

This section office use only					
Application #			Receipt #		
Cash <input type="checkbox"/>			CC <input type="checkbox"/>	Phone order <input type="checkbox"/>	
Check #			Balance due		
Permit type		Plan #		TIFF #	

Billboard Relocation/Conversion

Date		Tax ID # (If applicable)	
------	--	--------------------------	--

All application fees are non-refundable • All credit card transactions include a 3% convenience fee • Permits and approved plans must be posted on site as failure to post may result in re-inspection fee • City will call when permit is ready for pickup
 Application must be completed in its entirety prior to submittal

Job address			
-------------	--	--	--

<input type="checkbox"/> Movement of sign due to IH 35E construction	<input type="checkbox"/> Conversion to digital	Owner <input type="checkbox"/>	Contractor <input type="checkbox"/>
----------------------------------------------------------------------	------------------------------------------------	--------------------------------	-------------------------------------

Contact name (responsible for this project)		Phone	
---------------------------------------------	--	-------	--

Billboard Contractor (contact person)		Carrollton ID#	
Company name		Expiration	
Company address		Phone	

Electrical Contractor (contact person)		Carrollton ID#	
Company name		Expiration	
Company address		Phone	

Are there any existing monument, pylon or pole signs on property? Yes No (If yes, review check list below)

	Static billboard sign	Digital billboard sign
Height above traffic lanes		
Overall structure height from grade		
Sign face height/width		
Sign face area sf		
Setback from row		
Setback from structure		
Setback from property line		
Separation distance from other billboard signs		

For each digital sign face that is erected three static full billboard sign faces must be removed

Billboard # 1 location		Existing license #	
Billboard # 2 location		Existing license #	
Billboard # 3 location		Existing license #	

By signing below, I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any state or local law regulating construction or the performance of construction. The issuance of any permit neither exempts nor modifies any covenants, deed restrictions, city ordinances and/or state or federal laws, whether herein specified or not.

Permits are not emailed to applicant. To have the City mail the permit, please provide a stamped, self-addressed envelope.

Check for additional checklist information on reverse side of application

Name			Signature	
Phone		Email		

