacity building assistance for the agencies on an ongoing basis.

The list below identifies some of the principle partners for the City's priority funding and service development:

- Bea's Kids
- Casa of Denton County
- Children's Advocacy Center for Denton County
- The Family Place
- Metrocrest Family Medical Clinic
- Metrocrest Social Services
- Senior Adult Services
- Special Care & Career Services

The City meets with all of its partners on an as needed basis to develop organization capacity and programming offerings. Staff also regularly provides technical assistance and professional expertise to further develop institutional structure for all agencies and organizations serving the low-to-moderate income citizens of Carrollton.

Monitoring

1. Describe actions that will take place during the next year to monitor its housing and community development projects and ensure long-term compliance with program requirements and comprehensive planning requirements.

Action Plan Monitoring response:

The City of Carrollton completes an annual analysis of the strategies and objectives as identified in the 2009-2014 Consolidated Plan with actual program accomplishments. Based on that analysis, the City considers amending or making updates to the adopted Consolidated Plan. Programs and projects administered and implemented by the City of Carrollton are monitored on a daily basis. Staff maintains project ledgers on individual projects to ensure that all required procedures have been observed and completed. A year-end report that details expenditures, revenue, beneficiary information and major accomplishments is also required for all programs and projects.

Under the Minor Home Repair Program, staff administers and continuously monitors all projects implemented under the program. Projects requested by residents are evaluated during an on-site evaluation by staff to determine if the project falls within the scope of the program. The City hires contractors to perform the work on the project. Use of specialized contractors ensures that the quality of services maintained at the highest level. Projects are capped at \$5,000 per applicant.

In addition, the Minor Home Repair Program partners strongly with area social service agencies, Senior Adult Services (SAS) and Metrocrest Social Services (MSS).

This partnership is a key to identifying and delivering services under this program. Senior Adult Services and Metrocrest Social Services provide referrals and conducts the intake and processing of all applicants. By partnering with these agencies, the City of Carrollton reduces administration burdens but is able to maximize program effectiveness.

In October 2001, the City introduced increased reporting standards and procedures as a condition of all contracts with the City for the provision of public services. To date, these reporting standards have allowed the City to be more strategic in the allocation of public service funding. Future funding from the General Fund for these services will be assessed annually based on the performance of each service provider.

In 2003, the City implemented a strategic business planning process and currently the Community Services Division operates and updates its own strategic business plan. Review and updates to the plan are completed on a semi-annual basis. In addition, staff keeps track of program performance measures on a regular basis and submits a Performance Management Plan to the Finance Department each quarter.

Lead-based Paint

1. Describe the actions that will take place during the next year to evaluate and reduce the number of housing units containing lead-based paint hazards in order to increase the inventory of lead-safe housing available to extremely low-income, low-income, and moderate-income families, and how the plan for the reduction of lead-based hazards is related to the extent of lead poisoning and hazards.

Action Plan Lead-based Paint response:

Lead-based paint has been recognized as a major environmental hazard facing children. Lead is the leading cause of non-congenital mental retardation. Elevated blood lead levels in young children can lead to a range of problems from relatively subtle developmental disabilities to severe impairment or even death. Common effects include impaired cognition and functioning, slowed learning abilities and behavioral disorders. Often these manifestations are subtle during early childhood but become more pronounced as children progress through school. Based on reports received by the Texas Department of Health's Childhood Lead Poisoning Prevention Program, 703 children residing in the City of Carrollton received blood lead testing in 2004. Of these 703 Carrollton children, 3, or 0.004%, tested positive for elevated blood lead levels.

Current statistics are no longer City specific and rather focuses on counties. In 2010, 65,585 children in Dallas County and 5,693 children in Denton County were tested for lead.

The use of lead-based paint was banned from residential usage in 1978. However, a majority of the structures constructed prior to the ban are at risk of containing lead-based paint. Lead poisoning is most likely to occur in old, poorly maintained dwellings with deteriorated paint.

Based on a formula provided by HUD, approximately 9,219 of the 14,383 units constructed before 1980 in Carrollton are at risk of having lead-based paint hazards present. The 2000 Census indicates that the City has 514 rental units built before 1980 occupied by households with incomes below poverty level. On February 28, 2012 the City of Carrollton held the Fifth Annual "Citizens' Evening at City Hall" in an

effort to reach out to communities and build partnerships. Environmental Quality staff presented and distributed materials (in English and Spanish) educating citizens about possible exposure to lead-based paint and prevention methods.

Additionally, the 2000 Census indicates that there are 303 units built before 1980 in Carrollton owned and occupied by households with incomes below poverty level. Because elevated blood lead levels are more commonly found among children living in poverty, the children in these 817 households are considered to be at highest risk. However, there are no significant differences in the incidence of lead-based paint by the income of the household, the value of the home, or the rent. Similarly, there is no significant difference between single-family and multifamily housing units.

The following table illustrates the formula for estimating the number of units at risk of having lead-based paint hazards. The City will provide information to all program applicants regarding the hazards of lead based paint during the coming years and will initiate efforts to identify potential resources for abatement of lead-based paint from the housing stock in Carrollton.

For residents receiving assistance under the City's Minor Home Repair Program where a lead based paint hazard is present, the City complies with federal regulations when levels are greater than *de minimus* standards. To determine if a lead based paint hazard is present, houses built before 1978 are tested for the presence of lead by a certified technician. In the event lead based paint is present, they City will follow HUD guidelines in conjunction with City's program specifications to address the lead issues. All CDBG-funded projects will meet all applicable regulations related to lead-based paint.

Estimated Number of Housing Units at Risk for Lead-Based Paint Hazards in Carrollton			
Year Housing Unit Built	Number of Housing Units	Estimated Percentage at Risk	Estimated Number of Housing Units at Risk
1939 and Earlier	157	90%	141
1940 to 1959	1,429	80%	1,143
1960 to 1979	12,797	62%	7,934
Total Older Housing:	14,383	Total Estimated Housing Units at Risk:	9,219

Note: Estimated Percentage at Risk is taken from HUD "Technical Guidelines for the Evaluation and Control of Lead-Based Paint Hazards in Housing"

Source: U.S. Census Bureau

HOUSING

Specific Housing Objectives

*Please also refer to the Housing Needs Table in the Needs.xls workbook.

1. Describe the priorities and specific objectives the jurisdiction hopes to achieve during the next year.

-
-
2. Describe how Federal, State, and local public and private sector resources that are reasonably expected to be available will be used to address identified needs for the period covered by this Action Plan.

Action Plan Specific Objectives response:

The City of Carrollton is committed to the on-going goals of supporting the development of safe, decent and affordable housing and improving the quality of life for all residents. Toward this end, the following list of goals, objectives and outcomes were developed in partnership with the community. It is anticipated that as the 2009-2014 Consolidated Plan is implemented the goals and priorities could be modified to reflect the challenges encountered. This is a dynamic plan of action to achieve desired community development goals.

Goal No. 1: Revitalize and maintain public infrastructure in the City's low and moderate income neighborhoods.

Due to the City's aging neighborhoods and unique circumstances involving soil quality in the Carrollton area, significant public infrastructure repairs are needed throughout the City. Rather than randomly address necessary repairs, the City has elected to systematically implement needed street, alley, sidewalk and water and sewer line repairs one neighborhood at a time until the entire public infrastructure in that area has been repaired or reconstructed. Once repairs have been completed the City ensures that the neighborhoods are well preserved through code enforcement activities.

Objective 1.1. (SL-3.1, DH-3.1) Continue to fund the City's NOTICE program with CDBG dollars. Update and revise existing ranking system as needed to determine priority neighborhoods for program. Complete necessary repairs to street, alley, sidewalk and water and sewer line infrastructure until the entire neighborhood is repaired or reconstructed.

- *Outcome 1.1.* Through the NOTICE program, the City will repair and reconstruct all public infrastructure in 2 to 3 low and moderate income neighborhoods over next five years. NOTICE project goals will be realized by leveraging the CDBG funds with General Funds, Bond Funds and Utility Funds.

Objective 1.2. (SL-3.2, DH-3.2) Continue to implement enhanced code enforcement in neighborhoods where NOTICE repairs have been completed.

- *Outcome 1.2.* Utilization of enhanced code enforcement preserves infrastructure repairs and ensures that the improved aesthetic and structural quality of neighborhood will last. This activity is solely funded with CDBG funds.

