## MINUTES NEIGHBORHOOD ADVISORY COMMISSION (NAC)

City of Carrollton

Thursday, August 9, 2012 6:30 p.m.

Council Briefing Room Carrollton City Hall 1945 E. Jackson Road

The Neighborhood Advisory Commission of the City of Carrollton convened on Thursday, August 9, 2012 at 6:30 p.m. with the following members present: Chair Mel Chadwick, Vice Chair George Barnes, Commissioner Debi Whitley, Commissioner Pam Mulligan, Commissioner Marilyn Roppolo, Commissioner Anil Joseph, Commissioner Eric Dick and Commissioner Nancy Putnam. Commissioner Elida Munoz was absent. City staff present: Mr. Brian Passwaters, Division Manager, Community Services and Christine Wagner-Powers, Community Development Program Specialist. Mr. Scott Hudson, Director of Environmental Services and Ms. Maleka Jiwani, Sr. Community Development Program Specialist were absent.

## I. Call to Order

Chair Chadwick called the meeting to order at 6:30 p.m.

II. Introductions – Item to introduce those present.

Chair Chadwick asked Mr. Taylor Berrier, University of North Texas, a journalism student to introduce himself to the commission.

III. Review the Minutes of the June 14, 2012 Meeting - Item to review and adopt the minutes from the June 14, 2012 meeting of the Neighborhood Advisory Commission NAC.

Chair Chadwick asked for a motion on the minutes of June 14, 2012 meeting of the NAC. Commissioner Whitley made a motion to adopt the June 14, 2012 minutes. Commissioner Roppolo seconded the motion. The motion passed unanimously.

IV. <u>Neighborhood Networking – Fall 2012 Event</u> – Item to update the NAC on fall 2012 event progress.

Chair Chadwick asked Commissioner Mulligan to give an update for the Fall Event. Commissioner Mulligan distributed copies of the flyer being sent to the HOAs and the agenda for the Fall Event. The Fall Event will be held on Tuesday, September 25, 2012 from 6:30 pm - 8:30 pm. Commissioner Mulligan reviewed the agenda items and answered questions.

V. <u>Neighborhood Mentoring Program</u> – Item to share information on Neighborhood Advisory Commission contact with neighborhoods.

Commissioner Dick and Commissioner Roppolo presented their mentoring reports. (copies of the reports were distributed at the meeting)

VI. <u>Program Updates</u> – Item to brief the NAC on the status of the neighborhood registration process, Neighborhood Enhancement Matching Grant Projects, Park Place, N.O.T.I.C.E. Program, Minor Home Repair Program, and the Enhanced Code Enforcement in the Community Development Block Grant (CDBG) Targeted Area.

Ms. Wagner-Powers reported that there had been no new registrations since the last meeting. She reported that Savoy of Josey Ranch (NEMGP) project was complete and distributed pictures of the sign toppers. She reported that the Hill 'N Dale N.O.T.I.C.E. project will begin bidding this Fall.

Ms. Wagner-Powers reported that there are several MHRP applicants and that current cases are not complete at this time. She briefed them on the Energy Efficiency Conservation Block Grant project, the grand opening of the Conservation Garden on August 11, 2011, the solar panels installed at City Hall and Fire Station #2 and the replacement of the windows at City Hall.

Ms. Wagner-Powers reported that the CDBG Code Enforcement Officer closed 187 cases in July 2012. In total, Code Enforcement Officers closed 1,463 cases in July 2012.

## VII. Visitors Comments & Other Business

(Items not listed elsewhere on the agenda may be addressed at this time. No official action can be taken on any item discussed during this portion of the meeting.)

Chair Chadwick asked for review of the by-laws to be included in the agenda for the October meeting.

## VIII. Adjournment

Chair Chadwick adjourned the meeting at 8:15 p.m.

Mel Chadwick, Chair Neighborhood Advisory Commission

Scott Hudson
Director, Environmental Services