

NOTICE OF CLAIM

AGAINST THE CITY OF CARROLLTON

PERSONAL INJURY / PROPERTY DAMAGE

File this claim within 6 months of the injury or property damage with:

CITY SECRETARY
CITY HALL
P.O. BOX 110535
CARROLLTON, TEXAS 75011-0535
FAX 972-466-3252

Please complete both sides of this form.

	CLAIM NUMBER
	RESOLUTION
	CAUSE NUMBER
DISTRIBUTION: RISK MANAGER CITY ATTORNEY	PRIOR CLAIMS
DO NOT WRITE IN THIS SPACE	

PLEASE PRINT FULL NAME		PHONE NUMBER (S)			
MAIL ADDRESS	CITY, STATE		ZIP CODE		
The TOTAL amount of your claim against the city is: (USE OTHER SIDE FOR DETAIL)					
Describe in your own words WHERE, WHEN, AND HOW the damage or injury occurred. Attach additional pages if necessary. Give names and addresses of other involved, if known. If you received a claimant information card, please list below employee name and department from the card.					
Location:			100		
Date:	Approximate AM Time: PM				
Employee Name:	Departmen	t .			
		780	197		
SA #33950F II F 1699 97.00					
			#2		
	990 (co 4600 (c) 4601)				

PLEASE COMPLETE OTHER SIDE

Give the details of your claim against the city. Attach copies of all bills, estimates, medical reports, etc.		
		al .
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	-	
ALL OF THE STATEMENTS MADE IN THE TO THE BEST OF MY KNOWLEDGE:	HIS CLAIM ARE TRUE AND CORRECT	
DATE	SIGNATURE OF CLAIMANT	
		* ,
	FUE CITY OF CARROLL TON REQUIRES WRITTEN NOTICE RECORD	Professor water street to tear

SECTION 10.05 OF THE CHARTER OF THE CITY OF CARROLLTON REQUIRES WRITTEN NOTICE BEFORE ANY CLAIM FOR INJURY OR DAMAGE MAY BE CONSIDERED.

Section 10.05: NOTICE OF DAMAGE OR INJURY REQUIRED. — The City of Carrollton shall never be liable for any personal injury, whether resulting in death or not, unless the person injured or someone in his behalf, or in the event the injury results in death, the person or persons who may have a cause of action under the law by reason of such death injury, shall file a notice in writing with the City Manager or City Secretary within six (6) months after the same has been received, stating specifically in such notice, when, where, and how the exact injury occurred and the full extent thereof, together with the amount of damages claimed or asserted. The City of Carrollton shall never be liable for any claim for damage or injury to personal property unless the person whose personal property has been injured or damaged, or someone in his behalf, shall file a claim in writing with the City Manager or the City Secretary within six (6) months after said damage or injury has occurred, stating specifically when, where and how the injury or damage occurred and the full extent thereof, and the amount of damage sustained.

No provision of this section shall ever be so constructed as to expand the ordinary liability of the City.