## **Property Standards Board Hearing Application**

Date					
Applicant			Phone		
Property addr	ess		City	Zip	
Lot	Block	Addition			
Owner name if different from applicant			Phone		
Mailing addre	ess for notification of	of pending appeal/interpretation.	/grievance:		
Name				_	
Address		City	State	Zip	
Owner is givi	ng (print applicant	name)	authority to rep	present him/her at the hearing.	
Owner's printed name		(	Owner's signature		
*****	*****	*******	*******	******	
Check on  Describe requ		Interpretation □ Grieva			
above stateme	ents are true and co	se to the Property Standards Boarrect.  Applicant's signature			
On this	day of	, 20, be	fore me	, the	
undersigned n	notary public, perso	nally appeared		, proved to	
me on the bas	sis of satisfactory ev	vidence to be the person whose i	name is subscribed to this instr	rument, and acknowledged that	
he/she execut	ed it.				
WITNESS my	y hand and official	seal:			
		[Seal]			



## BUILDING INSPECTION DEVELOPMENT SERVICES

## Items to Include with your Application of Request for a Hearing Property Standards Board

The Property Standards Board meetings are held the fourth Thursday of each month at 6:30 p.m. in the Council Chambers, City Hall, 1945 E. Jackson Road.

The request is to be in the Building Inspection Department no later than the fourth Wednesday of the month prior to the date of the meeting.

A fee for presenting a request to the Board is \$200.00 and is paid at the time the request is submitted for placement on the agenda. **ALL APPLICATION FEES ARE NON-REFUNDABLE.** All credit card transactions include a 3% Convenience Fee

The approval of this Board is not a permit. The permit is issued after the meeting if it is approved by the Board and must be on the job site before construction begins.

Please include in your application a letter describing the nature of the request.

Thank you for your cooperation.