

# A.W. PERRY HOMESTEAD MUSEUM PROFESSIONAL PHOTOGRAPHY CONTRACT

For an annual fee of \$75.00, professional photographers may use the Museum and Park as a backdrop for their business photos, for individual, family and group portraits. Commercial images require additional fees and permission. The guidelines outlined below will answer many of your questions about the use of this site as a backdrop for your business. Photography on site will only be approved after the photographer has read, agreed to abide by and signed the contract, and paid the annual membership fee.

The A. W. Perry Homestead Museum is first, and foremost, a historic house museum. There are some rules that you may not encounter at other facilities. EVERYONE involved in the use of the site is expected to follow the rules and requests of Museum staff.

#### **Areas Available for Photography**

After paying the annual fee, a professional photographer may utilize the Museum over the next year, during regular park hours from 5:30am to 10pm. Areas available for photography are the exteriors of the structures and grounds of the park. The interiors of the Museum and its other structures are NOT available for photography. Use of the grounds does not mean exclusive use of the entire park or its structures. Restrictions may apply. The Museum often schedules tours, programs and site rentals outside of its regular posted visitor hours. so it is imperative for photographers to schedule their photo shoots ahead of time with the staff to avoid potential conflicts. (Informing Museum staff of planned photo shoots does not give the photographer exclusive use of any areas of the park. Other photographers and visitors to the park may also be utilizing the grounds during these times.)

#### **Commercial Photography**

Use of the site for commercial photography is not included in the annual photographer's fee. Please use our site rental application and contact Museum staff for more information. Additional forms and fees are required for commercial photography.



### A. W. Perry Homestead Museum Application for use of site for

### OFFICE USE ONLY Date received: **Professional Photography** Received by :\_\_\_\_\_ Location: Annual Renewal Date :\_\_\_\_\_ 1509 N. Perry Road Payment Received: Carrollton, TX 75006 Check # 972-466-6380 Mailing address: A. W. Perry Homestead Museum P.O. Box 110535 Carrollton, TX 75011-0535 Name (please print) Title (if applicable) **Business Name:** Address Telephone Email Website: **Professional Photographer Fees** Amount Check # Annual fee \$75 Please make checks payable to The City of Carrollton Total

And telephone number on the check.

Include your driver's license number, expiration date, date of birth,

## APPLICANT AGREES TO ABIDE BY THE FOLLOWING GUIDELINES FOR PROFESSIONAL PHOTOGRAPHY:

- 1. Do not disrupt Perry Museum or Gravley Park visitors. Tours, events or other scheduled activities at the Museum have precedence over the site.
- 2. Photos must be taken during regular park hours, from 5:30am to 10pm.
- 3. The use of nails, stickpins, tape, paint or any other material that could have irreversible effects on the buildings are not allowed. Open flames, including candles are not allowed.
- 4. All decorations and props must be removed from the Museum at the end your photo shoot. You are responsible for leaving the site exactly as it was when you arrived.
- 5. There are no available spaces inside the Museum for changing or styling.
- 6. No climbing, sitting or standing on fences, trees or outbuildings.
- 7. Alcohol is prohibited in the parks by City ordinance.
- 8. The annual photography fee is non-refundable and non-transferable. After executing contract, no portion of the fee will be refunded if you cease using the site within the year.
- 9. Paying the annual fee gives you 12 consecutive months of site privileges; it is not based on how many times you use the site during the 12 months. Your renewal month will continue to be the same month each year, unless your registration lapses for more than a year and you have not used the site within that year; in that case it will be calculated from the month when you begin your new registration.
- 10. The Museum and grounds are under 24-hour video surveillance. All photographers agree to pay for any damage done to the facility or grounds by themselves, their guests, clients, or employees during or pertaining to their photo shoots. If damage should occur, notification will be given to the photographer as soon as damages have been determined. If repairs or clean up by Museum staff is required, the photographer will be financially responsible for the cost of the repairs or clean up.
- 11. Photographers must wear their membership badge when photographing at the A. W. Perry Homestead Museum and Gravley Park. Photographers not wearing their badge will be asked to end their photo shoot and leave the site.

•	I have received, read, and agree to comply with all of the Guidelines for Professional
	Photography.
-	I understand that failure to follow these guidelines will result in the loss photography
	privileges at the site.
-	I agree to indemnify the A. W. Perry Homestead Museum/City of Carrollton and agree to be
	solely and absolutely liable with all respect to any and all claims, suits, or judgments against the
	Museum, myself, or any of my guest/clients that may arise from use of the Museum by myself or
	any of my guests/clients.
Compo	No. Marea
Company Name:	
Drintor	l Name:

Signature \_\_\_\_\_ Date \_\_\_\_\_