Objective 1.3. (SL-3.3) Continue to provide matching grants to neighborhood groups to upgrade and restore public property in the City through the City's Neighborhood Enhancement Matching Grant Program.

- *Outcome 1.3.* At the discretion of City Council, the City will continue to allocate an average of \$15,000 per year in Neighborhood Enhancement Matching Grant (NEMGP) funds. This will be matched by the community in sweat equity (volunteer work hours), donated materials and cash labor.

Goal No. 2: Preserve and strengthen existing housing stock through minor home repair and rehabilitation programs.

Objective 2.1. (DH-3.4) Continue to fund the City's Minor Home Repair program to assist low to moderate income homeowners complete minor home repairs that they would otherwise been unable to afford.

- *Outcome 2.1.* The City will provide financial assistance to approximately 12 persons each year through its Minor Home Repair program. This program is solely funded with the CDBG funds.

Goal No. 3: Assist local social service providers targeting low to moderate income residents.

Objective 3.1. (SL-2.1) Continue to allocate a portion of the City's General Fund towards grants and donations for Carrollton service providers that target low to moderate income residents.

Needs of Public Housing

1. Describe the manner in which the plan of the jurisdiction will help address the needs of public housing and activities it will undertake during the next year to encourage public housing residents to become more involved in management and participate in homeownership.
2. If the public housing agency is designated as "troubled" by HUD or otherwise is performing poorly, the jurisdiction shall describe the manner in which it will provide financial or other assistance in improving its operations to remove such designation during the next year.

Action Plan Public Housing Strategy response:

The City of Carrollton does not administer its own public housing projects or programs. Instead, area housing authorities are allowed to administer vouchers and certificates for properties in Carrollton. Due to confidentiality concerning the relationship between the authorities and their clients and the significant number of agencies operating in the City, it has been very difficult to determine the actual number of vouchers and certificates currently being utilized. Community Services Division provides referral services to current and potential residents in this regard.

BARRIERS TO AFFORDABLE HOUSING

1. Describe the actions that will take place during the next year to remove barriers to affordable housing.

There are no overt barriers to the development of affordable housing in Carrollton and this was substantiated in the City's *Analysis of Impediments to Fair Housing Choice*. In addition, the City of Carrollton's Comprehensive Plan encourages the construction of numerous housing types and the City has adopted building codes and ordinances that promote affordable housing throughout the City. To date, there is no evidence that zoning regulations, building codes, lot size limitations, development fees, or tax rates have a significant adverse effect on the provision of affordable housing in Carrollton.

In PY 2007, the City of Carrollton, with assistance from J-Quad Planning Group, completed an analysis of any impediments to fair housing in the City. The analysis identified an inadequate supply of affordable housing in the City of Carrollton. The following remedial actions were recommended by the consultant:

“Carrollton should work with local banks, developers and non-profit organizations to expand the stock of affordable housing. Attention should be given to increasing the production of new affordable housing units and assistance toward the purchase and renovation of housing in existing neighborhoods. Greater emphasis should also be placed on capacity building and technical assistance initiatives aimed at expanding non-profit, faith based organizations and private developers’ production activities in the City. Alternative resources for housing programs should be sought from Federal Home Loan Bank, Fannie Mae, U.S. Department of Treasury Community Development Funding Institution (CDFI) program, and other state and federal sources.

It is recommended that the City seek resources and explore opportunities to implement a first time homebuyer mortgage assistance program. This would support eligible person in the market in acquiring affordable housing within the community and support those responsible for providing financing and engaged in affordable housing development.

In an effort to expand local resources, we also recommend that the City Planning Staff lead an effort to research and consider one particular policy change, inclusionary zoning, as one alternative means of promoting balanced housing development. Inclusionary zoning has been used in other communities to ensure that some portion of new housing development is affordable. This becomes important as higher income individuals move into a neighborhood. As housing prices rise, low to moderate-income residents may be displaced without the use of Inclusionary Zoning which helps to create mixed-income communities. Mixed-income communities broaden access to services and jobs and provide openings through which low-wage earning families can buy homes in appreciating housing markets and, as a result, accumulate wealth.

Inclusionary Zoning was also mentioned as a possible remedial action.”

Carrollton has traditionally been a proponent of residential growth and of affordable housing. Impact fees are limited to new development citywide and are reasonable in rate; there are no “slow growth” or “no growth” ordinances in effect; and the current Zoning Ordinance allows for residential construction of single-family homes with a minimum dwelling unit area of 1,200 square feet and multi-family units with a minimum floor area of 600 square feet. Under the Ordinance, a minimum of a 5,000 square foot lot is allowed. This allowance is important especially as the City begins to address the challenge of in-fill housing in older neighborhoods across the community.

Carrollton’s subdivision regulations provide for standard infrastructure and do not vary from area to area unless specified in a Planned Development (PD) or in more restrictive zoning districts. In these cases, more restrictive development standards may apply with regard to setbacks and masonry requirements.

As long as building code requirements are met, most housing types can be built in Carrollton. The Zoning Ordinance allows for single-family, duplex, triplex, quadraplex, townhouse, mobile home, apartment, extended-stay hotels and boarding house development.

HOME/ American Dream Down payment Initiative (ADDI)

1. Describe other forms of investment not described in § 92.205(b).
2. If the participating jurisdiction (PJ) will use HOME or ADDI funds for homebuyers, it must state the guidelines for resale or recapture, as required in § 92.254 of the HOME rule.
3. If the PJ will use HOME funds to refinance existing debt secured by multifamily housing that is that is being rehabilitated with HOME funds, it must state its refinancing guidelines required under § 92.206(b). The guidelines shall describe the conditions under which the PJ will refinance existing debt. At a minimum these guidelines must:
 - a. Demonstrate that rehabilitation is the primary eligible activity and ensure that this requirement is met by establishing a minimum level of rehabilitation per unit or a required ratio between rehabilitation and refinancing.
 - b. Require a review of management practices to demonstrate that disinvestments in the property has not occurred; that the long-term needs of the project can be met; and that the feasibility of serving the targeted population over an extended affordability period can be demonstrated.
 - c. State whether the new investment is being made to maintain current affordable units, create additional affordable units, or both.
 - d. Specify the required period of affordability, whether it is the minimum 15 years or longer.
 - e. Specify whether the investment of HOME funds may be jurisdiction-wide or limited to a specific geographic area, such as a neighborhood identified in a neighborhood revitalization strategy under 24 CFR 91.215(e)(2) or a Federally designated Empowerment Zone or Enterprise Community.
 - f. State that HOME funds cannot be used to refinance multifamily loans made or insured by any federal program, including CDBG.
4. If the PJ is going to receive American Dream Down payment Initiative (ADDI) funds, please complete the following narratives:
 - a. Describe the planned use of the ADDI funds.
 - b. Describe the PJ's plan for conducting targeted outreach to residents and tenants of public housing and manufactured housing and to other families assisted by public housing agencies, for the purposes of ensuring that the ADDI funds are used to provide down payment assistance for such residents, tenants, and families.
 - c. Describe the actions to be taken to ensure the suitability of families receiving ADDI funds to undertake and maintain homeownership, such as provision of housing counseling to homebuyers.

Action Plan HOME/ADDI response:

The City of Carrollton does not receive HOME or American Dream down Payment Initiative (ADDI) funding through HUD.

Specific Homeless Prevention Elements

*Please also refer to the Homeless Needs Table in the Needs.xls workbook.

1. Sources of Funds — Identify the private and public resources that the jurisdiction expects to receive during the next year to address homeless needs and to prevent homelessness. These include the McKinney-Vento Homeless Assistance Act programs, other special federal, state and local and private funds targeted to homeless individuals and families with children, especially the chronically homeless, the HUD formula programs, and any publicly-owned land or property. Please describe, briefly, the jurisdiction's plan for the investment and use of funds directed toward homelessness.
2. Homelessness — In a narrative, describe how the action plan will address the specific objectives of the Strategic Plan and, ultimately, the priority needs identified. Please also identify potential obstacles to completing these action steps.
3. Chronic homelessness—The jurisdiction must describe the specific planned action steps it will take over the next year aimed at eliminating chronic homelessness by 2012. Again, please identify barriers to achieving this.
4. Homelessness Prevention—The jurisdiction must describe its planned action steps over the next year to address the individual and families with children at imminent risk of becoming homeless.
5. Discharge Coordination Policy—Explain planned activities to implement a cohesive, community-wide Discharge Coordination Policy, and how, in the coming year, the community will move toward such a policy.

