

**Carrollton Public Library Advisory Board
Meeting Minutes for
Monday, November 4, 2013**

Attending: Connie Stewart, Chair
Tina Hager, Secretary
Lynne Hines
Willadean Martin
Dan Huehn
Lauren Scharrer

Absent: Donna Manchester, Vice-Chair
Peggy Bradley
Carol Gathings

Staff: Sue Haas, Library Director
Lynette Jones, Library Branch Manager, Hebron & Josey
Terri Allison, Library Branch Manager, Josey Ranch Lake

Council Liaison: Councilman, Anthony Wilder

Visitors: none

MEETING MINUTES

Execution of Oath of Office

Laura Bell, Deputy City Secretary, executed the oath of office to reappointed member, Lynne Hines and new members, Dan Huehn and Willadean Martin.

Approval of Minutes

Connie Stewart, Chairperson, called the meeting to order at 7:00 p.m. She asked if there were any corrections to the September 9, 2013, minutes. Tina Hager noted a minor correction was needed. There were no further changes. Tina Hager made a motion to approve the minutes and Lauren Scharrer seconded the motion.

Election of Officers

After discussion, a slate of officers was presented: Connie Stewart, Chair; Donna Manchester, Vice-Chair; and Tina Hager, Secretary. Connie Stewart moved to accept the slate of officers and Dan Huehn seconded the motion-- which passed unanimously.

Presentation Library Services Overview

Sue Haas, Lynette Jones, and Terri Allison, narrated a PowerPoint presentation to the group outlining Library Services Overview. The presentation focused on the library's culture and

innovations as a result of Managed Competition –such as eBooks, the one desk, cross trained staff, grants received that improve services, the library as a gathering place for all ages & groups that make use of meeting & study rooms, Wi-Fi, and 45 public computers per library. Current key initiatives included were the upgrade of the library’s ILS, a library blog coming in 2014, and the investigation of new digital materials formats for movies, music and audio books.

Discussion followed on digital formats for materials. Sue mentioned one library vendor representative recently gave a presentation to our librarians on Hoopla. Hoopla offers a true lending model for library card holders to check-out digital music, movies (non- new releases), and audio books. She explained one reason the service is attractive is the 24/7 availability and that librarians currently select titles for the library’s collection that may or may not be checked out. This digital service would allow the Library to budget for an allotted quota of each of these formats per customer per month. Another attractive reason to move in this direction is the loss rate for these formats will go down, since at the end of the loan period the item ‘disappears’ from the customer’s device—so there is no problem with return of a title!

The Board was interested and receptive. Lauren Scharrer commented that she saw the value in the movie format, but felt most customers her age are most interested in owning CDs and not in temporarily borrowing music.

In addition, the PowerPoint presentation included the Board’s role:

- Assist in communicating the array of library services available to our customers
- Participate in library events
- Serve as a sounding board for residents to express their opinions on library materials or make suggestions with regard to library materials/an or services
- May be called upon to offer an opinion to City Council on a library material concern

Board members received hard copies of the PowerPoint slides.

Information Sharing and Update (as part of the PowerPoint Presentation):

The Friends of the Library experienced another very successful book sale in October. The gross sales total is approximately \$4000. Friends support Library programs such as *Books for Treats*, *Summer Reading Program*, *Twelve Days of Winter Break*, etc., and they provided the funds to introduce iPads at the Library last fall.

The next meeting is scheduled for 7:00 p.m., Monday, January 6, 2014, at the Josey Ranch Lake Library.

Adjourn:

There being no further business the meeting adjourned at 8:30 p.m.

Minutes respectfully submitted by:

Sue Haas, Library Director

Connie Stewart, Chairperson