Installation of Tents and Air-Supported Structures Exceeding 200 Square Feet Application

Date _____

Type of structure: Tent _____ Air-supported structure _____ Other (list) _____

Address of proposed tent/structure location _____

Date of setup _____ Date of dismantle _____

Business/organization name _____

Contractor: Check if owner _____

Company name _____ Carrollton ID# _____

Address _____ Phone no _____

Application shall include:

1. An 8 ½ ” x 11” drawing showing all property lines, existing buildings, parking spaces, driving aisles and fire lanes.
2. A copy of the Certificate of Flame Retardancy for each tent must be submitted with this application. This certificate must indicate:
   a) Trade name of chemical used to treat fabric.
   b) Name of person or firm treating the fabric.
   c) Name and address of the owner of the tent.
   d) Date fabric was last treated.

Tent requirements:

1. Vehicles and internal combustion engines are not permitted within 30 ft. (floor areas 0-500 sq.ft.).
2. No smoking or open flames are permitted in or near tent.
3. No explosive material or gas is permitted in or near tent.
4. At least one 2A:10BC fire extinguisher must be provided in each tent (up to 500 sq. ft.) and must have current tag. Tents 501-1000 sq.ft. require two (2) extinguishers. Each additional 2000 sq.ft. or fraction thereof requires one (1) additional extinguisher.
5. Exits shall be marked. Aisle shall be at least 44” wide.
6. The areas within and adjacent to the tent or air-supported structure shall be maintained clear of all combustible materials or vegetation that could create a fire hazard within 20 feet from the structure.
7. Grounds (inside and outside) must be kept clear of combustible waste.
8. All tents must comply with Chapter 24 of the International Fire Code.

Please call the Carrollton Fire Marshal’s office at 972-466-3210, 24 hours in advance of requested inspections.

ALL APPLICATION FEES ARE NON-REFUNDABLE *All credit card transactions include a 3% Convenience Fee*

I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any state or local law regulating construction or the performance of construction. The issuance of any permit neither exempts nor modifies any covenants, deed restrictions, city ordinances and/or state or federal laws, whether herein specified or not.

Applicant printed name _____ Signature _____

Phone _____ Cell _____ Fax _____

Call when ready _____ *or* Fax _____ *or* Mail to _____

Please provide a stamped, self-addressed envelope

**********Office Use Only**********

Contact Fire Marshal prior to permit issuance.

Application # _____

Fire Marshal: Approved ☐ Disapproved☐

Cash _____ CC _____ Ph. order ☐

Comments _____

Check # _____

_____

Receipt # _____

_____

_____

CARROLLTON TEXAS

BUILDING INSPECTION
DEVELOPMENT SERVICES

1945 East Jackson Road, Carrollton, TX 75006 | 972.466.3225 | Fax: 972.466.3220

P.O. Box 110535, Carrollton, TX 75011-0535 | cityofcarrollton.com

Office Hours: Monday – Thursday 7:30 a.m. – 5:30 p.m. Friday 7:30 a.m. – 11:30 a.m.