Action Plan Special Needs response:

According to local shelters and homeless service provider organizations, the City of Carrollton does not have a traditional homeless population. However, efforts toward identifying the exact number and type of homeless in the City have not been reliable.

Local counts have resulted in a wide range of estimations of the homeless population in the Dallas Metro Area. Additionally, these surveys often cannot reach areas that the homeless use as shelter, such as abandoned buildings. The homeless may also move from various shelters and locations as they seek more opportunities, further complicating the estimation of the homeless population.

Metrocrest Social Services (MSS), located on 13801 Hutton Drive in Farmers Branch is the largest provider of homeless assistance in Carrollton. The Carrollton City Council funds MSS annually to fulfill its mission of eradicating Homelessness in the City. MSS provides assistance to residents in need in Carrollton, Farmers Branch, Addison and Coppell. In Program Year 2010 (October 1, 2010 – September 30, 2011), the agency provided assistance to 14,475 persons in need.

Needs of the Homeless Population

In December 2011, the United States Conference of Mayors released the results of a survey on homelessness in the U.S. The number of requests for food assistance increased by an average of 15.5 percent. This is indicative of the plight of poor families that have run out of options and are slipping into a condition of

homelessness. As per the survey, three main causes of hunger are: unemployment followed by poverty/low wages and high housing costs. Cited by fewer cities were lack of food stamps and inadequate benefits.

Discussions and consultations with area homeless service providers revealed that the need for a more sophisticated and coordinated effort to address the needs of the homeless population is of paramount concern. The City of Carrollton will continue to support the efforts of area service providers that work toward the realization of this goal. In addition, the needs of this population also include assistance with counseling services, childcare, transitional housing, health care, drug and alcohol detoxification, classes on parenting skills, access to medical facilities and community-based family support centers.

The need to provide transitional shelter facilities for the homeless in Carrollton has been identified as a priority by service providers in the area. However, a general lack of funding has been cited most as preventing agencies from assisting citizens in need of this type of service. The need for supportive services, which include counseling, job skills training, rental and utility payment assistance, clothing, childcare, and job referrals, are services most mentioned as being of need for the homeless population.

The needs of families threatened with homelessness are consistent in that the majority are of very low-income and have high rent or mortgage payments. The frail elderly and general elderly households are most likely to fall under this category and will typically have limited ability to provide for themselves. Disabled persons have difficulty in finding housing that provides accessibility and in most cases; the housing in which they currently reside has limited accessibility.

Single head of households with children are also represented under this category, as are large families, and typically are paying over 50% or more of their household income for rent or a mortgage.

The needs of the homeless population are varied. In addition, their inability to regularly make rent or mortgage payments adds to their dilemma. In many cases, the dwellings they occupy may not be safe or decent or meet their needs or the minimum housing code. The need for support services such as counseling, job referrals, child care, child support, rental and utility payment assistance, job training and improving self-esteem are at the top of the needs list for many in this predicament.

The City of Carrollton will continue to support Metrocrest Social Services and other organizations in their endeavor to provide assistance to the homeless and/or near homeless population in Carrollton.

Homeless and Special Needs

Current Strategies

The City of Carrollton's current strategy to prevent chronic homelessness is by strengthening and enhancing prevention-related programs through a partnership MSS, the City's lead homeless prevention provider. MSS has various programs in place which reach out to homeless persons, assess their individual needs, and addresses their emergency shelter and transitional housing needs.

Various Services provided by the Metrocrest Social Services:

- Case Management
 - Through assessment and evaluation of individual needs

- Monitoring individuals as they move from homelessness to transitional housing to permanent housing
- Prevention
 - Rent/Mortgage assistance
 - Utility assistance
 - Education and training on budgeting and financial management
- Supportive Services
 - Emergency financial assistance
 - Rent/Mortgage assistance
 - Counseling and/or advocacy
 - Medical/Dental/Vision assistance
 - Emergency food assistance
 - Emergency clothing assistance
 - Emergency shelter assistance
 - Employment assistance
 - Transportation assistance
 - Minor home repair assistance
 - Seasonal programs: holiday food and gifts
- Education
 - Job counseling
 - Employment skills training
 - Tax preparation assistance
 - Money management classes
 - Summer camp
 - Information and referral to various programs
 - Seasonal programs: school supplies and school shoes

The above mentioned services are provided to the homeless population, population at risk of becoming homeless and those transitioning from homelessness. The City of Carrollton also plans to supplement the work of the various City-funded social service agencies to end chronic homelessness by promoting the preservation and maintenance of existing housing through its Minor Home Repair Program.

Emergency Shelter Grants (ESG)

1. (States only) Describe the process for awarding grants to State recipients, and a description of how the allocation will be made available to units of local government.

Action Plan ESG response:

N/A

COMMUNITY DEVELOPMENT

Community Development

*Please also refer to the Community Development Table in the Needs.xls workbook.

1. Identify the jurisdiction's priority non-housing community development needs eligible for assistance by CDBG eligibility category specified in the Community Development Needs Table (formerly Table 2B), public facilities, public improvements, public services and economic development.

-
2. Identify specific long-term and short-term community development objectives (including economic development activities that create jobs), developed in accordance with the statutory goals described in section 24 CFR 91.1 and the primary objective of the CDBG program to provide decent housing and a suitable living environment and expand economic opportunities, principally for low- and moderate-income persons.

*Note: Each specific objective developed to address a priority need, must be identified by number and contain proposed accomplishments, the time period (i.e., one, two, three, or more years), and annual program year numeric goals the jurisdiction hopes to achieve in quantitative terms, or in other measurable terms as identified and defined by the jurisdiction.

Infrastructure

Infrastructure is a never ending cycle of deterioration and replacement. Roads and utilities are expected to last between 30 and 50 years, with the current life of roads and utilities in the City of Carrollton being about 40 years. The total cost of replacing the infrastructure for the City of Carrollton is estimated at over \$2 billion dollars. The City uses the Infrastructure Management System, or IMS, to track the condition of all the roads, sidewalks and alleys within the City limits to target the infrastructure that needs to be replaced. The system rates the condition of all the City's infrastructure on a scale of A to F. Currently, the City of Carrollton's infrastructure has a B- in overall condition, however by 2014 it is estimated that the City will have a C+ rating.

Using this system every year the City replaces \$20 to \$25 million dollars of infrastructure, this money only replaces about 1% of the infrastructure every year. By replacing 1% of infrastructure a year, the City is currently on a 100 year replacement cycle, which is not sustainable for the long term. However, to replace everything on a 40 year cycle, the City would have to replace infrastructure at 2.5% a year which would cost \$50 million a year. This is not financially feasible for the City. Today, the largest challenge for the City is the replacement of infrastructure in neighborhoods built in the 1980s.

Streets

To date, City staff has estimated over \$228,177,500 dollars are needed for the complete reconstruction of 213.25 miles of arterial, collector, and residential streets that have been deemed to be beyond repair. The arterial roadways in Carrollton were awarded a score of A-, while the collector and residential streets overall score a C+ for condition. The City's streets were awarded a B- for overall condition. The average amount spent per year on street rehabilitation and replacement is \$9.7 million dollars a year. Over the next three years, the City plans to spend \$29 million dollars on improving streets in the community.

Sidewalks

There is an estimated 575 miles of sidewalks within the City of Carrollton's limits. To date, City staff has identified for 166 miles of needed sidewalk replacement which will cost over \$17,529,600. The City's sidewalks were given an overall score of a C- for overall condition.

Water and Sewer Lines

Currently the City's water infrastructure has received an overall grade B- for 2011 and an expected grade of C+ in 2014. To date, City staff has also identified over \$4.5 million in water structure projects to be completed in fiscal year 2013.

Drainage Projects

Currently, the City of Carrollton's drainage infrastructure has been awarded a grade of B for 2011 and an expected grade of B for 2014. The City has identified \$4.5 million in water structure projects to be completed in the fiscal year 2013.

Community Facilities

The City of Carrollton has many community facilities offering a range of services to citizens. The overall score for the City's facilities is a C for 2011 with an estimated C- for 2014. This is largely due to budget restraints that have not allowed for "cosmetic" improvements to be made to the buildings, such as replacing the carpet and painting the walls every 4 years.

To date, the City identified and funded one CDBG eligible community facility project. The project was the renovation of Old City Hall, reopened as the Gravley Center. Renovation and expansion of the facility had created enhanced office space for two social service providers in Carrollton. The occupancy lease for these agency expired last year and they relocated to another facility. A change of use is under discussion for this facility.

