

MINUTES
NEIGHBORHOOD ADVISORY COMMISSION (NAC)
City of Carrollton

Thursday, January 12, 2012
6:30 p.m.

Council Briefing Room
Carrollton City Hall
1945 E. Jackson Road

The Neighborhood Advisory Commission of the City of Carrollton convened on Thursday, January 12, 2012 at 6:30 p.m. with the following members present: Chair Mel Chadwick, Vice Chair George Barnes, Commissioner Debi Whitley, Commissioner Nancy Putnam, Commissioner Pam Mulligan, Commissioner Elida Munoz and Commissioner Eric Dick. Commissioner Marilyn Roppolo was absent. City staff present: Mr. Scott Hudson, Director of Environmental Services, Mr. Brian Passwaters, Division Manager, Community Services, Ms. Maleka Jiwani, Sr. Community Development Program Specialist and Mr. Drew Dietrich, Community Development Program Specialist.

I. Call to Order

Chair Chadwick called the meeting to order at 6:30 p.m.

II. Introductions – Item to introduce those present.

Chair Chadwick recognized Mr. Greg Budde (a Carrollton resident) and asked him to introduce himself to the Commission.

III. Review the Minutes of the November 10, 2011 Meeting - Item to review and adopt the minutes from the November 10, 2011 meeting of the Neighborhood Advisory Commission (NAC).

Chair Chadwick asked for a motion on the minutes of November 10, 2011 meeting of the (NAC). Vice Chair Barnes made a motion to adopt the November 10, 2011 minutes as presented. Commissioner Munoz seconded the motion. The motion passed unanimously.

IV. Neighborhood Mentoring Program – Item to share information on Neighborhood Advisory Commission (NAC) contact with neighborhoods. Staff presentation on proposed HOA/NA re-assignments. Also, discuss the upcoming NAC event in Winter 2012.

Chair Chadwick asked for a motion to accept the HOA/NA re-assignments. Commissioner Mulligan made a motion to accept the HOA/NA re-assignments as proposed. Commissioner Whitley seconded the motion. The motion passed unanimously.

Commissioner Putnam presented her mentoring report. (*copies of the report were distributed at the meeting*) Staff will follow-up on concerns reported.

Chair Chadwick asked Commissioner Whitley to update the Commission on the winter event scheduled on Tuesday, February 28, 2012. Commissioner Whitley reported that Mayor Marchant would be attending and giving a “State of the City” address and that she will be inviting all Council to attend. She reported that other speakers included David Marquis, Texas Environmental Commission; Robert Kopp, Public Works Director and Scott Hudson, Environmental Services Director.

- V. Program Updates - Item to brief the NAC on the status of the neighborhood registration process, Neighborhood Enhancement Matching Grant Projects (NEMGP), Park Place N.O.T.I.C.E. Program, Minor Home Repair Program (MHRP), and the Enhanced Code Enforcement in the Community Development Block Grant (CDBG) Targeted Area.

Ms. Jiwani reported that there had been one (1) new registration since the last meeting. She reported that there were no new (NEMGP) projects. Vice Chair Barnes asked staff to look into an abridged application for those HOA/NA’s that would be interested in sign toppers. Ms. Jiwani reported that the CDBG Code Enforcement Officer closed 94 cases in December 2011. All total, Code Enforcement Officers closed 634 cases in the month of December 2011.

Mr. Dietrich reported that Park Place Phase 2 N.O.T.I.C.E. project was complete. He reported that five (5) MHRP have been completed to date (FY2012) and two (2) new projects have bids submitted. He also reported there that twenty-one (21) projects have been pre-approved and he has received two (2) new applications.

VI. Visitors Comments & Other Business

(Items not listed elsewhere on the agenda may be addressed at this time. No official action can be taken on any item discussed during this portion of the meeting.)

Chair Chadwick asked for input on whether to have a Fall event this year due to the lack of attendance at the Fall 2011 Event. Vice Chair Barnes said that he would still like to have a neighborhood networking event. Chair Chadwick and Commissioners Putnam, Mulligan, Dick, Munoz agreed with Vice Chair Barnes. Commissioner Whitley said she thinks the event in the Winter/Spring is sufficient and voted against having the Fall event. Chair Chadwick asked staff for their input. Mr. Passwaters suggested a more central location for the event and maybe simplify the format of the event like it was two (2) years ago. Vice Chair Barnes suggested a workshop format and scheduling it during a weeknight instead of a Saturday morning. Ms. Jiwani suggested using SurveyMonkey as a means to find out what topics residents would be interested in and also limiting the time of the event to two (2) hours. Chair Chadwick asked for those interested in forming a sub-committee to come up with a plan for a Fall event and then present it at the April 12, 2012 NAC meeting. Commissioners Barnes and Mulligan said they wished to be on the sub-committee. Chair Chadwick asked that anyone else interested to please contact him and a chair for the sub-committee will be appointed at the February 9, 2012 meeting.

Mr. Hudson announced that Council did select a new commissioner from the pool of NAC Commission applicants and that the applicant has been offered the position. He said he will inform them once the applicant has responded to the offer.

Mr. Hudson reported that the Multi-Family Crime Reduction Program has started. The six (6) month crime statistics have been released and there are fifteen (15) communities that have been identified as being over the threshold. Commissioner Putnam asked him to explain the ordinance for the new commissioners. Mr. Hudson explained that apartments below the threshold would receive a sign that reads “We comply with the Carrollton’s crime reduction program for multi-family housing”. Those apartments that are above the threshold would receive a sign that reads “We do not comply with the Carrollton’s crime reduction program for multi-family housing”. All apartments are required to display the signs in the leasing office. If they do not properly display the sign it is an offense and they will be given a citation. The apartments that do not comply have to pay a \$500 fine which subsidizes the inspection program. Commissioner Whitley asked if there was a place on the website to find information to find out about the compliance of the apartments. Mr. Hudson replied that they were not posted yet, but will be. Commissioner Whitley asked how often they evaluate the apartments. Mr. Hudson replied every six (6) months.

Mr. Hudson announced the new initiative “Get Fit Carrollton” that is online to encourage fitness and track progress of those individuals who sign-up.

Commissioner Putnam asked about the issues with hotel ordinance. Mr. Hudson replied that city is currently in litigation with 6 of the hotels.

VII. Adjournment

Chair Chadwick adjourned the meeting at 8:07p.m.

Mel Chadwick, Chair
Neighborhood Advisory Commission

Scott Hudson
Director, Environmental Services