About 77 percent of 2012 CDBG grant funds will be allocated to a low to moderate income neighborhood – Hill 'N Dale (Phase II) for infrastructure upgrade.

Park Improvements

To date, improvement projects have included new security lighting, walking paths, and sidewalks. City staff has identified over \$500,000 more in eligible projects.

Neighborhood Reinvestment

Neighborhood reinvestment strategies have been developed in communities across the nation. The residents of Carrollton have increasingly embraced neighborhood revitalization initiatives throughout the community. The City has also initiated significant programming to assist in this effort.

The Neighborhood Enhancement Matching Grant Program (NEMGP) is a vital element to the City's efforts to initiate reinvestment in neighborhoods throughout Carrollton. Under the program, funding is made available for improvement projects planned and requested by neighborhood groups. Projects must be located on public property or in the public-right-of-way that benefits all neighborhood residents and the general public. In the past, these projects have included entryway signage, enhanced landscaping, public park improvements, screening fence, neighborhood street sign toppers etc.

A central issue in fostering an expanded effort aimed at neighborhood revitalization rests on the community's ability to enlist community participation in the initiative.

Most of the programs that have been developed to address the aesthetic component of neighborhood reinvestment are reliant on volunteers and donations for the matching component of the program. To date, Carrollton Neighborhood Associations have been very successful in recruiting and organizing volunteers for the implementation of their NEMGP projects.

Neighborhood Oriented Targeted Infrastructure and Code Enforcement (NOTICE) Program

In 2003, the City launched a new initiative to better coordinate the delivery of neighborhood infrastructure projects and code enforcement services to the areas of greatest need in the community. As a community development programmatic offering, this City-led initiative, named the NOTICE Program, represents a major targeted infrastructure reinvestment and neighborhood integrity program for the

oldest areas of Carrollton. The NOTICE Program was awarded third place in the *Neighborhoods USA 2007* Best Neighborhood Program of the Year Award under the category of physical revitalization/beautification.

In general, the NOTICE Program targets financial resources for the design and implementation of all necessary Street, sidewalk, and water and sewer line projects in one neighborhood at a time until the entire public infrastructure in that area has been repaired or reconstructed. In addition, the City conducts targeted and strengthened code enforcement efforts in the same neighborhood to foster a greater sense of neighborhood pride and an overall healthier community. To date, the City has finished projects in the following CDBG eligible neighborhoods: Rollingwood Estates, Holiday Park Phase I and II, Highlands Neighborhood, Francis Perry Neighborhood, Park Place Phase I and II. An Environmental Review is being conducted on the proposed Hill 'N Dale neighborhood. Upon approval, this project is expected to commence in summer 2012. Twelve additional neighborhoods (CDBG and non CDBG eligible) have already been identified to pursue in the coming years.

Antipoverty Strategy

1. Describe the actions that will take place during the next year to reduce the number of poverty level families.

Action Plan Antipoverty Strategy response:

Over the next several years, the City will work toward the implementation of the following actions in an attempt to reduce the overall number of persons living in poverty in Carrollton:

- Coordinate local resources to increase educational opportunities for low-income persons in order to improve their ability to earn better wages. For example the City libraries offer basic computer, internet and Microsoft Office classes for adults.
- Improve the linkage between job training programs and local job creation efforts to attract. For example the City library offers classes on job hunting, networking for professionals, career focus groups and job fairs for area residents.
- Promote financial counseling and classes on budgeting and money management. The City library offers classes on financial seminar and Tax preparation assistance for seniors.
- Promote linkages between housing, employment and educational systems and/or facilities. These goals are achieved by the local libraries, various City department programs and through the support of local non-profit agencies.
- Promote programs and training that help families-in-need to become more self-sufficient. These goals are achieved by the local libraries, various City department programs and through the support of local non-profit agencies.

In addition, the Division of Community Services will provide technical assistance and information to private and public organizations that seek to provide affordable housing and support services to residents of Carrollton.

The City will promote and emphasize the need for greater coordination between all agencies active in Carrollton so as to minimize the duplication of efforts. Cooperative efforts in applying for available funds will be initiated between public and private housing providers so as to maximize the potential for being awarded funds by the State and Federal Government. Efforts to enhance coordination between the public and private sector will ensure that needs are being properly addressed and that resources are being maximized.

NON-HOMELESS SPECIAL NEEDS HOUSING

Non-homeless Special Needs (91.220 (c) and (e))

*Please also refer to the Non-homeless Special Needs Table in the Needs.xls workbook.

1. Describe the priorities and specific objectives the jurisdiction hopes to achieve for the period covered by the Action Plan.
2. Describe how Federal, State, and local public and private sector resources that are reasonably expected to be available will be used to address identified needs for the period covered by this Action Plan.

Action Plan Specific Objectives response:

Creating and sustaining an environment in which healthy and productive families reside is an integral component of the City's commitment to all Carrollton residents. This environment not only includes the physical attributes, such as sound and quality housing, adequate water and sewer service, and maintained streets, sidewalks and alleys, but also includes the social attributes of neighborhoods free from crime, access to public transportation, and cultural resources. Building viable public and private partnerships is a major component of this effort. Enhancing the quality of life for all citizens will insure that family and youth issues continue to be addressed in a coordinated manner.

To address the need for supportive services, the City funds Metrocrest Social Services (MSS) to assist citizens on the verge of becoming homeless.

The following table shows the number of individuals that received various types of assistance from Metrocrest Social Services for PY 2011:

METROCREST SOCIAL SERVICES					
Program Year 2010 (Oct 1, 2010 – September 30, 2011)					
Type of Service Provided	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Total
Information and Referral	2,252	1,589	1,836	2,088	7,765
Medical Care and/or Assistance	22	22	9	4	57
Transportation	211	166	99	37	513
Home Repair and/or Maintenance	5	14	5	19	43
After School Care and/or Activities	-	-	-	-	0
Food Assistance	5,953	1,483	1,665	1,798	10,899
Housing Assistance (including rental assistance)	220	139	88	59	506
Utilities Assistance	447	276	245	582	1,550
Clothing	168	63	46	66	343
Misc. Emergency Financial Assistance	529	339	218	258	1,344
Employment Services	1,061	874	1,041	304	3,280
Other: Holiday Program/School Supplies	3,569	278	44	3,258	7,149
Total Individuals Assisted	14,437	5,243	5,296	8,473	33,449

Domestic Violence

A major contributor to the City's potential homeless population is domestic violence. In addition to consulting with social service providers specializing in domestic violence, contact was also made with the Carrollton Police Department and local advocacy organizations to assess the prevalence of the issue. After an analysis of the data, it has been determined that this issue continues to have a significant impact on families throughout the City.

From May 2011 to May 2012, the Police Department responded to 590 incidents of domestic violence with 129 emergency protective orders being issued. The crimes range from assault to attempted murder on family members and other partners (known as "Dating Violence").

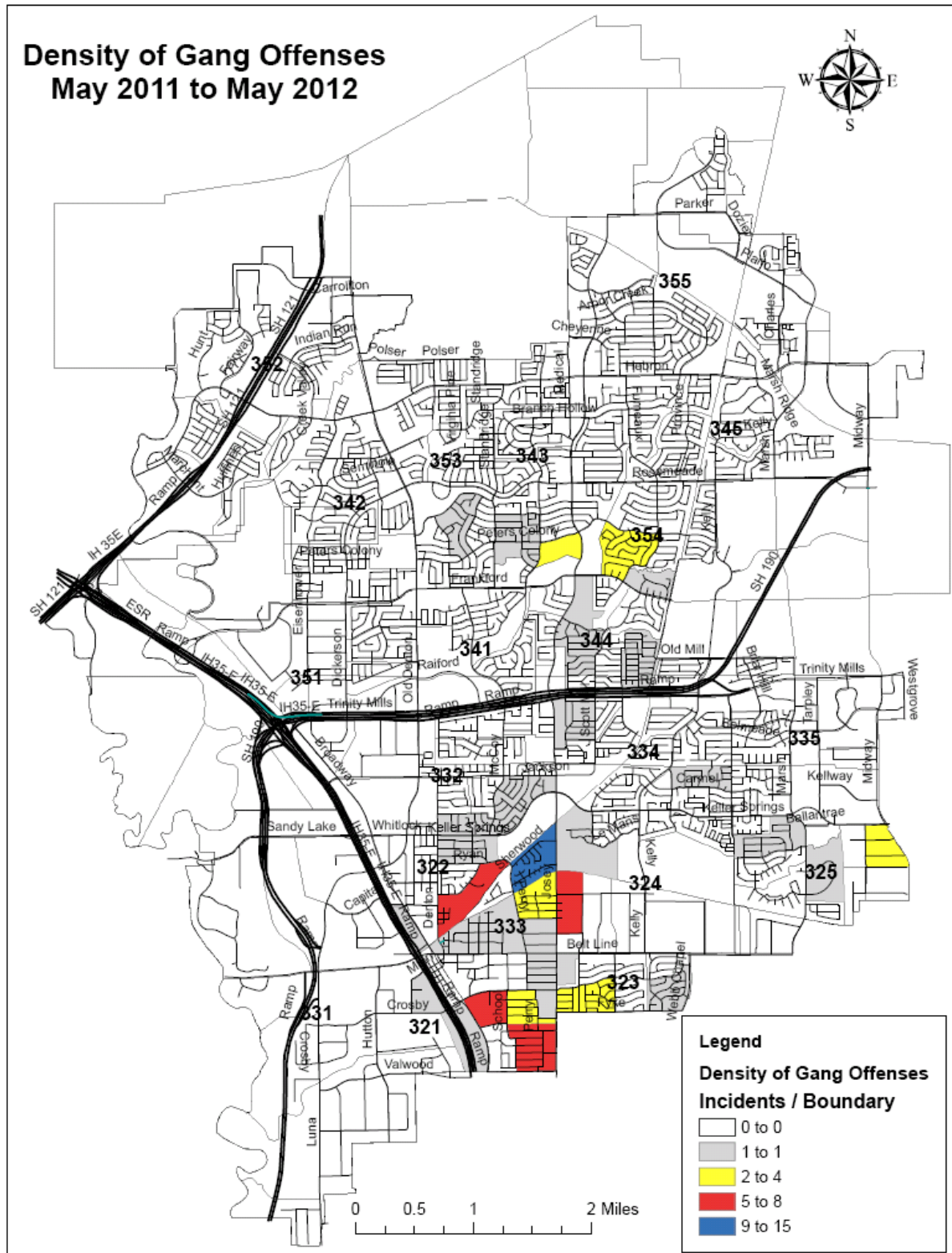
Gang Violence

Another "families and youth" issue to be addressed in this section is gang violence. As the number of disenfranchised youth increases, so does the expansion of gang activities. As of May 2012, the Carrollton Police Department recorded 89 offenses of gang activity which is 62% lower than last year. These incidents included reports of graffiti, criminal mischief, and weapons related arrests.

Gang related violence is not confined to the oldest neighborhoods of Carrollton. Incidents have also occurred at various points along the Josey Lane corridor, north of the President George Bush Turnpike. The map below shows the level of gang activities for 2011-2012 recorded by the Carrollton Police Department.

The Police Department administers an Intel/Deployment Unit to counteract and control the activities of gangs. Proactive approaches to mentoring and team sports programs have targeted at-risk youth to realize early intervention in this easily impressionable segment of the City's population. The City will continue to identify strategies and resources for this at-risk population.

Figure 2



Needs of Families and Youth

Domestic Violence

The needs of victims of domestic violence are varied. Access to services soon after the incident can reduce the effects such as trauma. Generally, there are imminent needs for housing and financial assistance for the victim(s). Assistance with housing, utilities, food, counseling and, in some cases, childcare and transportation are additional major needs. Secondary needs include peer counseling, personal development, perpetrator counseling and parental training. An increased demand for services has forced many agencies to seek additional resources to help this population.

Gang Violence

Many families that have one or more members involved in gang activity may also have significant challenges in other areas. Grappling with the challenges of single-parenthood and/or just trying to meet basic financial obligations can overwhelm parents to the point that they are unable to play an active role in their children's growth and development. As a result, children seeking a sense of belonging may turn to gangs, which may serve to further damage their development. Providing opportunities for parental as well as youth development assists in combating the issues of gang violence.

The primary need associated with disenfranchised youth is to provide constructive opportunities or alternatives. Such opportunities could include work-study programs to provide youth with an opportunity to gain an economic benefit directly linked to the child's continued participation in school. Work-study programs incorporating skills training, business etiquette and personal development help steer these youth toward becoming productive citizens.

Non-profit organizations supported by the City of Carrollton provide a variety of services for at-risk youth. These organizations provide after school activities, such as academic tutoring, as an alternative to going home where adults have yet to return home from work. Non-profit organizations also provide parenting classes to encourage and foster strong families that help to decrease the chance that a child may join a gang.

Another activity is the continued and enhanced sponsorship of recreational activities for children of all ages. Recreational activities that incorporate general counseling and personal development training allow the involved youth to grow in a structured environment while participating in an activity in which they have an interest. The Carrollton Parks and Recreation staff regularly reviews programs and activities targeted at local at-risk youth. These programs have three main goals: decrease delinquent behavior, increase personal achievements, and improve the attitudes that youth have about themselves and their future. The Parks and Recreation Department has collaborated with local civic organizations to offer scholarships and summer youth camps.

The Elderly

As healthcare and medical technology has advanced, so has the age of the population. The trend in Carrollton is reflective of the growth in the elderly population across the state and nation. Between 2000 and 2010, Carrollton's population of those 60 years of age or older grew by approximately 76% from 8,724 people to 15,336.

These changes are significant especially as they indicate a rising demand for services by Carrollton's older population. Agencies addressing elderly issues have been active in Carrollton for several years, but service demands exceed existing resources. This trend is expected to continue into the future.

The City of Carrollton maintains and currently operates a senior center for activities specifically designed for the elderly population. This centrally located center replaced an older one in December of 2003 and contains recreation rooms, meeting spaces, and a full-service kitchen. Services offered include hot lunches, recreational and cultural activities for personal and social enrichment. The Carrollton Senior Center is staffed and maintained by the Parks and Recreation Department that also operates two all-ages recreational centers.

Needs of the Elderly Population

The City of Carrollton maintains a close working relationship with Senior Adult Services, the major elderly service provider in Carrollton. The relationship is one of on-going assessment and the identification of needs for this segment of the community's population. Thus far, three major needs have been identified. First, the elderly require an adequate transportation system to access needed goods and services. Second, there continues to be a need for affordable and sustainable housing for this portion of the population. A third major need is addressing the ongoing challenges presented by a diverse composition of the City.

A reliable and efficient transportation system is a vital service needed by the elderly population in Carrollton. In many cases, a transportation system is the only connection an elderly citizen may have with the surrounding community. Transportation is needed for the elderly citizen to make doctors' appointments, get groceries and prescriptions filled, and to travel to and from recreational activities. The Senior Adult Services provides transportation services that older adults continue to have access to medical care and are able to conduct necessary personal business, shop and participate in social activities even when they can no longer drive themselves. A sliding scale is used to determine fees.

The need for affordable housing both assisted and independent living, for the elderly is also a major concern of the community. The City serves as the supportive arm to local non-profits and private developers for affordable elderly housing. Carrollton recently added two new independent living and retirement communities, Lakeview at Josey Ranch and Villas on Raiford in Carrollton. Senior Adult Services and City of Carrollton work together in providing minor home repair services to promote sustainable housing for single-family homeowners. Projects done through this partnership include: fence repair/replacement, roof repairs/replacement, siding repairs, grab bars, smoke alarms, wheelchair ramps, walker steps and railings for steps to name a few. Additional resources will also be sought to provide assistance for expanded services.

The City has seen a significant growth in the number of foreign-born residents. These residents come from a diverse number of countries, each having its own unique language and culture. This can result in language barriers when a local organization does not have the resources to effectively communicate with the customer, hampering the efforts to respond to their needs.

In addition to the general elderly population, there is also an elderly population with limitations. The U.S. Department of Housing and Urban Development (HUD) categorizes this population as the frail elderly. HUD defines the frail elderly as any person, 62 years of age or older, who cannot independently perform tasks essential

for daily living. These tasks include bathing, eating, dressing, grooming, and household management. The exact number of elderly citizens in this situation is unknown, but as per three year, American Community Survey (ACS) estimates, this number grew to approximately 3,030 elderly residents over the age of 65 with disability in Carrollton from 2008-2010.

The City estimates that due to the overall growth in this segment of the population, the number of persons in the frail elderly category will continue to increase. Establishing trust and communication with the elderly of Carrollton requires the work of all entities involved in addressing the needs of this population. An ongoing and sincere dialogue with the elderly population will continue to alleviate much of the suspicion and fear of loss of independence experienced by many elderly residents.

In an effort to increase and diversify funding resources, the City will continue to seek out new and innovative ways to fund needed programs and projects. Efforts will continue to focus on building partnerships with both public and private organizations. In addition, the City's Community Services Division will continue to seek out new resources and provide technical assistance to not-for-profit agencies seeking to assist Carrollton residents that are in need.

Building and strengthening partnerships between public and private entities is and will continue to be a major focus of the City of Carrollton's community development policy.

Housing Opportunities for People with AIDS (HOPWA)

*Please also refer to the HOPWA Table in the Needs.xls workbook.

1. Provide a Brief description of the organization, the area of service, the name of the program contacts, and a broad overview of the range/ type of housing activities to be done during the next year.
2. Report on the actions taken during the year that addressed the special needs of persons who are not homeless but require supportive housing, and assistance for persons who are homeless.
3. Evaluate the progress in meeting its specific objective of providing affordable housing, including a comparison of actual outputs and outcomes to proposed goals and progress made on the other planned actions indicated in the strategic and action plans. The evaluation can address any related program adjustments or future plans.
4. Report on annual HOPWA output goals for the number of households assisted during the year in: (1) short-term rent, mortgage and utility payments to avoid homelessness; (2) rental assistance programs; and (3) in housing facilities, such as community residences and SRO dwellings, where funds are used to develop and/or operate these facilities. Include any assessment of client outcomes for achieving housing stability, reduced risks of homelessness and improved access to care.
5. Report on the use of committed leveraging from other public and private resources that helped to address needs identified in the plan.
6. Provide an analysis of the extent to which HOPWA funds were distributed among different categories of housing needs consistent with the geographic distribution

plans identified in its approved Consolidated Plan.

7. Describe any barriers (including non-regulatory) encountered, actions in response to barriers, and recommendations for program improvement.
8. Please describe the expected trends facing the community in meeting the needs of persons living with HIV/AIDS and provide additional information regarding the administration of services to people with HIV/AIDS.
9. Please note any evaluations, studies or other assessments that will be conducted on the local HOPWA program during the next year.

Action Plan HOPWA response:

The City of Carrollton does not receive funding under the Housing Opportunities for People with AIDS (HOPWA) program. However, the issue of HIV/AIDS has swept across the nation at an alarming rate. Every major metropolitan area has faced identifying and assessing the needs of this population. The cities of the Dallas/Fort-Worth Metroplex are no exception. According to the Centers for Disease Control and Prevention (CDC), the nationwide infection rate for overall AIDS cases has begun to stabilize. The Texas Department of Health's (TDH) own statistics also shows a developing statewide trend showing a decrease in the overall rate of growth in new cases.

Texas Department of State Health Services reports that approximately 7 people in Carrollton have been diagnosed with AIDS from January 1 through June 30, 2011. Alternatively, approximately 4 people in Carrollton have been diagnosed with AIDS from January 1 through June 30, 2011.

In an effort to discern the needs of persons living with HIV/AIDS in Carrollton, the City has worked with and will continue to work with the Ryan White Planning Council of the Dallas Area and the Ryan White Consortium of North Texas (RWPC/C). An active cooperative and collaborative endeavor between the City and the RWPC/C will provide the best opportunity to assess and address the needs of this population in Carrollton. The RWPC/C serves the Dallas Eligible Metropolitan Area (EMA), a geographic area highly impacted by HIV/AIDS that is eligible to receive Title I CARE Act and State of Texas, Title II grant funds. The Dallas EMA is currently comprised of Collin, Cooke, Dallas, Denton, Ellis, Fannin, Grayson, Henderson, Hunt, Kaufman, Navarro and Rockwall counties.

The RWPC/C released a Comprehensive Service Plan for the Dallas area in December 2008. The plan indicated that the infected populations are growing poorer and showing a greater need of basic services such as food, housing, and transportation. The Plan also reports that more people living with HIV are not progressing to AIDS. These people are unable to qualify for disability, but are unable to work, reducing the available income to pay for necessities.

The major needs of this population are in the area of support services. Area agencies and facilities are available to provide supportive housing for this population including nursing homes, assisted living quarters, Section 8 Vouchers and Certificates, privately owned rental units and group housing. However, most of these resources are available in Dallas. The most dramatic impediment for this population is the lack of funds in order to maintain their independence in the community.

Other identified needs are for health care, counseling, physical/mental rehabilitation, coordinated case management and services designed to meet the specific needs of individuals and/or families.

The needs of those living with HIV/AIDS will continue to grow. According to the Centers for Disease Control, medical advances of the 1990's have prolonged the ability for those living either HIV or AIDS to lead more productive lives, as well as their overall life expectancy has increased. A greater need for more comprehensive programs and support will be created as this portion of the population grows.

SPECIFIC HOPWA OBJECTIVES

1. Describe how Federal, State, and local public and private sector resources that are reasonably expected to be available will be used to address identified needs for the period covered by the Action Plan.

Specific HOPWA Objectives response:

The City of Carrollton does not currently participate in the HOPWA program. However, the City supports ongoing efforts of regional organizations to address the needs of people living with AIDS.

OTHER NARRATIVE

Include any Action Plan information that was not covered by a narrative in any other section.

Leveraging of Funds

The following tables highlight a significant amount of leveraging of CDBG resources that is anticipated in PY 2012 (pending Council approval). Efforts in this regard are on-going.

The following Social Service Agencies are funded with the City's general funds. CDBG funding is not used to maximize the City's investment in these agencies.

The full City Council will consider all requests and establish a budget for these activities in September 2012.

Agency	Projected City Funding	CDBG Funds	Operating Budget*
Bea's Kids	\$5,000	\$0	\$355,500
CASA of Denton County	\$2,500	\$0	\$836,627
Children's Advocacy Center	\$25,000	\$0	\$1,350,000
The Family Place	\$5,000	\$0	\$10,000
Christian Community Action	\$3,320	\$0	
Keep Carrollton Beautiful	\$4,000	\$0	\$6,000
Launchability	\$5,000	\$0	\$8,890,011
Metrocrest Community Clinic	\$12,000	\$0	\$15,000
Metrocrest Services	\$348,180	\$0	\$2,448,565
	\$274,925		

LEVERAGING OF FUNDS INFRASTRUCTURE IMPROVEMENTS				
Project – Hill ‘N Dale		Total Project Costs	City Funding	CDBG Funding
Phase II	Paving (Asphalt)	\$801,284		
	Water	\$44,400		
	Sewer	\$27,040		
CDBG – Phase II (proposed PY 2012)		\$872,724	\$285,442 (33%)	\$587,282 (67%)

Programs and Projects

The total amount of Community Development Block Grant (CDBG) funding to be programmed during PY 2012 is **\$759,782**. Planned allocation of these funds and the accompanying performance measurements are as follows:

Grant Administration and Planning **\$82,525**

These funds will pay the salaries and operating expenses for the administration of the CDBG Program

Performance Measurements

- Successfully Met All Applicable Rules and Regulations
- Successfully Met All Applicable Program Deadlines
- Successfully Secured New CDBG Funding

Reconstruction of Sidewalks and Streets in Hill ‘N Dale project **\$587,282**

This project will augment the City’s existing street and sidewalk reconstruction program in a low to moderate income area of the community.

Performance Measurements

- Number of Linear Feet of New Streets
- Number of Linear Feet of New Sidewalk
- Amount of Non-Federal Resources Leveraged

Minor Home Repair Program **\$30,000**

Capital funding for materials and specialized labor for further implementation of a minor home repair program. Program targets the low-income residents as clientele.

Performance Measurements

- Number of New Projects Completed
- Number of Income qualified Citizens Assisted
- Amount of Leveraged Resources

Enhanced Code Enforcement **\$59,975**

Funding for a code enforcement officer to work exclusively in the City’s CDBG Targeted Area. Efforts will allow for more proactive code enforcement in aging and blighted areas of the community.

Performance Measurements

- Number of New Cases Initiated

-
- Number of Substandard Properties Brought into Code Compliance
 - Number of Repeat Violators

Appendix A

Public Comment

No public comments were received before or during the NAC public hearing held on April 25, 2012 or May 10, 2012.

No public comments were received before or during the City Council public hearing held on July 10, 2012.

No public comments were received before or during the NAC public hearing held on November 13, 2014.

No public comments were received before or during the City Council public hearing held on December 9, 2014.

Social Service Agency Partners

The following is a listing and brief description of social service providers from which the City Council of Carrollton received requests for Program Year 2012/Fiscal Year 2013 funding (pending Council approval):

Bea's Kids

Contact: Seandell Phillips – Executive Director
12000 Ford Road, Suite 240 Dallas, TX 75234
Phone: 214-699-4800

E-Mail: Diane.Covey@beaskids.org

Website: www.beaskids.org

- Bea's Kids is a non-profit 501(c)(3) organization that has been serving underprivileged children and parents since 1990. Services include educational, cultural, recreational and sports programs and activities. The program also provides food, clothing and medical/dental care. Bea's Kids leads a crusade against hunger, illiteracy, domestic strife, parental neglect, drugs, violence, gangs, school dropouts and poverty.

CASA of Denton County, Inc.

Contact: Ms. Sherri Gideon - Executive Director
614 N. Bell Avenue, Denton, Texas 76209
Phone: 940-243-2272 Fax: 940-243-1605

E-mail: sgideon@casadenton.org

Website: www.casadenton.org

- CASA of Denton County, Inc. serves children (ages 0 to 18) who have been removed from their homes by Child Protective Services due to abuse or neglect. Their service area is Denton County and includes children from the portion of Carrollton within Denton County. CASA provides independent, objective guidance in court regarding the children's best interests and is a constant provider of support during that experience.

Children's Advocacy Center for Denton County

Contact: Mr. Dan Leal - Executive Director
1854 Cain Drive; Lewisville, Texas 75077
Phone: 972-317-2818 Fax: 972-317-6989

E-Mail: dan@cacdc.org

Website: www.cacdc.org

- This is a child-friendly environment for joint child abuse investigations by police and Child Protective Services. Some of the functions include video-taped interviews, comprehensive therapy services, information and referral and facilitation of joint investigations. Multiple professionals are involved in investigations including a Carrollton Police Child Abuse Investigator.

The Family Place

Contact: Ms. Paige Flink – Executive Director
P.O. Box 7999, Dallas, Texas 75209
Phone: 214-559-2170 Fax: 214-443-7797

E-Mail: phflink@familyplace.org

Website: www.familyplace.org

- The Family Place provides proactive prevention and intervention, extensive community education, and caring advocacy and assistance for victims of family violence.

Keep Carrollton Beautiful

Contact: Ms. Cathey Henesey – Chair and Board of Director

P.O. Box 111175 Carrollton, TX 75011

Phone: 972-996-6993 (informational line)

E-mail: cathey@kcbadmin.org

Website: www.keepcarrolltonbeautiful.org

- Keep Carrollton Beautiful is a 501(c)(3) non-profit organization dedicated to beautifying the community and providing programs to enhance the quality of life. Keep Carrollton Beautiful provides education services, litter and waste reduction services, and beautification services.

Metrocrest Family Medical Clinic (MFMC)

Contact: Ms. Jane Hawkins - Executive Director

One Medical Parkway, Professional Plaza I, Suite 149

Farmers Branch, Texas 75234

Phone: 972-484-8444 Fax: 972-484-0051

E-Mail: metrocrest@mfmclinic.com

Website: www.mfmclinic.com

- The Metrocrest Family Medical Clinic helps by treating children and adults for minor medical conditions such as: respiratory tract infections, eye and ear infections and skin rashes. In addition, MFMC recently started a Diabetes Specialty Clinic. They provide immunizations and affordable services to uninsured residents in Carrollton, Coppell, Farmers Branch, Addison and northwest Dallas.

Metrocrest Social Services

Contact: Ms. Bunny Summerlin - Executive Director

13801 Hutton Dr. Ste 150 Farmers Branch, TX 75234

Phone: 972-446-2100 Fax: 972-694-2171

E-Mail: bsummerlin@metrocrestsocialservices.org

Website: www.metrocrestsocialservices.org

- Metrocrest Social Services provides information, referral and short-term emergency assistance for rent, utilities, food, clothing, medical and other financial needs in time of family crisis. Other services include job assistance, food bank and thrift store. Metrocrest Social Services collaborates and partners with local governments, business and non-profits for mobilization and maximization of resources.

Senior Adult Services

Contact: Mr. Herb Weidinger, Chair, Board of Directors and Interim Director

One Medical Pkwy Professional Plaza I, Suite 115

Farmers Branch, TX 75234

Phone: 972-242-4464 Fax: 972-242-0299

E-Mail: Gregory.Gerendas@senioradulthoodservices.org

Website: www.senioradulthoodservices.org

- Senior Adult Services provides direct services including: case management, home delivered meals, transportation, home repair, grab bar installation, home safety, Senior Adult News, a monthly newsletter, and emergency financial aid.

LaunchAbility (formerly known as Special Care & Career Services)

Contact: Cathy Packard, Executive Director

4350 Sigma, Suite 100; Farmers Branch, Texas 75244-4416

Phone: 972-991-6777 Fax: 972-991-6361

E-Mail: cathyp@LaunchAbility.org

Website: www.launchability.org

- Provides speech, physical, occupational and other therapy to children under age three with developmental delays and disabilities.

Performance Measurements
Table 3A
Summary of Specific Annual Objectives

Obj #	Specific Objectives	Sources of Funds	Perform. Indicators	Expected #	Actual #	Outcome/ Objective*
Rental Housing Objectives						
DH-3.1	Continue to proactively pursue code enforcement activities in CDBG target Area. Goal of initiating 1,500 new code enforcement cases over the coming year.	CDBG & General Funds	1,500 cases	1,500 cases		DH-3
SL-3.1	Repair or demolish six (6) units of unsafe and sub-standard housing.	General Funds	6	6		SL-3
Owner Housing Objectives						
DH-2.1	Continue to provide significant information and referral for the Dallas County First-Time Homebuyers Programs for disabled. Goal of assisting 25 new potential first-time homebuyers with information and referral.	CDBG and Dallas County	25	25		DH-2
Homeless Objectives						
DH-3.2	The City plans to continue funding Metrocrest Social Services (MSS) to assist citizens on the verge of becoming homeless. The City will also provide technical assistance to MSS to aid in the identification of additional resources that may be available to address this significant need.	General Funds	14,475 individuals	14,475 individuals		DH-3
Special Needs Objectives						
DH-3.3	Further implement the Minor Home Repair Program. Goal of assisting Twelve (12) additional income qualified homeowners.	CDBG	12 individuals	12 individuals		DH-3
DH-3.5	Preserve and enhance the existing housing stock.	CDBG	12 individuals	12 individuals		DH-3
Community Development Objectives						
DH-3.4	Create opportunities for income qualified homeowners to make home repairs that represent a risk to their health and/or safety.	CDBG	12 individuals	12 individuals		DH-3
DH-3.5	Preserve and enhance the existing housing stock.	CDBG	12 individuals	12 individuals		DH-3
DH-2.3	Promote a diverse housing stock that is affordable for all income segments of the population.	N/A				DH-2
GP 1.1 (Grant Plannin g)	The Community Services Office is the lead agency for the administration of CDBG funding. Staff that are employed as part of the PY 2012 CDBG grant administration and planning activity provide technical, referral and capacity building assistance to the social service agencies on an ongoing basis	CDBG	Two positions are filled and employees are working to implement the City's adopted consolidated plan.	Two positions are filled and employees are working to implement the City's adopted consolidated plan.		GP (Grant Planning)

Infrastructure Objectives						
DH-3.6	<p>Carrollton's Community Services Office anticipates that a majority of future CDBG funds will be allocated for infrastructure improvements. Infrastructure includes streets, sidewalks, public facilities, water and sewer lines, park improvements, public facilities, etc.</p> <p>For PY 2012, a multi-year streets and sidewalks reconstruction project, Hill N' Dale Neighborhood has been identified as the recipient of NOTICE funding.</p>	CDBG, City, Bond Funds, Utility Fund	9,929 LF of streets	9,929 LF of streets		DH-3
Public Facilities Objectives						
	No action anticipated during PY 2012					
Public Services Objectives						
	<p>During the 2012 program year, the City of Carrollton plans to undertake additional activities to address local social service objectives and strategies.</p> <p>All of the agencies identified predominantly serve persons of low-to-moderate income.</p> <p>The type of services provided are: credit/homeownership counseling, youth services & counseling, youth advocacy and council, family services, family services & council, youth substance abuse counseling, community beautification, medical services, homeless & crisis services and elderly services & assistance.</p>	General Funds	16,031 individuals	16,031 individuals		DH-3
GP 1.1 (Grant Planning)	<p>The Community Services Office is the lead agency in for the administration of CDBG funding.</p> <p>Staff that are employed as part of the PY 2012 CDBG grant administration and planning activity provide technical, referral and capacity building assistance to the social service agencies on an ongoing basis.</p>	CDBG	Two positions are filled and employees are working to implement the City's adopted consolidated plan	Two positions are filled and employees are working to implement the City's adopted consolidated plan		GP (Grant Planning)
Economic Development Objectives						
	No action anticipated during PY 2012					
Other Objectives						

*** Outcome/Objective Codes**

Outcome/Objective Codes	Availability/Accessibility	Affordability	Sustainability
Decent Housing	DH-1	DH-2	DH-3
Suitable Living Environment	SL-1	SL-2	SL-3
Economic Opportunity	EO-1	EO-2	EO-3

**Table 3B
Annual Housing Completion Goals**

	Annual Number Expected Units To Be Completed	Resources used during the period			
		CDBG	HOME	ESG	HOPWA
ANNUAL AFFORDABLE HOUSING GOALS (SEC. 215)					
Homeless households	-----	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Non-homeless households	-----	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Special needs households	-----	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ANNUAL AFFORDABLE RENTAL HOUSING GOALS (SEC. 215)					
Acquisition of existing units	-----	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Production of new units	-----	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Rehabilitation of existing units	-----	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rental Assistance	-----	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Total Sec. 215 Affordable Rental		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ANNUAL AFFORDABLE OWNER HOUSING GOALS (SEC. 215)					
Acquisition of existing units	0	<input type="checkbox"/>	<input type="checkbox"/>		
Production of new units	0	<input type="checkbox"/>	<input type="checkbox"/>		
Rehabilitation of existing units	12 (Minor Home Repair projects)	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Homebuyer Assistance		<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Total Sec. 215 Affordable Owner	12	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ANNUAL AFFORDABLE HOUSING GOALS (SEC. 215)					
Acquisition of existing units	-----	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Production of new units	-----	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Rehabilitation of existing units	-----	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Homebuyer Assistance	-----	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Total Sec. 215 Affordable Housing		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ANNUAL HOUSING GOALS					
Annual Rental Housing Goal	-----	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Annual Owner Housing Goal	12	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Total Annual Housing Goal	12	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Table 3C
Consolidated Plan Listing of Projects**

Jurisdiction's Name City of Carrollton, Texas

Priority Need
Planning/Administration, and Other

Project Title
Grant Administration and Planning

Description
The Community Services Office is the lead agency in for the administration of CDBG funding. Staff that is employed as part of the PY 2012 CDBG grant administration and planning activity provide technical, referral and capacity building assistance to the social service agencies on an ongoing basis. Activities include but are not limited to implementation, coordination, monitoring and evaluation of CDBG eligible activities.

Activity partially funds two staff positions, including salaries and operating funds. Both positions are filled and employees are working to implement the City's adopted consolidated plan.

Objective category: Suitable Living Environment Decent Housing
 Economic Opportunity

Outcome category: Availability/Accessibility Affordability
 Sustainability

Location/Target Area
N/A

Objective Number GP 1.1	Project ID HUD #45
HUD Matrix Code 21A	CDBG Citation 570.206
Type of Recipient Grantee	CDBG National Objective N/A
Start Date 10/01/2012	Completion Date 09/30/2013
Performance Indicator 2 employees	Annual Units 2 employees
Local ID Activity# 100850299	Units Upon Completion N/A

Funding Sources:	
CDBG	<input checked="" type="checkbox"/>
ESG	
HOME	
HOPWA	
Total Formula	\$82,525
Prior Year Funds	\$0
Assisted Housing	\$0
PHA	\$0
Other Funding	\$0
Total	\$82,525

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS
 Persons with Disabilities Public Housing Needs

**Table 3C
Consolidated Plan Listing of Projects**

Jurisdiction's Name City of Carrollton, Texas

Priority Need
Infrastructure

Project Title
Hill N' Dale – NOTICE (Neighborhood Oriented Targeted Infrastructure and Code Enforcement)

Description
Reconstruction of streets, sidewalks, water and sewer lines on the following streets:

Phase 2

- 1700-1900 Blocks of McKamy Dr.
- 1800 Block of Angelridge Ct.
- 1800 Block of Briar Cove
- 1800 Block of Briarcrest Cove
- 1800 Block of Dale Cove
- 1800 Block of Edgecliff Cove
- 1800 Block of Highmeadow Cove
- 1800 Block of Highridge Cove
- 1800 Block of Hill Cove
- 1800 Block of Hilldale Cove
- 1800 Block of Meadowbrook Cove
- 1800 Block of Ridgemeadow Cove
- 1800 Block of Ridgeway Drive
- 1800 Block of Shady View Cove

Objective category: Suitable Living Environment Decent Housing
 Economic Opportunity

Outcome category: Availability/Accessibility Affordability
 Sustainability

Location/Target Area

Census Tract 137.18, Block Group 1

Objective Number DH-3.7	Project ID HUD #47
HUD Matrix Code 03K	CDBG Citation
Type of Recipient Grantee	CDBG National Objective LMA
Start Date 10/01/2012	Completion Date 09/30/2013
Performance Indicator 01 People	Annual Units 1,320 People, Census Tract 137.18, Block Group 1
Local ID Activity#	Units Upon Completion 9,929 LF of streets

Funding Sources:	
CDBG	<input checked="" type="checkbox"/>
ESG	
HOME	
HOPWA	
Total Formula	\$587,282.00
Prior Year Funds	\$0
Assisted Housing	\$0
PHA	\$0
Other Funding	\$0
Total	\$587,282.00

The primary purpose of the project is to help: The Homeless Persons with HIV/AIDS
 Persons with Disabilities Public Housing Need

**Table 3C
Consolidated Plan Listing of Projects**

Jurisdiction's Name City of Carrollton, Texas

Priority Need
Housing

Project Title
Minor Home Repair Program

Description
The goal of the Minor Home Repair program is to assist income-qualified residents that are in need of minor home maintenance assistance. This program is offered City-wide and in PY 2012 is budgeted at \$30,000 for acquisition of materials and specialized labor.

Objective category: Suitable Living Environment Decent Housing
 Economic Opportunity

Outcome category: Availability/Accessibility Affordability
 Sustainability

Location/Target Area
Community Wide

Objective Number DH-3.3	Project ID HUD #46
HUD Matrix Code 14A	CDBG Citation 570.202
Type of Recipient Grantee	CDBG National Objective LMH
Start Date 10/01/2012	Completion Date 09/30/2013
Performance Indicator Housing Units	Annual Units 12 Units
Local ID Activity#103720299	Units Upon Completion 12 Units

Funding Sources:	
CDBG	<input checked="" type="checkbox"/>
ESG	
HOME	
HOPWA	
Total Formula	\$30,000
Prior Year Funds	\$0
Assisted Housing	\$0
PHA	\$0
Other Funding	\$0
Total	\$30,000

The primary purpose of the project is to help: The Homeless Persons with HIV/AIDS
 Persons with Disabilities Public Housing Need

**Table 3C
Consolidated Plan Listing of Projects**

Jurisdiction's Name City of Carrollton, Texas

Priority Need
Owner Occupied Housing

Project Title
Enhanced Code Enforcement

Description
The goal of the Enhanced Code Enforcement Officer is to work exclusively in the City's 2000 CDBG Target Area. Dedicated efforts allow for more proactive code enforcement in aging and blighted areas of the community.

Objective category: Suitable Living Environment Decent Housing
 Economic Opportunity

Outcome category: Availability/Accessibility Affordability
 Sustainability

Location/Target Area
Community Wide

Objective Number DH-3.1	Project ID HUD#49
HUD Matrix Code 15	CDBG Citation 570.20C
Type of Recipient Grantee	CDBG National Objective LMA
Start Date 10/01/2012	Completion Date 09/30/2013
Performance Indicator Housing units	Annual Units 1500 housing units
Local ID Activity #104110299	Units Upon Completion 1500 Units

Funding Sources:	
CDBG	<input checked="" type="checkbox"/>
ESG	
HOME	
HOPWA	
Total Formula	\$59,975
Prior Year Funds	\$0
Assisted Housing	\$0
PHA	\$0
Other Funding	\$0
Total	\$59,975

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS
 Persons with Disabilities Public Housing Need